

MINUTES - TILLAMOOK COUNTY BOARD OF COMMISSIONERS' STAFF MEETING
Monday, May 3, 2004
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FILED
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JUN 18 2004
4:27pm
TASSI O'NEILL
COUNTY CLERK

1 **COMMISSIONERS PRESENT:** Paul A. Hanneman, Chairperson
2 Charles J. Hurliman, Vice Chairperson
3 Tim Josi, Commissioner
4

5 **STAFF PRESENT:** Paul Levesque, Management Analyst
6

7 **STAFF PRESENT FOR PORTIONS OF MEETING:** Steve Weld, Veterans Services Officer;
8 Dan Krein, Juvenile Department Director; Craig Schwinck, Human Resources & Information
9 Services Director; Sheriff Todd Anderson; Michael Soots, Communications; Ron Wallace, Assistant
10 Health Department Administrator; Bill Campbell, Community Development Director; Aaron Suko,
11 Public Works Director; Pat Oakes, Engineering Project Supervisor;
12

13 **GUEST:** Eric Swanson, 911 Director
14

15 **CALL TO ORDER:** By Chair Hanneman at 9:07 a.m. in the Commissioners' Meeting Room.
16

17 **ITEM NO. 1: PUBLIC COMMENTS - NON-AGENDA ITEMS:** There were none.
18

19 **ITEM NO. 2: VETERANS SERVICE OFFICER UPDATE:** Mr. Weld distributed a handout
20 showing his activities within his office and highlighted those. He also reported on the open house
21 the day before at the new dialysis center. He thanked the Board for their support of the center on
22 behalf of the veterans that would be using it.
23

24 **ITEM NO. 1: NON-AGENDA ITEMS:** Chair Hanneman mentioned the funeral services Tuesday
25 for recently retired Parks Director, Charles Anderson's daughter. There was Board consensus to
26 close the Courthouse from 1:30 p.m. to 3:30 p.m.
27

28 **ITEM NO. 3: CONSIDERATION OF REQUEST TO EXPEND FUNDS IN CURRENT**
29 **FISCAL YEAR FOR VEHICLE:** Mr. Krein said he had talked with Ms. Dye about getting a
30 vehicle in the current budget year. He had quotes from several dealers and the lowest was from
31 Tillamook Motors.
32

33 Commissioner Josi moved to approve the purchase, Commissioner Hurliman seconded, passed with
34 three aye votes.
35

36 **ITEM NO. 4: HUMAN RESOURCES & INFORMATION SERVICES UPDATE:** Mr.
37 Schwinck said the communications group was pleased with the Budget Committee's
38 recommendations. Mr. Swanson stressed the importance of the communications system and
39 appreciated the Board's support.
40

41 Commissioner Hurliman said maintenance was important and a user fee should be considered. He

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1 wanted discussion on the matter.

2
3 Mr. Soots described the role of the Radio Users Group, stating they played a key role in the budget
4 proposal. A focus group was formed from within the Users Group to look at ways of funding
5 maintenance.

6
7 Sheriff Anderson further described the collaborative work of the Group.

8
9 There was a discussion about security at the site and the fact that the current year's budget would
10 only cover security at the primary sites. Sheriff Anderson said the Federal government may be able
11 to help with security by the Coast Guard coming to one of the sites.

12
13 Mr. Manning and Mr. Soots discussed generator needs at the Mt. Hebo and L190 sites.

14
15 Mr. Wallace said security at the site had to be based on deterrence; there would never be enough
16 security. Cameras would be an important component. Mr. Soots discussed vandalism at Angora
17 Peak, but he said security was improving.

18
19 Commissioner Hanneman wanted more discussion in a month or two. Commissioner Hurliman
20 wondered about a satellite backup in case of vandalism or damage. Mr. Wallace discussed the
21 limitations of satellite. Mr. Manning said they did have mobile repeaters that could be hooked up.

22
23 Commissioner Josi said they were going in the right direction, and Mr. Soots was doing a good job.
24 Sheriff Anderson said much of the work would be done in the next budget year. Mr. Schwinck
25 suggested quarterly updates for the Board. Mr. Wallace complimented Mr. Soots. Chair Hanneman
26 wanted to ensure everyone had input and thanked everyone.

27
28 Mr. Schwinck said he had received several letters from employees requesting additional providers
29 for the 457 Deferred Compensation plans. The County currently had three providers, with about \$2
30 million invested. He was concerned about spreading it too thin. In addition, the County did not pay
31 expenses to the current providers, and Fidelity charged 5% per month. However, he discussed the
32 poor services they had been getting from ING and Nationwide. Commissioner Josi felt there was
33 no harm in putting out an RFP. There was no objection from the Board.

34
35 Mr. Schwinck said there would be a Management Round Table on May 14 to decide on health
36 benefits for management. He discussed upcoming meetings.

37
38 Chair Hanneman recessed the meeting at 9:56 a.m. and reconvened at 10:08 a.m.

39
40 **ITEM NO. 9: BOARD CONCERNS, NON-AGENDA ITEMS & ANNOUNCEMENTS: a.**
41 **Discussion Concerning Expending Funds from Public Relations Line to Pay for a Portion of**

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1 **Expenses Associated with Health Information Cards:** Mr. Wallace said the health information
2 packet cards were completed and ready for payment of \$650.43, which was .0929 ¢ per card.
3 Commissioner Hurliman said these would have been paid for by the County's Senior Services
4 agency, but they were in transition currently.

5
6 Commissioner Hurliman moved to pay the expense from the Commissioners' Public Relations line,
7 Commissioner Josi seconded, passed with three aye votes.

8
9 **ITEM NO. 1: NON-AGENDA ITEMS (Continued):** Commissioner Josi moved that employees
10 who wanted to attend the funeral services for Ms. Anderson be allowed to do so with no leave time
11 or personal time charged to them, Commissioner Hurliman seconded, passed with three aye votes.

12
13 [The Courthouse was not closed.]

14
15 **ITEM NO. 5: COMMUNITY DEVELOPMENT UPDATE:** Mr. Campbell distributed copies of
16 the weekly inspection report (attached), and related the details of the stop-work order.

17
18 Mr. Campbell reported on the All-hazard Mitigation Plan and an opportunity for a \$4000 grant to
19 assist in plan completion. The matching funds were available through in-kind services within his
20 Department. The completed plan would put the County in line for additional funds.

21
22 There was a discussion about the relationship of the mitigation plan to gravels on the lower Kilchis.
23 Mr. Campbell described an opportunity for using these gravels and the Port of Garibaldi material.
24 He was hopeful the Kilchis issue had been resolved.

25
26 Mr. Campbell described Emergency Management's role in the All-Hazard Mitigation Plan. Mr.
27 Manning was aware of the request and was in agreement.

28
29 Commissioner Josi moved to approve the grant application and authorize the Chair to sign,
30 Commissioner Hurliman seconded, passed with three aye votes.

31
32 The Chair signed the application.

33
34 Mr. Campbell discussed the Goal 5 Ordinance. The Comprehensive Plan language and ordinance
35 would be posted that day. A public outreach meeting would be held Wednesday night, May 5.
36 Comments received by May 12 would be included in the staff report o the Planning Commission.
37 His target date for posting was the previous Thursday and Friday. The meeting on May 5th was only
38 for public information; it was not a public hearing.

39
40 Chair Hanneman discussed an issue with 50-foot setbacks for non-fish bearing streams within non-
41 EFU lands (Exclusive Farm Use). Mr. Campbell said that in Phase I, the County was including

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1 commercial forest lands and the commercial farm lands. He described the differences between farm
2 and forest distinctions and the kinds of uses subject to non-farm/non-forest setbacks. He said the
3 Nehalem and portions of the Nestucca would be subject to the 75' setback standard because they had
4 greater than 1000 CFS (where there was a non-forest/non-farm application on farm and forest zoned
5 lands.)

6
7 Chair Hanneman did not feel the Forestry Center was a good example. Mr. Campbell said Phase I
8 applied to about 98.5% of the lands. The farm deferral program had nothing to do with the matters.

9
10 Commissioner Hurliman talked about public mistrust being very high. Mr. Campbell talked about
11 the element of fish presence and the assumption of presence on perennial streams with inventory on
12 intermittent streams. ODFW did these inventories. Mr. Campbell said there may be appeals on the
13 1000 CFS non-application to the entire stream.

14
15 There was a discussion of whether a local ballot measure was appropriate for Phase I or Phase II or
16 either.

17
18 Mr. Campbell gave some examples of how Phase I would be administered. The Board discussed a
19 presentation for Wednesday and the format.

20
21 **ITEM NO. 6: PUBLIC WORKS UPDATE: a. Discussion Concerning McCormick Loop Road**

22 **Issue:** Commissioner Hurliman said Mr. Thomas continued to refuse to narrow his axles (cost of
23 \$2000). The neighbors were very irritated. Commissioner Hurliman felt the County should assess
24 damages to Mr. Thomas.

25
26 Mr. Suko did not know how that would be done; he did not know what percentage of damage was
27 attributable to that use versus other heavy uses. He also described the inadequacy of the original road
28 base. There was also damage from hay haulers. Action would also be necessary under ORS
29 810.030, and there was also the issue of the extended axles on Mr. Thomas' tractor. They had no
30 way of enforcing weights. He read portions of the ORS. He believed the County had exhausted all
31 informal means.

32
33 The Board asked him to work with Counsel Sargent.

34
35 **b. Consideration of Two Notices of Intent to Award Contract to OBEC Consulting Engineers**
36 **for Bridge Replacement Engineering Services and Notice of Intent to Award Contract to**
37 **CH2M Hill for Bridge Replacement Engineering Services:** Mr. Oakes said they were

38 recommending two consulting firms to each handle three OTIA III bridges: OBEC and CH2M Hill.
39 He recommended the Commissioners sign the Notice of Intent to Award. He gave a breakdown of
40 the construction and engineering costs for each of the bridges. He had the prepared documents.

41

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1 Commissioner Josi moved to sign the order, Commissioner Hurliman seconded, passed with three
2 aye votes.

3
4 The Commissioners signed Orders #04-44 and #04-45.

5
6 Mr. Oakes said the Gist Road bid opening was scheduled for the following week.

7
8 Mr. Oakes said an extension for the Blaser Bridge intergovernmental agreement. He detailed
9 problems with the contractor finishing the project. He had drafted a letter to keep the retainage and
10 use the funds to do the work.

11
12 Mr. Suko said the crews were working four ten-hour days now. Preparation work on the Laneda
13 Avenue project began that morning. They would pave tomorrow, weather permitting. He asked for
14 guidance about the funeral the following day. Commissioner Josi said that if Mr. Suko felt it best
15 to wait until Wednesday, then he should do so. He suggested Mr. Suko query his staff.

16
17 Mr. Suko said some Pacific City residents complained about construction hauling. He said the NW
18 Area Commission on Transportation meeting was that Thursday. The SWAC Budget Committee
19 meeting was Wednesday afternoon.

20
21 Commissioner Hurliman suggested the federal forests subsidize a one-day-per-month free dumping
22 at the transfer station for low income residents. Mr. Suko said he would work on that.

23
24 **ITEM NO. 7: MANAGEMENT ANALYST UPDATE:** Mr. Levesque described the \$50 offer
25 from the adjoining property owner, which was the minimum bid price, plus an additional \$31
26 recording fee. The parcel had previously been offered at auction but there were no bids.

27
28 Commissioner Hurliman moved to accept the Johnston offer of \$50, plus recording fees,
29 Commissioner Josi seconded, passed with three aye votes.

30
31 Mr. Levesque discussed the Board directive the previous Wednesday, April 28, to prepare the order
32 terminating the redemption period on the Dorothy White parcel and to prepare an order directing the
33 Sheriff to sell the parcel. He also discussed the need for the Board to set a minimum bid price and
34 the difficulty of doing so without seeing the inside of the mobile home. There was testimony that
35 the cabinets were collapsing due to the roof leak and that the structure was deteriorating.

36
37 After some discussion, the Board agreed that the minimum bid be set at the land value since bidding
38 would result in an appropriate total value, given the condition of the mobile home.

39
40 Mr. Levesque updated the Board on the Wetland Project and the desire to raise the house, versus
41 build a ring levee. He described other work that could be done in the summer.

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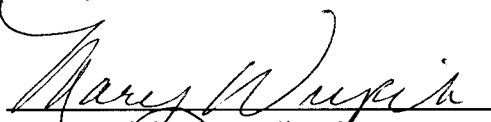
1 **ITEM NO. 8: STAFF UPDATE/CALENDAR REVIEW & SCHEDULING/AGENDA**
2 **REVIEW/SUGGESTION BOX/INTER-OFFICE MATTERS:** The Commissioners reviewed the
3 calendar and the agenda. Commissioner Josi would not be able to attend the May 10th Staff Meeting
4 or the 4-H Budget Meeting.

5
6 **ITEM NO. 10: PUBLIC COMMENT:** There was no comment.

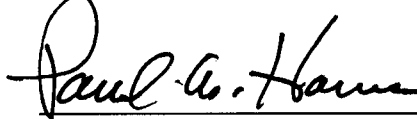
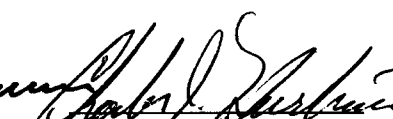
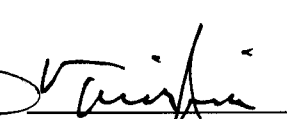
7
8 Chair Hanneman adjourned the meeting at 12:06 p.m.

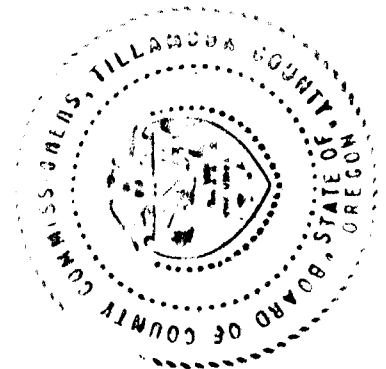
9
10 **RESPECTFULLY** submitted this 16 day of June, 2004.

11
12 County Clerk: Tassi O'Neil

13
14 
15
16 Mary Wujcik, Recording Secretary
17 & Special Deputy

18
19 **APPROVED BY:**

20
21 
22 
23 
24 Chairperson Vice Chairperson Commissioner
25



CALL TO ORDER – May 3, 2004

1. **9:00 a.m.** Public Comments – Non-Agenda Items –
REQUEST TO SIGN GUEST LIST
2. Veterans Services Officer Update/Steve Weld
3. Consideration of Request to Expend Funds in Current Fiscal Year for Vehicle/Dan Krein
4. Human Resources & Information Services Update/Craig Schwinck
5. Community Development Update/Bill Campbell
6. Public Works Update/Aaron Suko
 - a. Discussion Concerning McCormick Loop Road Issue/Commissioner Hurliman
7. Management Analyst Update/Paul Levesque
8. Staff Update/Calendar Review & Scheduling/Agenda Review/Suggestion Box/Inter-Office Matters
9. Board Concerns, Non Agenda Items & Announcements
 - a. Discussion Concerning Expending Funds from Public Relations Line for to Pay for a Portion of Expenses Associated with Health Information Cards/ Commissioner Hurliman
10. Public Comment

ADJOURNMENT

On **Wednesday, May 19**, the Commissioners will be holding their weekly Board Meeting at **6:30 p.m.** in the Nehalem City Hall, 35900 8th Street, Nehalem, OR.

MEMORIAL DAY is an observed holiday for Tillamook County, as well as the Circuit Court. All the offices in the Courthouse will be closed on **Monday, May 31, 2004**.



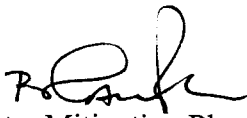
DEPARTMENT OF COMMUNITY DEVELOPMENT
BUILDING, PLANNING & ON-SITE SANITATION SECTIONS

201 Laurel Avenue
Tillamook, Oregon 97141

Land of Cheese, Trees and Ocean Breeze

Building (503) 842-3407
Planning (503) 842-3408
On-Site Sanitation (503) 842-3409
FAX (503) 842-1819
Toll Free 1 (800) 488-8280

Memo

DATE: May 3, 2004
TO: Board of Commissioners
FROM: Bill Campbell, Director 
SUBJECT: Grant to complete Pre-disaster Mitigation Plan

We are making a request to the Oregon Emergency Management for a \$4,000.00 grant to complete the Pre-disaster Mitigation Plan due by November 1, 2004. The monies would be utilized to complete the County portion of the Plan and maintain consistency with the completed city plans.

We are requesting your signature to complete this grant.

INSTRUCTIONS:

- a. Navigate through the form by using the TAB key or the mouse to highlight and enter data in each field.
- b. All Questions in RED are required.
- c. Documents attached must be in MS- WORD or WORDPERFECT; photos in .jpg format.

(Oregon's Hazard Mitigation Grant Program – DR-1510 Winter Storm Disaster)

=====

***Please print this page – original signatures are REQUIRED.
Please snail-mail this page!***

Authorization

The undersigned does hereby submit this application for financial assistance in accordance with the Federal Emergency Management Agency's Hazard Mitigation Grant Program and the State Hazard Mitigation Administrative Plan and certifies that the applicant (i.e., organization, city, or county) will fulfill all requirements of the program as contained in the program guidelines and that all information contained herein is true and correct to the best of our knowledge.

Signature _____ Date _____
Applicants' Agent

Type name

Signature _____ Date _____
Chief Executive Officer

Type name

Organization _____

Type name of organization

TILLAMOOK COUNTY
VETERANS' SERVICE OFFICE

MONTHLY STATISTICS for FY 2003/04

	<u>NEW</u> <u>CLAIMS</u>	<u>RE-OPENED</u> <u>CLAIMS</u>	<u>IN OFFICE</u> <u>INTERVIEW</u>	<u>OUTREACH</u> <u>INTERVIEWS</u>	<u>RECOVERIES</u>
JULY	04	08	109	08	--
AUGUST	07	09	64	53	--
SEPTEMBER	07	04	72	05	\$1,590,081.00
OCTOBER	04	05	83	08	--
NOVEMBER	04	05	67	09	--
DECEMBER	05	03	65	13	\$1,525,445.00
JANUARY	05	05	61	11	--
FEBRUARY	10	01	69	17	--
MARCH	04	06	71	14	\$1,549,867.00
APRIL	07	03	81	09	\$ 603,309.00
MAY					
JUNE					
TOTAL	57	49	742	137	\$4,665,393.00
HOME LOANS	116				\$ 118,401.00
GRAND TOTAL					\$5,387,103.00

<u>TELEPHONE CALLS</u>	<u>INCOMING</u>	<u>OUTGOING</u>
JULY	229	177
AUGUST	174	143
SEPTEMBER	197	132
OCTOBER	141	163
NOVEMBER	164	149
DECEMBER	186	172
JANUARY	213	189
FEBRUARY	203	156
MARCH	266	219
APRIL	241	112
MAY		
JUNE		
TOTAL	2014	1612

<u>APPEALS</u>	
PENDING	61
GRANTED	25
DENIED	11
REMANDED	01
STOPPED DUE TO DEATH	06
HEARINGS	13

CONGRESSIONAL INQUIRIES	
PENDING	10
SUCCESSFUL	05
UNSUCCESSFUL	02
VA SCHOOL PARTICIPANTS	10

Recovery amounts are the monies that are paid to veterans or their surviving spouses for service-connected disabilities or non-service-connected pensions or surviving spouse pensions and all educational allowances that are currently being brought into Tillamook County.

Outreach interviews are provided on a case-by-case basis to private homes, jails and lockdown facilities, nursing and foster/assisted living homes, hospitals and service organizations,