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MINUTES - TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING  
Wednesday, September 16, 1987  
Page 1

COMMISSIONERS PRESENT: Dean J. Kinkade, Chairman  
Gerald J. Creasy, Vice-Chairman

COMMISSIONER ABSENT: Gerald A. Woodward, Commissioner  
(On Vacation)

STAFF PRESENT: Karen Richards, Treasurer  
Dorene Sheldon, Recording Secretary

STAFF PRESENT FOR PORTIONS OF MEETING: Fred Young, County Counsel; Charlie Anderson, Parks Superintendent; Jim Stanford, Data Processing; Kathy Kelso, Personnel Director; Darlene Cherry, Personnel Assistant; Sue Cameron, Health Department Administrator; John LaRiviere, Environmental Health; Jon Oshel, Public Works Director; Dave Krebs, Shop Foreman; Don Helwig, Fair Manager

GUESTS PRESENT: Lorene Brock, Northwest Oregon Housing Authority; John Fricia, Fire Marshal; Tom Weber, Fire Chief; Howard Wilson, Manzanita City Recorder

ITEM NO. 1: CALL TO ORDER: By Chairman Kinkade at 10:10 a.m. in the Justice Courtroom.

UNSCHEDULED: CONSIDERATION OF TEMPORARY USE PERMIT FOR PACIFIC CITY - WOODS CHAMBER OF COMMERCE: Commissioner Creasy moved, Chairman Kinkade seconded to approve the permit for the Chamber wiener wagon on Labor Day weekend, carried with two aye votes.

Chairman Kinkade signed the permit at an earlier date.

UNSCHEDULED: DISCUSSION CONCERNING BURNING OF MOUNTAIN VIEW APARTMENTS ON EAST THIRD STREET: Chief Weber said it would be good training for the Fire Department to burn the complex, and would be a service to the owner, as there would be no charge.

The Board had no objection to the Fire Department burning the complex, but Chairman Kinkade wanted to confer with the Building Official before giving a final approval.

Chairman Kinkade will check with Ms. Abrahamson, and then contact Chief Weber.

ITEM NO. 2: DISCUSSION CONCERNING COMMUNITY DEVELOPMENT BLOCK GRANT: Ms. Brock submitted a letter on behalf of Northwest Oregon Housing Authority (NOHA) requesting the county apply to the Oregon Community Development Department for Community Development Block Grant Funds for rehabilitation of owner/occupied homes and rental units in Tillamook County.

Ms. Brock said NOHA administered a block grant program for the county in 1979, and 18 homes were rehabilitated. There are currently 17 families/elderly households on the waiting list.

MINUTES - TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING  
Wednesday, September 16, 1987  
Page 2

Commissioner Creasy asked what the requirements for the program were. Ms. Brock said for one person the income must be less than \$9,500, for two people, \$10,500, and it increases about \$1,000 for each additional person. NOHA uses Section 8 standards established by U. S. Housing and Urban Development.

Ms. Brock said the county cannot apply for public assistance and housing block grants at the same time. She asked the Board to seriously consider this proposal.

ITEM NO. 3: PUBLIC HEARING: PROJECT SELECTION FOR GRANT IN AID (GIA) FUNDS: Mr. Anderson said he expected several proposals, but his two were the only ones submitted. The first request was for the replacement of RV electrical hook-up panels in campsites "A" through "M" at Barview Jetty Park. State GIA funds would be \$2,012, and Tillamook County Parks budget funds would be \$1,863.

Mr. Anderson's second proposal was for installation of information centers at all or part of Tillamook County's overnight campgrounds. State GIA funds would be up to \$2,012, and Parks budget funds would be up to \$670.

Mr. Anderson requested the Board approve the RV Park electrical outlets project. He said it was a two year grant. If funds are available at the end of this fiscal year, he will do the work then. If not, he will put it in next year's budget.

Commissioner Creasy moved, Chairman Kinkade seconded to approve the RV electrical outlets project at Barview Park for GIA funds, carried with two aye votes.

ITEM NO. 4: CONSIDERATION OF CONTRACT WITH S-C PAVING FOR ASPHALT PAVING AND GRADING AT PACIFIC CITY NEIGHBORHOOD PARK: Commissioner Creasy moved, Chairman Kinkade seconded to approve the contract, carried with two aye votes.

The Commissioners signed two copies of the contract.

ITEM NO. 5: BID OPENING: CLEANING TOILET VAULT TANKS FOR COUNTY PARKS DEPARTMENT: Chairman Kinkade opened the bid from T and L Septic Tank Service with a price of \$2,000.

Commissioner Creasy asked how many sites were involved. Mr. Anderson said eight sites were involved.

Mr. Anderson will review the bid and report back later in the meeting.

ITEM NO. 6: DISCUSSION CONCERNING WORKSTUDY PROGRAM: Ms. Kelso said Tillamook Bay Community College (TBCC) has requested the county participate in the program. Cost to the county is .87 per hour and the students work an average of 10-12 hours a week. The only stipulation is they must not do union work. The Museum and

MINUTES - TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING  
Wednesday, September 16, 1987  
Page 3.

Health Department have expressed an interest in the program, and others may also be interested.

The Board said it was a good program and directed Ms. Kelso to send memos to department heads and elected officials to see if they would be interested in the program. Ms. Kelso said if there were several requests, they could be prioritized.

Commissioner Creasy moved, Chairman Kinkade seconded to approve the workstudy program, carried with two aye votes.

Chairman Kinkade signed the Schedule of Employment later that day.

ITEM NO. 7: CONSIDERATION OF REQUEST FOR B25 PERSONAL COMPUTER FOR PERSONNEL DEPARTMENT: Ms. Kelso said her department has been "borrowing" the B25 from Emergency Management, and they want it back. The B25 has increased the Personnel Department's productivity, and it is tied into the payroll system.

Mr. Stanford said he is able to purchase a used B25 for \$1,900 (a new machine costs \$3200), but neither department has funds budgeted.

Ms. Richards suggested it be purchased with Contingency funds.

After further discussion, Chairman Kinkade said he would discuss the matter with Lt. Dye before making a decision. Mr. Stanford stressed it would not be for sale at this price for very long.

ITEM NO. 8: AWARD OF BID FOR CLEANING TOILET VAULT TANKS: Mr. Anderson said there was an inconsistency in the bid. He thought T and L figured there were two vaults per site, but there is only one.

Mr. Anderson will contact T and L and report back next week.

ITEM NO. 9: CONSIDERATION OF REQUEST FOR AIDS EDUCATION POSITION: Ms. Cameron said she had been allocated \$1,100 to do all the AIDS education in the county. She felt this money could be put with other funds to accomplish more. The revenue her department receives from state grants was increased \$5,000, due to legislation. Legislation also allocated another \$4,000 to be used for case management of welfare patients.

Ms. Cameron requested the funds be combined to hire a part-time nurse to handle the above work. Ms. Kelso had no objections.

Commissioner Creasy moved, Chairman Kinkade seconded to approve the hiring of a part-time nurse, carried with two aye votes.

ITEM NO. 10: CONSIDERATION OF ORDER MODIFYING ORDER #85-181 BY ADDING A FEE FOR SCHOOL SANITATION INSPECTIONS: Ms. Cameron said schools are now required to have kitchens and satellite food preparation areas inspected. The Health Department will charge \$100 for full kitchens and \$50 for satellites for the once a year inspection.

Commissioner Creasy moved, Chairman Kinkade seconded to approve the order, carried with two aye votes.

The Commissioners signed Order #87-120.

ITEM NO. 11: CONSIDERATION OF AGREEMENT WITH OREGON DEPARTMENT OF ENERGY AND STATE HEALTH DIVISION FOR REGIONAL RADIOLOGICAL TECHNICAL ASSISTANT: Mr. LaRiviere said the state is setting up a network of Regional Radiological Technical Assistants (RRTA) to respond to any accident involving radiological materials. The RRTA would be on the scene to advise until the state agency arrives. It also provides training for local first responders.

Ms. Kelso said the same request was brought before the Board last year by Emergency Management and was denied because of the Workers' Compensation issue.

The Board instructed Ms. Kelso to research the Workers' Compensation issue and report to the Board at a later date.

ITEM NO. 12: CONSIDERATION OF ORDER APPOINTING BRENT MULFORD TO THE 9-1-1 USER BOARD: Commissioner Creasy moved, Chairman Kinkade seconded to approve the order, carried with two aye votes.

The Commissioners signed Order #87-121.

SITTING AS THE BOARD OF THE  
HEBO SERVICE DISTRICT:

ITEM NO. 13: MISCELLANEOUS SERVICE DISTRICT MATTERS: Chairman Kinkade said the leaks have been repaired and the three tanks are full.

Mr. Gardner told Chairman Kinkade the motor in the chlorinator burnt up, and he replaced it with a spare from his shop. Mr. Gardner recommended it be rewound. Mr. Oshel said Public Works sends motors in to be rewound, and Chairman Kinkade said he would instruct Mr. Gardner where to send the motor. Chairman Kinkade said Hogie Jo's has had Roto-Rooter come twice in the last month. The man looked at the drawings and said there will always be problems with the septic system, because of the configuration of the lines. Chairman Kinkade said Dow Brothers installed the pipe and the lay-out of the lines should be changed.

The Board instructed Ms. Sheldon to advertise for a maintenance person and to schedule a night meeting in Hebo.

SITTING AS THE BOARD OF THE  
SOLID WASTE SERVICE DISTRICT:

ITEM NO. 14: MISCELLANEOUS SERVICE DISTRICT MATTERS: Mr. Oshel submitted a spreadsheet reviewing the alternatives. He suggested the Board have a work session with the Solid Waste Advisory Committee, have a public hearing, or have a public election.

The Board instructed Mr. Oshel to set up a meeting for the Board with the Solid Waste Advisory Committee.

SITTING AS THE  
BOARD OF COMMISSIONERS:

ITEM NO. 15: CONSIDERATION OF LANEDA AVENUE PROJECT: Mr. Young said the City of Manzanita has agreed to take over the county roads within the city, including Ocean Road, as part of the agreement. However, Manzanita requests the county do the overlay on Ocean Road, prior to them taking it over.

Mr. Oshel said it will cost approximately \$20,000, and he had planned to do it in the next couple years. He recommended the Board comply with the request.

Commissioner Creasy moved, Chairman Kinkade seconded to approve the Laneda Avenue Project with the above stipulations, carried with two aye votes.

The Commissioners signed the Project Prospectus.

Commissioner Creasy asked why Mr. Oshel did the sidewalks and curbs on the Third Street project. Mr. Oshel agreed the taxpayers usually pay for the sidewalks, but he wanted the complete project done at the same time. He felt to form a Local Improvement District to get the sidewalks done at the same time would be impossible.

ITEM NO. 16: CONSIDERATION OF REQUEST TO CLOSE GATE ON MT. VIEW DRIVE: Mr. Oshel said Mt. View Drive is a local access road that stubs into the east side of the fairgrounds property. Mr. Kornblum, a resident of Mt. View Drive, requested the gate be closed, so the road will be closed for access.

Mr. Helwig said the gate is closed after the fair, and the Fair Board recommended it remain status quo. Mr. Oshel said Mr. Kornblum didn't like the extra traffic on the road during the fair, but said that should be expected when one lives by the fair.

Commissioner Creasy moved, Chairman Kinkade seconded to deny the request to close the gate on Mt. View Drive, carried with two aye votes.

ITEM NO. 17: MISCELLANEOUS PUBLIC WORKS: Mr. Oshel said he didn't submit the application to LCDC on the Highway 101 project because the grant money is for the study, and the \$15,000 for implementation would come from county funds.

Mr. Oshel said the Neskowin Bridge project has begun. There was a problem with a sewer line, because of raising the bridge. The whole sewer system will be reconstructed in two years, and he felt it was protected enough by one of the beams.

SITTING AS THE  
CONTRACT REVIEW BOARD:

CONSIDERATION OF PURCHASE OF USED EQUIPMENT FOR THE ROAD DEPARTMENT: Mr. Oshel said he sent requests for proposals to 19 used equipment dealers. Most of the proposals were for equipment either too old or too damaged. He recommended accepting the proposal from Woodpecker Truck & Equipment, Inc. for a 1984 dump truck with a 1983 pup trailer. They will also take the box from an existing dump truck and install a 5th wheel. Package price is \$56,500 F.O.B. Troutdale, which is under the budgeted amount.

Commissioner Creasy moved, Chairman Kinkade seconded to approve the purchases, carried with two aye votes.

SITTING AS THE  
BOARD OF COMMISSIONERS:

UNSCHEDULED: DISCUSSION CONCERNING BOTTS MARSH: Commissioner Creasy felt a thank you letter should be sent to Tony Meeker for coming to Tillamook to discuss the Botts Marsh issue. He said a letter should also be sent to Jim Ross, LCDC, for stepping out on behalf of Tillamook County to the State Land Board and Gail Achterman, the Governor's Assistant for Natural Resources.

The Board directed Commissioner Creasy to work with Mr. Young on the letters.

Chairman Kinkade adjourned the meeting at 11:55 a.m.

RESPECTFULLY Submitted this 22<sup>nd</sup> day of September, 1987.

Dorene Sheldon  
Dorene Sheldon, Recording Secretary

APPROVED BY:

DJK  
DJK

GJC  
GJC

GAW  
GAW