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MINUTES - TILLAMOOK COUNTY BOARD OF COMMISSIONERS' STAFF MEETING  
Monday, November 30, 1987  
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COMMISSIONERS PRESENT: Dean J. Kinkade, Chairman  
Gerald J. Creasy, Vice-Chairman  
Gerald A. Woodward, Commissioner

STAFF PRESENT: Neal C. Lemery, Acting County Counsel  
Karen Richards, Treasurer  
Kathy Kelso, Personnel Director  
Dorene Sheldon, Recording Secretary

STAFF PRESENT FOR PORTIONS OF MEETING: Charlie Anderson, Parks Superintendent; Sue Becraft, Executive Secretary; Sue Cameron, Health Administrator; and John LaRiviere, Environmental Health

CALL TO ORDER: By Chairman Kinkade at 10:00 a.m. in the Commissioners' Conference Room.

ITEM NO. 1: CALENDAR REVIEW OF APPOINTMENTS FOR COMING WEEK:  
The Commissioners reviewed their calendars.

ITEM NO. 2: REVIEW OF WEDNESDAY, DECEMBER 2, 1987 AGENDA: The agenda was approved as submitted.

ITEM NO. 3: SUGGESTION BOX: There were two suggestions regarding the parking policy, a suggestion to have the soundness of the tree in the back parking lot tested, and a suggestion to have the Christmas party for employees and spouses only.

ITEM NO. 4: LIAISON REPORTS: Commissioner Creasy reviewed the financial problems of T.C.I. and felt mental health should return as a county department to allow a closer relationship to the Commissioners. He would like Mr. Jensen to meet with the Board to review the Museum plans for expansion.

Commissioner Woodward said O & C passed a resolution for a voluntary assessment to raise \$50,000 for legal fees on the spotted owl set aside issue. Tillamook County's portion will be \$280.

Chairman Kinkade said the Sheriff's overtime this month was \$5,400, which wasn't a big decrease as expected. A big portion was caused by the meth lab bust, but the shift coverage was considerable. Ms. Richards said the shift coverage had to be controlled, because the other overtime was uncontrollable. Chairman Kinkade said he would talk to Sheriff Wilson.

Commissioner Creasy said it may be necessary to go to an 8 hour day, 5 days a week situation. Commissioner Woodward agreed.

Chairman Kinkade said there have been several Oregon Tourism Alliance (OTA) sub-committee meetings. The seventeen million dollars allotted for the OTA has been reduced by five million dollars to be used as a leverage fund. The target date for identifying and funding projects is the end of February.

Chairman Kinkade said he attended the Attractions and Development Sub-committee, and it didn't sound like the excursion train would be funded because of the uncertainty of what would happen if it were abandoned. The committee said the boat basin project would be funded from other funds and not lottery money. They felt it was a good long-term project. The Chamber proposal was reviewed by the Marketing Subcommittee and has a good chance for funding. The arena project also had a good chance for funding because it would be a one-time effort and the benefits to the area were good.

ITEM NO. 5: UPDATE ON PARKS MATTERS: Mr. Anderson distributed a handout which explained the parks capabilities. The department used to cost the general fund money to operate, but not any longer.

Mr. Anderson reviewed the list of needs for the department. He will apply for a grant from Land and Water to rebuild the Barview #3 restroom. The department has applied twice for grants for this project and was denied. He showed pictures of the restroom and brought samples of the rotted wood. The restroom will last a year, at best, and he wasn't sure what would happen if the grant wasn't received. Handforth and Larson estimated it would cost \$33,000 to build a restroom. The engineer for the State Parks felt it would cost at least \$40,000. Mr. Anderson said there is also a problem with the restroom/shower facility for section #4. The formica and concrete are worn out. He would like to use the supplemental funds coming in this year to renovate the facility.

Mr. Anderson said he had staffing problems, but Ms. Kelso had told him it was impossible to deal with that in this budget year.

Mr. Anderson said the Pacific City Neighborhood Park is complete, along with the Nehalem boat ramp project.

Mr. Anderson said the county will receive \$5,000 in emergency block grant funds from the State Marine Board to replace the docks and floats at the Memaloose Boat Ramp. Commissioner Creasy said there is also a problem there with the toilets. Mr. Anderson said that problem is addressed in the grant application.

Commissioner Creasy said extra funds are needed for boat ramp clean-up in the winter because of the increased use.

ITEM NO. 6: DISCUSSION CONCERNING COMMUNICATIONS SEMINAR:

Chairman Kinkade said he was impressed with the presentation Donna Warren gave on the program. He said the cost is \$480 and felt it would be well worth the money.

Commissioner Creasy said it was a good program, but couldn't be done in this budget year. Commissioner Woodward agreed, because of budget constraints. Ms. Kelso said the college said they would be willing to negotiate.

After further discussion, there was consensus to not do the seminar this budget year. The Board directed Ms. Kelso to prepare a letter for the Board's signature.

ITEM NO. 7: DISCUSSION CONCERNING FALCON-COVE DOMESTIC WATER DISTRICT TECHNICAL ASSISTANCE GRANT APPLICATION: Chairman Kinkade said Ray Hill asked him if there was an administrative charge for sponsorship of the technical assistance grant. The county is allowed 10% of the \$10,000 grant, Chairman Kinkade felt the county should receive the 10%.

There was consensus to charge \$1,000 for sponsorship of the grant. Ms. Richards said it could be shared with the Economic Development Fund.

Chairman Kinkade said an intergovernmental agreement is required, but Mr. Mason said a letter is all that is necessary.

Commissioner Creasy felt all grant applications should be reviewed by Mr. Mason to make sure they are in compliance. Commissioners Kinkade and Woodward agreed.

ITEM NO. 8: DISCUSSION CONCERNING RESOLUTION/ORDER IN SUPPORT OF THE IMPROVEMENT OF THE HIGHWAY 99/SALMON RIVER CORRIDOR: Chairman Kinkade said this is part of the Access Oregon Program. The Transportation Committee of the OTA endorsed the resolution.

Commissioners Creasy and Woodward felt the concept would deter people away from Highway 6 and Tillamook County.

After further discussion, Chairman Kinkade suggested the other Commissioners contact Jack Madison, who is a member of the Transportation Committee to address their concerns.

ITEM NO. 9: CONSIDERATION OF LETTER REGARDING COMMUNICATIONS TECHNICIAN POSITION: The Commissioners signed the letter to the elected officials and department heads outlining the chain-of-command.

Ms. Richards said there will be a communications budget in the general fund this year. Work done for the benefit of the general fund will be billed from the Road Department to that budget. Commissioner Woodward said that would be fine for this budget year, but felt each department that uses it should have a communications line item in the future.

SITTING AS THE BOARD  
OF THE HEBO SERVICE DISTRICT:

ITEM NO. 10. CONSIDERATION OF LEASE/PURCHASE AGREEMENT WITH U. S. BANK: Commissioner Creasy moved, Commissioner Woodward seconded to approve the lease agreement, which will replace the lease dated June 18, 1987, carried with three aye votes. The lease will extend the loan from five to ten years, with the interest increased to 9%. The lease agreement will be subject to annual review. If the project is able to produce additional income, the District will try to pay the debt off sooner.

The Commissioners signed two copies of the lease agreement.

UNSCHEDULED: MISCELLANEOUS SERVICE DISTRICT MATTERS: Chairman Kinkade said a law passed in the Landlord and Tenant section during the last legislative session that prohibits a lien being filed after September 27, 1987 for service fees.

Chairman Kinkade adjourned the meeting at 11:25 a.m.

RESPECTFULLY Submitted this 4<sup>th</sup> day of December, 1987.

Dorene Sheldon  
Dorene Sheldon, Recording Secretary

APPROVED BY:

DJK  
DJK

GJC  
GJC

GAW  
GAW