

MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING
Wednesday, April 16, 2008
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FILED

10:20am
MAY 20 2008TASSI O'NEIL
COUNTY CLERK**COMMISSIONERS PRESENT:**

Charles J. Hurliman, Chair
 Tim Josi, Vice-Chair
 Mark Labhart, Commissioner

STAFF PRESENT:

Paul Levesque, Facilities, Fleet and
 Contracts Director
 William K. Sargent, County Counsel

STAFF PRESENT FOR PORTIONS OF THE MEETING: None.

GUESTS: Gus Meyer, Garry Bullard, Shirley Kalkhoven, J.R. Salisbury, John Coopersmith, Deb Dyson and Margaret Paige.

CALL TO ORDER: By Chair Hurliman at 6:30 p.m. at the Manzanita City Hall, Manzanita, Oregon.

ITEM NO. 1: WELCOME & REQUEST TO SIGN GUEST LIST: Chair Hurliman welcomed everyone and reminded them to sign the guest list. Chair Hurliman thanked Mayors Bullard and Kalkhoven.

ITEM NO. 2: PUBLIC COMMENT – NON-AGENDA ITEMS: Mayor Garry Bullard welcomed everyone.

ITEM NO. 3: UPDATE ON NORTHWEST AREA COMMISSION ON TRANSPORTATION (NWACT): Shirley Kalkhoven, Chair NWACT, said they were formed by the Oregon Transportation Commission. She described the role of NWACT. She distributed a handout "2007 in Review". She said they are working on the 2008 – 2011 State Transportation Improvement Plan. The Long Prairie/Hwy 101 intersection; Tillamook City stop lights and the Latimer Road/Hwy 101 intersection are three (3) examples. The Hwy 6/Wilson River Loop is slated for next year. Ms. Kalkhoven distributed a listing of future projects but funds may not be available for these. She reviewed the projects. The Pleasant Valley stretch of Hwy 101 is slated for maintenance paving this summer. The Manzanita curves are being surveyed.

Ms. Kalkhoven has also been attending the Connect Oregon II Project meetings. Commissioner Labhart described the territory of NWACT.

Mayor Bullard reported on the status of the Fire District formation proceedings. The petitions were certified and he is very encouraged. Commissioner Labhart complimented the leadership of the Mayors for pulling this together.

ITEM NO. 4: CONSIDERATION OF ORDER APPOINTING JIM WEBB TO THE COLUMBIA-PACIFIC ECONOMIC DEVELOPMENT (COL-PAC) DISTRICT OF OREGON BOARD OF DIRECTORS: This item was cancelled.

ITEM NO. 5: CONSIDERATION OF ORDER APPOINTING NORM BENNETT AND WILLIAM "DALE" BUCK TO THE TILLAMOOK COUNTY BOARD OF REVIEW FOR FARMLAND TAXES: Paul Levesque said that under Oregon law the County Assessor is required to convene a Committee of the Farmland Board of Review made up of individuals who are familiar with farmland values. They meet once a year. Both Norm Bennett and Dale Buck are qualified and willing to serve.

Commissioner Labhart made a motion to approve and sign the Order appointing Norm Bennett and William "Dale" Buck to the Tillamook County Board of Review for Farmland Taxes. The motion was seconded by Vice-Chair Josi. The motion carried with three (3) aye votes. The Commissioners signed Order #08-045.

ITEM NO. 6: CONSIDERATION OF ORDER APPOINTING GAYLE RAMIREZ TO THE HEALTH DEPARTMENT SAFETY COMMITTEE: Mr. Levesque said that under OSHA regulations, buildings of a certain size are required to have a safety committee, made up of employees. The Health Department meets those criteria. Ms. Ramirez is willing to serve.

A motion was made by Vice-Chair Josi to approve and sign the Order appointing Gayle Ramirez to the Health Department Safety Committee. The motion was seconded by Commissioner Labhart. The motion carried with three (3) aye votes. The Commissioners signed Order #08-046.

ITEM NO. 7: CONSIDERATION OF PROFESSIONAL SERVICES AGREEMENT WITH LAW ENFORCEMENT SERVICES, INC. (LESI) FOR LAW ENFORCEMENT TESTING: Mr. Levesque said that LESI is a company in the mid-west that conducts on-line background testing for law enforcement officers.

Commissioner Labhart made a motion to approve and sign the Professional Services Agreement with LESI for law enforcement testing. Vice-Chair Josi seconded the motion. The motion carried with three (3) aye votes. The Commissioners signed the Professional Services Agreement.

ITEM NO. 8: CONSIDERATION OF AGREEMENT WITH THE TILLAMOOK ANIMAL SHELTER FOR THE OPERATION OF THE COUNTY DOG KENNELS: Mr. Levesque said that for about three (3) years the County has operated kennels at the Tillamook Transfer Station. This evolved after local veterinarians chose to no longer deal with the number of dogs and the activities involved in this type of system. The County

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constructed the shelter and operated it with volunteers. There was also a group of local citizens interested in creating a community shelter system and they have a vision of building a large facility some day. In the past six (6) months, together with help from Commissioner Labhart, the group formed a 501C(3) Non-Profit Organization to take over the County's dog shelter system. The group is the Tillamook Animal Shelter (TAS).

This agreement is very detailed including provisions on how policies for the operation will be established, types of dogs accepted, how long retained and funding. Currently we spend a certain amount each year on a contractor and operation of the shelter. Each year we will include in the budget a request equal to the amount we are spending this year which then goes through the budget process.

Deb Dyson thanked everyone for putting the time into this Agreement. She introduced Margaret Paige, Secretary of TAS. Ms. Paige provided a background on the County's operation of its dog control program and the development of TAS. Commissioner Labhart recognized a number of persons involved in developing this Agreement. He said we also have an Agreement with the City of Tillamook for dog control. Ms. Dyson reminded people to license their dogs.

A motion was made by Commissioner Labhart to approve and sign TAS for the operation of the County Dog Kennels. The motion was seconded by Vice-Chair Josi. The motion carried with three (3) aye votes. The Commissioners signed the Agreement.

ITEM NO. 9: CONSIDERATION OF A RESOLUTION AUTHORIZING THE SECURING OF A \$750,000 LINE OF CREDIT THROUGH TLC FEDERAL CREDIT UNION TO PAY FOR THE GRANDSTAND PROJECT AT THE TILLAMOOK COUNTY FAIRGROUNDS:

Mr. Levesque said that one and a half (1.5) years ago engineers looked at the eighty (80) year old grandstand and said it could no longer be used. The County engaged in the process of a design/build contract with a budget of One Million Five Hundred Thousand (\$1,500,000) Dollars. Two (2) proposals came in at One Million Nine Hundred Thousand (\$1,900,000) Dollars which was more realistic. Through a series of negotiations with the selected contractor they have removed a large chunk of the initial bid, a substantial portion of which is donated goods and volunteer labor, but still need some cash to finish the project. Other sources are the sale of property to Tillamook Bay Community College in the amount of Seven Hundred Fifty Thousand (\$750,000) Dollars, a grant for One Hundred Thousand (\$100,000) Dollars from Oregon Economic Development Council which was obtained by Senator Betsy Johnson and Commissioner Labhart and the offer from TLC Credit Union for a line of credit up to Seven Hundred Fifty Thousand (\$750,000) Dollars over ten (10) years with no interest. A Resolution is required to complete this transaction.

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Vice-Chair Josi made a motion to approve and sign the Resolution authorizing the securing of a Seven Hundred Fifty Thousand (\$750,000) Dollar line of credit through TLC Federal Credit Union to pay for the grandstand project at the Tillamook County Fairgrounds.

Commissioner Labhart thanked Mike Pierce and the TLC Board for their efforts to help the County. Vice-Chair Josi said this is not the first time TLC has stepped up.

The motion was seconded by Commissioner Labhart. The motion carried with three (3) aye votes. The Commissioners signed Resolution #R-08-005.

Mr. Levesque reported on the progress of the grandstand and solicited volunteers to finish the buildings under the grandstand.

ITEM NO. 10: BOARD CONCERNS – NON-AGENDA ITEMS & ANNOUNCEMENTS:
Chair Hurliman read the announcements.

Commissioner Labhart also talked about Congresswoman Hooley's salmon disaster meeting.

ITEM NO. 11: PUBLIC COMMENTS: There were no public comments at this time.

There being no further business Chair Hurliman adjourned the meeting at 7:06 p.m.

RESPECTFULLY SUBMITTED this 19th day of May, 2008.

County Clerk: Tassi O'Neil

Susan L. Becraft
Susan Becraft, Recording Secretary
& Special Deputy



APPROVED BY:

Charles Hurliman
Chair

Mike Pierce
Vice-Chair

Mike Labhart
Commissioner

NOTICE OF MEETING AND AGENDA
of the
TILLAMOOK COUNTY BOARD OF COMMISSIONERS
Also sitting as the Board of the
SOLID WASTE SERVICE DISTRICT &
THE 4-H AND EXTENSION SERVICE DISTRICT
to be held

Wednesday, April 16, 2008, at 6:30 p.m.

Manzanita City Hall
543 Laneda
Manzanita, Oregon

BOARD OF COMMISSIONERS

Charles J. Hurliman, Chair
E-mail: churlima@co.tillamook.or.us

Tim Josi, Vice-Chair
E-mail: tjosi@co.tillamook.or.us

Mark Labhart, Commissioner
E-mail: mlabhart@co.tillamook.or.us

201 Laurel Avenue
Tillamook, Oregon 97141
Phone: (503) 842-3403 FAX: (503) 842-1384

ANY QUESTIONS? Contact
Paul Levesque (503) 842-1809
E-mail: plevesgu@co.tillamook.or.us

COUNTY WEBSITE: <http://www.co.tillamook.or.us>

WATCH THIS MEETING ON TV: TLCTV Channel 35

Monday – 1:00 p.m.
Thursday – 1:00 p.m.
Sunday – 1:00 p.m.

Tuesday – 8:00 p.m.
Friday – 8:00 p.m.

Wednesday – 9:00 a.m.
Saturday – 9:00 a.m.

NOTE: The Board of Commissioners reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660(1).

NOTE: The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

CALL TO ORDER: Wednesday, April 16, 2008 6:30 p.m.
Manzanita City Hall, 543 Laneda, Manzanita, Oregon

BOARD OF COMMISSIONERS

1. Welcome & Request to Sign Guest List
2. Public Comment – Non-Agenda Items
3. Update on Northwest Area Commission on Transportation (NWACT)/Shirley Kalkhoven

LEGISLATIVE – ADMINISTRATIVE

4. Consideration of Order Appointing Jim Webb to the Columbia-Pacific Economic Development (COL-PAC) District of Oregon Board of Directors/Mark Labhart
5. Consideration of Order Appointing Norm Bennett and William "Dale" Buck to the Tillamook County Board of Review for Farmland Taxes/Paul Levesque
6. Consideration of Order Appointing Gayle Ramirez to the Health Department Safety Committee/Paul Levesque
7. Consideration of Professional Services Agreement with Law Enforcement Services, Inc. (LESI) for Law Enforcement Testing/Paul Levesque
8. Consideration of Agreement with the Tillamook Animal Shelter for the Operation of the County Dog Kennels/Paul Levesque
9. Consideration of a Resolution Authorizing the Securing of a \$750,000 Line of Credit Through TLC Federal Credit Union to Pay for the Grandstand Project at the Tillamook County Fairgrounds/Paul Levesque
10. Board Concerns – Non-Agenda Items & Announcements
11. Public Comments

ADJOURNMENT

BOARD MEETINGS AND ANNOUNCEMENTS

The Commissioners and the County's Budget Officer will hold public Budget Committee Workshops to hear presentations from County Departments and Non-Department Agencies regarding their 2008-09 Budget requests. The Workshops will be held on **Tuesday, April 15, 2008 at 1:00 p.m.**; **Wednesday, April 16, 2008 at 1:00 p.m.**; **Thursday, April 17, 2008 at 1:00 p.m.** and **Friday, April 18, 2008 at 9:00 a.m.** in the Commissioners' Meeting Room of the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The Commissioners and the Tillamook County 4-H & Extension Service District's Budget Officer will be holding the Tillamook County 4-H & Extension Service District Budget Meeting on **Monday, April 21, 2008** from **1:30 p.m. to 2:30 p.m.** in the Commissioners Conference Room B in the Courthouse, 201 Laurel Avenue, Tillamook.

The Commissioners will be meeting as a part of the Solid Waste Budget Committee on **Monday, April 28, 2008** from **1:00 p.m. to 3:00 p.m.** The Solid Waste Budget Committee will conduct their annual budget meeting in the Commissioners' Conference Room B in the Courthouse, 201 Laurel Avenue, Tillamook.

The Commissioners' evening meeting schedule is as follows:

April 16, 2008
May 28, 2008

Manzanita City Hall
Cape Kiwanda Community Center

All evening meetings will begin at 6:30 p.m.

BOARD OF COMMISSIONERS'
MEETING

Wednesday, April 16, 2008

PLEASE PRINT

Name Address Item of Interest

Gus Meyer		General
Larry Bullard		HA GAIL
Shirley Kalkren		NW ACT
JR Salasburg		Public
Jed Conner		
Deb Dyson	Netarts	Tillamook Animal Shelter

(Please use reverse if necessary)

2007 Year in Review
(March 2008)

From NWACT Chair Shirley Kalkhoven:

2007 was an eventful year for our Area Commission on Transportation. In addition to our scheduled Work Plan, NW Oregon's transportation system was significantly affected by December's severe wind and rain storm—the worst in 10 years. We are pleased to report that we accomplished a lot this past year and are already well into a productive 2008.

- **2010—2013 State Transportation Improvement Program (STIP):** Priorities were established, increasing the efficiency and safety of the three major transportation corridors serving NW Oregon: State highways 6, 26 and 30.
- **2008-2011 STIP:** Due to expected funding shortfalls, project priorities were revisited and savings identified.
- **ConnectOregon II:** Of 11 applications submitted from NW Oregon, 10 made it through technical review. NWACT prioritizing will occur at the end of March.
- **Transportation Growth Management:** The cities of Banks, Bay City and Rockaway Beach are implementing projects central to growing their local downtown economies.
- **Transportation Refinement Plans:** TRP's were completed for the Greater Astoria/Warrenton areas, Cloverdale, Oceanside and Netarts. The TSP process has been initiated with the City of Seaside.
- **Immediate Opportunity Fund:** Completion of the Port Westward Access Rd will have substantial return on investment for the greater Clatskanie area.
- **Neakahnie Mt Historic Wall Reconstruction:** A successful Scenic Byway grant application process has secured a little over \$1 million to design and make repairs to the Neakahnie Mt historic rock wall. One of the most scenic viewpoints along Hwy 101, the wall must be painstakingly taken apart and rebuilt.
- **Coordinated Transit Plans for Special Needs Populations:** For the first time, the Clatsop, Columbia and Tillamook county plans were developed in conjunction with each other, and coordinated through Col-Pac, the entity also staffing NWACT.
- **ODOT Local Government Transportation Programs:** Training was received on the types of funding available and how to get projects through the Federal funding process.
- **NWACT Meetings and Members:** Sensitive to the increasing cost of gasoline and the volunteer nature of the commission, NWACT began meeting every other month and expanded the meetings an extra hour. NWACT's member orientation session was attended by 12 new and returning members.

Looking ahead to 2008, we expect NWACT to continue to stay active and engaged in NW Oregon's transportation future. NW Oregon depends on an effective transportation system. One of our primary goals for the upcoming year will be increasing public involvement as our Area Commission on Transportation represents NW Oregon's local communities and recommends transportation priorities for our region.

Representing Counties:

Clatsop County Commission
Columbia County Commission
Tillamook County Commission
Washington County Commission

Representing Cities:

City of Astoria
City of Banks
City of Bay City
City of Cannon Beach
City of Columbia City
City of Clatskanie
City of Garibaldi
City of Gaston
City of Gearhart
City of Manzanita
City of Nehalem
City of North Plains
City of Rainier
City of Rockaway Beach
City of Scappoose
City of Seaside
City of St Helens
City of Tillamook
City of Vernonia
City of Wheeler

Representing Ports:

Port of Astoria
Port of Garibaldi
Port of Nehalem
Port of St Helens
Port of Tillamook Bay

Representing Transit Districts:

Columbia County Transportation
Sunset Empire Transit
Tillamook County Transportation

Representing ODOT:

ODOT Region 1 – NW Area
ODOT Region 2 – NW Area

Representing Others:

NW Oregon Regional Partnership
Transportation Stakeholders
Citizens-At-Large

4336 SW Condor Ave
Portland, OR 97239
503.228.5565

NWOregon.org/NWACT
Email: NWACT@NWOregon.org

**Area 1 ODOT Construction and Project Delivery
Tillamook County**

US101 Jetty Creek Culvert Replacement (Under Construction)

- Project will replace a failing culvert with a bridge allowing fish passage.
- Construction costs are estimates at \$1.6M.
- Construction is scheduled for summer/fall 2007.

US 101 Neahkanie Mtn. Rock Wall Repair

- Project will reconstruct a 300 ft portion of the historic wall that is failing.
- Project will add new drainage and pedestrian sidewalk.
- Construction costs are estimated at \$400K.
- Funded with a Scenic Byway grant.
- Construction is scheduled for the summer of 2008.

US101 12th Street (Tillamook) – Farmer Creek Road

- Project provides nearly 10 miles of asphalt overlay and adds 4 vehicle pull-out locations.
- Construction costs are estimatee at \$5.3M.
- Construction is scheduled for summer 2008

US101 @ Latimer Road

- Project will install a traffic signal at Latimer Road adding turn lanes on US 101 and on Latimer Road.
- Construction costs are estimates at \$3.5M.
- Construction is scheduled for the spring 2008.

US101: Meda Loop Rd – Redburg Rd (Passing Lane)

- Project to build a north bound passing Lane
- Partially funded by a private developer.
- Construction costs are estimated at \$600.
- Construction is scheduled for the spring of 2008.

Region 2 Fish Passage (Messhouse Creek)

- Project will replace failing and undersized culvert with fish friendly natural bottom culvert.
- Construction costs are estimated at \$806K.
- Construction is scheduled for the fall 2009

US101: Old Condor Road - Hebo

- Project to provide passing lanes between MP 83.70 and 84.70.
- Construction costs are estimated at \$8.0M.
- Construction is scheduled for the spring of 2009.

OR 6: Wilson River Loop Road (Tillamook County)

- Project improves safety at the intersection of OR 6 and Wilson River Loop Road.
- Construction of an offset intersection.
- Construction costs are estimated at \$4.0M.
- Construction is scheduled for the summer 2009.

US101@ OR 6: (Tillamook Couplet)

- A \$1M DSTIP project to develop plans/specifications and environmental permitting documents for the future improvements. Plans are scheduled to be complete by the Spring 2009.
- This project when constructed will improve traffic congestion and safety for automobiles, pedestrians and trucks on the Tillamook Couplet.
- Construction is not scheduled at this time.

US101 Manzanita Ave – Neahkahnie Creek

- This DSTIP is reviewing alignment alternatives from Hwy 101 at Laneda and Manzanita Aves. and channel alignment options for Neahkahnie Creek. The project addresses safe access into Manzanita and fish passage.
- Context sensitive and sustainable solutions approach is bringing ODOT, the City, and stakeholders to review alternatives.
- Construction costs are estimated at \$3.3M.

District 1 Traffic Signal Replacement & Upgrade (Contract Awarded)

- The project will replace the following signals:
Warrenton Signal replacement: replace signal on Hwy 101 at mp 6.56. leg of couplet.
Tillamook Signal Replacement: Replace signals on Hwy 101 at mp 65.74, 65.76 and 65.79 (all on southbound legs of couplet).
- Construction costs are estimated at \$1.0M.
- Construction is scheduled for the Winter 2007 and Spring 2008.

I-5 & US 101: Surface Mount Pavement Markers

- Project will install surface mount pavement markers on I-5 & US101 throughout Region 2.
- Construction costs are estimated at \$586K.
- Construction is scheduled for the fall of 2008.