COMMISSIONERS PRESENT: Gerald A. Woodward, Chairman  
F.E. Knight, Vice-Chairman  
Carol Williams, Commissioner  

STAFF PRESENT: Lynn Rosik, County Counsel  
Barbara Legoo, Recording Secretary  

Chairman Woodward was not present at the opening of the meeting.  

CALLED TO ORDER: By Vice-Chairman Knight at 9:04 a.m.  

ITEM NO. 2: CONSIDERATION OF MINUTES: Commissioner Williams made a motion to approve the minutes of January 4, 1984 as corrected. The motion was seconded by Commissioner Knight and it carried with two aye votes.  

The Commissioners signed the minutes.  

ITEM NO. 3: CONSIDERATION OF APPOINTMENTS TO THE THREE RIVERS RANCH ROAD DISTRICT AND THE JACK CREEK WATER DISTRICT: This item was postponed until later in the meeting.  

ITEM NO. 4: DISCUSSION REGARDING GRANT FROM STATE MARINE BOARD FOR NETARTS BOAT LAUNCH FLOATS: Charlie Cruse, Parks Department, was present. Mr. Cruse told the Commissioners that his crew is re-building 11 floats at a cost of $3,000. Two of the floats will be 6 feet wide and 9 will be 8 feet wide.  

Chairman Woodward joined the meeting at this time.  

Commissioner Williams made a motion to authorize the Chairman to sign the Facility Grant Agreement with the State of Oregon through the Marine Board in the amount of $3,000. The motion was seconded by Commissioner Knight and it carried with three aye votes.  

Chairman Woodward signed the Agreement.  

Mr. Cruse told the Commissioners his crew was back to work full time.  

CONTINUATION OF ITEM NO. 3: CONSIDERATION OF APPOINTMENTS TO THE THREE RIVERS RANCH ROAD DISTRICT AND THE JACK CREEK WATER DISTRICT: Sue Cameron was present.  

Commissioner Knight made a motion to approve Order 0-84-4, "In the Matter of the Reappointment of Clifton Owen to the Three Rivers Ranch Road District Board of Directors." The motion was seconded by Commissioner Williams and it carried with three aye votes.  

Commissioner Knight made a motion to approve Order 0-84-5, "In the Matter of the Appointment of Richard Thompson to the Three Rivers Ranch Road District Board of Directors." The motion was seconded by Commissioner Williams and it carried with three aye votes.
Commissioner Williams made a motion to approve the Order 0-84-6, "In the Matter of Filling Vacancies on the Board of the Jack Creek Water District, E. Dunsworth, D. Evenson, M. Evenson, M. Moszer and L. Hartford." The motion was seconded by Commissioner Knight and it carried with three aye votes.

The Commissioners signed the Orders.

UNSCHEDULED ITEM: CLOVERDALE WATER DISTRICT: Chairman Woodward said he had been on the phone with the State Intergovernmental Affairs liaison and learned the Cloverdale Water District will be receiving a grant in the amount of $87,350. This will be administered by Tillamook County. Richard Pearson was given a great deal of credit for obtaining the grant.

UNSCHEDULED ITEM: REGARDING REFUND ON PERMIT: Chairman Woodward had received a request from Mr. Brassfield for a refund on a trailer placement permit that he never used. Chairman Woodward said the County did only $25 worth of work regarding the permit, leaving a refund amount of $150. Chairman Woodward said it is his and the Planning Department's recommendation to refund the money.

Commissioner Williams made a motion to refund $150 to Mr. Brassfield on a trailer placement permit. The motion was seconded by Commissioner Knight and it carried with three aye votes.

UNSCHEDULED ITEM: Chairman Woodward said Tony Christensen had visited him regarding a situation with CTIC. It seems a position on the Projects Independence Program through CTIC had been underbid by American Community Services from Utah, who was awarded the contract. CTIC was immediately served with a writ of mandamus. CTIC was prepared to go to court when it was discovered their attorney had not prepared the case sufficiently enough to win. The case was withdrawn and all previous bidding was discarded. Chairman Woodward said there are several organizations who now want to put in a bid for these services.

Senior Citizens had asked at the last meeting if Fred May could work with them in setting up a proposal. Chairman Woodward said it was not brought up for a vote, but everybody agreed it was okay for Mr. May to help. Now it seems some of the board members do not remember agreeing to this request. Mr. Christensen's concern is that the Senior Citizen group is under the impression Mr. May could help, but the board now says he cannot. Chairman Woodward said he does remember the agreement and he will back up the Senior Citizens. He went on to say there will be a conference call this afternoon to try to clear up the situation.

ITEM NO. 5: SIGNING OF FINAL SUBDIVISION PLAT, "UPLANDS": Lynda Willard Planning Department, was present. Ms. Willard told the Commissioners this final plat was developed by Virginia Hodgdon on Hughey Lane. The plat was reviewed by all departments and the Planning Commission. After the Commissioners sign, Ms. Hodgdon can file it with the County Clerk.

Commissioner Williams made a motion to sign the final subdivision plat,
uplands. The motion was seconded by Commissioner Knight and it carried with three aye votes.

The Commissioners signed the final subdivision plat.

Ms. Willard added that this subdivision consists of 8 lots.

ITEM NO. 6: MISCELLANEOUS PUBLIC WORKS AND JAIL REMODEL UPDATE: Jon Oshel was present.

Jail Update: Mr. Oshel said the locks were to have been sent from the lock company the previous Friday, January 20, but he had not been upstairs to check to see if they have arrived. He will report to the Commissioners later in the day regarding this item.

Anti-Trust Litigation: Mr. Oshel had received a copy of a letter regarding the cement and concrete anti-trust litigation from the Department of Justice. The Department wanted to know if Tillamook County had at any time purchased cement from any company listed in their letter. Mr. Oshel said the County had never done business directly with any of the companies listed. He said he had contacted the Department of Justice and relayed this information to them.

Tree Problem in Oceanside: Mr. Oshel had received a letter from Mr. Gillam in Oceanside complaining about some trees on neighboring property, that he feels are endangering his property. He is asking the County to step in and help. Mr. Oshel does not think the County should get involved; it is something that should be dealt with between the two property owners. All agreed, and Ms. Rosik will draft a letter to send to Mr. Gillam advising him of the Commissioner's decision.

Easement at Neskowin Crest: Mr. Oshel had written a letter to Mr. Chet Timmer regarding his request for an easement on public road right-of-way. Mr. Timmer then spoke to Doug Marshall, Sanitarian, and claims Mr. Marshall advised him to ask the Commissioners for an easement for the setback. D.E.Q. requires that a drainfield has a setback of ten feet from the property line. Mr. Timmer is asking the County for the easement so he can put his drainfield next to his property line and avoid the setback. Mr. Oshel asked the Commissioners if they wanted to make a policy of giving easements to facilitate development of particular pieces of property. He said this particular road would not be a problem, and asked if they wanted to make a decision on a case by case basis. Commissioner Knight thought this is the way it should be done. There are never the same set of circumstances for these requests.

Chairman Woodward said he felt the County should not grant an easement and that if the County does anything, it should be to vacate a portion of the road right-of-way. He felt it should be Mr. Timmer's responsibility to do all the work if a vacation petition is to be presented to the Board of Commissioners for their consideration. He does not think any utility could be installed on a drainfield easement, because the ground cannot be disturbed. The reason for the D.E.Q. ten foot requirement is so water will have a chance to soak away.
It was decided the Commissioners' first answer to Mr. Timmer is sufficient and still stands; that is, to deny the easement.

Improvements on Subdivision: Mr. Oshel said Mr. Henderson posted money in 1980 to do improvements on a subdivision. The improvements have not been completed. Mr. Henderson is asking that the amount being held for the improvements be reduced from $15,000 to $12,000; this amount being held in the bank. Mr. Oshel said he would like to see the roads done and finished. After finishing they should be taken over by the County and maintained.

Commissioner Knight reminded the Commissioners that they had allowed Mr. Luethold to reduce his amount in the bank when he was subdividing the property in Foley Estates. Mr. Oshel agreed and said there are a number of subdivisions just like this.

Chairman Woodward said Mr. Henderson can sell the lots, but if the roads are not improved and the person buying the lots complains, the County can insist Mr. Henderson finish the roads or the County can take the money being held in the bank and finish the roads.

Again, Mr. Oshel said he would like to see the roads completed and he also felt these subdivisions should be completed within a certain amount of time, perhaps a year. If not, there is a possibility of problems later on. He said if the Commissioners agreed to allow the amount in the bank be reduced to $12,000, this amount would complete the job.

It was decided to allow the reduction to $12,000 if he completed the development within one year, and to ask Mr. Henderson for a written request for the reduction. Mr. Oshel will contact Mr. Henderson regarding this decision.

Courthouse Steps: Irv West was present. Mr. Oshel said people were complaining that they cannot see the drop in the steps at the south end of the Courthouse. Mr. West said he almost fell this morning, that the steps look flat. Commissioner Williams said she has gone out that door many times and cannot see anything wrong with them. Chairman Woodward said a lady with a baby in her arms almost fell a couple days ago.

Mr. Oshel suggested putting a one inch wide strip of black paint across the top step indicating there is a rise there. Mr. West suggested a strip of stickum black grit instead, and felt this would help with traction. He said this would last longer than paint, and it would be easier to apply.

It was decided Mr. West will obtain the stickum black grit and apply it as soon as possible. It it doesn't work, Mr. West will remove it.

Lights for the Record Room: Mr. West said he has ordered three lights for the record room, but he felt it would be waste of money to install three lights. He felt two would be sufficient. The Commissioners decided to install all three lights as long as that was the first decision.
by the electrician who is wiring the jail.

ITEM NO. 7: CONSIDERATION OF ESTABLISHING MILL AND SAVAGE ROADS AS COUNTY ROADS: Jon Oshel was present. Mill Road is in Cloverdale, and is paved. Commissioner Knight made a motion to approve Order 0-84-7, "In the Matter of Establishing Mill Road as a County Road." The motion was seconded by Commissioner Williams and it carried with three aye votes.

Commissioner Knight made a motion to approve Order 0-84-8, "In the Matter of Establishing Savage Road as a County Road." The motion was seconded by Commissioner Williams and it carried with three aye votes.

The Commissioners signed both Orders (0-84-7 and 0-84-8).

ITEM NO. 8: SIGNING CORRECTION OF VACATION ORDER 0-83-107: Jon Oshel was present. This is regarding Oretown Road and Slab Creek Road near Neskonwin. When this order was approved the township and range had been omitted from the description. This order is a correction of the description of the property.

Commissioner Knight made a motion to approve Order 0-84-9, "In the Matter of Correcting Order Vacation Public Road 0-83-107 and petition No. 568 for Correct Property Description." The motion was seconded by Commissioner Williams and it carried with three aye votes.

The Commissioners signed Order (0-84-9).

CONTINUATION OF ITEM NO. 6: MISCELLANEOUS PUBLIC WORKS: Jon Oshel was present.

Nehalem Jetty Fishery: Mr. Oshel told the Commissioners the Jetty Fishery has been having problems with both the Port of Nehalem and the Public Utility Commission regarding the railroad crossing at the Jetty Fishery site. Mr. Oshel showed the Commissioners some pictures of the area and the crossing. The Public Utility Commission is asking if the County will take over the maintenance of the road because it is being used by the public. He said their idea of "public road" and the County's idea of "public road" are completely different. He went on to say it is private property used by the public.

It was decided the County will not get involved with maintaining a "private road", and Mr. Oshel will inform the PUC of the Commissioner's decision.

Cape Meares Lake: Mr. Oshel had some pictures of a particular lot in question, and he told the Commissioners the owner of the property wants the County to lower the lake three feet. His reason is, he bought a piece of property on low ground and built on it. Occasionally this piece of property will flood.

Mr. Oshel's argument is he does not think the County should be involved in the "lake control business." The same problem exists at Lake Lytle in
Rockaway where the Parks Department is handling this. Mr. Oshel would like to eliminate this also. Commissioner Knight agreed and felt Lake Lytle should be the responsibility of Rockaway.

There was some discussion regarding the reason for the flooding on this piece of property. Mr. Oshel said the County maintains the culvert and his crew will continue to do so. The County does, however, own some of the property that is covered by the lake when it floods.

It was decided Mr. Oshel will contact the State Fish and Wildlife regarding this issue. It is the consensus of the Commissioners that the Fish and Wildlife will not allow any drainage of the lake, and the property owner will be notified of this decision.

ITEM NO. 9: DISCUSSION OF COUNTY INSURANCE AS RELATED TO LEASED FACILITIES: Jim Voetberg and Donna Killiam, Tillamook Insurance and Don Helwig, Fairground Manager, were present.

Mr. Voetberg had a letter from Gulf Insurance Company stating that fairgrounds in the state are somewhat hazardous as far as activities are concerned. He wanted the Commissioners to know this letter went to companies representing all counties, not just Tillamook. The insurance rates are based on a lot of things, but they are not based on demolition derbies.

Mr. Voetberg said there is quite a concern about all the activity groups that use the facilities at the fairgrounds but do not have insurance. If there is an accident or injury, the County could be liable. Mr. Voetberg recommended to require all groups to show they have insurance up to $300,000, plus signing a lease agreement with a "hold harmless" clause.

Commissioner Knight asked if there could be an endorsement attached to the present policy stating the groups would pay. Mr. Voetberg said this is a possibility for those groups that do not have an insurance policy, and the group would pay for the endorsement. Most wedding receptions would be covered by the wedding party's homeowners insurance.

Mr. Helwig thought the most concern would be with groups that are there for a short time and then gone, such as Junior Bowlers and ad-hoc groups. They pay for the use of the fairgrounds, and they could easily be charged for a rider on the County's insurance policy at the same time. He went on to say that groups that use the grounds for quite a few activities are required to have insurance.

There was some discussion regarding the amount of liability insurance coverage the County has on the fairgrounds.

Mr. Helwig said the fairgrounds insurance has been handled by Mr. Riederbusch for many years. However, when these policies come due, Mr. Helwig will have to advertise for an agent and get bids. Mr. Voetberg said there could be a savings if the County and the fairgrounds combine their Monies Security insurance and their SAIF coverage.
Ms. Rosik will meet with Mr. Helwig and Mr. Voetberg to try to come up with a policy that will combine some of the County's and the Fairboard's insurance.

There was more discussion regarding the different groups that use the fairground facilities.

ITEM NO. 10: CONSENT ITEM/APPROVAL OF OLCC LICENSE APPLICATIONS: This item was postponed until next week.

Chairman Woodward recessed the meeting at 10:34 a.m. and reconvened at 10:43 a.m.

ITEM NO. 11: REQUEST OF WAIVER OF DEVELOPMENT PERMIT FEES FOR STRUCTURES OR FILL PLACED IN FLOOD AREAS UNDER THE REQUIREMENTS OF THE TILLAMOOK BAY RURAL CLEAN WATER PROJECT: Vic Affolter, Planning Director, was present. Guests present were Rudy Fenk and Ronald Davis.

Mr. Affolter introduced Mr. Davis as the acting District Conservationist for the Soil Conservation Service. Mr. Fenk was introduced as the Chairman of the Soil and Water Conservation Board.

Mr. Affolter told the Commissioners he had discussed this issue with the Soil and Water Conservation (SWC) board the previous Thursday evening. It was determined that the requirement for development permits for all structures and fill in the 100 year flood plain presents a problem as far as the animal manure storage facilities that are being built in conjunction with the Rural Clean Water Program is concerned. He added that about half the structures will be in the flood plain area. This represents about 50 to 60 structures. Approximately 30 of the buildings have been built, and they will have to be approved with the appropriate review process. It will be awkward to try and collect the $25 fee on those already built.

Mr. Affolter said he is requesting the $25 permit fee be waived on the basis that the County will benefit from the program. He feels the waiver would be for a good and civic purpose. He went on to say the SCS staff has agreed to help the County in the processing of the permits which will be a great assistance to the Planning Department.

Commissioner Knight agreed with Mr. Affolter in that it would be very difficult to ask for a $25 permit fee from those who have already built their facilities.

Chairman Woodward said the County must be very cautious about NOT giving the public the idea the County is favoring the farming community. However, fees are based on the amount of work the staff has to do in regards to the permit being issued. If the SCS staff is prepared to do most of the work, a permit fee will not have to be collected by the Planning Department.

Mr. Davis said the Rural Clean Water Project is in the Tillamook Bay Drainage Basin, but there are project proposals in both the north and south County. Mr. Fenk added they would like to get a County wide drainage
Commissioner Williams made a motion to waive the $25 fee for a development permit for any fill or structures constructed in the flood plain in conjunction with the Rural Clean Water Program. The motion was seconded by Commissioner Knight and it carried with three aye votes.

**UNSCHEDULED ITEM: APPOINTMENT OF MARK LABHART:** Mr. Affolter said he had asked Mr. Labhart if he would serve on the Forest Land Technical Advisory Committee. He added that Millard Trout will be remaining on the Advisory Committee. Mr. Affolter read the Order in full for the benefit of the Commissioners.

Commissioner Williams made a motion to approve Order 0-84-10, "In the Matter of Appointing Mark Labhart to the Forest Lands Technical Advisory Committee." The motion was seconded by Commissioner Knight and it carried with three aye votes.

The Commissioners signed Order (0-84-10).

**UNSCHEDULED ITEM: CAMERA FOR NANCY ABRAHAMSON:** Chairman Woodward told the Commissioners Ms. Abrahamson needs a camera to use in her field work and she has money in her budget to purchase one. However, the Commissioners have a nice Polaroid camera they are not using, and Chairman Woodward suggested loaning it to Ms. Abrahamson. Commissioners Williams and Knight agreed, thus saving Ms. Abrahamson the cost of a new camera.

**ITEM NO. 12: FIRST PUBLIC HEARING: AMENDMENT TO ORDINANCE NO. 21, THE UNIFORM BUILDING CODE:** Nancy Abrahamson was present. Ms. Rosik reminded the Commissioners the 1982 version of the code was adopted last summer. Since then the State of Oregon has adopted some amendments to add to the codes. Ms. Rosik read the title of the Ordinance in full:

"In the Matter of Adopting Certain Amendments to the Uniform Building Code and Uniform Building Code Standards as an Ordinance of Tillamook County, Oregon, and Declaring an Emergency." She also read the Ordinance for the benefit of the Commissioners.

Chairman Woodward closed the First Public Hearing and stated the Second Public Hearing is scheduled for February 8, 1984 at 11:00 a.m.

**ITEM NO. 13: CONSIDERATION OF APPOINTMENTS TO THE BOARD OF APPEALS:** Nancy Abrahamson was present. Chairman Woodward told the Commissioners that seven applications had been received and there had to be five members chosen from those seven.

Commissioner Williams read the names of the applicants as follows: Clare Ednar, Jack Trusty, Ted Baley, Art Bogard, R.L. Dawson, Jack Smith and Robert Riley. Two applicants are from the north end and five applicants are from central County.

Chairman Woodward confirmed with Ms. Abrahamson the Board's procedure. She will send letters to owners of buildings that have to be torn down and if they appeal, it will go before the Board of Appeals. The appeal must be sent in within 30 days of receiving the letter and the Appeals Board must hear the appeal within 60 days of that. It will be up to the
owner of the structure as to how the building will be destroyed.

There was some discussion regarding some of the structures that must be torn down.

Commissioner Williams made a motion to appoint Jack Trusty, Jack Smith, R.L. Dawson, Ted Baley and Art Bogard to the Board of Appeals. The motion was seconded by Commissioner Knight and it carried with three aye votes.

The information was given to Susan Becraft who will type the Order for the Commissioners' signatures later in the meeting.

UNSCHEDULED ITEM: PENSION PLAN FOR EARLY RETIREEs: Commissioner Knight said he would like the Board to consider allowing retirees to remain on the pension plan. He would like this to be an item on the agenda later.

He also felt the retirees should be given the same cost of living raise that is given PERS. It was decided Ms. Woodroof, Personnel Manager, could help, but it is not necessary to involve the union.

Commissioner Williams added she felt there should also be a policy stating a person must retire at age 70. Commissioner Knight disagreed with this, saying that if a person is in good health and wanted to work and was still able to, they should be allowed to do so. Chairman Woodward said there should be a review for employees each year after the age of 70. All agreed and this will be taken up at a later meeting.

ITEM NO. 14: DISCUSSION REGARDING MAINTENANCE OF FIRE EXTINGUISHERS AND FIRE FIGHTING EQUIPMENT FOR THE COUNTY: Irv West was present. Chairman Woodward told the Commissioners the cost for maintaining the fire equipment for the various facilities last year was:

<table>
<thead>
<tr>
<th>Facility</th>
<th>Cost</th>
</tr>
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<tbody>
<tr>
<td>Mental Health</td>
<td>$26.50</td>
</tr>
<tr>
<td>Museum</td>
<td>$84.15</td>
</tr>
<tr>
<td>Library</td>
<td>$39.25</td>
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<tr>
<td>Courthouse</td>
<td>$148.75</td>
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<tr>
<td>Retardant</td>
<td>$21.95</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$320.60</strong></td>
</tr>
</tbody>
</table>

B & R Company has been maintaining the fire equipment and extinguishers, but JLS Protection Equipment & Service would like to bid on the service. Mr. West does not have the equipment to maintain the extinguishers. He said the Fire Marshall had given the County a recommendation pertaining to the maintenance, but he did not have it with him at this time. Mr. West added that at one time, he was going to take a course in maintaining all equipment, but nothing ever came of it.

Chairman Woodward suggested getting a bid from JLS and determining the cost of having Mr. West maintain all equipment and compare it with the cost of B & R Company. It might be that it will be more economical to pay Mr. West overtime than to have a company come in and do the job. Chairman Woodward will also check the recommendations of the Fire Marshall.
ITEM NO. 15: INTRODUCTION OF EQUESTRIAN COURT TO THE COMMISSIONERS:
Joyce Warner, Court Chaperone and the Equestrian Court were present.

Ms. Warner thanked the Commissioners for their time on the agenda today. She told the Commissioners the girls had worked very hard and put in a lot of time, effort and money out of their own pockets to achieve the standards of the Equestrian Court. She said there are very few organizations that go out of the County to represent Tillamook County, and this court is one of them. Ms. Warner knows Tillamook County can be very proud of these girls.

Jan Inman, Princess, told the Commissioners she is the mother of two sons and lives in Cloverdale. She has been riding for many years and this year will be riding in many shows and parades.

Jeneanne Upton, Princess, lives in Hebo with her husband, Russell, and she too, has been riding for many years. She told the Commissioners she rides in shows and parades also.

Lori Bailey, Queen, is 18 years old and a graduate of Nestucca High School. She too, has been riding most of her life and has shown her horse at 4-H and many other shows. She told the Commissioners how the queen and princesses are chosen. She said they hoped to participate in the Rose Parade this year, but said the competition is great. She added that the Equestrian Court would appreciate any donation from the County for the year's events.

Ms. Warner said the girls can be from 15 to 30 years of age and the court is open to anyone who wants to participate. The court is sponsored by the Riding Club, but a great deal of money comes from the girls' pockets to pay for travel, their outfits and care of their horses.

Chairman Woodward told them the County is in great financial problems this year, but he added that if there is a way to help them, the County would do so.

CONTINUATION OF ITEM NO. 13: CONSIDERATION OF APPOINTMENTS TO THE BOARD OF APPEALS: At this time the Commissioners signed Order 0-84-11, "In the Matter of the Appointment of Ted Baley, Art Bogard, R.L. Dawson, Jack Smith and Jack Trusty to the Board of Appeals."

UNSCHEDULED ITEM: TRUCK REPAIR: Jon Oshel was present. Mr. Oshel told the Commissioners that Farmers Insurance offered $785 for the repairs to the truck involved in an accident north of Nehalem. Mr. Oshel thought this was a fair price and recommended the Commissioners accept the offer.

Commissioner Knight made a motion to authorize Mr. Oshel to accept the offer of $785 for the damage to the 1965 truck. The motion was seconded by Commissioner Williams and it carried with three aye votes.

UNSCHEDULED ITEM: Chairman Woodward wanted the record to show he had received a letter from Ms. Morton, District Attorney's office, and he was presenting it to Ms. Woodroof, Personnel Director. Chairman Woodward read
the letter dated January 25, 1984 as follows: "Please respond to my letter of January 5, 1984."

ITEM NO. 16: PERSONNEL MATTERS: Brenda Woodroof was present.

Court house Hours: Ms. Woodroof said the offices that are opposed to having the Courthouse open on Fridays are: Assessor, Clerk, Health, Justice Court, Planning and Sanitation. Those office that DO NOT care one way or the other are: Bookkeeping, Building, Data Processing, District Attorney, County Counsel, Tax, Treasurer and Sheriff.

Chairman Woodward said Ms. Abrahamson in the Building Department, stated she did not care if the hours were changed because she was not there. But it would make a difference with the counter person, so Ms. Abrahamson was going to change her preference to keeping the hours the same as they are now.

There was some discussion regarding the cost of putting all staff back on full time. Mr. Simpson had stated it would cost $150,000 a year, but Chairman Woodward disagreed, thinking it would be more like $50,000.

There was also some discussion regarding the possibility of opening at noon on Fridays and how it would affect each department. Chairman Woodward said it may be possible if the Sanitation and Planning Department could get a part time secretary. He went on to say he was heard more complaints from the public about the Courthouse being closed on Fridays than being closed in the mornings.

Commissioner Williams said she would like to have Ms. Woodroof check to see just what the cost per year would be to put the staff back on full time. Ms. Woodroof said she would do that and report to the Commissioners at a later date.

Leave of Absence Request: Sheriff Dave Wilson was present. Ms. Woodroof said Lt. Jim Wagner, Sheriff's Department, is asking for a 30 day leave of absence. Sheriff Wilson said it was his understanding any leave of absence request had to be presented to the Board of Commissioners for approval.

Commissioner Knight asked when this would take effect and Sheriff Wilson said February 2, 1984, but added Lt. Wagner would be available for help or any questions that might come up. He had a letter of request from Lt. Wagner and said he would get a copy for the Commissioners.

Chairman Woodward said he had talked to Lt. Wagner and got the feeling Lt. Wagner needed the time off from the pressures of the present responsibilities created by the jail remodeling.

Commissioner Knight made a motion to grant a 30 day leave of absence to Lt. Jim Wagner to become effective February 2, 1984. The motion was seconded by Commissioner Williams and it carried with three aye votes.

There was some discussion regarding the jail situation and Sheriff Wilson
said there were 18 prisoners boarded out as of this day. The doctor bills in Columbia County amounted to a great deal, he said, because they go to the doctor for every little thing.

Letter from Ms. Morton: Chairman Woodward said the Commissioners had received a letter from Gene Pronovost, Union Representative, regarding Ms. Morton's request to be removed from the union. She is requesting a reclassification of her position and had given a job description of her duties to the Commissioners. Commissioner Knight felt the description was inaccurate because she had listed "child support duties" when in fact, the District Attorney's office was not handling that at this time.

Chairman Woodward said the Commissioners are now in a position where they and Ms. Woodroof will have to meet with Ms. Morton to discuss the situation. A time will be set on the agenda later in the month.

Chairman Woodward adjourned the meeting at 12:03 p.m.

RESPECTFULLY Submitted this 25th day of February, 1984.

Barbara Legoo
Secretary

APPROVED This 22 day of February, 1984.

Gerald A. Woodward, Chairman

F.E. Knight, Vice-Chairman

Carol Williams, Commissioner