

**MINUTES - TILLAMOOK COUNTY BOARD OF COMMISSIONERS' STAFF MEETING**  
**Monday, June 21, 1999**  
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**COMMISSIONERS PRESENT:**

Sue Cameron, Chairperson  
Tim Josi, Vice Chairperson  
Gina Firman, Commissioner

**STAFF PRESENT:**

Paul Levesque, Executive Assistant

**STAFF PRESENT FOR PORTIONS OF MEETING:** Craig Schwinck, Human Resources/Information Services; Mike Leahy, Health Department Administrator; Marlene Putman, Commission on Children & Families; Sheriff Tom Dye

**CALL TO ORDER:** By Chair Cameron at 9:00 a.m. in the Commissioners' Meeting Room.

**ITEM NO. 1: PUBLIC INPUT:** There was none.

**ITEM NO. 2: LIAISON REPORTS:** Commissioner Josi discussed the Parks Department activity over the past weekend at Barview and Trask River Parks. He was meeting that morning with the Naegelis and Obrists on the Wilson River Loop Road by-pass.

Commissioner Firman said Mr. Bradley still needed to resolve the patrol issues for the Parks over the Fourth of July weekend. The previous Tuesday, she had been at the Netarts Community Club meeting where road had been discussed.

The Commissioners discussed the work of the Roads Advisory Committee, which would be meeting the next two Tuesdays, June 22 and 29. They discussed the Committee members views about having a Commissioner on the Committee. The Committee would be changing to have a permanent Commissioner as a member.

Commissioner Firman said the North Coast Senior Services would have a new provider for meals by July 6. She said that funding for the aging would be addressed at the Association of Oregon Counties. Chair Cameron said the Local Government Advisory Committee (LGAC) had had some excellent discussion regarding seniors.

Chair Cameron reported on her Oregon Department of Forestry's Forest Practices Acts (FPA) Committee, which had met the previous week. They were narrowing 39 options. The Board discussed possible cuts in FPA by the Legislature. She report on the Governor's Teen Pregnancy Prevention task force.

Chair Cameron wanted to add to the agenda the June Dairy Parade Carnival and a discussion with the Sheriff. The Board disused law enforcement issues.

**ITEM NO. 3: MISCELLANEOUS PERSONNEL MATTERS & INFORMATION SERVICES**

**UPDATE:** Mr. Schwinck distributed a report (attached). The Programmer Analyst was terminated, which opened that position as well as a GIS/Cartographer. He had also sent a GIS Coordinator position description to the Board. They were looking for managers for the main library and the Health Department.

Mr. Schwinck discussed positions which were closed and under consideration. He was working on

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the Sheriff's Office Teamsters collective bargaining and discussed the Board's role in that. There was a consensus to set an executive session on July 2 to discuss this with the negotiator.

Mr. Schwinck discussed medical insurance and possible wellness program. The County's insurance was going up 15% this year. He also updated the board on his Information Services work (see attachment). The Board discussed web page designs and wireless operations.

**ITEM NO. 7: NON-AGENDA ITEMS: Discussion Concerning Health Department Grants:**

Mr. Leahy discussed various grant applications to help with outreach to the increasing Latino population.

**ITEM NO. 4: COMMISSION ON CHILDREN & FAMILIES UPDATE:** Ms. Putman presented the budget plan amendment for approval and signing by the Chair. She described the amendments.

Commissioner Firman moved to authorize the Chair to sign the plan amendment, Commissioner Josi seconded, passed with three aye votes.

The Chair signed the plan amendment.

Ms. Putman also described the contract with the Boys & Girls Aid Society for a full-time CASA person. They asked for office space and a telephone. Ms. Putman also discussed a Youth Services Coordinator for intake and referral for interagency coordination, as well as an outreach worker. Again, office space and telephone were needed. She said there was room at the 5th Street Annex. The positions were in her budget.

There was Board consensus to provide the office space and phones.

Ms. Putman updated the Board on plans to restructure Teen Court and the CCF Comprehensive Plan cycle. Mr. Leahy discussed the need for a contingency plan due to legislative funding uncertainty. Ms. Putman also spoke to the need for a grant writer position. She discussed contracts for the next fiscal year and training for service providers.

**ITEM NO. 7: Discussion with the Sheriff:** Chair Cameron provided the background on her meeting with the Cascade Homeowners Association and the need to coordinate a meeting with them.

Sheriff Dye said he met with the Lincoln County Sheriff to discuss enforcement issues in that area of the County. He would work with Ms. Wujcik on coordinating a meeting the Association.

The Board also discussed the need for dealing with Sheriff patrols on the Trask River Road; perhaps a deputy that would be in the schools nine months per year and the Trask three months per year.

Sheriff Dye discussed the issues of coverage. Chair Cameron asked him to look at what additional resources he would need to cover the area. He would look at it and work up a proposal. Commissioner Firman discussed the public policy issues concerning the problem. Mr. Schwinck was asked to work with the sheriff and the Treasurer on a proposal. The board also discussed prevention issues.

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**ITEM NO. 5: MANAGEMENT ANALYST UPDATE:** Mr. Levesque updated the Board regarding his work with the Road Finance Committee, coffee vendor RFP, elevator shaft and Simpson land exchange.

There was Board consensus to have Mr. Levesque work with Walt Pendergrass concerning a specific proposal to Simpson timber Company on the parcel which Simpson has expressed an interest.

**ITEM NO. 6: STAFF UPDATE/CALENDAR REVIEW & SCHEDULING/AGENDA REVIEW/SUGGESTION BOX & INTER-OFFICE MATTERS:** The Board discussed town hall meetings and suggested holding a Board meeting at the Pacific City Senior Center on September 21. Ms. Wujcik discussed the signing of documents on the consent calendar. The Board also coordinated upcoming meetings and workshops. They reviewed draft letters to Senator Wyden regarding Blaine Road, to the Pacific Homeowners Association on dune stabilization and a welcome letter to visitors. The Commissioners would review their calendars and get back to Ms. Wujcik. They reviewed amended and approved the agenda for June 23.

**ITEM NO. 7: NON-AGENDA ITEMS & BOARD CONCERNS: Request from Tillamook Merchants Downtown Association:** The Board discussed Mr. Connaughton's letter requesting use of the Courthouse lawn for the Dairy Parade carnival.

There was Board consensus to try it this year. They asked that a memo be sent to employees regarding the carnival and the change in the parade route.

Chair Cameron adjourned the meeting at 10:45 a.m.

**RESPECTFULLY** submitted this \_\_\_\_ day of \_\_\_\_\_, 1999.

County Clerk: Josephine Veltri

\_\_\_\_\_  
Mary Wujcik, Recording Secretary  
& Special Deputy

**APPROVED BY:**

\_\_\_\_\_  
Chairperson

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Vice Chairperson

\_\_\_\_\_  
Commissioner