

MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING
Monday, May 12, 2008
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COMMISSIONERS PRESENT:

Charles J. Hurliman, Chair
Tim Josi, Vice-Chair

FILED
9:58am

COMMISSIONER ABSENT:

Mark Labhart, Commissioner
Washington, DC

JUL 2 - 2008
TASSI O'NEIL
COUNTY CLERK

STAFF PRESENT:

Su Yaremchuk, Staff Assistant

STAFF PRESENT FOR PORTIONS OF THE MEETING: Susan Becraft, Board Assistant; Karen Dye, Treasurer; Butch Parker, Director, Community Development; Marlene Putman, Director, Commission on Children and Families; Jennifer Purcell, Solid Waste Coordinator; Liane Welch, Director, Public Works; Neal Lemery, Justice of the Peace; William Porter, District Attorney; Rick Roll, Presiding Judge; Bev Lutz, Circuit Court Administrator; Mari Trevino, Judge; Todd Anderson, Sheriff and Scott Kilgore, Sheriff's Office.

GUESTS: John Gettman, Gus Meyer, Bob Simonson, Tami Walker, Dan Mello and Don Schmidt.

CALL TO ORDER: By Chair Hurliman at 9:00 a.m. in Commissioners' Meeting Room B.

ITEM NO. 1: PUBLIC COMMENTS – NON-AGENDA ITEMS – REQUEST TO SIGN GUEST LIST: Chair Hurliman welcomed everyone and reminded them to sign the guest list.

ITEM NO. 2: DISCUSSION CONCERNING INTERGOVERNMENTAL AGREEMENT WITH TILLAMOOK #9/NESTUCCA VALLEY #101/NEAH-KAH-NIE #56 SCHOOL DISTRICTS TO COLLECT AND REMIT CONSTRUCTION EXCISE TAX: This item was cancelled.

ITEM NO. 3: DISCUSSION CONCERNING A RESOLUTION PROCLAIMING JUNE 2008 AS "TILLAMOOK YMCA COMMUNITY SUPPORT MONTH": Don Schmidt asked the Commissioners to approve a Resolution to declare the month of June as "Tillamook YMCA Community Support Month" to promote donations for the new addition/remodel to the current YMCA building. The Campaign starts May 15th and will run through June 26. This will be brought forward to Wednesday.

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TAKEN OUT OF ORDER ITEM NO. 5: DISCUSSION CONCERNING INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF GARIBALDI AND TILLAMOOK COUNTY SHERIFF'S OFFICE FOR LAW ENFORCEMENT SERVICES:

Sheriff Todd Anderson thanked the Commissioners for moving his item up as he had to get to the Cheese Factory to set up for President Bill Clinton.

Sheriff Anderson said that this Intergovernmental Agreement is a renewal for the law enforcement in Garibaldi. Garibaldi previously had its own Police Department but choose five (5) years ago to contract with the Sheriff's Department instead. They have been so satisfied with this arrangement that they want to extend the Agreement for another two (2) years even though the current agreement does not expire until April 2009. The County provides one (1) full time Deputy and one (1) half time retired City Officer, Mark Taylor. This will be brought forward to Wednesday.

ITEM NO. 3: DISCUSSION CONCERNING INTERGOVERNMENTAL AGREEMENT WITH NETARTS-OCEANSIDE SANITARY DISTRICT FOR TEMPORARY USE OF BAYOCEAN SPIT ROAD FOR THE UPGRADE OF THE WASTEWATER

TREATMENT FACILITY: Dan Mello, District Superintendent for the Netarts-Oceanside Sanitary District, brought in two (2) signed copies of the Intergovernmental Agreement. He described the purpose of using the road which is to lay out and connect four thousand (4,000') feet of fall line pipe which is two (2") inches thick. Once assembled it will be loaded with water and tested and then pulled across the sand by tug out into the ocean. They are also drilling directionally, eighty (80') feet through the basalt starting near Happy Camp where the pipe will be pulled through. There will be a head attachment that divers can access in the ocean. There will be three (3) ports which will allow for diffusing. It can be surveyed with Global Positioning Satellite (GPS) equipment. They are using the same technology as they would for drilling oil. This will be brought forward to Wednesday.

ITEM NO. 6: DISCUSSION CONCERNING AUTHORIZING THE DIRECTOR OF THE COMMISSION ON CHILDREN AND FAMILIES TO APPLY FOR AND SIGN A GRANT APPLICATION TO WAL-MART FOUNDATION FOR THE 2008 TOOLS FOR SCHOOL

SUPPLY DRIVE: Marlene Putman said that over the past four (4) years they have received these grant funds from Wal-Mart to support the Tools for School drive. She is requesting authorization to sign the Application. This will be brought forward to Wednesday.

ITEM NO. 7: DISCUSSION CONCERNING AUTHORIZING THE DIRECTOR OF THE COMMISSION ON CHILDREN AND FAMILIES TO APPLY FOR AND SIGN A GRANT APPLICATION TO OFFICE DEPOT FOUNDATION FOR THE 2008 TOOLS FOR SCHOOL SUPPLY DRIVE:

Ms. Putman said that this is also for the Tools for School program. This will be for up to Eight Thousand (\$8,000) Dollars. There are a couple hundred more kids in North County this year. They will need Fifteen to Fifty Thousand (\$15,000 - \$50,000) Dollars this year. This will be brought forward to Wednesday.

ITEM NO. 8: PUBLIC WORKS UPDATE: Liane Welch said that the Long Prairie/Hwy 101 Project is going well and should be completed by July 1st. Latimer/Hwy 101 will begin in June. They will be putting in a signal light there. They are working with the Department of Forestry to form a partnership for aggregate sources. They are running out of rock so they will be doing some blasting and crushing for both the Road Department and Forestry pits.

There is a County Road Advisory Committee meeting today.

Jennifer Purcell said that "Trash Bash" is this Friday at CART'M between 3:00 p.m. and 7:00 p.m.

There is a "Fix Our Roads" presentation on Saturday at Friends Camp.

Chair Hurliman said that there are some potholes on Kilchis Road off of Alderbrook. Ms. Welch said that those are probably Oregon Department of Transportation (ODOT) and she will contact them for fixing.

ITEM NO. 9: COMMUNITY DEVELOPMENT UPDATE: a) PERMIT REPORT and b) SANITATION REPORT: Butch Parker said that there has been no dip in the plan reviews, they are running level. There were no questions about the reports.

c) DISCUSSION CONCERNING ORDER APPOINTING RICHARD A. COON TO THE BOARD OF APPEALS FOR ABATEMENT OF DANGEROUS BUILDINGS: This will be brought forward to Wednesday and the Commissioners will carry it.

d) DISCUSSION CONCERNING ASSISTANCE FOR COMMUNITY DEVELOPMENT DEPARTMENT TO COMPLETE BUILDABLE LANDS INVENTORY: Mr. Parker said that when Mr. Campbell retired he made a request to assist part-time and the Commissioners had asked Mr. Parker to review to see what amount of time was needed from Mr. Campbell and how much money was in the budget to pay him. Mr. Parker said

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he has reviewed this with Karen Dye and they have a little bit of money up to July 1. He feels that Mr. Campbell could assist in finishing the Buildable Lands Inventory which he has worked closely with, up to that time. The Commissioners concur. (See attached e-mail)

Mr. Parker said that he had Roberta Bettis run some figures if the fees were to be raised. Currently they are taking Three Hundred Fifty Thousand (\$350,000) Dollars from the general fund. If they raised the fees twenty-eight (28%) percent they would only require One Hundred Seventy Thousand (\$170,000) Dollars from the general fund. Both Vice-Chair Josi and Chair Hurliman thought that would be a good thing, however, Chair Hurliman said the caveat would be to make sure that as we raise the fees we are not opening ourselves up to an audit and that the funds are spent only on the Oregon Revised Statute mandated services. Mr. Parker said he felt they would be better off if they were a self-supporting department and set apart from the general fund. There is a risk of the fees falling off also. Ms. Welch said that she is working together with Mr. Parker on raising the fees for her department also.

Ms. Dye said that it is her goal to have Community Development self-sufficient from the general fund in the 2009/2010 fiscal year. Vice Chair Josi asked about the Parks Department. Ms. Dye replied she is doing the same thing with them.

Mr. Parker said they interviewed three (3) planners on Friday. One (1) was interviewed when Mr. Parker was interviewed. They will hopefully have one (1) on board and hit the ground running this week.

Mr. Parker said that Lisa Phipps wanted to come back to work today but was not able to. Mr. Parker advised her to stay at home and take care of herself but she is the type of person that has to be doing something. He wants a Doctor's release before she comes back.

Mr. Parker said that he has called a staff meeting today with eighteen (18) people at 4:00 p.m. He is going to be reviewing customer service.

ITEM NO. 10: HUMAN RESOURCES UPDATE: Dave Dickman said that Dr. Hesse is seeking authority to recruit another physician. He wants to do it through a medical head hunting firm, rather than advertising. The reason for the request is that they will be losing two (2) mid-level practitioners. Rob Soans has apparently been recruited by Dr. Rex Parsons and Jackie Terrill-Cooke wants to work closer to home. She lives in Amity. He said that he is disappointed in the Soans/Parsons matter. He feels that Dr. Parsons should not be recruiting from within the County since he is on the Health Council. Vice-Chair Josi said that Dr. Parsons is in a difficult position as he is struggling to keep his practice intact.

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Mr. Dickman said that revenues will fall off when we lose these two (2) practitioners but if we hire a physician to replace them, he or she would bill at a higher rate. We can also keep looking for a mid-level practitioner. This raises issues with compensation and the need to evaluate this and come up with a solution that suits the Health Department and the County. Chair Hurliman said that we are on the Coast and this will always be an issue. We don't have the demographics or population to pay what they get over the hill. Mr. Dickman says he thinks there are creative ways to attack this that we can try.

Vice-Chair Josi said that he spent a lot of time with Dr. Hesse and Craig Schwinck on this and he is glad to see that Mr. Dickman is willing to go to the next step. Chair Hurliman said that he would like to move in the direction of the Health Department being independent of the County. We were unsuccessful at running a hospital. Mr. Dickman said that one thing to look at long term and mid-term is the potential of spinning off to a private, non-profit but that is not favored by the Health Council at this time. They need to have a solid discussion about the advantages and disadvantages of this.

Mr. Dickman said that in the two (2) months he has been here that the biggest shortcoming has been the lack of a Comprehensive Plan. It gives him anxiety because of the lack of information between the general ledger, payroll and Human Resources. There is too much room for error that we cannot afford to make. There is a lot of interaction between Human Resources and the Treasurer's Office. He is also not able to provide statistics about turnover, interaction and how the County is doing overall.

There is a product called "Abra" that Mr. Dickman is familiar with. This product utilizes the general ledger and payroll through MIP, owned by Sage, who also owns Abra. He approached Ms. Dye about procurement of this software and the urgent need for maintaining records, retirement plan benefits, management decisions and recommendations. He is seeking Board approval to go ahead with this purchase on a sole source basis that he outlined with Paul Levesque. He had the consultant demonstrate the product to Ms. Dye.

Ms. Dye said she thought it was "magical". It appears to be a phenomenal product that would make our lives easier. Information is crucial and we have needed something like this for years. It will help the flow between Human Resources and the Treasurer's Office to deliver payroll. There are five (5) critical sources for files with lots of checks and balances to coordinate information in a system that will give quality information and tools for assistance. She feels it is a good idea as it uses one (1) file.

Chair Hurliman said it is like building a house. It needs a roof.

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Mr. Dickman said that Abra comes in several modules so you can add as you go. The base cost is Nineteen Thousand (\$19,000) Dollars but he has negotiated a ten (10%) percent discount if we purchase it by June 19th. It will be Five to Nine Thousand (\$5,000 - \$9,000) Dollars to install. He is thinking on the lower end because of his experience with the product. Ms. Dye said that she has been looking around for some money and believes that she has found it if the Commissioners will give their blessing. There was consensus to proceed.

ITEM NO. 11: BOARD OF COUNTY COMMISSIONERS' OFFICE ADMINISTRATIVE MATTERS: a) MODIFICATION #1 TO PERSONAL SERVICES AGREEMENT #3675 WITH TILLAMOOK MOTOR COMPANY FOR MOTORPOOL REPAIR AND

MAINTENANCE SERVICES: Su Yaremchuk reported that this is an extension of the Agreement for the motorpool. Tillamook Motor Company has been doing an excellent job and she can extrapolate a lot of information on motorpool with this service. This will be brought forward to Wednesday.

Chair Hurliman recessed the meeting at 9:47 a.m. and reconvened it at 9:50 a.m.

ITEM NO. 12: STAFF UPDATE/CALENDAR REVIEW & SCHEDULING/AGENDA REVIEW/SUGGESTION BOX/INTER OFFICE MATTERS: The Commissioners reviewed, updated and approved the Wednesday agenda.

Sue Becraft said that there was another suggestion in the box that expanded on last week's comment about the heating system. This suggestion was concerning the person who thought the suggested space heaters did not know how cold the basement was. They would not be energy efficient. Ms. Becraft was directed to make no response.

TAKEN OUT OF ORDER ITEM NO. 14: BOARD CONCERNS – NON-AGENDA ITEMS & ANNOUNCEMENTS: Chair Hurliman said that he had a conversation with Eric Schmidt from the Association of Oregon Counties on Friday and there may be another shot for him to go back to Washington on the Secure Rural Schools funding.

ITEM NO. 15: PUBLIC COMMENTS: There were no comments today.

Chair Hurliman recessed the meeting at 9:52 a.m. and reconvened it at 9:59 a.m.

ITEM NO. 13: DISCUSSION CONCERNING SECURITY IMPROVEMENTS WITHIN THE COURTHOUSE: Judge Rick Roll was present and wanted to address the Commissioners about issues concerning Court security. Judge Roll said that they have reviewed the position of the Judges, Staff and Courtrooms and feel there is a need for

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upgrade, which would be paid for by the Court Security Fund. The first step has been taken with the badge/key system we have in place. He reviewed his proposal (see attached).

Vice-Chair Josi said he is always in favor of beefing up security where we can and when we can afford it. He is open to all of this. He would like to spend some time with Deputy Kilgore and walk through the proposals. Once he has done that he wants to know the cost and then have another discussion. He will do the walk through after this meeting.

Chair Hurliman said the same thing. He also commented on the Americans with Disabilities Act (ADA) compliancy. No matter what door is used, we have to comply. Chair Hurliman also said that fifteen (15) years ago there was a discussion about having the Commissioners park in front of the building so that the citizens could see who was in and drop by to discuss matters. Judge Roll said there was a Security Assessment done last week and one (1) of the major faux pas was the identification of where the Commissioners parked. The Assessment Team did not like that at all.

Judge Roll said there was an incident in the Salem Courthouse where a disgruntled citizen drove a pickup truck through one of the Judge's Chamber window. He felt that putting heavy planters close enough together so that a vehicle could not pass through may prevent that from happening here. Chair Hurliman said he felt that the Courts should be in a separate building but there is no money to do that. He said that we are not as susceptible to terrorism as we are rural but we need to do what we can with the funds available but it needs to be ADA compliant.

Winstead & Associates, Community Development and Mr. Levesque should be involved. There is a design for the north side that has already been done. This is an historic building and we need to maintain the look. There needs to be only one (1) public point of entry into the Courthouse.

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Judge Roll said that those items directly associated with Court Security would be paid from the Court Security Fund. There is Three Hundred Fifty Thousand (\$350,000) Dollars in that account now.

There being no further business Chair Hurliman adjourned the meeting at 10:21 a.m.

RESPECTFULLY SUBMITTED this 1st day of July, 2008.

County Clerk: Tassi O'Neil

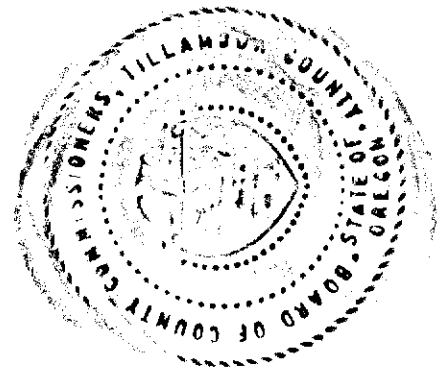
Susan L. Becraft
Susan Becraft, Recording Secretary
& Special Deputy

APPROVED BY:

[Signature]
Chair

[Signature]
Vice-Chair

[Signature]
Commissioner



NOTICE OF MEETING AND AGENDA
of the
TILLAMOOK COUNTY BOARD OF COMMISSIONERS
Also sitting as the Board of the
SOLID WASTE SERVICE DISTRICT &
THE 4-H AND EXTENSION SERVICE DISTRICT
to be held

Monday, May 12, 2008, at 9:00 a.m.

Commissioners' Meeting Room B
County Courthouse, 201 Laurel Avenue
Tillamook, Oregon

BOARD OF COMMISSIONERS

Charles J. Hurliman, Chair
E-mail: churlima@co.tillamook.or.us

Tim Josi, Vice-Chair
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Mark Labhart, Commissioner
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201 Laurel Avenue
Tillamook, Oregon 97141
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ANY QUESTIONS? Contact
Paul Levesque (503) 842-1809
E-mail: plevesqu@co.tillamook.or.us

COUNTY WEBSITE: <http://www.co.tillamook.or.us>

WATCH THIS MEETING ON TV: TLCTV Channel 35

Monday – 1:00 p.m.
Thursday – 1:00 p.m.
Sunday – 1:00 p.m.

Tuesday – 8:00 p.m.
Friday – 8:00 p.m.

Wednesday – 9:00 a.m.
Saturday – 9:00 a.m.

NOTE: The Board of Commissioners reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660(1).

NOTE: The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

CALL TO ORDER: Monday, May 12, 2008 9:00 a.m.

BOARD OF COMMISSIONERS

1. Public Comment – Non-Agenda Items – Request to Sign Guest List
2. Discussion Concerning Intergovernmental Agreement with Tillamook #9/Nestucca Valley #101/Neah-Kah-Nie #56 School Districts to Collect and Remit Construction Excise Tax/Randy Schild, Jay Kosik, Bob Simsonson
3. Discussion Concerning a Resolution Proclaiming June 2008 as “*Tillamook YMCA Community Support Month*”/Don Schmidt
4. Discussion Concerning Intergovernmental Agreement with Netarts-Oceanside Sanitary District for Temporary Use of Bayocean Spit Road for the Upgrade of the Wastewater Treatment Facility/Dan Mello
5. Discussion Concerning Intergovernmental Agreement with the City of Garibaldi and Tillamook County Sheriff’s Office for Law Enforcement Services/Todd Anderson
6. Discussion Concerning Authorizing the Director of the Commission on Children and Families to Apply for and Sign a Grant Application to Wal-Mart Foundation for the 2008 Tools for School Supply Drive/Marlene Putman
7. Discussion Concerning Authorizing the Director of the Commission on Children and Families to Apply for and Sign a Grant Application to Office Depot Foundation for the 2008 Tools for School Supply Drive/Marlene Putman
8. Public Works Update/Liane Welch
9. Community Development Update/Butch Parker
 - a. Permit Report
 - b. Sanitation Report
 - c. Discussion Concerning Order Appointing Richard A. Coon to the Board of Appeals for Abatement of Dangerous Buildings
 - d. Discussion Concerning Assistance for Community Development Department to Complete Buildable Lands Inventory
10. Human Resources Update/David Dickman
11. Board of County Commissioners’ Office Administrative Matters/Su Yaremchuk
 - a. Discussion Concerning Modification #1 to Personal Services Agreement #3675 with Tillamook Motor Company for Motorpool Repair and Maintenance Services
12. Staff Update/Calendar Review & Scheduling/Agenda Review/Suggestion Box/Inter-Office Matters/Sue Becraft
13. Discussion Concerning Security Improvements within the Courthouse/Bev Lutz
14. Board Concerns – Non-Agenda Items & Announcements
15. Public Comments

ADJOURNMENT

BOARD MEETINGS AND ANNOUNCEMENTS

On **Tuesday, May 13, 2008** the County Commissioners will be meeting as part of the Tillamook County Budget Committee. This is the Tillamook County Budget Committee's public meeting, which will begin at **9:00 a.m.** and will be continued on **Wednesday, May 14, 2008** at **1:00 p.m.**, if more time is needed. The public meeting will be held in the Commissioners' Meeting Room at the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The Budget Committee will receive the budget message, Proposed Budget from the Budget Officer and comment(s) from the public regarding the budget for Fiscal Year 2008-2009. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee. A copy of the budget document may be inspected or obtained on or after May 7, 2008, at the Tillamook County Treasurer's Office, 201 Laurel Avenue, Tillamook, Oregon, between the hours of 8:00 a.m. to 5:00 p.m.

There will be **no** Commissioners' Staff Meeting on **Monday, May 19** and **no** Board Meeting on **Wednesday, May 21, 2008** due to the lack of quorum.

MEMORIAL DAY is an observed holiday for Tillamook County, as well as the Circuit Court. All the offices in the Courthouse will be closed on **Monday, May 26, 2008**.

The Commissioners' last evening meeting before the summer break will be held on **Wednesday, May 28, 2008** at **6:30 p.m.** at the Kiwanda Community Center. The Commissioners' evening meeting schedule will resume in October.

There will be **no** Board Meeting on **Wednesday, June 4, 2008**. The Commissioners will be attending the Association of Oregon Counties' Spring Conference June 4 through June 6, 2008.



www.walmartfoundation.org

1-800-530-9975

Application for Grant Funding

Return completed form to the Wal-Mart Store or SAM'S CLUB where you obtained this application.

No. 3068 P. 2
WAL-MART # 19254541265664
Jul. 16. 2007 2:30PM

Location Use Only: Please Select Grant Program:
 Grant Type: Matching Grant Community Grant
 Location #: _____ City: _____ ST: _____ Type: WM / SAM'S / DC / TO / Other _____
 Today's Date: ___/___/___ Date of Event: ___/___/___ Fundraiser Location: On Site Off Site Amount Requested: \$ _____
 How many associates will / did participate in the event? _____ (not required if held on site) Has the event been placed on the calendar? Y/N _____
 Specifically, what is the fundraiser? (matching grants only) _____

 Managers Name (signed and printed): _____ / _____
 Community Involvement Associate: _____ / _____
This application and a receipt letter (matching grants only) must be completed and ON FILE at your location for ALL grants

To be Completed by the Organization:
 Select one: IRS designated 501c3 organization OR: 501c4 501c6 501c19 organization*
* Must provide a valid Federal Tax ID / EIN #. Number will be validated using the IRS publicly available database
 OR: Faith Based Organization ** Public School Federal, State or Local Government Agency
** Faith Based Organizations must be conducting projects that benefit the community as a whole. Grants cannot solely or primarily benefit, directly or indirectly, their adherents or members

Organization Name: _____ Federal 501c3, c4, c6 or c19 Tax ID (EIN) #: (9 digits) _____
 Address: _____ City: _____ ST: _____ Zip: _____
 Contact Name: _____ Contact Phone: _____
 What service does your organization provide to the community? _____

 Specifically, how will funds from this grant be utilized in your local community? _____

Which of the following groups will this funding primarily benefit? This information is used solely to track our funding to specific diverse community groups and is NOT considered during the grant review or approval process. Please select only the most appropriate:
 Hispanic African American Asian American Native American General Population (benefits the entire community)

Will these grant funds directly benefit your LOCAL community? Yes No

Organization Representative: By signing below I acknowledge that this form represents a request for funding, and is not a guarantee of funding. Final approval is subject to the guidelines of the Wal-Mart Foundation. All organizations holding fundraisers at any Wal-Mart Stores, Inc. location, or requesting grant funding, must abide by the rules and guidelines set forth by the location, Wal-Mart Stores, Inc., and the Wal-Mart Foundation. This request will not be processed unless signed by all parties.

Signed: _____ Printed: _____ Date: _____



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HOME

5X5 PROGRAM

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DISASTER RELIEF

COMMUNITY INVESTMENT

VOLUNTEERISM

PUBLICATIONS AND REPORTS

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PHOTO GALLERY

AWARDS AND RECOGNITION

MAKE A DONATION

ABOUT THE FOUNDATION

» FUNDING PRIORITIES

» ELIGIBILITY

» **GRANT MAKING GUIDELINES**

» FOUNDATION HISTORY

» BOARD OF DIRECTORS

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ABOUT OFFICE DEPOT

STORE LOCATIONS

INTERNATIONAL

HELP

- Grant Making Guidelines
- Application Process
- Review Process
- Eligibility Survey
- FAQs

The Office Depot Foundation is pleased to work with organizations large and small to collaborate on programs and efforts that bring systemic change to the communities they serve. We thank you for the work you are doing in your local community. While we can not fund all the requests that come to us, we appreciate the opportunity to consider your grant proposal.

Grant Making Guidelines

The Foundation will not consider requests for:

- Event sponsorship (including walk-a-thons)*
- Fashion Shows
- Gift Certificates

- Office Supplies or Printing (click here for information about product donations)
- Deficit Financing
- Religious organizations that do not serve the general public on a non-denominational basis
- Travel Expenses
- Project Graduation
- Organizations whose chief purpose is to influence legislation or to participate or intervene in political campaigns on behalf of or against any candidate for public office
- Political, labor or fraternal organizations
- Medical procedures for individuals
- Books, research papers or articles for professional journals
- Organizations that discriminate on the basis of race, color, gender, sexual orientation, age, religion, national or ethnic origin or physical disability
- Capital Campaigns
- Individuals

**The Office Depot Foundation prefers to support programs rather than galas and similar events.*

Application Process

- The Foundation began accepting grant applications on April 1, 2008.
- The grant application period will close on June 30, 2008.
- Local grants generally range from \$250 to \$10,000.
- Applications postmarked prior to April 1, 2008, will still be reviewed.
- The Office Depot Foundation will consider proposals from organizations related to disaster relief and recovery throughout the year.

Materials will only be accepted on-line through the Foundation website. Materials mailed, faxed or sent by overnight delivery will not be accepted unless specifically requested in advance by the Office Depot Foundation.

Organizations who meet the above criteria and who are interested in receiving funds from the Office Depot Foundation are required to complete an on-line Eligibility Survey.

If your organization completes the survey successfully, you will be asked to complete an online grant application. Specific information that will be requested includes:

General:

- Name of organization
- Contact information
- Date that tax-exempt status was granted
- Chief executive's name and contact information
- Mission Statement

Proposal Information:

- Project title
- Project description
- Project budget
- Amount requested
- Program area, geographical area and population served

Non-profit organizations will also be asked to upload the following documents:

- Audited financial statement
- Board of Directors list
- IRS Exemption Letter
- Itemized project budget

Schools will be asked to upload the following documents:

- W-9 with proof of operation as a school
- Itemized project budget

Note: Proposals that represent collaborations between two or more organizations are encouraged by the Office Depot Foundation.

The online process ensures that the request meets the requirements of the Foundation's donation strategy and that the Foundation's donations are in compliance with federal laws prohibiting the funding of terrorist organizations.

Upon receipt of all of the information, the Office Depot Foundation will review the online application to determine whether the applicant and project are within the Foundation's Program Guidelines. Those that are not within the guidelines will be declined. Applications that are within the guidelines are then reviewed to determine the following:

- The priority of the proposed activity within the Foundation's goals,
- The impact of the potential results of the activities, and
- The availability of the Foundation's funds.

When an online application reflects the Foundation's program priorities and is considered for funding, the Foundation may request additional information. This information should be submitted to the Foundation only upon request.

Review Process

Grant applications are reviewed by the Office Depot Foundation Contributions Committee and final decisions on proposals are made by the Foundation's Board of Directors. The Foundation will review grant applications in July, August and September and will begin making decisions in September 2008. Successful applicants will be notified and grants will be funded during Third and Fourth Quarters 2008.

Eligibility Survey

To determine your eligibility and begin the online grant application process:

[Click here](#) if you represent a 501(c)(3) non-profit organization.
[Click here](#) if you represent a school or library.
[Click here](#) if your proposal relates specifically to disaster relief and recovery.

Frequently Asked Questions

[Click here](#) for Frequently Asked Questions about our grants process.

Thank you for your interest in the Office Depot Foundation. If you have questions or difficulties with the application process, please complete the form below.

*Name:

*E-mail Address:

*Organization:

*Your message:

Sanitation Permit Intake: May 1st, 2008- May 28th, 2008

Week	Permit #	Type	rec'd	field	approved	reason held
05/01-05/07	08-1581-S	Tank Replacement	05/05	05/05	05/05	

Sanitation Permit Intake: Mar 28th, 2008- April 30th, 2008

Week	Permit #	Type	rec'd	field	approved	reason held
03/27-04/02	08-1076-S	Permit to Construct	03/28	04/10	04/10	
	08-1079-S	Site Evaluation	03/28	03/31	04/03	
	08-1080-S	Site Evaluation	03/28	03/31	04/03	
	08-1123-S	Major Repair	04/01	04/01	04/03	
	08-1128-S	Site Evaluation	04/02	04/03	04/11	
04/03-04/09	08-0205-S	Final Inspection	04/04	04/07	04/07	
	08-1180-S	Minor Alteration	04/04	04/07	04/08	
	08-1175-S	Permit to Construct	04/04	04/21	04/21	
	08-1219-S	Tank Replacement	04/08	04/14	04/14	
	08-1123-S	Final Inspection	04/08	04/09	04/09	
	08-1218-S	Tank Replacement	04/08	04/10	04/16	
	07-1027-S	Final Inspection	04/09	04/10	04/15	*as-built
04/10-04/16	08-0971-S	Final Inspection	04/10	04/11	04/11	
	07-1314-S	Cert of Sat Comp	08/15	08/15	04/14	*as-built
	07-3788-S	Final Inspection	04/14	04/14	04/15	
	08-1301-S	Site Evaluation	04/15			
04/17-04/23	08-1339-S	Tank Replacement	04/17	04/18	04/18	
	07-3363-S	Cert of Sat Comp	12/07	12/08	04/18	*tank cert
	08-1373-S	Authorization Notice	04/18	04/21	04/21	
	08-1374-S	Minor Alteration	04/18	04/21	04/21	
	08-1351-S	Minor Repair	04/18	04/23	04/25	
	08-1363-S	Site Evaluation	04/18	04/24	04/30	
	08-1391-S	Site Evaluation	04/21	04/24	04/30	
	08-1400-S	Authorization Notice	04/21	04/28		*needs to be repair

	08-1402-S	Permit to Construct	04/21	04/10	04/30	
	08-1413-S	Permit to Construct	04/23	04/24	04/28	
	08-1418-S	Tank Replacement	04/23	04/29	04/29	
04/24-04/30	08-1450-S	Permit to Construct	04/24	04/25	04/29	
	07-4766-S	Site Re-evaluation	04/24	04/24	04/30	
	08-1467-S	Tank Replacement	04/25	04/29	04/29	
	08-1218-S	Final Inspection	04/25	04/25	04/25	
	08-1219-S	Final Inspection	04/25	04/25	04/28	
	07-0704-S	Permit Renewal	04/28	04/30	04/30	
	08-0696-S	Final Inspection	04/29	04/30		*as-built

Sue Becraft

From: Gerald Parker
Sent: Thursday, May 08, 2008 8:00 AM
To: Tim Josi; Mark Labhart; Chuck Hurliman; Sue Becraft; Su Yaremchuk
Subject: Campbell Buildable Lands

May, 8,2008

Tillamook County Board of Commissioners:

Subject: Bill Campbell Employment

I received a copy of the proposed budget for the Community Development Department yesterday Wednesday May 7th. The proposed budget is reduced as expected. I met with Karen and went over a couple of items. The outcome was that we do not have enough money to do any contracting-extra work after July 1st. We do have some left over we would have to spend in May and June. At best it totals \$4,000-\$5,000. The project I believe to best utilize the money is for Bill to finish the Buildable Lands Inventory. Bill has asked to come back at the same salary. This is your call but I don't see finishing this project justifying that rate of salary. Any thing above and beyond this project would need additional funding in the new proposed budget.

Butch Parker Community Development Director

5/8/2008

Talking points for Commissioners meeting:

1. Court security committee has identified 3 items as priorities for court security funds relative to improving the security of our judges, staff, and courtrooms:

- a) Establish a secure route from Courtroom 108 to Judge Trevino's chambers
- b) Evaluate the architectural and political feasibility and cost of installing perimeter barriers for the courthouse.
- c) Improve security for courtrooms and court administrative offices by remodeling....more secure space for courtroom 108 and court administrative offices.

2. The removal of the trees on the north lawn provide a unique opportunity to consider moving the ADA ramp from the back of the courthouse to the side of the courthouse, connecting it to the front steps.

3. Moving the ramp would allow the back door to be secured, so that only employees with key cards would have access. Individual access can be controlled by the computer system running the security so that if an employee should not have access after hours and on weekends, that can be set up. Similarly, if an employee needs access 24/7, that also can be set up.

4. With the back door secured, courthouse security would be made even more secure by also securing the back hallway. This can be accomplished by closing and securing the door by the pop machines and the break room doors so that only employees can access those areas.

5. By taking these steps, both the courts and the staff in the County Clerks and County Assessment and Taxation would physically be more secure from the potential threat of someone coming up their respective back steps into their area.

6. Commissioner's would be less vulnerable if their parking spaces were also moved to the back of the courthouse, which could be accommodated by using the spaces currently reserved for the handicap parking. This would also allow the use of the commissioner's current parking spaces for ADA parking.

Rick W. Roll
Circuit Judge



FILE COPY

Mari Garric Trevino
Circuit Judge

**CIRCUIT COURT OF THE STATE OF OREGON
FOR THE COUNTY OF TILLAMOOK**

Tillamook County Courthouse
201 Laurel Avenue
Tillamook, Oregon 97141
Trial Court Administrator (503) 842-2596 Ext. 2124
Calendering (503) 842-2596 Ext. 2110
Facsimile (503) 842-2597



April 22, 2008

Tillamook Board of County Commissioners
Charles Hurliman, Chair
201 Laurel Avenue
Tillamook OR 97141

Subject: Security improvements within the courthouse

Gentlemen:

As you know, the Oregon Revised Statutes 1.180(2) authorizes the Presiding Judge of each Circuit Court to establish a Court Security and Emergency Preparedness committee for the purpose of preparing a plan for court security improvement, emergency preparedness and business continuity for each building containing a court facility in the county.

In May 2007, the Tillamook Court Security Committee met to discuss and develop recommendations regarding the priorities for spending court security funds. There were three items that were included in the committee's priorities that I would like to bring to your attention today in light of the recent tree removal on the north side of the courthouse. The three items were:

- "8. Establish a secure route from Courtroom 108 into Judge's Chambers."
- "9. Improve security for courtrooms and court administrative offices by remodeling.....more secure space for courtroom 108 and court administrative offices."
- "11. Evaluate the architectural and political feasibility and cost of installing perimeter barriers for the courthouse."

With the removal of the trees, we believe that there is now a unique opportunity to discuss the potential to move the ADA disabled parking to the north side of the courthouse, install an ADA compliant ramp into the front of the courthouse, and lock the rear entrance to the courthouse for employee access and prisoner transport access only. Further, if the door from the main basement hallway into the hallway that runs to the back entrance on the east side of the building, and the door into the employee breakroom from the main basement were locked and accessible only by employees

Board of County Commissioners
April 17, 2008
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with the key cards connected to the new door lock system, it would substantially increase the security of Judge Trevino as she moves between her chambers and the courtroom.

A quick survey of the Court Security Committee revealed that the members were very interested in moving this proposal forward. If the Board of Commissioners would like to discuss this concept in person, I am confident that the members of the Court Security Committee would welcome the opportunity to do so.

Thank you for your consideration of this proposal.

A handwritten signature in black ink, appearing to read "Rick W. Roll", written over a circular stamp or seal.

Judge Rick W. Roll
Presiding Judge
27th Judicial District