

MINUTES - TILLAMOOK COUNTY BOARD OF COMMISSIONERS' STAFF MEETING
Monday, September 27, 2004
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FILED
3:45pm
OCT 21 2004
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COMMISSIONERS PRESENT:

Paul A. Hanneman, Chairperson
Charles J. Hurliman, Vice Chairperson
Tim Josi, Commissioner

TAESI O'NEIL
COUNTY CLERK

STAFF PRESENT:

Mary Wujcik, Board Assistant

STAFF PRESENT FOR PORTIONS OF MEETING: Aaron Suko, Public Works Director; Pat Oakes, Engineering Project Supervisor; Craig Schwinck, Human Resources/Information Services Director; Bill Campbell, Community Development Director; Tom Manning, Emergency Management Director

GUESTS: Mark Labhart, County Commissioner Candidate; John Gettman; Gus Meyer

CALL TO ORDER: By Chair Hanneman at 8:35 a.m. in the Commissioners' Meeting Room.

ITEM NO. 1: PUBLIC COMMENTS - NON-AGENDA ITEMS: There were none.

ITEM NO. 4: PUBLIC WORKS UPDATE: a. Consideration of Order to Post Load Limit on Josi Bridge on Kansas Creek Road: Mr. Oakes discussed Josi Bridge. He said ODOT had been inspecting bridges locally and found rot on this bridge, so that it needed to be posted for a temporary weight limit. However, the inspector showed that it should be closed completely. This bridge had been selected for replacement under the OTIA grant for the following year. Mr. Oakes said the detour route was being upgraded; the bridge on that route was concrete with no structural problems.

Commissioner Hurliman said the property owners that used the bridge daily should be contacted and notified. The Board discussed ways those addresses could be obtained.

The Board acknowledged the report by ODOT.

Miscellaneous Update: Mr. Suko said they were getting caught up on the hot patching. He would be meeting with Mr. Schons and his geological technical consultant regarding the load limit on Fisher Road. Mr. Suko said he would be on vacation the following Monday, October 4.

Chair Hanneman recessed the meeting at 8:45 and reconvened at 8:50 a.m.

ITEM NO. 2: HUMAN RESOURCES & INFORMATION SERVICES UPDATE: Mr. Schwinck discussed the webmasters training and possible commercial links. He would have Mr. Soots attend and give an update on communications at the next Monday's Staff Meeting.

Chair Hanneman asked about the frequency coordination between Fire, Rescue, Medical and Police radios. Mr. Schwinck said the County had a combination of access to each frequency; they each had

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1 their own but could switch channels and listen to other entities. They still, however, depended on
2 911 to coordination all systems.

3
4 Commissioner Hurliman reviewed his memories of U.S. Forest Service and BLM vehicles with up
5 to five radios in them so that the employees could communicate with all parties.

6
7 Mr. Schwinck said that on the Human Resources side, there were two interviews scheduled, and he
8 was working on the lawsuits. He outlined the schedule for AFSCME negotiations.

9
10 **ITEM NO. 3: COMMUNITY DEVELOPMENT UPDATE:** Mr. Campbell discussed how the
11 pace of issuing permits and doing inspections had not slowed down. Commissioner Hurliman noted
12 that it was his experience that these things typically slowed down during the Fall of an election year.

13 Mr. Campbell said he was waiting to get the statistics for the month of August to see what the
14 percentage of increase was.

15
16 **a. Consideration of Fee Waiver for Septic Fees:** There was a discussion regarding a septic system.
17 Mr. Campbell discussed the issues surrounding the approval. The property was partitioned without
18 a septic approval. He discussed the chain of events.

19
20 Commissioner Hurliman suggested a variance process. Mr. Campbell said they had worked with
21 DEQ on the issue and a variance was not required. The permit would be amended to include a sand
22 filter system.

23
24 **Transportation System Plan:** Mr. Campbell said the meeting on the Plan was scheduled for 7:00
25 p.m. the following night. There would be two working groups set up to deal with different aspects
26 of the Plan. \$259,000 was the cost of the project with ODOT's assistance.

27
28 **Kilchis Permit Discussion:** Chair Hanneman asked about the Kilchis permit process. Mr. Campbell
29 said the 401 certification would be issued within the week. He outlined the items that would be
30 taken care of in the current week. He said June 15-September 15 was the "in-water" window for
31 when the work could occur. The permit was good for one calendar year from the time of issuance.

32
33 There was discussion regarding possible extension of the time period for the work to be completed.

34
35 **Goal 5/Private Attorney:** Chair Hanneman asked about the contract attorney that was reviewing
36 the citizens' version of the Riparian Ordinance. He understood the attorney would be in Tillamook
37 during the week.

38
39 Mr. Campbell said the Board would have to advance the citizens' ordinance as part of the process.
40 The Board had directed DCD to look at it for format, not content. There needed to be either a
41 Legislative approach or an application by the citizens group with a fee of about \$1500.

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1 Mr. Campbell said he would not take anything to the Planning Commission that was not formally
2 in the process. If that is what the Board wants, they needed to so direct staff. The ordinance would
3 also have to be accessible as other items relating to the riparian issues.

4
5 Chair Hanneman asked if that was not clear when the Board made their direction on the citizens'
6 ordinance. Mr. Campbell said that was not made clear at the time.

7
8 Commissioner Josi said he was not aware that the Board had hired a private attorney to work on the
9 ordinance. He wanted to know how much it was costing and what budget line it was coming out of.

10
11 Chair Hanneman related his understanding of how this had come about and Counsel Sargent's
12 recommendation. The purpose was to advise the citizens on their draft ordinance proposal.

13
14 There was discussion regarding the purpose of this and how it should fit into the process. Mr. Meyer
15 said they believed they were almost done with the review. There was further discussion regarding
16 the budget.

17
18 Commissioner Josi said the Board would like a status report from the attorney after his meeting with
19 the citizens group.

20
21 **ITEM NO. 7: NON-AGENDA ITEMS: Discussion Regarding Shilo Levee:** Mr. Manning said
22 he was putting together more information regarding the levee at the Shilo Inn. Chair Hanneman said
23 he had stated Mr. Duncan could do the elevations. Commissioner Hurliman said it might be a good
24 idea to hire an outside surveyor as a back-up. Chair Hanneman suggested pinning Mr. Duncan
25 down.

26
27 Mr. Manning said the U.S. Army Corps of Engineers had indicated that if records could be found
28 showing the historical height of the dike, they would be allowed to raise it to that former level
29 without going through a rigid permit process..

30
31 **ITEM NO. 5: CONSIDERATION OF CHAIR TO SIGN GRANT AGREEMENT FOR**
32 **MEYER MEMORIAL TRUST IN THE AMOUNT OF \$150,000 FOR TILLAMOOK**
33 **COUNTY LIBRARY:** Commissioner Josi moved to authorize the Chair to sign the grant
34 agreement, Commissioner Hurliman seconded, passed with three aye votes.

35
36 [The grant agreement was signed later in the day.]

37
38 **ITEM NO. 6: STAFF UPDATE/CALENDAR REVIEW & SCHEDULING/AGENDA**
39 **REVIEW/SUGGESTION BOX/INTER-OFFICE MATTERS:** The Board reviewed the draft
40 agenda and the weekly calendar. There were no suggestions.

41

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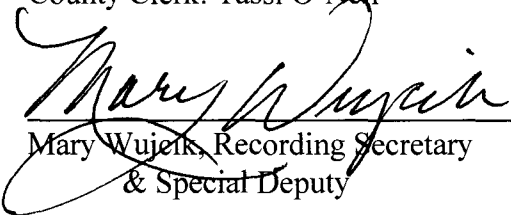
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ITEM NO. 8: PUBLIC COMMENTS: There were none.

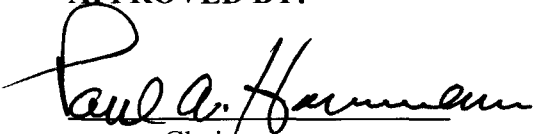
Chair Hanneman adjourned the meeting at 9:40 a.m.

RESPECTFULLY submitted this 30 day of October 2004.

County Clerk: Tassi O'Neil

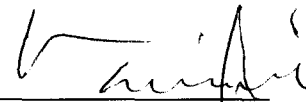

Mary Wujcik, Recording Secretary
& Special Deputy

APPROVED BY:



Chairperson

Vice Chairperson



Commissioner



BOARD OF COMMISSIONERS'
STAFF MEETING
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PLEASE PRINT

Name Address Item of Interest

JOHN GETTMAN		1966
Mark Labhart		all
Greg Schwinn		#2
Bill Campbell		#3
Gus Meyer	On Record	General
Tom Manning		General

(Please use reverse if necessary)

CALL TO ORDER – September 27 2004

1. **8:30 a.m.** Public Comments – Non-Agenda Items – **REQUEST TO SIGN GUEST LIST**
2. Human Resources & Information Services Update/Craig Schwinck
3. Community Development Update/Bill Campbell
 - A. Consideration of fee waiver for septic fees
4. Public Works Update/Aaron Suko
 - A. Consideration of Order to post load limit on Josi Bridge on Kansas Creek Road
4. Management Analyst Update/Paul Levesque
5. Consideration of Chair to sign Grant Agreement for Tillamook County Library/Sara Charlton
6. Staff Update/Calendar Review & Scheduling/Agenda Review/Suggestion Box/Inter-Office Matters
7. Board Concerns, Non Agenda Items & Announcements
8. Public Comment

ADJOURNMENT

11:00 a.m. **EXECUTIVE SESSION: To Discuss Labor Negotiations According to ORS 192.660 (1) (d) to Conduct Deliberation Concerns.**

(NOTE: DATE CHANGE) At **6:30 p.m. on Wednesday, October 20, 2004**, the Commissioners will hold their weekly meeting at the Kiawanda Community Center, 34600 Cape Kiwanda Drive, Pacific City.

At **6:30 p.m. on Wednesday, November 10, 2004** the Commissioners will hold their weekly meeting at the Pine Grove Community Center, Laneda Avenue in Manzanita. The Commissioners' meeting will follow an Oregon Department of Transportation Open House on the STIP Program, which begins at 4:30 p.m.

9/27/2004

Dept. of Community Development - Building Section

Week Ending	Plan Review	Structural Inspections	Mechanical Inspections	M.D. insp.	Mileage for Inspectors	Electrical Inspections	Plumbing Inspections	Investigate Proj. check	Citations Issued	Stop Work Orders	Court Hours
08/06/04	24	73	9	1	1141	41	38	2	0	0	0
08/13/04	16	61	10	0	1116	63	42	3	0	0	0
08/20/04	18	95	13	0	1319	41	33	0	0	0	0
08/27/04	20	82	17	0	1159	53	25	1	0	1	0
09/03/04	11	71	17	0	1295	58	34	1	0	0	0
09/10/04	11	75	11	1	1111	37	25	0	0	0	0
09/17/04	26	89	11	1	1377	30	38	0	0	0	0
09/24/04	20	87	23	1	1285	59	33	0	0	0	0
Total											
YTD	662	2984	594	59	44092	1707	1120	37	0	8	1
G:\Build\forms\Insp Log.xls											

For the week ending _____

Submitted By: _____