

MINUTES - TILLAMOOK COUNTY BOARD OF COMMISSIONERS' STAFF MEETING

Monday, April 5, 1999

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[Filed with County Clerk 5-5-99]

COMMISSIONERS PRESENT: Tim Josi, Vice Chairperson
Gina Firman, Commissioner

COMMISSIONER ABSENT: Sue Cameron, Chairperson
(On vacation)

STAFF PRESENT: Paul Levesque, Management Analyst

STAFF PRESENT FOR PORTIONS OF MEETING: Sara Charlton, Library Director; Sheriff Tom Dye; Craig Schwinck, Human Resources Director; Dave Krebs, Communications; Charles Anderson, Parks Superintendent;

GUEST: Gary Smith, Tillamook Family Counseling Center Director; Jerry Dove, Chuck Hurliman

CALL TO ORDER: By Vice Chair Josi at 9:00 a.m. in the Commissioners' Conference Room.

NON-AGENDA ITEM: Library Update: Ms. Charlton visited with the Board about an article that was scheduled to appear in the Headlight Herald this week. She was not aware of the nature of the article but was concerned about the ongoing work of the Library Board's Internet Subcommittee and the poor timing of the article. Apparently the Headlight Herald did not talk to anyone at the Library, either staff or Board members. She would talk to the paper and touch base with each Commissioner. The Library Board's next meeting was April 8 at noon.

ITEM NO 1: PUBLIC INPUT: Mr. Hurliman, 2985 Highway 101 South, said , in reference to Item #8, Webb Park, he was concerned that the County Parks not compete with private enterprise.

Regarding Item #4, Commissioner Firman explained what the NW Regional Partnership was.

ITEM NO. 2: CONSIDERATION OF RENEWAL OF AGREEMENT WITH THE OREGON STATE MARINE BOARD FOR MARINE SAFETY AND LAW ENFORCEMENT: Sheriff Dye described the amendment, which would add \$1200 to the Marine fund to pay County personnel to act as instructors at the Academy.

Commissioner Firman moved to authorize the Vice Chair to sign, Commissioner Josi seconded, passed with two aye votes.

The Vice Chair signed the agreement renewal.

ITEM NO. 3: CONSIDERATION OF RENEWAL OF AGREEMENT WITH U.S. FOREST SERVICE FOR OPERATION & FINANCIAL PLAN FOR REIMBURSABLE SERVICES FOR PATROL OF SANDLAKE RECREATION AREA: Sheriff Dye said this was the annual renewal from the Federal government.

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Commissioner Firman moved to authorize the Vice Chair to sign, Commissioner Josi seconded, passed with two aye votes.

The Vice Chair signed the agreement renewal.

ITEM NO. 4: CONSIDERATION OF ORDER APPOINTING DON BACON AS REPRESENTATIVE OF TILLAMOOK COUNTY PORTS FOR THE N.W. REGIONAL PARTNERSHIPS: Commissioner Firman moved to sign the order, Commissioner Josi seconded, passed with two aye votes.

The Commissioners signed Order #99-51.

ITEM NO. 5: HUMAN RESOURCES & INFORMATION SERVICES UPDATE: Mr. Schwinck distributed the Public Information Officer position feedback from other departments (attached), as well as from NACo. Because of the sheer number (65) of suggested duties, the Board was asked to check off the ones they wanted the position to do. The Board would follow up with Mr. Schwinck later.

ITEM NO. 6: DISCUSSION CONCERNING CELL PHONES: Mr. Krebs discussed the equipment ordered for the Board's vehicles. He also referred to a memo about the Corporate 100 plan, as to whether retirees would be allowed to use the plan. He noted that people who left employment with the County would not be included, only retirees. Everyone on the plan paid their own bill, but the County guaranteed payment. There was a discussion regarding the difference between the County plan and the corporate plan.

Commissioner Firman moved to allow retirees, as defined by the retirement plan, to be on the Corporate plan, Commissioner Josi seconded, passed with two aye votes.

ITEM NO. 7: DISCUSSION REGARDING ADDING ALCOHOL & DRUG EVALUATIONS UNDER MENTAL HEALTH SERVICES FUND: Mr. Smith presented an idea for discussion on the use of the \$10,000 County mental health fund, which was used by the County for certain functions involving hospital bills for mental holds and court-appointed examiners. He described the details of how these funds were expended. He wanted the County to consider more flexibility for the fund and particularly to use \$800-\$1000 per year for doing drug and alcohol evaluation for people in criminal custody. He described how the Mid-Valley Behavioral Care Network was underwriting mental holds in certain valley hospitals and costs would only occur if Tillamook Hospital once again became involved.

Commissioner Firman said she would not mind the allocation, as long as it was in the \$800-\$1000 range.

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Commissioner Firman moved that budget line item 010-4191-210-379 be used in amounts of \$800-\$1000 for drug and alcohol evaluations for persons in custody at the jail, Commissioner Josi seconded, passed with two aye votes.

Mr. Smith discussed Senate Bill 118, which would increase the amount of money going to gambling addiction treatment. It would allow the State to directly contract with them, rather than going through the counties. Mr. Smith felt it should go through the traditional funding sources. He would get more information to the Board.

ITEM NO. 8: DISCUSSION CONCERNING PROPOSAL BY CAPE KIWANDA DORYMEN FOR LONG-TERM USE OF CAMPSITE(S) AT WEBB COUNTY PARK:

Mr. Anderson summarized the request from Mr. Appleby for several dorymen to use Webb Park on a long-term basis, i.e., six months, at \$100 per month. He also referred to a letter from Paul Hanneman. He had set up a meeting with the Parks Advisory Committee so that Mr. Appleby could make a presentation.

Mr. Anderson said the issues raised in the letter from Tomichi Village had been taken care of. The Board asked him to run this proposal past Mr. Franklin, owner of Tomichi Village.

Mr. Anderson described the issues facing dorymen, including lack of boat storage areas. He also suggested that perhaps the unused Count property adjoining Webb Park be used for a heritage spot for dorymen and the need to separate such uses from family camping.

Commissioner Firman felt it was important for the County to do all it could to preserve the heritage of the dory fleet. Mr. Hurliman reinforced his issue about supporting only limited stays at County parks.

ITEM NO. 9: DISCUSSION CONCERNING STATUS OF PRESENT COUNTY PARKS

BUDGET: Mr. Anderson said the Parks spend 80% of their funds in June, July and August, paid in July and September. He reviewed his budget, line by line, and the justification for the level of encumbered funds. In summary, he believed that, although the budget was tight, he would be able to get through the year with line item transfers.

The Board discussed scheduling of these kinds of issues. Mr. Anderson also reviewed the revenue projections, which were ahead of the previous year at the same time. Commissioner Firman wanted to discuss in the future the need to enhance Parks as an income-producer for the general fund.

Vice Chair Josi recessed the meeting at 10:22 a.m. and reconvened at 10:29 a.m.

ITEM NO. 10: LIAISON REPORTS:

Commissioner Firman reported on Bob Meinen's recent visit. As the Director of State Parks, he discussed erosion at Cape Lookout Park and the possible \$300,000 loss in park revenues. Some of the sand at Cape Kiwanda would be moved to Cape Lookout by the Road Department at \$9/yard. The County's cost would be \$6/yard and the balance

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would go to the Cape Kiwanda restroom project.

Commissioner Firman also attended an AOC Legislative fiscal report that showed AOC's six priorities are in trouble. She described the positions with several key legislators. Only \$6 million would go into Assessment & Taxation

Commissioner Firman discussed the courthouse security issues surrounding security office staffing. Lt. Anderson had included technician positions in his upcoming budget to enable personnel shifts when required. She also reported on the need for cameras and monitoring.

Commissioner Josi said he wanted a workshop for strategic planning.

ITEM NO. 11: MANAGEMENT ANALYST UPDATE & CONFERENCE ROOM

REMODEL UPDATE: Mr. Levesque said this would be the last week for the conference room update to be on the agenda. Following the final inspections the previous Thursday by the building, electrical, fire and plumbing inspectors, occupancy was granted. The Juvenile Department moved into their new quarters the past weekend. The meeting room chairs were scheduled to arrive the current week. Tables were set up in Conference Room B that morning.

Mr. Levesque added, in response to a question, that the space under the sink at the meeting room kitchenette could not be covered because of ADA wheelchair access rules. This was also why the pipes had special heat-proof coverings.

ITEM NO. 12: STAFF UPDATE/CALENDAR REVIEW & SCHEDULING/AGENDA

REVIEW & INTER-OFFICE MATTERS: Ms. Wujcik distributed copies of the schedule and said she was looking at flags to order for the room.

NON-AGENDA ITEMS: Mr. Anderson presented the proposed revisions for the order on posting updated restrictions on parking, camping and overnight use of County parks. The changes related primarily to the Ed Hart Memorial Park and Happy Camp. He provided the Parks Advisory Committee's rationale for the changes regarding Happy Camp. He would bring the order back to the Board for approval when it was ready.

ITEM NO. 12: STAFF UPDATE/CALENDAR REVIEW & SCHEDULING/AGENDA

REVIEW & INTER-OFFICE MATTERS: The Board reviewed, amended and approved the agenda.

ITEM NO. 13: PUBLIC INPUT: Mr. Dove said the present Board was discouraging public input by its new rules and asked that the Board reconsider.

Vice Chair Josi adjourned the meeting at 11:06 a.m.

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RESPECTFULLY submitted this _____ day of _____, 199__ .

County Clerk: Josephine Veltri

Mary Wujcik, Recording Secretary
& Special Deputy

APPROVED BY:

Chairperson

Vice Chairperson

Commissioner