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MINUTES - TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING
Wednesday, September 2, 1987
Page 1

COMMISSIONERS PRESENT: Dean J. Kinkade, Chairman
Gerald J. Creasy, Vice-Chairman,
Gerald A. Woodward, Commissioner

STAFF PRESENT: Fred G. Young, County Counsel
Karen Richards, Treasurer
Dorene Sheldon, Recording Secretary

STAFF PRESENT FOR PORTIONS OF MEETING: Kathy Kelso, Personnel Director; Willard Berry, Forester; William Porter, Assistant District Attorney; Sue Becraft, Executive Secretary; Vic Affolter, Community Development Director; Greg Hannon, Assistant Public Works Director; Jon Oshel, Public Works Director

GUESTS PRESENT: Mike Sims, Headlight Herald; Lee Walker, Eleanor Dye, and Jerry Scott, members of the Solid Waste Advisory Committee; Dee Lockwood, Riedel Waste Disposal; R. E. Thurmond

ITEM NO. 1: CALL TO ORDER: By Chairman Kinkade at 10:03 a.m. in the Justice Courtroom.

UNSCHEDULED: DISCUSSION CONCERNING WOODCUTTING PERMITS: Mr. Berry reviewed the proposed permit and policy.

Commissioner Creasy moved, Commissioner Woodward seconded to adopt the policy and permit, carried with three aye votes. Cost is \$5/cord with a two cord limit. A specific number of permits should be issued for each sale area, determined by Mr. Berry.

Commissioner Woodward asked who would administer the permits. Mr. Berry said the Commissioners' Office could.

Mr. Berry said 12 permits could be issued for the Mills Bridge sale area, and they should expire Monday, September 7. He will post signs in the sale area.

UNSCHEDULED: DISCUSSION CONCERNING DANGER TREES IN CAPE MEARES: Commissioner Woodward checked with the Surveyor, and the trees are on county property. All the trees are dead, except one.

There was consensus to give Tim Dolan the opportunity to purchase a woodcutting permit to cut the dead trees. Commissioner Woodward will contact Mr. Dolan.

ITEM NO. 2: CONSIDERATION OF INTERGOVERNMENTAL AGREEMENT WITH THE DEPARTMENT OF HUMAN RESOURCES FOR FOOD STAMP FRAUD INVESTIGATION AND PROSECUTION: Mr. Porter said the system is set up similar to the Child Support program. The state reimburses the county for 75% of the prosecution costs. He estimated there are approximately four to six cases a year.

Commissioner Creasy moved, Commissioner Woodward seconded to approve the agreement, carried with three aye votes.

Chairman Kinkade signed two copies of the agreement.

ITEM NO. 3: DISCUSSION CONCERNING ADMINISTRATIVE FEE CHARGED AGAINST LIBRARY FUND FOR 1987-87: This item was canceled.

ITEM NO. 4: DISCUSSION CONCERNING CARD LOCK SYSTEM: Ms. Becraft was concerned the gas tank behind the Courthouse would be empty soon, and the card lock system wouldn't be implemented yet. Mr. Vandermay from VanWest Oil said three digits could be used to provide more security.

There was consensus to have Ms. Becraft give the cards to Mr. Dye to distribute, on a card per car basis. Chairman Kinkade will instruct Mr. Dye to put up the board with the packets.

Chairman Kinkade said the parking policy needs to be revised. He thought Mr. Young was working on that project.

Ms. Kelso said handicapped parking is not adequate. She suggested combining Judge Christensen's parking space with the current handicapped parking space to allow better accessibility.

Ms. Kelso also said there is a problem with the elevator on the main floor. If District Court is in session, and Judge Gustafson's office is locked, it is impossible for someone in a wheelchair to get to the offices on the main floor. Chairman Kinkade said the Tax Office should be given a key to the District Court office in case the office is locked. Commissioner Woodward will talk to the Court Administrator.

ITEM NO. 5: CONSIDERATION OF ORDER DESIGNATING THE TILLAMOOK ECONOMIC ACTION COMMITTEE TO HOLD PUBLIC HEARINGS FOR THE PURPOSE OF REVIEWING ECONOMIC STRATEGIES FOR TILLAMOOK COUNTY: Commissioner Creasy moved, Commissioner Woodward seconded to approve Order #87-113, carried with three aye votes.

The Order will be signed at a later date.

ITEM NO. 6: COMMUNITY DEVELOPMENT UPDATE: Appeal to LUBA: Mr. Affolter said he received a Notice of Appeal on the exception to the Goal 18 hearing for the motel development in Pacific City. Mr. Young and he will have three weeks to get the county's record to LUBA.

Coastal Resource Planner: Mr. Affolter said Ed Brunson was chosen to fill the position, but he has not been offered it yet.

Pollution in Tillamook Bay: Mr. Affolter distributed copies of the Tillamook Bay Drainage Basin study. His department is excelerating their effort in this area. He is considering hiring a sanitation trainee for three months and also use existing resources within the department to support that work.

Jordan Creek Inn: Mr. Affolter said there is still a problem with Jordan Creek Inn, and he would like to meet with the Board to discuss how to handle enforcement.

Sanitarian Position: Mr. Affolter said Mr. Marshall will be on vacation for two weeks the end of September. All areas are covered except the site evaluations and pre-covers for alternative systems. Three to five site evaluations may be put back five to six weeks. He said the Board can choose to "take the heat" from those who complain, or it may be possible to hire Mr. Petrovich again. Last year it cost \$100 per evaluation, and Mr. Affolter was sure his rate has increased.

SITTING AS THE BOARD OF
THE HEBO SERVICE DISTRICT:

ITEM NO. 7: MISCELLANEOUS SERVICE DISTRICT MATTERS: Chairman Kinkade said the bill from Ray Jones did not specify what the work was for, so he told Mr. Jones to submit a corrected billing before the Board would authorize payment.

Chairman Kinkade said Mr. Thompson sent in a verbal resignation through Mr. Adams, effective September 1, 1987.

Commissioner Creasy moved, Commissioner Woodward seconded to accept Mr. Thompson's resignation, carried with three aye votes.

Chairman Kinkade said Joe Gardner is willing to be the maintenance person for the District.

After discussion, Commissioner Creasy moved, Commissioner Woodward seconded to hire Mr. Gardner on a temporary basis until the position can be advertised, carried with three aye votes.

Commissioner Woodward said the Hebo Inn requested an itemized report on the Hebo Sewer and Water systems. It would be expensive to copy it, and he asked if a public meeting should be held. Commissioner Creasy suggested he get Mr. Young's input. Mr. Oshel said the county has the right to charge for making copies.

SITTING AS THE BOARD OF
THE SOLID WASTE SERVICE DISTRICT:

ITEM NO. 8: CONSIDERATION OF AWARD OF SOLID WASTE DISPOSAL FRANCHISE: Mr. Oshel said the Solid Waste Advisory Committee's

recommendation was consistent throughout the group. They recommended not going with a disposal franchise for any of the major solid waste reduction facilities; the county start making moves to design a resource recovery facility and immediately begin finding a landfill site. Mr. Oshel got the impression the Committee wants the county to handle the solid waste in-county. They were concerned about a major capital expense, and a fixed expense operation. Regardless of the system chosen, a landfill would still be necessary. They didn't see the need for two complex systems.

A recycling facility would also be part of the system. It would be much less sophisticated than the one in Skamania County, but it would involve some sorting.

Mr. Oshel said hunting for a landfill is a major expense for consulting engineers. He said he should get proposals out for cost estimates.

Mr. Scott said there would still be a landfill even with another disposal system. He felt the county should site a landfill and then look at ways to reduce it.

Commissioner Creasy asked why more emphasis wasn't given to hauling out of county. Mr. Scott said it would be difficult to control the costs.

Ms. Dye said the Committee liked the composting concept, but a landfill would still be necessary. She was concerned how the county would come up with the money for solid waste.

Mr. Walker felt hauling out of county would be a mistake in the long run. He also felt for the amount of waste Tillamook County has, it would be too expensive to have two major systems.

Chairman Kinkade asked if there was any discussion on what may be available in ten years in terms of a new process or burning requirements cut down. Mr. Scott said, "no."

Mr. Lockwood thanked the Solid Waste Advisory Committee for giving him the opportunity to explain their system. He felt Riedel has the solution to Tillamook County's solid waste problem, with essentially no risk to the county. Riedel could guarantee no more than 30% would go into the landfill, which would extend its life fifteen years. He said the cost is high, but competitive with the other options, and would be a relatively stable cost over the life of the project.

Mr. Scott said the Committee was impressed with Riedel's proposal, except for the dollar amount of dumping fees. They felt if the tonnage dropped, the tipping fees would be too expensive.

Commissioner Woodward asked if the proposal included a cost if it were located at the Port. Mr. Lockwood said the formal proposal was modified with the letters at the front of the proposal.

Chairman Kinkade asked if there was any discussion on being in the enterprise zone. Mr. Lockwood said, "yes." The enterprise zone offers some tax advantages.

Commissioner Woodward thanked Mr. Lockwood and Riedel for its proposal.

The Board felt it wasn't ready to make a decision at that point and would like Mr. Oshel to work up some more cost comparisons. Commissioner Creasy said he had hoped the community would want to get out of the landfill business.

ITEM NO. 9: MISCELLANEOUS SERVICE DISTRICT MATTERS: There was no discussion.

SITTING AS THE
BOARD OF COMMISSIONERS:

ITEM NO. 10: DISCUSSION CONCERNING DRAINAGE AT HOUSE ON THE HILL AND MAXWELL MOUNTAIN ROAD: Bob Thurmond, developer for the House on the Hill project, drew a map showing the position of the proposed complex and explained the problem with drainage. The previous owners told Mr. Thurmond the county said the drainage problem was a temporary situation. In the process of getting his Conditional Use permit this year, the Planning Department told him the drainage problem had to be solved before the project could be done.

Mr. Thurmond said he made an application to the state to change the drainage over to the beach. They have not rejected his proposal, but they did not like the idea of a pipe hanging over the cliff. He said the state suggested he get an easement from the adjoining property owner, Mr. Sims. He asked, and Mr. Sims refused to give him an easement.

Mr. Thurmond said he would like the drainage to run along the county road. He felt the cost estimate given by Mr. Oshel was high, and felt the job could be done for almost half that cost.

Commissioner Creasy asked if the easement along Sims' property would be difficult to obtain. Mr. Oshel said it would have to be acquired by a public right of way through condemnation, because Mr. Sims evidently wants to stop the project.

Commissioner Creasy asked if Mr. Thurmond had contacted Mr. Mason regarding help with the infrastructure. Mr. Thurmond said, "no."

Chairman Kinkade asked specifically where the buildings were located on the property. Mr. Thurmond pointed to where the building were on the map he had drawn.

Chairman Kinkade asked what the drainage had to do with building below. Mr. Thurmond didn't know. Mr. Oshel explained the Conditional Use is for the existing structures at the top of the hill and to the south. The Conditional Use does not require Mr. Thurmond to solve the drainage to the north.

Mr. Thurmond said he didn't know that. He felt he could solve that problem.

Mr. Oshel wasn't sure if the drainage situation was intended to be temporary. Chairman Kinkade said if the county had money it could do something about the problem, but as long as the problem doesn't affect the current building project, the county could not make a commitment to put in a new drain line.

Chairman Kinkade recessed the meeting at 12:10 p.m. and reconvened at 1:35 p.m. with all three Commissioners present. Jon Oshel, Public Works Director; Kathy Kelso, Personnel Director; Karen Richards, Treasurer; Fred Young, County Counsel, Dorene Sheldon, Recording Secretary and Donna Killian, G & M Insurance were also present.

ITEM NO. 11: MISCELLANEOUS PUBLIC WORKS: There was no discussion.

ITEM NO. 12: DISCUSSION CONCERNING INSURANCE QUOTES: Ms. Killian reviewed the quotes that she had been asked to obtain. The estimate is based on private passenger vehicles valued at \$10,000 or more, with \$1,000 deductible for collision and \$100 deductible for comprehensive. Larger vehicles with \$10,000 or greater value are figured with specified perils coverage. Specified perils is less than comprehensive, but the price is a lot better. It doesn't cover glass coverage or if an animal is hit, but there is no deduction. There is a \$5,000 deductible for collision. Cost of the comprehensive coverage in addition to what the county is paying now with specified perils would be an additional \$2,800. The collision with the \$1,000 deductible on the private passenger vehicles and \$5,000 on the larger vehicles is an additional \$9,500.

Mr. Oshel said the \$12,300 would cover only 14 vehicles, and he felt that was too expensive.

Commissioner Creasy asked how it compared with City/County Services. Ms. Killian said it would be right in the same ball park, because they went to different companies and asked for the exact same coverage.

Ms. Richards asked the amount for each of the ambulances. Ms. Killian said she would get the figure to Ms. Richards.

Ms. Killian said the quote for coverage for employees' tools was based on a limit of \$20,000 worth of tools. Cost would be \$250 annually, with a \$250 deductible.

Ms. Killian had an inspector check the Hebo Water System, and he found nothing to insure.

Ms. Killian said the Courthouse, Museum, Library and Shop buildings currently have \$250,000 of boiler/machinery coverage each. As the Courthouse is valued at one million dollars, she got an estimate for one million dollar coverage for the Courthouse and Museum and \$500,000 coverage for the Library and Shop. Cost would be an additional \$295 a year. She said there is an exclusion for the steam donkey at the museum.

There was consensus to purchase the additional boiler/machinery and employees' tools coverage.

Ms. Killian asked if Cavenham still has an interest in the rock pit. Commissioner Woodward said, "yes."

Ms. Killian asked if the county is still liable for the Oceanside Community Park. The Board said, "yes."

Ms. Killian asked if the county was still responsible for the C. Ray Johnson Office that houses the Extension Office. Commissioner Creasy told her to contact John Faudskar.

Ms. Killian said she hasn't received information back from the various departments on the list of vehicles. She would like to make sure the list of vehicles is what is listed on the policy. Chairman Kinkade said the Board will check with the departments.

UNSCHEDULED: PERSONNEL MATTERS: Request for Salary Increase for Road Department Non-Union Management Personnel: Ms. Kelso had a request from Mr. Oshel to increase the non-union management salaries at the Road Department by at least the percentage the union will be getting (2% cost-of-living allowance and \$5 increase on insurance).

A salary survey indicates the Road Department management positions are 8.4% below the average. Mr. Oshel recommended a 3% cost of living allowance and a \$5 increase on insurance, effective August 1, 1987, to work toward lessening the gap shown in the salary survey. Mr. Oshel has budgeted funds available.

Ms. Kelso stated that last year the Board of Commissioner's direction was to get away from treating Road Department, Sheriff's Department and Courthouse management as separate groups for purposes of benefits and salaries. Ms. Kelso asked if the Board planned any increase for managers and recommended at least the \$5 increase on insurance, effective October 1, 1987. Ms. Richards stated that Employee Benefits was budgeted for \$160 for all participants.

Commissioner Creasy felt all management should get a cost of living increase effective January 1, 1988 and asked Ms. Kelso to get projected figures for a 2% and 3% increase.

Commissioner Creasy moved, Commissioner Woodward seconded to approve the \$5 health insurance increase for all management effective October 1, carried with three aye votes.

The Board agreed to wait for the projected figures on the proposed increase for management.

Corrections Administrator Position: Ms. Kelso said Jim Wagner, Corrections Lt., has notified the Sheriff he will resign in March 1988. The Sheriff would like to open the vacancy announcement effective December to start recruitment. The announcement would include that the position is projected to be effective in April. Ms. Kelso said this isn't normal policy, but she recommended it, as it allows the Sheriff's Department to be aggressive in recruiting for the position.

The Board had no objection to advertising for the position on a non-precedent setting basis.

SITTING AS THE BOARD OF
THE HEBO SERVICE DISTRICT:

UNSCHEDULED: DISCUSSION CONCERNING ADMINISTRATOR POSITION:
Chairman Kinkade said David Booth will be handling Mr. Adams responsibilities while Mr. Adams is out of town for two weeks.

Chairman Kinkade asked how much time Mr. Thompson should be allowed to train Mr. Gardner on the system. The Board felt one week was sufficient. Chairman Kinkade said Mr. Adams felt three days was enough. The Board agreed to three days, if Mr. Gardner felt comfortable with the system.

Chairman Kinkade adjourned the meeting at 2:35 p.m.

RESPECTFULLY Submitted this 10th day of September, 1987.

Dorene Sheldon
Dorene Sheldon, Recording Secretary

APPROVED BY:

DJK
DJK

GJO
GJO

GAW
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