



**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING**  
Tuesday, August 12, 2008  
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**FILED**  
4:50p  
SEP 05 2008  
TASSI O'NEIL  
COUNTY CLERK

**COMMISSIONERS PRESENT:** Charles J. Hurliman, Chair  
Mark Labhart, Commissioner

**COMMISSIONER ABSENT:** Tim Josi, Vice-Chair, Vacation

**STAFF PRESENT:** Paul Levesque, Facilities, Fleet and  
Contracts Director

**STAFF PRESENT FOR PORTIONS OF THE MEETING:** Susan Becraft, Board  
Assistant; Liane Welch, Director, Public Works; Butch Parker, Director, Community  
Development and Karen Dye, Treasurer.

**GUESTS:** John Gettman and Gus Meyer.

**CALL TO ORDER:** By Chair Hurliman at 9:03 a.m. in Commissioners' Meeting Room  
B.

**ITEM NO. 1: PUBLIC COMMENTS – NON-AGENDA ITEMS – REQUEST TO SIGN**

**GUEST LIST:** Chair Hurliman welcomed everyone and reminded them to sign the  
guest list.

**TAKEN OUT OF ORDER ITEM NO. 3: PUBLIC WORKS: a) DISCUSSION  
CONCERNING 2008 FUND EXCHANGE AGREEMENT WITH THE OREGON  
DEPARTMENT OF TRANSPORTATION (STATE NO. 25,004) FOR VARIOUS  
COUNTY ROADS OVERLAY:**

Liane Welch said the Oregon Department of  
Transportation (ODOT) administers Federal highway funds. This converts our  
allocation of Two Hundred Seventy-Three Thousand (\$273,000) Dollars for paving  
projects. She showed a chart showing increases in asphalt from Thirty-Four – 75/100  
(\$34.75) Dollars per ton to Seventy-Nine —80/100 (\$79.80) Dollars per ton since 2005.  
She is shopping in Gearhart, Seaside and Lincoln City in addition to S-C Paving. They  
are saving about Seventy-Five Thousand (\$75,000) Dollars by doing so. She discussed  
emulsions and elasticity products. Chair Hurliman will provide information on a  
rejuvenator. It is an East side product. Commissioner Labhart suggested the same  
summary at Wednesday's meeting.

They had an injury at one (1) of our asphalt plants. The employee will be out for several  
months.

Ms. Becraft will fix the signature block on the above Agreement. There was a  
discussion about whether Highway 22 was designated as a scenic highway.

Ms. Welch reported on the Salmonberry Bridge meeting. We will lead coordination.

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Vice-Chair Hurliman will attend the 1:00 p.m. meeting with Department of State Lands.

Vice-Chair Hurliman asked for a Commissioners' Column item regarding a status report on Johnson Bridge.

Ms. Welch discussed the paving defects on the Long Prairie Road project and her lead on that.

David Dickman said the Union has proposals about the Public Works layoffs. He will meet with the Commissioners individually.

Vice-Chair Hurliman said he is looking for long-term solutions on the Farmer Creek issue. Ms. Welch said she has some ideas on that. The geometry on that approach road is not satisfactory. She said it can be fixed for under One Thousand (\$1,000) Dollars.

**ITEM NO. 4: COMMUNITY DEVELOPMENT UPDATE: a) PERMIT REPORT and b) SANITATION REPORT:** Butch Parker said plan reviews are down, primarily due to the Fair.

The Open House for the building community is August 20<sup>th</sup>. They will talk about the excise tax, increased fees and Ballot Measure 63. He discussed the pit falls of the ballot measure.

Mr. Parker said they may be helping out the City of Tillamook on the Tillamook Bay Community College land use approvals.

**ITEM NO 5: HUMAN RESOURCES UPDATE: a) DISCUSSION CONCERNING ORDER APPOINTING ROBIN FILBECK AND DAVE JUNGLING AND RE-APPOINTING KOLEEN BEREST, ANDY LONG, JANA MCCANDLESS, SHARON STAFFORD AND DON TAYLOR TO THE JUSTICE CENTER SAFETY COMMITTEE:** Commissioner Labhart will carry this item on Wednesday.

**OTHER:** They are still cleaning up data on the Human Resources Data Base Project.

Mr. Dickman discussed the need for a pay phone in the Courthouse. EMBARQ wants to eliminate our pay phone unless we pay Fifty (\$50) Dollars. Chair Hurliman will check with Michael Soots about installing our own. Mr. Dickman said the new Transit Center will likely have a pay phone.

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**a) CONTINUED:** There was discussion about delegating Safety Committee appointments to David Dickman. He said the Committee does not report to the Board. Chair Hurliman and Commissioner Labhart felt that was a good idea. Karen Dye said she could see no issues. Consensus was to do so, except the Order for Wednesday will go forward.

Mr. Dickman reported on the hiring of another Doctor at the Health Department. The interview is tomorrow.

Commissioner Labhart said Rinehart Clinic received its Federally Qualified Health Clinic (FQHC) designation.

**ITEM NO. 6: FACILITIES, FLEET AND CONTRACTS DIRECTOR UPDATE: a) DISCUSSION CONCERNING RIGHT OF ENTRY REQUEST AND AUTHORIZATION TO CONDUCT ARCHAEOLOGICAL, GEOLOGICAL AND WETLAND TESTING ON COUNTY PROPERTY (4S10 12C 402) IN PREPARATION FOR A PROPOSED US 101 HEBO TO CONDOR ROAD PROJECT:** This will be brought forward to Wednesday.

**ITEM NO. 2: DISCUSSION AND CONSIDERATION OF OUT-OF-STATE TRAVEL REQUEST FOR AN EXTRADITION:** Lt. Terry Huntsman was not present. The Commissioners approved the out-of-State travel request by consensus.

Chair Hurliman expressed his concerns about the lack of paperwork. He said they have a poor working relationship with this office in getting paperwork to us. Commissioner Labhart said that in the future, if the form does not accompany the request, it will not be scheduled on the Agenda. Chair Hurliman signed the Out-of-State Travel Authorization forms on August 14, 2008.

**ITEM NO. 7: STAFF UPDATE/CALENDAR REVIEW & SCHEDULING/AGENDA REVIEW/SUGGESTION BOX/INTER OFFICE MATTERS:** The Board reviewed and approved its Wednesday agenda. There were no suggestions in the Suggestion Box.

There was a discussion of additional Board of Commissioners' meetings with Commissioners from other Counties.

**ITEM NO. 8: BOARD CONCERNS – NON-AGENDA ITEMS & ANNOUNCEMENTS:** Chair Hurliman discussed a right-of-way encroachment in Neskowin that needs to be removed. A copy of the complaint went to Ms. Welch.

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**ITEM NO. 9: PUBLIC COMMENTS:** There were no comments today.

There being no further business, Chair Hurliman adjourned the meeting at 9:45 a.m.

**RESPECTFULLY SUBMITTED** this 5<sup>th</sup> day of September, 2008.

County Clerk: Tassi O'Neil

Susan L. Becraft  
Susan Becraft, Recording Secretary  
& Special Deputy

**APPROVED BY:**

[Signature]  
Chair

[Signature]  
Vice-Chair

[Signature]  
Commissioner



**NOTICE OF MEETING AND AGENDA  
of the  
TILLAMOOK COUNTY BOARD OF COMMISSIONERS**

Also sitting as the Board of the  
**SOLID WASTE SERVICE DISTRICT &  
THE 4-H AND EXTENSION SERVICE DISTRICT**  
to be held

**Tuesday, August 12, 2008, at 9:00 a.m.**

**Commissioners' Meeting Room B**  
County Courthouse, 201 Laurel Avenue  
Tillamook, Oregon

**BOARD OF COMMISSIONERS**

Charles J. Hurliman, Chair  
E-mail: [churlima@co.tillamook.or.us](mailto:churlima@co.tillamook.or.us)

Tim Josi, Vice-Chair  
E-mail: [tjosi@co.tillamook.or.us](mailto:tjosi@co.tillamook.or.us)

Mark Labhart, Commissioner  
E-mail: [mlabhart@co.tillamook.or.us](mailto:mlabhart@co.tillamook.or.us)

201 Laurel Avenue  
Tillamook, Oregon 97141  
Phone: (503) 842-3403 FAX: (503) 842-1384

ANY QUESTIONS? Contact  
Paul Levesque (503) 842-1809  
E-mail: [plevesqu@co.tillamook.or.us](mailto:plevesqu@co.tillamook.or.us)

COUNTY WEBSITE: <http://www.co.tillamook.or.us>

WATCH THIS MEETING ON TV: TLCTV Channel 35

Monday – 1:00 p.m.  
Thursday – 1:00 p.m.  
Sunday – 1:00 p.m.

Tuesday – 8:00 p.m.  
Friday – 8:00 p.m.

Wednesday – 9:00 a.m.  
Saturday – 9:00 a.m.

NOTE: The Board of Commissioners reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660(1).

NOTE: The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

**CALL TO ORDER: Tuesday, August 12, 2008 9:00 a.m.**

**BOARD OF COMMISSIONERS**

1. Public Comment – Non-Agenda Items – Request to Sign Guest List
2. Discussion and Consideration of Out-of-State Travel Request for an Extradition/Terry Huntsman
3. Public Works Update/Liane Welch
  - a. Discussion Concerning 2008 Fund Exchange Agreement with the Oregon Department of Transportation (State No. 25,004) for Various County Roads Overlay
4. Community Development Update/Butch Parker
  - a. Permit Report
  - b. Sanitation Report
5. Human Resources Update/David Dickman
  - a. Discussion Concerning Order Appointing Robin Filbeck and Dave Jungling and Re-Appointing Kolleen Berest, Andy Long, Jana McCandless, Sharon Stafford and Don Taylor to the Justice Center Safety Committee
6. Facilities, Fleet and Contracts Director Update/Paul Levesque
  - a. Discussion Concerning Right of Entry Request and Authorization to Conduct Archaeological, Geological and Wetland Testing on County Property (4S10 12C 402) in Preparation for a Proposed US 101 Hebo to Condor Road Project
7. Staff Update/Calendar Review & Scheduling/Agenda Review/Suggestion Box/Inter-Office Matters/Sue Becraft
8. Board Concerns – Non-Agenda Items & Announcements
9. Public Comments

**ADJOURNMENT**

**BOARD MEETINGS AND ANNOUNCEMENTS**

The Commissioners will hold a Special Board meeting and tour with Lynn Peterson, Chair, Clackamas County Board of Commissioners, to discuss matters of mutual concern on **Friday, September 5, 2008** beginning at **1:00 p.m.** The meeting will begin in the Commissioners' Conference Room B at the Courthouse, 201 Laurel Avenue, Tillamook.

Commissioners' Staff Meetings are held on Monday except for the second week each month when it is held on Tuesday. The second Tuesday, Staff Meeting schedule for the remainder of 2008 is:

- September 9
- October 14
- November 11 – No meeting (Veterans Day)
- December 9

**BOARD OF COMMISSIONERS'**  
**STAFF MEETING**

*Tuesday, August 12, 2008*

PLEASE PRINT

<u>Name</u>	<u>Address</u>	<u>Item of Interest</u>
<i>JOHN GETTMAN</i>		<i>all</i>
<i>Gus Meyer</i>		<i>General</i>
<i>Lane Welch</i>		<i>PW</i>
<i>Bud Parker</i>		<i>comm. Dev.</i>
<i>Karen Dye</i>		<i>Treas</i>

(Please use reverse if necessary)

8/7/2008

Dept. of Community Development - Building Section

Week Ending	Plan Review	Structural Inspections	Mechanical Inspections	M.D. insp.	Mileage for Inspectors	Electrical Inspections	Plumbing Inspections	Investigate Proj. check	Citations Issued	Stop Work Orders	Court Hours
07/16/08	16	56	19	2	1469	62	54	2	0	0	0
07/23/08	17	82	33	0	1540	81	32	10	0	0	0
07/30/08	20	60	15	2	1281	52	28	2	0	0	0
08/06/08	6	60	24	7	1259	56	42	6	0	0	0
08/13/08											
08/20/08											
08/27/08											
09/03/08											
09/10/08											
09/17/08											
<b>Total</b>											
<b>YTD</b>	488	2180	730	69	32488	1636	1030	67	0	7	0



**Sanitation Permit Intake: July 31st, 2008- August 27th, 2008**

Week	Permit #	Type	rec'd	field	approved	reason held
07/31-08/06	08-1450-S	Final Inspection	07/31	08/01		*as-built
	08-2770-S	Permit to Construct	08/04	08/06		*no plot plan

**Sanitation Permit Intake: July 3rd, 2008- July 30th, 2008**

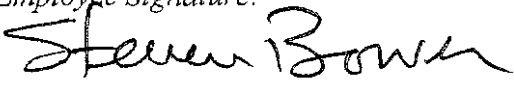
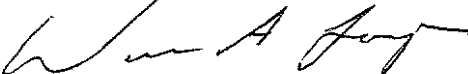
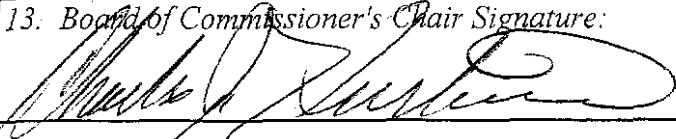
Week	Permit #	Type	rec'd	field	approved	reason held
07/24-07/30	08-2361-S	Final Inspection	07/24	07/25		*pump installation
	08-2621-S	Permit to Construct	07/24	07/28	07/30	
	08-2430-S	Final Inspection	07/24	07/24	*	*as-built
	08-1828-S	Final Inspection	07/25	07/25	07/25	
	07-3004-S	Final Inspection	07/25	07/28	08/01	*as-built
	08-2647-S	Permit to Construct	07/28	07/30	07/31	
	08-2643-S	Major Alteration	07/28	08/01	08/01	
	08-2658-S	Final Inspection	07/28	07/30	07/30	
	08-2681-S	Permit to Construct	07/29			
	08-2681-S	Permit to Construct	07/29	08/01	08/04	
	08-2372-S	Final Inspection	07/30	07/30	07/30	
	08-2704-S	Authorization Notice	07/30			*no plot plan
07/17-07/23	08-2557-S	Authorization Notice	07/17	07/30	08/01	*planning
	07-2798-S	Final Inspection	07/18	07/23	*	*no alarm panel
	08-1767-S	Final Inspection	07/21	07/21	07/31	*as-built
	08-2576-S	Major Repair	07/21	07/28	07/31	
	08-0973-S	Final Inspection	07/22	07/22		
	08-2422-S	Final Inspection	07/22	07/24	07/28	
	08-2473-S	Final Inspection	07/22	07/23	07/30	*signature on as-built
	08-2491-S	Final Inspection	07/22	07/25	*	*as-built
	08-2594-S	Site Evaluation	07/22			
	07-4107-S	Final Inspection	07/23	07/24	07/25	
07/10-07/16	08-2468-S	Tank Replacement	07/10	07/14	07/15	

	08-2472-S	Authorization Notice	07/10	07/14	07/14
	08-2473-S	Tank Replacement	07/10	07/15	07/15
	08-2331-S	Final Inspection	07/10	07/14	07/15
	08-2479-S	Site Evaluation	07/11	07/21	07/25
	08-2491-S	Tank Replacement	07/11	07/22	07/21
	08-2528-S	Permit to Construct	07/15	07/15	07/15
	08-2520-S	Tank Replacement	07/15	07/18	07/21
	08-2513-S	Permit to Construct	07/15	07/24	07/25
	08-2545-S	Permit to Construct	07/16	07/18	07/21
	08-2547-S	Permit to Construct	07/16	07/18	07/30
07/03-07/09	08-2402-S	Renewal	07/03	07/14	07/14
	08-1990-S	Final Inspection	07/03	07/03	07/25
	08-2422-S	Tank Replacement	07/07	07/15	07/15
	08-2120-S	Final Inspection	07/07	06/20	07/15
	08-2132-S	Final Inspection	07/07	07/08	07/25

**APPENDIX B**

**TILLAMOOK COUNTY OUT-OF-STATE TRAVEL AUTHORIZATION**

Please complete this form and obtain the Board of Commissioner's approval before traveling.

1. Name of Employee: STEVEN BOWER & DAVE JUNGLING		2. Date: JULY 2008	
3. Training Related/Conference (if yes, attach agenda): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		4. Car Rental: \$ 0.00	
5. Itinerary: Destination (City, State): REDDING, CA Est. Departure Date/Time: 07-23-2008 Est. Return Date/Time: 07-24-2008		6. Lodging Rate: Amount per Night: \$ 118.80 (2 Rooms) Tax per Night: \$ 13.06 Total per Night: \$ 131.86 Number of Nights: X 1 Total: \$ 131.86	
7. Miscellaneous Expenses: (Identify Specific Expenses: Taxis, Shuttles, Phone, Etc.) a. \$ b. \$ c. \$ d. \$			
8. Meals: Rate    # Meals    Total Breakfast \$            \$ Lunch    \$ 11.08 \$ 11.08 (2 Persons) Dinner    \$ 29.46 \$ 29.46 (2 Persons)		9. Estimated Cost of Trip: Meals/Lodging: \$ 172.40 Airfare/Railfare: \$ Personal Car Miles: \$ Car Rental: \$ Miscellaneous: \$ Total: \$ 172.40	
10. Purpose of Trip (Be Specific): EXTRADITION BACK to Oregon from California. Subject originated in Riverside, CA; Was able to get cooperation from CA agencies to move subject as far north as possible for pickup.  All costs will be reimbursed from State of Oregon.			
11. Employee Signature: 		Date: 8-5-08	
12. Department Head/Designee Signature: 		Date: 8-6-08	
13. Board of Commissioner's Chair Signature: 		Date: 8-14-08	

Emergency trip — no time for BOC approval

**APPENDIX B**

**TILLAMOOK COUNTY OUT-OF-STATE TRAVEL AUTHORIZATION**

Please complete this form and obtain the Board of Commissioner's approval before traveling.

1. Name of Employee: Steven Bower & Tim Weber		2. Date: 08-13-2008	
3. Training Related/Conference (if yes, attach Agenda): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		4. Car Rental: \$45.31	
5. Itinerary: Destination (City, State): Parker, AZ Est. Departure Date/Time: 08-08-2008 at 7:00am Est. Return Date/Time: 08-09-2008 at 2:30am		6. Lodging Rate: Amount per Night: \$0.00 Tax per Night: \$ Total per Night: \$ Number of Nights: X Total: \$0.00	

7. Miscellaneous Expenses: (Identify Specific Expenses: Taxis, Shuttles, Phone, Etc.)

a. \$ 0 Free Parking at Airport Courtesy of Port of Portland Police

b. \$


c. \$

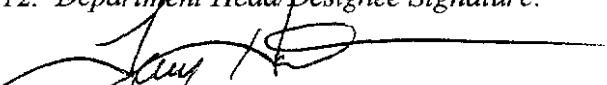
d. \$

8. Meals:			9. Estimated Cost of Trip:		
Rate	# Meals	Total	Meals/Lodging:	\$25.46	
Breakfast \$		\$	Airfare/Railfare:	\$0.00	Already Paid By State
Lunch	\$9.89	\$9.89	Personal Car Miles:	\$	
Dinner	\$15.57	\$15.57	Car Rental:	\$45.31	
			Miscellaneous:	\$61.00	Fuel
			Total:	\$131.77	

10. Purpose of Trip (Be Specific):  
Extradition from La Paz Co, AZ to Tillamook County by Commercial Airline.  
charged with Attempted Aggravated Murder (2 Counts), Kidnapping 1 (2 Counts), Assault 3.

All Expenses not already covered will be reimbursed by the State of Oregon Governor's Office.

11. Employee Signature: 	Date: 8-13-2008
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12. Department Head/Designee Signature: 	Date: 8-14-08
--	------------------

13. Board of Commissioner's Chair Signature: 	Date: 8-14-08
---	------------------

**APPENDIX B**

**TILLAMOOK COUNTY OUT-OF-STATE TRAVEL AUTHORIZATION**

**Please complete this form and obtain the Board of Commissioner's approval before traveling.**

1. Name of Employee: <i>Tim Weber</i>			2. Date:		
3. Training Related/Conference (if yes, attach Agenda): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			4. Car Rental: \$		
5. Itinerary: Destination (City, State): Est. Departure Date/Time: Est. Return Date/Time:			6. Lodging Rate: Amount per Night: \$ Tax per Night: \$ Total per Night: \$ Number of Nights: <i>X</i> Total \$		
7. Miscellaneous Expenses: (Identify Specific Expenses: Taxis, Shuttles, Phone, Etc.)					
a. \$					
b. \$					
c. \$					
d. \$					
8. Meals:			9. Estimated Cost of Trip:		
Rate	# Meals	Total	Meals/Lodging:	\$	
Breakfast	\$	\$	Airfare/Railfare:	\$	
Lunch	\$	\$	Personal Car Miles:	\$	
Dinner	\$	\$	Car Rental:	\$	
			Miscellaneous:	\$	
			Total:	\$	
10. Purpose of Trip (Be Specific): <i>Extradition - See Steve Bower's form.</i>					
11. Employee Signature: <i>Tim Weber</i>				Date: <i>08/13/2008</i>	
12. Department Head/Designee Signature: <i>[Signature]</i>				Date: <i>8-14-08</i>	
13. Board of Commissioner's Chair Signature: <i>[Signature]</i>				Date: <i>8-14-08</i>	