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TASSI O'NEIL
COUNTY CLERKN O T I C E

The Tillamook County Board of Commissioners will hold a public meeting on Wednesday, December 29, 1982 at 8:30 a.m. in the Commissioners' Hearing Room at the County Courthouse, 201 Laurel Avenue, Tillamook, Oregon to meet with Circuit Court Judge Delbert Mayer and representatives from the Community Counseling office to discuss emergency crisis activity relating to mental health and the hospital.

COMMISSIONERS PRESENT: F. E. Knight, Chairman
Carol Williams, Vice Chairwoman

COMMISSIONER ABSENT: Gerald A. Woodward (Vacation)

STAFF PRESENT: Lynn Rosik, County Counsel
Steve Simpson, Treasurer
Michelle Johannessen,
Acting Recording Secretary

CALLED TO ORDER: By Chairman Knight at 8:30 a.m.

Guests were Stan Berry, Hospital Administrator, Del Mayer, Circuit Court Judge, Bob Wasson, District Attorney, Dr. Stan Fink and Bob Wilson, both from Community Counseling.

Commissioner Williams said that the purpose of the meeting was to try to reach a solution for dispensing with mental health patients who are housed in the hospital for long periods of time, particularly those people who are referred on weekends. It costs the County about \$250 per day to house an indigent person at the hospital. Persons who are admitted on Fridays are not being interviewed by Community Counseling until Tuesday and are being housed at County expense. Community Counseling provides a crisis person on Tuesdays, Wednesdays and Thursdays. The worst problems are arising on the weekends for routine mental health assessments. In life or death crises, it is possible to get a mental health employee to the hospital, or if a person is extremely violent, they can be sent to Dammasch almost immediately.

The problem arises for persons who are in the hospital on an involuntary basis, usually a peace officer hold. They are not being evaluated soon enough, and accrue a sizable hospital bill, which the County has to pay. Dr. Fink said that Community Counseling does an investigation and reports to the Court. Judge Mayer explained that if a person goes into the hospital on a weekend, nothing can be done until Monday. He said sometimes it is a problem to obtain an attorney. Dr. Fink said that after the investigation by Community Counseling, the process is a legal one. The papers are usually in the Court's office by 10:00 a.m. on Monday. Judge Mayer commented that they usually put a red flag on the papers and expedite the process as quickly as possible.

Commissioner Williams asked Mr. Wilson about a previous meeting in which he said that reports were not being processed until Tuesday when his crisis person was working. The crisis employee has been cut from 90 percent to 60 percent. Commissioner Williams said a person who was admitted on a weekend would then have to wait until Tuesday to be processed. Mr. Wilson said that there are two kinds of cases. He said an emergency case that will involve commitment is being processed by workers other than the crisis worker. The crisis worker processed other kinds of mental health cases, and what is being discussed here are the problems with those cases and the length of time a person is being held through the

process. Mr. Wilson said that to his knowledge there hadn't been any persons held beyond the legal time limits, although one case was questionable.

Judge Mayer said his impression was that there are no problems with very violent patients being processed by the hospital and committed to Dammasch. He understood that there were also no problems with processing those who could be released with certain kinds of help. The court process cannot begin until persons admitted on Thursday or Friday on a doctor's or peace officer's hold are evaluated.

The hospital staff has told Mr. Berry that mental health assessments are not being done until later in the week. A big problem is the delay from Thursday afternoon until Tuesday morning. One person was in the hospital for nine days.

Commissioner Williams asked Mr. Wilson about the issues of paperwork and hospital bills that were discussed at a previous meeting. Mr. Wilson had told her that paperwork was being done by Community Counseling that should be done by the Circuit Court. Mr. Wilson explained that he had been talking about the whole process involving preinvestigation, appointments and arrangements. He said that work doesn't necessarily have to be done by Community Counseling. Dr. Fink reported that he is contacting the physicians most of the time.

Judge Mayer explained that once the court gets the precommitment paper, he signs a detention warrant and tells the person their rights and usually appoints an attorney. A preliminary hearing takes about 15 minutes. He tries to accomplish these things all within the same day. The sheriff transports the patients from the hospital to court, or the Judge goes to the hospital if a patient cannot be moved. Bob Wasson stated that the preliminary hearing in most cases has been prompt. Judge Mayer stated that a hearing has to be held within 72 hours and he has to give an attorney at least 24 hours to prepare for the hearing. The Judge will try to help the process along by having his secretary set preliminary hearings right away. Another solution might be to appoint a prosecutor in order to save the \$250 per day cost for staying in the hospital.

Commissioner Williams felt that holding a person in the hospital without treatment until a hearing was not in the best interest of the person. Judge Mayer said he thought they were being treated. Mr. Berry stated that the patients are medicated to calm them down, but the doctors are not psychologists. After the patients calm down, they are put in the holding pattern. Dr. Crouse from Rockaway is on the hospital staff, but he doesn't come to the hospital very often. Mr. Berry said that a few years ago it was difficult to find a doctor willing to take on a mental health patient, but now the hospital has no trouble finding a doctor. The doctors have attended mental health workshops. The doctors only provide palliative treatment.

Bob Fogarty arrived at the meeting at 8:45 a.m.

Because the Community Counseling person is not available on Mondays, Commissioner Williams wondered whether her hours could be changed. Mr. Wilson said his department is on a tight schedule, but believes things function well Tuesday through Thursday. He doesn't think there is much the crisis person can do in making recommendations until a report is done.

Dr. Fink felt that an important issue of the discussion was that these people are in a legal process. Until there has been a determination of their legal status, they have the right to refuse treatment. There is a question about how much can be done while their status is being determined.

Mr. Wasson said persons are entitled to a hearing within five judicial days, excluding weekends. ORS 426.070 provides that a lawyer or the person can request an additional 72 hours. Dr. Fink again commented that there is some question about how much treatment can be provided during the time when legal status hasn't been determined by a court hearing. Community Counseling recommends that patients be given medication while they are waiting for a hearing and sometimes their condition improves. He said some never make it to a hearing because they improve so dramatically.

Mr. Wasson pointed out that there is a limit on treatment. Some cases are medicated and released. According to law, treatment in the form of electrical shock, frontal lobotomy or other such radical procedures cannot be performed. Judge Mayer commented that subsection 6 says that a person shall receive medical treatment for his health and safety. Judge Mayer said the problem now is how to save time and money in processing the average case.

Mr. Berry stated the Community Counseling staff is very cooperative in getting a precommitment report, and action is then taken. He described the condition of the facilities where persons are held for hearing. Mr. Wasson suggested that the first way to save time is to make a determination of whether a person needs to be held through the entire commitment process.

Mr. Wilson said that chronic cases which go toward commitment are being handled within the time constraints. He thinks Community Counseling is on top of that. There are a group of borderline cases which are occurring more frequently that require mental help. Some persons might need local hospitalization, rather than being committed. Local doctors are not comfortable with voluntary cases and want mental health assessments.

Judge Mayer pointed out that the statutes allow for more flexibility than is being used in certain cases. ORS 426.070, subsection 3 makes a provision for a person to appear voluntarily.

People in this category are not dangerous to themselves or others, and the court lets them come in voluntarily or processing waits until someone can pick them up. Persons considered dangerous are put in custody as soon as possible. In the evaluation, the Community Counseling crisis person makes a recommendation on whether the person should be allowed to appear voluntarily or be kept in custody. The Judge relies on this recommendation.

Dr. Fink said that has always been a point for evaluation. They try to find the least restrictive amount of care or treatment and custody necessary. Some cases can be dealt with on an outpatient basis. Judge Mayer felt that if the hospital thought it had a person who didn't belong there and would appear voluntarily, the Judge and Community Counseling should be made aware in order to release the person to go home until the hearing. Dr. Fink said the people who have been in the hospital the longest are the ones who have the most serious problems. Mr. Wasson stated that under the statutes physicians can make a determination to commit a patient to Dammasch in an emergency. Dr. Fink said a physician may also release the patient. Mr. Berry commented that the physicians don't release patients because they are afraid to.

Commissioner Williams asked Mr. Wilson if the schedule could be reviewed to see if more help could be provided to the hospital on Mondays and Fridays. Mr. Wilson replied that the schedule was tight, but he would review it.

Mr. Wilson felt transportation was a problem. Mr. Berry did not find transportation to be a problem. He did say that sometimes a patient is released through the court process or released from jail and the hospital does not see them again. Then the hospital doesn't know what has happened to that person.

Steve Simpson felt the most important issue was the well being of the individual. However, he is also concerned about the County budget. During the first six months of the 1982-83 year, the County has spent \$2,000 more than the entire amount spent in the prior year, representing about 250 percent of budget on that line item. He is concerned about hospitalization of the indigent people. Hospital bills amounted to \$7,000 for August alone. There was some overlap from July when a total of \$77 was paid for hospital bills. Mr. Berry reported that the hospital does try to bill a patient and there is a 90-day lag to determine third party payment. Mr. Simpson said he would like to see the people who are capable of being sent home be released.

Commissioner Williams feels more mental health people should be made available. Mr. Wilson said that doctors could release people, though some risk is involved. Community Counseling takes a risk on every recommendation it makes. Dr. Fink said that according to statutes, any physician is capable of being a mental health examiner. In the eyes of the law, they have the ability and right to make those judgments.

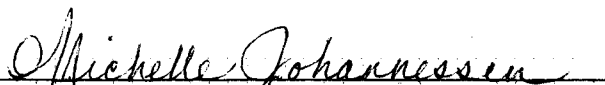
Mr. Wilson said his agency has to prioritize cases. They sometimes feel that a person in jail or in the hospital is in a more secure position than out in the community. Different kinds of risks are involved in each case. Mr. Wilson asked that the Judge's office assume more of the paperwork. Judge Mayer said he only has one secretary and she handles all of the court papers. He described some of his secretary's duties. Judge Mayer was only aware of one multipart form filled out by the court. His office does not have enough staff to assume additional paperwork. Dr. Fink explained that Mr. Wilson was not talking so much about actual paperwork as about arranging, coordinating, making phone calls to physicians and the hospital, and traveling back and forth to arrange court time. Judge Mayer offered his cooperation in those matters. Judge Mayer said as soon as he gets the precommitment report, his office will make every effort to get an attorney appointed the same day. Dr. Fink stated that the problem is the court's jammed calendar.

Commissioner Williams arranged to meet with Bob Wilson on December 30 to continue working out problems.

Mr. Berry felt that everyone was doing their best, but they are trying to do more with less.

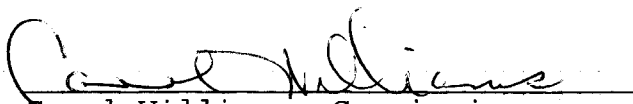
The meeting adjourned at 9:11 a.m.

RESPECTFULLY SUBMITTED this 21st day of January, 1983.


Michelle Johannessen
Acting Recording Secretary

APPROVED this 26th day of January, 1983.


F. E. Knight, Chairman


Carol Williams, Commissioner

NOTICE OF MEETING AND AGENDA
of the
TILLAMOOK COUNTY BOARD OF COMMISSIONERS
to be held
December 29, 1982 at 9:30 a.m.

1. 9:30 a.m. Call to Order
2. 9:35 a.m. Consideration of Minutes
UNSCHEDULED GENERAL BUSINESS (As Time Permits)
3. 9:40 a.m. Consideration of Agenda Schedule for Public Meetings/Lynn Rosik
4. 9:45 a.m. Discussion of Transfer of Building Permit Fees From Old Permit to New Permit/Nancy Abrahamson
5. 9:50 a.m. Consideration of Memo From County Counsel Regarding Risk Management for Tillamook County/Lynn Rosik
6. 10:00 a.m. Execution of Notice of Hearing and Order Setting Time for Hearing for Withdrawal From the Netarts Water District and Annexation to Oceanside Water District, Petitions Nos. 26 and 51/Lynn Rosik
7. 10:05 a.m. Discussion Regarding Donation of Maps to Museum
8. 10:10 a.m. Miscellaneous Road Matters/Jon Oshel
9. 10:30 a.m. Foremen Overtime Policy and Excess Leave Policy/Brenda Woodroof and Jon Oshel
10. 10:40 a.m. Consideration of Personnel Requisition for District Attorney's Office/Brenda Woodroof
11. 10:50 a.m. Discussion of Justice of the Peace Salary/Marjorie Christensen and Brenda Woodroof
12. 11:00 a.m. Update on Communication System/Jon Oshel and Ed Weston
13. 11:10 a.m. Determination of Whether County Will Pay Indirect Costs Regarding Proposed Sheriff's Levy/Dave Wilson and Mike Mee
14. 11:20 a.m. Consideration of Contract Setting Fees for County Medical Examiner
15. 11:30 a.m. Pacific Mutual Actuarial Report/Bruce Macfarland and Bud Robinson

ADJOURNMENT

COMMISSIONERS PRESENT: F. E. Knight, Chairman
Carol Williams, Vice Chairwoman

COMMISSIONER ABSENT: Gerald A. Woodward (Vacation)

STAFF PRESENT: Lynn Rosik, County Counsel
Bob Fogarty, Administrative Assistant
Michelle Johannessen,
Acting Recording Secretary

CALLED TO ORDER: By Chairman Knight at 9:33 a.m.

UNSCHEDULED: REQUEST FOR DELAY OF FACILITIES REPORT: June Wagner was present and requested that the facilities report be delayed from January 5, 1983 to January 19, 1983. She will be out of the office.

UNSCHEDULED: CASH ACCOUNT FOR CLERK'S OFFICE: June Wagner was present and requested that the Board set up a \$100 till account by December 30, 1982, because she is turning her accounts over to Circuit Court. The cash will be used to make change.

Commissioner Williams made a motion that the Board set up a cash change account of \$100 for the County Clerk, June Wagner, and instruct Steve Simpson to take care of it. The motion was seconded by Chairman Knight and carried with two aye votes.

ITEM NO. 2: CONSIDERATION OF MINUTES: Commissioner Williams made a motion for approval of the November 24, 1982 minutes. The motion was seconded by Chairman Knight and passed with two aye votes.

Commissioner Williams made a motion for approval of the November 29, 1982 minutes. Chairman Knight seconded the motion and it carried with two aye votes.

Commissioner Williams made a motion for approval of the December 15, 1982 minutes. The motion was seconded by Chairman Knight and there were two aye votes.

ITEM NO. 3: CONSIDERATION OF AGENDA SCHEDULE FOR PUBLIC MEETINGS: County Counsel read a memo drafted for the Board's signatures.

Commissioner Williams made a motion that the Board sign the letter to the department heads and elected officials telling them about the format for the agenda. The motion was seconded by Chairman Knight and carried with two aye votes.

ITEM NO. 4: DISCUSSION OF TRANSFER OF BUILDING PERMIT FEES FROM OLD PERMIT TO NEW PERMIT: Wanda Hunt, of the Building Department, was present. She stated that John Dirkhan applied for a building permit 1-1/2 years ago. The permit expired and Nancy Abrahamson, Building Official, canceled the permit in May, 1982. Mr. Dirkhan recently sold his house and wants to start building; however, he did not have a plan check under the old building permit, for which he paid \$92. The fee schedule for building permits has gone up.

Commissioner Williams made a motion that the Board direct the Building Department to credit this gentleman with \$92 and give him a credit for the permit he paid for a year ago, but charge him the current price. The motion was seconded by Chairman Knight and passed with two aye votes.

UNSCHEDULED: ORDER ESTABLISHING NUMBERING SYSTEM FOR ORDERS:
County Counsel prepared an order to establish a system for numbering orders and resolutions, which are not numbered at present. She read Exhibit "A," attached to the order, for the record.

Commissioner Williams made a motion that the Board adopt this Order in the Matter of Establishing a Numbering System for Orders and Resolutions adopted by the Board of Commissioners. Chairman Knight seconded the motion and there were two aye votes.

ITEM NO. 5: CONSIDERATION OF MEMO FROM COUNTY COUNSEL REGARDING RISK MANAGEMENT FOR TILLAMOOK COUNTY: County Counsel referred to a memo she addressed to the Board concerning a risk management workshop she attended. The first step that should be taken is to establish a risk management committee.

Ms. Rosik discussed her meeting last week with Bob Fogarty, Don Normile and Ed Ridderbusch, insurance agents. Both agents expressed support, and Mr. Normile mentioned that Gulf Insurance has a loss prevention engineer. They agreed that a committee should be formed to assess expenditures.

Commissioner Williams felt that because the agent of record had not provided a monthly report, the agreement with Tillamook County Insurance Agents' Association had been broken. Chairman Knight felt that the lack of performance was somewhat the County's fault, because it had not made demands on the agent of record for the reports and had not called the lack of reports to his attention.

County Counsel reviewed persons who might serve on the committee. It was suggested that the agent of record might participate. Chairman Knight suggested that the Board schedule one day a month to get a report from the agent of record. Persons for the committee could include the County Counsel, Administrative Assistant, the Treasurer, the agent of record and someone from the Sheriff's Department, the Director of Public Works and one person-at-large, preferably a department head.

Commissioner Williams made a motion that the Commissioners set up a risk management committee composed of Bob Fogarty, Administrative Assistant; County Counsel, Lynn Rosik; Treasurer, Steve Simpson; our agent of record, Don Normile; from the Sheriff's Department, Mike Mee; Director of Public Works, Jon Oshel; and a department head. At this time, the Board appoints Brenda Woodroof, Personnel Director. The motion was seconded by Chairman Knight. During discussion, Mr. Fogarty said he didn't know if the Board could direct Mr. Normile to be a member. Commissioner Williams wanted to appoint him for now. The motion carried with two aye votes.

Don Cullimore, reporter, was attending the meeting as a guest.

ITEM NO. 6: EXECUTION OF NOTICE OF HEARING AND ORDER SETTING TIME FOR HEARING FOR WITHDRAWAL FROM THE NETARTS WATER DISTRICT AND ANNEXATION TO OCEANSIDE WATER DISTRICT, PETITIONS NOS. 26 AND 51: County Counsel reviewed the notice, which John Tuthill, attorney, had delivered to her. The notice will be published on January 5 and 12, 1983, and the hearing will be on January 19, 1983.

Commissioner Williams made a motion that the Board sign the Notice of Hearing and Order, No. 26 and 51. The motion was seconded by Chairman Knight and carried with two aye votes.

ITEM NO. 7: DISCUSSION REGARDING DONATION OF MAPS TO MUSEUM: Commissioner Williams made a motion that the Board donate the two old editions of Metzger maps of Tillamook County dated 1942. Chairman Knight seconded the motion and there were two aye votes.

ITEM NO. 8: MISCELLANEOUS ROAD MATTERS: Jon Oshel, Director of Public Works, was present.

Chuckhole Repair on Fern and Evergreen: Commissioner Williams made a motion that the Board sign a Work Order for chuckhole repair on Fern and Evergreen. The motion was seconded by Chairman Knight and passed with two aye votes.

Permission to Work on Water Way on Private Property, Reed Road: Commissioner Williams made a motion that the Board sign the Permission to Work on Water Way on Private Property for Mrs. Oren F. Campbell on Reed Road in Neah-kah-nie. Chairman Knight seconded the motion, and during discussion said that debris has to be cleared away every two or three years in this location. There were two aye votes.

Johnson Bridge, Federal Aid Application: Mr. Oshel has made a decision to commit the County to make repairs on the bridge. OBEC did a new inspection a week and a half ago. The sufficiency rating OBEC worked up on this bridge was 2 on a scale of 1 to 100. Mr. Oshel will get the application to the State post haste. He said many people were pushing for this project.

Commissioner Williams made a motion that the Board sign the Federal Aid Project application for the Johnson Bridge. The motion was seconded by Chairman Knight and there were two aye votes.

Mr. Oshel told Chairman Knight that he hadn't made a decision as to whether the new bridge would be built in a different location, but the bridge can be built in one construction season. The application is for an estimated \$381,000 for repairs.

Discussion of Bridge Replacement Plan: The State has asked Tillamook County to submit a list of bridges to be repaired on the FAS and non-FAS systems, in connection with the 5¢ per gallon Federal gas tax. A preliminary list of Tillamook County bridges that need to be considered include, on the FAS system, the Johnson, Cronin

Creek, and Pacific City Slough bridges; and off the FAS system, the Trask, Scovell, Woods (Cloverdale), Kilchis, Tone and McDonald (North Fork Nehalem) bridges. Funding programs in existence are the straight Federal Aid Secondary Funding Program, and the Bridge Replacement Program, which contains funds for both the Federal Aid Secondary System and the non-FAS system. The formula for determining bridge replacement includes 50 percent, structural safety; 30 percent, functional; and 15 percent, essential. Mr. Oshel will present a memorandum with his recommendations for bridge replacement on January 5, 1983.

Courthouse Front Steps: Mr. Oshel said there is nothing in the contract about a completion date. Commissioner Williams said the steps need to be completed for State takeover of Circuit Court.

Discussion of Work on Local Access Roads: Chairman Knight commented on a road washout near Highway 53 due to a culvert being clogged with debris. His philosophy is that the County should work on roads that it built. Mr. Oshel said he does not have the finances to work on local access roads, even though the County might have been doing some maintenance on them in the past. Chairman Knight used as an example the work the County did on Highway 101. Mr. Oshel said his department had assisted the State with the work because the highway served a large number of motorists and Highway 101 had to be kept open to keep motorists off the Miami-Foley Road.

Discussion of Generator at Wheeler Hospital: Chairman Knight reported the generator in the Wheeler Hospital was installed by Tillamook County Emergency Services when the County was operating the Tillamook County General Hospital. The County has been maintaining the generator as a courtesy, but now needs to be relieved of the responsibility and liability for it. Commissioner Williams thought the County should notify Wheeler Hospital in writing about the decision.

ITEM NO. 9: FOREMEN OVERTIME POLICY AND EXCESS LEAVE POLICY: Brenda Woodroof, Personnel Director, and Jon Oshel, Director of Public Works, were present. Ms. Woodroof said she hadn't satisfied the concerns of the other department that calls out management people for overtime in emergencies. She was also not sure whether other departments would be affected by this policy. Mr. Oshel felt that the chances of reaching an agreement on how to treat overtime for the Road Department and Sheriff's Department were slim, because the County is dealing with two separate unions. He requested an interim policy until a final policy is established. Ms. Woodroof advised the Commissioners that they could establish a temporary policy for the Road Department and ask for comments from the other departments.

Commissioner Williams made a motion to grant comp time or time and a half, for the Road Department only, when management, including the roadmaster, is called out for emergencies from January 1 through March 31, 1983. The motion was seconded by Chairman Knight and there were two aye votes.

ITEM NO. 10: CONSIDERATION OF PERSONNEL REQUISITION FOR DISTRICT ATTORNEY'S OFFICE: Brenda Woodroof, Personnel Director, and Bob Wasson, District Attorney, were present. Ms. Woodroof explained that the requisition is for replacement of Kaye Pickett. Another secretary from this office was also recently replaced. The job will have to be advertised in-house and people on the layoff list will need to be contacted.

Commissioner Williams made a motion that the Board authorize Brenda Woodroof to advertise. The motion was seconded by Chairman Knight and carried with two aye votes.

ITEM NO. 11: DISCUSSION OF JUSTICE OF THE PEACE SALARY: Judge Marjorie Christensen was present. Commissioner Williams made a motion that the Board sign this letter to Bookkeeping, subject to reimbursement of Judge Christensen's 10 percent cut from salary July 1, 1982 to January 1, 1983. The letter further states that effective January 1, 1983, the salary will be reduced to the same amount she was receiving during the last six months. (The Judge's salary will be reduced to the same amount as all other elected officials.) The motion was seconded by Chairman Knight and passed with two aye votes.

UNSCHEDULED: JUSTICE COURT EMPLOYEE RESIGNATION: Judge Christensen reported that one of her employees is going to be quitting because her husband is being transferred to California, and she will be leaving.

UNSCHEDULED: SIX-MONTH EVALUATIONS: Commissioner Williams reported that the Personnel Director compiled a list of management employees who need a six-month performance evaluation. In addition to those persons, the Board still needs to evaluate the County Counsel. Employees will be reviewed by department heads. Department heads will do a self-appraisal.

UNSCHEDULED: STATE HIGHWAY DEPARTMENT SIX-YEAR REPORT: Commissioner Williams requested that copies of the report be made for a public affairs meeting for the Chamber of Commerce on January 3. Bob Fogarty said he would take care of it.

UNSCHEDULED: LETTER REGARDING CORNISH LAWSUIT: County Counsel received a letter from Jim Hibbard, who met with Jim Wagner, Jail Commander, last week. The letter addresses things that can be done to upgrade the jail. Mr. Hibbard would like to meet with the Board in early January. Mr. Hibbard sent a copy of a letter he wrote to Judge Mayer regarding a release assistance program for the jail. Judge Mayer indicated his support of such a program. County Counsel will provide copies of the letters for the Commissioners.

UNSCHEDULED: ATTORNEY GENERAL'S OPINION FOR PAYMENT OF ATTORNEYS' FEES FOR EMPLOYEES: Brenda Woodroof, Personnel Director, and Bob Fogarty, Administrative Assistant, were present. Ms. Woodroof received a copy of an Attorney General's Opinion on payment of attorneys' fees for county officials and employees who are indicted on criminal charges in connection with performance of job duties. The opinion says that counties have the authority to pay those

costs associated with the successful defense of criminal charges of this nature. There is no provision made for payment of attorneys' fees for county officials or employees who are convicted. Ms. Woodroof will provide copies of the opinion to the County Counsel and the Board. The opinion requires the enactment of an ordinance.

UNSCHEDULED: AUDITORS' ASSISTANCE WITH COMPUTER: Steve Simpson, Treasurer, was present. Commissioner Williams stated that the auditors have been working in Justice Court.

Commissioner Williams made a motion that the Board authorize the auditors to assist in getting Justice Court on the computer and authorize them to assist Bookkeeping to become more efficient with the computer. The motion was seconded by Chairman Knight and there were two aye votes.

UNSCHEDULED: BOOKKEEPING DEPARTMENTS IN OTHER COUNTIES: Chairman Knight reported that he had contacted Lincoln and Clatsop Counties. Both have two people in their Bookkeeping Departments. Generally, one person does payroll and one person works on accounts payable. Chairman Knight told the Treasurer that the computer system should be changed if it isn't doing the job. The two counties have backup people to fill in for vacations, etc., and Tillamook County might want to look at that. Mr. Simpson said that the Bookkeeping, Tax and Elections Departments all have peak times of activity and could use periodic assistance.

ITEM NO. 14: CONSIDERATION OF CONTRACT SETTING FEES FOR COUNTY MEDICAL EXAMINER: Steve Simpson, Treasurer, was present and said that Dr. Kaliher had approved the Agreement. Commissioner Williams made a motion that the Board sign this Agreement between Dr. Shawler, Tillamook County Medical Examiner, and the County for performance of medical examiner duties for the County, and further that Dr. Kaliher and Steve Simpson meet with Dr. Shawler's business manager and review the payments made to them since July 1, 1982, prior to making any additional payments. Chairman Knight seconded the motion and it carried with two aye votes.

ITEM NO. 13: DETERMINATION OF WHETHER COUNTY WILL PAY INDIRECT COSTS REGARDING PROPOSED SHERIFF'S LEVY: Mike Mee, Chief Deputy of the Sheriff's Department, Dave Wilson, Sheriff, and Steve Simpson, Treasurer, were present. Chief Deputy Mee stated that the Sheriff's Department is in the process of preparing a budget for a levy, and until the Department knows the Commissioners' position on indirect costs, the budget cannot be prepared. Chief Deputy Mee presented a list of proposed indirect costs prepared by Lt. Tom Dye. Item No. 22 on the list includes Nos. 23 through 28. Various items on the list were discussed at length. Mr. Simpson said salaries for the Treasurer, the Commissioners, the Bookkeeping Department, and support services for various departments were omitted.

Mr. Simpson discussed the liability insurance package, and said if the Sheriff's Office and Jail were not included, the costs for insurance would be substantially lower.

Ms. Rosik said most costs will remain at the same level, except for an increase in personnel for the Department, and costs for items like social security.

Commissioner Williams thought that the Treasurer should help prepare the budget and build in the additional costs. Mr. Simpson said that actual costs for running the Department need to be determined. The list was reviewed and areas were pinpointed that would require reimbursement to the County. A three-year levy is proposed. Some indirect costs could be grouped under an administrative charge.

ITEM NO. 12: UPDATE ON COMMUNICATION SYSTEM: Steve Simpson, Treasurer, Jon Oshel, Director of Public Works, Dave Wilson, Sheriff, Mike Mee, Chief Deputy and Ed Weston were present.

Mr. Weston reported that all of the Road Department radios, except for one, are on the new channel. The Commissioners' radios have not yet been changed from the old channel. The old Road Department frequencies interfered with the Sheriff's Department frequencies. All of the new equipment budget has been expended, but more toning equipment for hilltops is still needed. Mr. Weston has not yet worked on the console in the Sheriff's Office because dispatch is a 24-hour operation and he will have to tear into the console while dispatch is working.

Mr. Weston stated that a few radios are still on the old system, including the shop. Twenty-nine radios were purchased and allocated as follows: 16 radios for the Road Department; 3 for the Commissioners; 2 for Parks; 1 for Emergency Services; 1 for Sanitation; 1 for the Building Department; 1 spare; 1 for the radio shop; and 3 for the Sheriff's Department (one radio each in cars used by Lt. Dye, Lt. Watters and Sheriff Wilson). Lt. Watters uses the radio for communication in the south end of the County. That radio is also on the Lincoln County frequency for direct contact with that county in emergency situations.

The Road Department has 13 radios and needs 3 more. The hospital will be the only user of the old channel after conversion to the new frequency. Mr. Oshel expressed his desire to place a radio in a Road Department pickup. He said there is also a need to install radios in some of the ten-wheel dump trucks. Mr. Weston said he would rather see the old Sheriff's radios installed in the dump trucks, because they are not as sensitive as the new radios.

The security company has never returned the County's radios. Mr. Fogarty will write a letter to the company arranging for removal of the radios from the company's vehicles. The company also has a hand-held unit in its possession on the Sheriff's frequency, and Mr. Weston would like it returned.

ITEM NO. 15: PACIFIC MUTUAL ACTUARIAL REPORT: Bruce Macfarland and Bud Robinson, both Pacific Mutual representatives, Steve Simpson, Treasurer, and Brenda Woodroof, Personnel Director were

present. Mr. Robinson reported that the "Your Retirement Program" booklets have been printed and are being shipped. The Personnel Department will be distributing them. In reviewing the actuarial report, Mr. Robinson explained that Section 1 covers the calculations for the 1982-83 year, identifying a dollar amount and a percentage of payroll. The amounts were less than the prior year. In the second part investment earnings are listed. Overall return on the aggregate was 10.08 percent, and 7-1/2 percent was credited to employee accounts. The statement of activities section reflects the financial report of the entire program. The program is administered on a calendar-year basis.

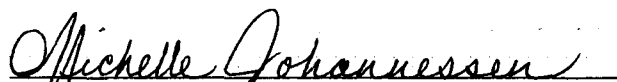
Mr. Simpson inquired what the County's liability would be if the County is unable to fully fund the program. Mr. Robinson replied that the County is probably funding at a greater rate than required, and that buys flexibility for the next time around. The amount budgeted should be reasonably comparable to the actuary figures. Mr. Robinson stated that what is not there does not earn, and the figures would have to be recalculated. All items are variables. Mr. Simpson stated that the County is in a severe budget crunch and funding could drop substantially.

Sections regarding illustration of benefits and employee account balances were also reviewed at length.

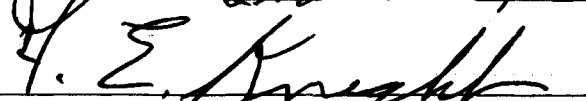
It has been determined that when employees of Circuit Court become State employees upon State takeover of the Court, they will no longer be eligible for membership in the County's retirement plan.

The meeting adjourned at 12:14 p.m.

RESPECTFULLY SUBMITTED this 27th day of January, 1983.


Michelle Johannessen
Acting Recording Secretary

APPROVED this 2nd day of Feb, 1983.


F. E. Knight, Chairman


Carol Williams, Commissioner

TILLAMOOK COUNTY BOARD OF COMMISSIONERS
MEETING
GUEST LIST

DATE: December 29, 1982

NAME

ITEM OF INTEREST

<u>NAME</u>	<u>ITEM OF INTEREST</u>
Dora Cullimore	Newspaper Reporter
Lou A. Oshel	DPW
Bud Robinson	Pacific Mutual - Retirement Plan
Bruce Macfarland	" "
Patricia [unclear]	