

final

MINUTES - TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING
Wednesday, June 17, 1987
Page 1

COMMISSIONERS PRESENT: Dean J. Kinkade, Chairman
Gerald A. Woodward, Commissioner

COMMISSIONER ABSENT: Gerald J. Creasy, Vice-Chairman
(attending BLM Tour in Alaska)

STAFF PRESENT: Dorene Sheldon, Recording Secretary

STAFF PRESENT FOR PORTIONS OF MEETING: Fred G. Young, County Counsel; Karen Richards, Treasurer; Sue Cameron, Health Department Administrator; Paul Levesque, Research Consultant; Kathy Kelso, Personnel Director; Jon Oshel, Public Works Director; Lt. Tom Dye, Emergency Management

GUESTS PRESENT: Mike Sims, Headlight Herald

ITEM NO. 1: CALL TO ORDER: By Chairman Kinkade at 10:10 a.m. in the Justice Courtroom.

ITEM NO. 2: CONSIDERATION OF COPY KIT SERVICE AGREEMENT FOR 7200 COPY MACHINE: Chairman Kinkade said the agreement is for the copy machine in the Commissioners' Office and is \$100 less than last year's agreement for the same service.

Commissioner Woodward moved, Chairman Kinkade seconded to approve the service agreement, passed with two aye votes.

Chairman Kinkade signed the agreement.

ITEM NO. 3: CONSIDERATION OF TILLAMOOK CITY'S PROPOSED PARKING ASSESSMENT: Chairman Kinkade talked to Mr. Mahoney who said the parking meters will remain in the lot next to the Library. The \$1435 includes all county entities, such as the Library and Museum.

Mr. Young recommended the agreement be done on a yearly basis.

Commissioner Woodward asked if the City would bring a formal proposal. Chairman Kinkade said, "yes."

The Commissioners had no problems with the proposal.

Mr. Young asked if the City would be willing to have three county cars parked in their parking lot, to allow room in the county lot for employees' vehicles. Chairman Kinkade will ask Mr. Mahoney.

ITEM NO. 4: PUBLIC HEARING: CONSIDERATION OF LIQUOR LICENSE APPLICATION FOR TILLAMOOK SUPERMARKET: Ms. Cameron said this was a change in ownership and recommended approval.

Commissioner Woodward moved, Chairman Kinkade seconded to approve the application, passed with two aye votes.

Chairman Kinkade signed the Liquor License Application.

ITEM NO. 5: CONSIDERATION OF REQUEST TO REDEEM TAX FORECLOSED PROPERTY BY MICHAEL L. SATTERWHITE FOR TAX LOTS 3S9 20 600 AND 3S9 20 601: Mr. Levesque said two properties were received in the last tax foreclosure and as of April 8, 1987 there was \$1,703 in outstanding taxes and interest. The owners of record, William E. and M. A. Baker, sold their interest on contract to the Rands. Mr. Levesque asked if the county wanted to allow redemption back to the owner of record and if they wanted to charge the \$500 administrative fee on each parcel. The total would be \$2,703 plus interest for the last 10 weeks on the outstanding principle.

Commissioner Woodward asked if there was a reason to lower the administrative fee. Mr. Levesque said the applicant wasn't present, but he could see no reason to lower the fee.

Mr. Young said Mr. Satterwhite was acting as conservator for his parents. After four years, he should have realized there were back taxes. Mr. Young recommended imposing the full administrative fee.

Commissioner Woodward moved, Chairman Kinkade seconded to allow him to redeem the property within 30 days and pay the \$1,000 administrative fee, passed with two aye votes.

The Board instructed Mr. Levesque to write a letter to Mr. Satterwhite's attorney.

ITEM NO. 6: DISCUSSION CONCERNING WORKERS' COMPENSATION INSURANCE: Ms. Kelso requested bids be submitted by May 22nd. She received bids from SAIF and Liberty Northwest, but didn't receive Alexis' bid until a few days ago. She didn't have an opportunity to review Alexis' bid thoroughly, but said theirs is more a self-insurance program, and didn't think the county was interested in that type of program. SAIF was the low bidder.

Ms. Kelso requested bids on a regular retro-plan (which the county was on several years ago), a cash-flow retro-plan (which the county is currently on) and a standard plan, where a set amount is paid regardless of the number of claims. There is a program on the standard plan where if the county paid up front in cash, there would be a 10% discount.

Ms. Kelso preferred SAIF because they have been very responsive to the county's needs. She saw a detrimental reason not to continue with SAIF because their service is so effective and they were the low bid.

Mr. Young said the county has spent \$143,000 through the end of May with SAIF on the cash-flow retro-plan. He said the county went on this plan because of finances at the time and felt the county was lucky it didn't have to spend more on the plan.

Mr. Young said the large expense was the injury to the women on the Election Board. Ms. Kelso said that one injury raised the experience rating by .09, from .95 to 1.04.

Mr. Young said the full coverage plan costs \$129,000 with the requirement it be paid by July 1st. He said there are sufficient funds budgeted for next year to make the pre-payment and recommended the standard plan.

Ms. Kelso said there is an additional \$4,000 quarterly payment for Workers' Compensation tax, regardless of the plan chosen.

Chairman Kinkade recessed the meeting at 10:35 a.m. and reconvened at 10:45 a.m.

Ms. Kelso was concerned accident prevention would not be as good with the standard plan. Tremendous efforts have been made to improve the safety program since the county has been on the retro-plan. Commissioner Woodward agreed.

Mr. Oshel said if it was close price-wise, he would prefer the standard premium so he can budget. His crew is concerned how safety affects them, not how it affects an insurance rating. Chairman Kinkade said the retro-plan has the potential of really hurting the county.

Mr. Young said if the county doesn't like the standard plan, it can go back to the retro-plan the following year.

After further discussion, Commissioner Woodward moved, Chairman Kinkade seconded to approve the standard plan with SAIF Insurance at a total cost of \$129,962 including discount for the 1987-88 fiscal year, passed with two aye votes.

Chairman Kinkade signed the Notice of Election of Premium Payment Rating Plan.

ITEM NO. 7: CONSIDERATION OF COMPREHENSIVE COOPERATIVE AGREEMENT WITH OREGON EMERGENCY MANAGEMENT DIVISION FOR PARTICIPATION IN EMERGENCY MANAGEMENT ASSISTANCE PROGRAM: Lt. Dye said this is the same agreement as last year, but more work is required. A Trojan response plan for Tillamook County must be developed. Tillamook has also been selected to redo their plan.

Commissioner Woodward moved, Chairman Kinkade seconded to approve the agreement, passed with two aye votes.

Chairman Kinkade signed two copies of the agreement.

ITEM NO. 8: CONSIDERATION OF PROFESSIONAL SERVICES AGREEMENT WITH MARVIN ROGERS TO SUPERVISE COMMUNITY CORRECTIONS PROGRAM:

Chairman Kinkade said it was the same agreement as last year, but had a \$50/month increase.

Commissioner Woodward moved, Chairman Kinkade seconded to approve the agreement, passed with two aye votes.

The Commissioners signed the agreement.

ITEM NO. 9: CONSIDERATION OF PROFESSIONAL SERVICES AGREEMENT WITH LILLIE WATSON TO PROVIDE BOOKKEEPING AND CLERICAL SERVICES FOR COMMUNITY CORRECTIONS PROGRAM: Chairman Kinkade said it was the same agreement as last year, but had a \$50/month increase.

Commissioner Woodward moved, Chairman Kinkade seconded to approve the agreement, passed with two aye votes.

The Commissioners signed the agreement.

SITTING AS THE BOARD
OF THE HEBO SERVICE DISTRICT:

ITEM NO. 10: DISCUSSION CONCERNING RICHARD THOMPSON'S CONTRACT FOR PROFESSIONAL SERVICES: Chairman Kinkade said Mr. Thompson would like to be paid automatically at the beginning of the month since he is getting a flat rate.

There was consensus to not change the contract, because the Commissioners like a written record of Mr. Thompson's work.

ITEM NO. 11: MISCELLANEOUS SERVICE DISTRICT MATTERS: Mr. Oshel reviewed the work done by Ray Jones and said the fees and times are reasonable. The work done was clearly ordered by Mr. Adams. He said some of the hours seemed high, but it could be possible. Mr. Oshel recommended paying Mr. Jones for his work.

Chairman Kinkade said the work orders still need the property owners' signature. Mr. Young said he will write a letter to Mr. Jones asking him to obtain the signatures.

SITTING AS THE BOARD
OF THE SOLID WASTE SERVICE DISTRICT:

ITEM NO. 12: MISCELLANEOUS SERVICE DISTRICT MATTERS: Mr. Oshel said there will be two evening meetings, July 16 and 17. The

first night will be an open meeting and the second will be a public hearing, both given by the Solid Waste Advisory Committee.

Mr. Oshel is scheduling a work session in about two weeks with two professionals who have worked with setting up a major facility. They will go over things that need to be considered before reviewing the proposals.

SITTING AS THE
BOARD OF COMMISSIONERS:

ITEM NO. 13: MISCELLANEOUS PUBLIC WORKS: Proposed Agreement with Bay City for Chuck-Hole Repairs: Mr. Oshel is working on the chuck-hole agreement with Bay City. He said it solves a lot of jurisdictional problems.

Bike Paths: Mr. Oshel said he submitted the Bike Path Grant Application to the state. Last year's application was for a portion of Sandlake Road, south of Whalen Island Road. It rated 7 out of 18; and the State funded five.

Mr. Oshel submitted the same application and felt it had the best chance.

Chairman Kinkade recessed the meeting at 11:25 a.m. and reconvened at 1:30 p.m.

Staff present were: Chairman Dean Kinkade; Commissioner Gerald Woodward; Lynda Willard, Senior Planner; and Dorene Sheldon, Recording Secretary.

ITEM NO. 14: PUBLIC HEARING: ORDINANCE AMENDMENT OA-87-3(22): MINOR REVISIONS TO THE URBAN GROWTH BOUNDARY AGREEMENT ORDINANCE BETWEEN THE CITY OF BAY CITY AND TILLAMOOK COUNTY: Ms. Willard said the amendment requires newly created roads within the Urban Growth Boundary to conform to county standards, not city standards. The response time from Bay City was shortened. The amendment says if the county doesn't receive a response within a certain amount of time, it will assume the city has no objection.

Commissioner Woodward moved, Chairman Kinkade seconded to approve the Ordinance Amendment and the Urban Growth Boundary Area Joint Management Agreement, passed with two aye votes.

The Commissioners signed Ordinance Amendment OA-87-3(22) and two copies of the Agreement.

Chairman Kinkade recessed the meeting at 1:35 p.m. and reconvened at 1:40 p.m.

ITEM NO. 15: PUBLIC HEARING: ORDINANCE AMENDMENT OA-87-4(31):
MINOR REVISIONS TO THE URBAN GROWTH BOUNDARY AGREEMENT ORDINANCE
BETWEEN THE CITY OF ROCKAWAY BEACH AND TILLAMOOK COUNTY: Ms. Willard said the same changes will be made in this amendment as in OA-87-3(22), and one other item will be amended. The original agreement said the county would review minor partitions. The amendment excludes the county from reviewing minor partitions.

Commissioner Woodward moved, Chairman Kinkade seconded to approve the Ordinance Amendment and the Urban Growth Boundary Area Joint Management Agreement, passed with two aye votes.

The Commissioners signed Ordinance Amendment OA-87-4(31) and one copy of the Agreement.

Chairman Kinkade recessed the meeting at 1:50 p.m. and reconvened at 2:30 p.m.

Staff present were: Chairman Dean Kinkade; Commissioner Gerald Woodward; John Faudskar, Extension Agent; Karen Richards, Treasurer; and Dorene Sheldon, Recording Secretary.

ITEM NO. 16: PUBLIC HEARING: ADOPTION OF 1987-88 4-H AND EXTENSION SERVICE DISTRICT BUDGET: Mr. Faudskar reviewed the supplemental budget.

Commissioner Woodward moved, Chairman Kinkade seconded to adopt the 1987-88 4-H and Extension Service District Budget, passed with two aye votes.

Commissioner Woodward moved, Chairman Kinkade seconded to approve the order adopting the Supplemental Budget and appropriating funds for the fiscal year, 1986-1987, passed with two aye votes.

The Commissioners signed Resolution/Order #87-79, 4-H and ESD #87-1 adopting the Supplemental Budget.

Mr. Faudskar reviewed the 1987-1988 proposed budget. One change was requested since the Budget Committee approved the budget. The Advisory Committee requested \$600 be transferred from Contingency to Capital Outlay to purchase a tape player/recorder system to use with their projector for slide/tape presentations.

Commissioner Woodward moved, Chairman Kinkade seconded to adopt the 1987-1988 4-H and Extension Service budget with the above change, passed with two aye votes.

Commissioner Woodward moved, Chairman Kinkade seconded to approve the order adopting the budget, appropriating funds, and levying ad valorem taxes for the fiscal year 1987-1988, passed with two aye votes.

MINUTES - TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING
Wednesday, June 17, 1987
Page 7

The Commissioners signed Resolution/Order #87-80, 4-H and ESD #87-2.

Chairman Kinkade adjourned the meeting at 2:50 p.m.

RESPECTFULLY Submitted this 19th day of June, 1987.

Dorene Sheldon
Dorene Sheldon, Recording Secretary

APPROVED BY:

DJK GJC GAW
DJK GJC GAW