

MINUTES - TILLAMOOK COUNTY BOARD OF COMMISSIONERS' STAFF MEETING

Tuesday, May 11, 1999

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[Filed with County Clerk 6-23-99]

COMMISSIONERS PRESENT:

Sue Cameron, Chairperson
Tim Josi, Vice Chairperson
Gina Firman, Commissioner

STAFF PRESENT:

Mary Wujcik, Board Assistant

STAFF PRESENT FOR PORTIONS OF MEETING: Sara Charlton, Library Director; Charles Anderson, Parks Superintendent; Craig Schwinck, Human Resources Manager

CALL TO ORDER: By Chair Cameron in the Commissioners' Conference Room.

ITEM NO. 1: PUBLIC INPUT: There was none.

ITEM NO. 2: LIAISON REPORTS: Gravel Removal Mediation Agreement: Commissioner Josi updated the Board on the proposed letter to Mr. Cleary of the Division of State Lands to schedule a meeting for updating the gravel mediation agreement. Commissioner Josi asked for agreement from the Board to send out invitations to all parties involved. He explained the plan and the effects of the gravel buildup. Chair Cameron asked if this included a field trip, as well as the meeting and how long it would take. Commissioner Josi said it had not been set yet.

There was general discussion regarding the arrangements of the meeting and the schedule. There was a consensus to have the tour from 10:00 a.m. to noon, with lunch and the meeting from noon to 2:00 p.m. Commissioner Josi would work with Mr. Stinson from the Soil & Water Conservation District and compile the guest list.

There was discussion concerning the commercial uses of gravel.

Road Advisory Committee & Public Works Budget: Commissioner Josi said the Road Advisory Committee was looking at spending in the three Public Works' districts. Mr. Schwinck had suggested having a "report to management" from the auditors on the Public Works' budget. Commissioner Josi said he and Mr. Schwinck had put together a list of questions to ask the new auditors, and he was asking Commissioners Cameron and Firman to review them and concur.

Commissioner Firman asked if he had spoken to Mr. Oshel about this. Commissioner Josi said he had not. Chair Cameron suggested he talk to Mr. Oshel and the Road Advisory Committee on what questions they would like answered by the auditors. Commissioner Firman elaborated on the process she would like to see followed.

There was further discussion on ways to help the Public Work's finances and efficiency.

Senate Bill 555 (Juvenile Justice) and Transportation Legislation: Commissioner Firman said that the Association of Oregon Counties (AOC) said yes to the bill. It looked good to get through

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the Legislature. They were able to protect the alcohol and drug money and money for Healthy Start. She said the transportation bill does not look good, according to her information from Senator Dukes. She thought the public should be given a choice to vote on a tax measure for roads in November.

Chair Cameron's Items: Chair Cameron said that Mr. Leahy would be starting his position as the Health Department Administrator on Wednesday, May 6. She would take him over to the department and introduce him to the staff.

Chair Cameron said the NW Regional Partnership meeting would be held May 21 from 9:00 a.m. to 1:00 p.m. Commissioner Josi said he had a conflict but he might be able to stop in for part of the meeting.

Chair Cameron explained that the salmon restoration plan would be one of the priorities of the Regional Partnership. She discussed the guest list for the workshop on fiber optic cable technology. She visited the headquarters for the Tillamook Work Solutions, Inc. in Portland the previous Friday. She discussed the changes and opportunities the new program offered to Tillamook County. Both Commissioners Josi and Firman agreed that the change had been the right decision

ITEM NO. 3: LIBRARY UPDATE: Ms. Charlton updated the Board on the Library Board's decision on the Internet. They would be setting up separate computers for children that would be filtered all the time in addition to unfiltered computers. They were working on ways to re-issue library cards for children so parents would be able to choose which Internet computer they were to use.

Chair Cameron suggested the Board send letters of appreciation to the staff, Library Board and Subcommittee members. The Board expressed their sincere appreciation to the Library Staff for their efforts.

ITEM NO. 4: PARKS DEPARTMENT UPDATE: Mr. Anderson said he had met with the Treasurer and the Budget Officer. Ms. Richards had called Mr. Krebs and developed a way to finance better communications for the parks, using mobile and hand-held radios. The cost would be around \$3500 for a radio in the new vehicle and reprogramming of existing radios. The money would come from the communications line in the general fund.

Mr. Anderson said that on Wednesday, May 12, the Board would be signing an order in the matter of the intent to award a contract for the DeMolay Park master plan project to GreenWorks. He said they had looked at six proposals. He would be negotiating with GreenWorks on price and scope of the work.

Mr. Anderson also discussed the PUD easement over a portion of DeMolay Park. There was discussion regarding who should sign the easement. There was a consensus for the Board to sign it.

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Chair Cameron asked about the restroom project at Cape Kiwanda. Mr. Anderson updated the Board on that. He was not sure about the aesthetics and was inclined to prefer the open air, rinsing area, rather than closed showers.

There was discussion regarding the money and match and where the funds would come from.

ITEM NO. 5: DISCUSSION CONCERNING CAMPING ON BEACHES IN NEAH-KAH-NIE

AREA: Chair Cameron read the letter from the Community Club which requested closure of the beach to camping. Mr. Anderson said the beach areas were under the jurisdiction of State Parks. The Manzanita City Council had passed a resolution asking State Parks to prohibit camping. He said the Community Club could forward this request to Oregon Parks & Recreation Commission for review. That agency could allow Tillamook County to enforce parking rules on the beach.

Mr. Anderson explained more of the history of the prohibition. He suggested taking the information from the club and attaching it to a letter from the Board to the Commission, asking for closure of the beach to camping. Mr. Anderson said the onus for proving the existence of an emergency should be on the Club.

Ms. Wujcik was asked to draft a letter to the Club informing them of this.

ITEM NO. 8: MISCELLANEOUS PERSONNEL MATTERS & INFORMATION SERVICES

UPDATE: Mr. Schwinck provided the Board with copies of the Health Department Manager job description. He said Ms. Martindale would continue oversee the front office and clerical staff; the new position would do the back office and the accounting.

Commissioner Josi asked if the new administrator, Mr. Leahy, was aware of this change in management. Commissioner Firman said Mr. Troxel, the interim administrator, had fully discussed it with Mr. Leahy, and she did not have a problem with going ahead and taking action.

Commissioner Josi felt they should not go ahead with this action before Mr. Leahy arrived. He thought Mr. Leahy would concur with the change, but thought they should wait until he arrived.

Chair Cameron thought delaying the action would send a message to the staff at the Health Department and make things more difficult for them.

Commissioner Firman moved to advertise for a Manager at the Health Department, Chair Cameron seconded, passed with two aye vote. Commissioner Josi voted no.

ITEM NO. 6: STAFF UPDATE/CALENDAR REVIEW & SCHEDULING/AGENDA REVIEW & INTEROFFICE MATTERS:

The Board approved their calendar and reviewed the agenda for the Board meeting on May 13.

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ITEM NO. 7: NON-AGENDA ITEMS & BOARD CONCERNS: The Board discussed the banner for the truck they would be riding in for the June Dairy Parade. They would ask Mr. Levesque to give it to Mr. Manning for refurbishing.

Chair Cameron said she had been invited back to Washington, D.C. to testify on developing a GIS system in a small county.

Commissioner Firman said she would like to have a workshop on the Trask River Emergency Management Plan.

Chair Cameron said she had met with Mr. Hesseltine and Mr. Daniels regarding the hospital remodeling and renovation project. They needed to have an executive session with the Board to discuss liquidated damages. It would be at 9:30 a.m.

Chair Cameron adjourned the meeting at 10:27 a.m.

RESPECTFULLY submitted this ____ day of _____, 199__ .

County Clerk: Josephine Veltri

Mary Wujcik, Recording Secretary
& Special Deputy

APPROVED BY:

Chairperson

Vice Chairperson

Commissioner