

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING**  
**Monday, October 27, 2008**  
**Page 1**

**COMMISSIONERS PRESENT:** Charles J. Hurliman, Chair  
Tim Josi, Vice-Chair  
Mark Labhart, Commissioner

**STAFF PRESENT:** Sue Becraft, Board Assistant

FILED  
*[Signature]*  
NOV 7 2008  
TASSI O'NEIL  
COUNTY CLERK

**STAFF PRESENT FOR PORTIONS OF THE MEETING:** Del Schleichert, Director, Parks Department; Curtis Hesse, Administrator, Health Department; Annette Pampush, Health Department; Jennifer Purcell, Solid Waste Coordinator; Paula Arthur, Chief Deputy, Assessment and Taxation; Marlene Putman, Director, Commission on Children and Families; Karen Dye, Treasurer; David Dickman, Director, Human Resources; Butch Parker, Director, Community Development; Su Yaremchuk, Staff Assistant and Todd Anderson, Sheriff.

**GUESTS:** John Gettman and Gus Meyer.

**CALL TO ORDER:** By Chair Hurliman at 9:00 a.m. in Commissioners' Meeting Room B.

**ITEM NO. 1: PUBLIC COMMENTS – NON-AGENDA ITEMS – REQUEST TO SIGN GUEST LIST:** Chair Hurliman welcomed everyone and reminded them to sign the guest list.

**ITEM NO. 2: PUBLIC WORKS UPDATE: (a) DISCUSSION CONCERNING CHANGE ORDER #1 TO CONTRACT #3993 WITH BIG ROCK EXCAVATION INC. FOR TILLAMOOK TRANSFER STATION STORMWATER MANAGEMENT:** Jennifer Purcell said one (1) area is not adequately designed. The Change Order for Sixteen Thousand Three Hundred and Seventy (\$16,370) Dollars is based on changes that are needed in that area and will be taken from the sinking fund. A map is included with the Change Order. The total Contract amount will be One Hundred Three Thousand Nine Hundred Two –70/100 (\$103,902.70) Dollars. This will be brought forward to Wednesday.

**OTHER:** Ms. Purcell reported that last week Deputy DeSau, Department of Environmental Quality (DEQ) representatives and she did a site visit on a solid waste violation. DEQ wants to move forward with some stipulations and give a deadline for the site to be cleaned up. DEQ wants to know if the site is not cleaned up by the deadline if the County would step in with an abatement process. The County has an Ordinance. Ms. Purcell was seeking clarification from the Board whether the Commissioners' would support the process of abatement.

## **MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING**

**Monday, October 27, 2008**

**Page 2**

Vice-Chair Josi said “Yes, because if we are not willing to enforce the Ordinance there is no reason to have it.”

Ms. Purcell said the property belongs to Randy Montgomery Bogue and the walk through was on the McCormick Loop property site. Mr. Bogue has appeared in Court and his definition of cleaning up is not in sync with the State and County. DEQ finds the site meets the definition of an unlawful disposal site (oil on the ground, a large number of tires and drums of unidentifiable liquid waste that are not water). Ms. Purcell will send the Commissioners a copy of DEQ’s letter.

Chair Hurliman described the property location and said that from Mr. Bogue’s perspective he has done a lot of clean up.

Ms. Purcell reiterated her request in response to Commissioner Labhart’s request for clarification on what DEQ is asking for. She thought Mr. Bogue would be given about six (6) months to clean it up and if it is not done within that time, DEQ would turn it over to the County to do an abatement. The County could clean up the property and send him the bill. The Ordinance allows putting a lien on the property.

Chair Hurliman said his concern is the big tires. If he is in violation then the Fairgrounds is in violation for the tires it stores for the Demolition Derby. Ms. Purcell said probably not, as they are put into use and it is a commercial property. Chair Hurliman was concerned about finger pointing.

Commissioner Labhart said he supported the pathway Ms. Purcell is on, but would want to see the files. Consensus was to support the Ordinance.

Chair Hurliman asked Ms. Purcell to pass a message on to Ms. Welch concerning the winter season. Public Works need to deal with stormwater by making sure our ditches are open and culverts are unplugged.

### **ITEM NO. 3: DISCUSSION CONCERNING ORDER IN THE MATTER OF ISSUING A \$6,268.25 REFUND FOR TAXES PAID IN EXCESS OF \$5,000 AS PER ORS 306.115 AND 311.205(1)(b) AND (c) TO SPRINT/NEXTEL:**

Paula Arthur said that utility properties are assessed by the Department of Revenue and their valuation process is done at a different time. The Department of Revenue’s Board of Appeals lowered last year’s taxes for this appellant. The Stipulated Order was sent to the Commissioners. A Board Order is required to refund the amount.

Vice Chair Josi asked if this year the amount will be proportionately less. Ms. Arthur said, “yes” and that it can only be taken out of this year’s distribution. This will be brought forward to Wednesday. Ms. Arthur will carry the item.

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING**  
**Monday, October 27, 2008**  
**Page 3**

**ITEM NO. 4: DISCUSSION CONCERNING APPLICATION FOR A COUNTY OPPORTUNITY GRANT FROM THE OREGON PARKS AND RECREATION DEPARTMENT FOR BARVIEW JETTY COUNTY CAMPGROUND PHASE 3 RV SECTION REHABILITATION PROJECT:** Mr. Schleichert said the County is applying for an Opportunity Grant and described the project. It will be Two Hundred Four Thousand (\$204,000) Dollars worth of improvements. Fifty Thousand (\$50,000) Dollars will be used from the sinking fund.

Commissioner Labhart asked if the Parks Advisory Council supports the application. Mr. Schleichert said, "yes" and they have approved a series of improvements in phases. Chair Hurliman asked if the Watseco Water District approved it. Mr. Schleichert said there are letters of support from the Watseco Water District, City of Garibaldi and others to go with the application. This will be brought forward to Wednesday.

**ITEM NO. 5: DISCUSSION CONCERNING ORDER SETTING FEES FOR ENVIRONMENTAL HEALTH SERVICES AT THE TILLAMOOK COUNTY HEALTH DEPARTMENT:** Curtis Hesse said fees for services need to be revised on a continuing basis. Environmental Health had a Fifty Thousand (\$50,000) Dollar deficit in 2007, but cut the amount down to Thirty-Six Thousand (\$36,000) Dollars by June 2008. This is a one (1) time increase of fifteen (15%) percent to put the County's fees in line with other Counties in the State. It will bring in about Eight Thousand Four Hundred (\$8,400) Dollars. There will be a four (4%) percent increase in following years.

Annette Pampush reported on the Certificate Award Program instituted last year. Everyone who got a gold seal last year will be put in a drawing this year. The prize is recognition in the newspaper and a very sought after thermometer.

Commissioner Labhart asked if the increased fees are comparable to other Counties. Dr. Hesse provided examples of other coastal Counties that have higher fees and said some coastal Counties charge double our fees.

Commissioner asked why there was no increase in seven (7) categories. Ms. Pampush said they are already on the high end in comparison with other Counties. Commissioner Labhart asked if a profit would be made or if the rates would be kept at a reasonable rate to cover the increases in costs. Dr. Hesse said there will still be a deficit even after the fee increases. In reply to Chair Hurliman's questions, Ms. Pampush said the Farmers' Market is charged temporary fees, which are not being adjusted and concession stands are not charged. This will be brought forward to Wednesday.

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING**

**Monday, October 27, 2008**

**Page 4**

**OTHER:** Dr. Hesse announced that the Health Department and Tillamook County General Hospital would do an evacuation exercise on Wednesday based on a scenario that the hospital has become flooded. The Health Department will take over the Emergency Room functions by triaging patients. If there is a real patient during the exercise he/she would go to the hospital emergency room.

**ITEM NO. 6: DISCUSSION CONCERNING INTERGOVERNMENTAL AGREEMENT WITH TILLAMOOK SCHOOL DISTRICT #9 TO ENHANCE AFTER SCHOOL SERVICES TO STUDENTS AT EAST ELEMENTARY SCHOOL IN A PILOT PROJECT ENTITLED "AFTER SCHOOL ART AND DRAMA PROJECT" TARGETING STUDENTS WHO ARE AT RISK OF ACADEMIC FAILURE:**

Marlene Putman said the Commission on Children and Families is working with School District #9 to create/enhance after school programs. Bay City Art Center will provide reading practice and building math skills. Fifteen (15) to twenty (20) students with scholastic and/or behavioral challenges will start the program during the school day and continue into the afternoon.

Chair Hurliman asked about busing. Ms. Putman said the School District will provide busing. This will be brought forward to Wednesday.

Commissioner Labhart said the Board approved another grant for School District #9 last week and asked if there are projects being done with the other School Districts. Ms. Putman gave some examples and said School District #9 usually does the pilot projects. If the project works then the program usually spreads to the other Districts. Girls Circle for high risk girls will start in both Tillamook City and North County because they are both ready for the program.

**ITEM NO. 7: HUMAN RESOURCES UPDATE: (a) DISCUSSION CONCERNING RESTRICTING SMOKING AROUND THE COURTHOUSE AND DESIGNATING A SMOKING AREA:**

David Dickman gave a history of the complaint that came to the Management Round Table concerning non-employees smoking in front of the Courthouse. If the door is left open smoke comes into the Clerk's, Assessor's and Paul Levesque's offices. Mr. Dickman and Mr. Levesque were directed to work together to prepare an Order.

**OTHER:** Mr. Dickman reported that there was a solid discussion concerning the suggestion to e-mail the "Post It Note" for all employees of Tillamook County that is now included with the end of the month paychecks. The group noted that there is so little communication with employees, too many don't have access to e-mail and not sending hard copies to all employees would create more work for others. The Board agreed with the Managers Round Table decision to keep the current procedure.

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING**  
**Monday, October 27, 2008**  
**Page 5**

**ITEM NO. 8: COMMUNITY DEVELOPMENT UPDATE: (a) PERMIT REPORT and (b) SANITATION REPORT:** Butch Parker reported that Community Development is getting plan reviews in and inspections are still up, but about five (5%) percent lower than last year.

**ITEM NO. 9: DISCUSSION CONCERNING RESOLUTION IN THE MATTER OF THE FFY 2008 ELECTIONS FOR NATIONAL FOREST RELATED SAFETY-NET PAYMENTS and ITEM NO. 10: DISCUSSION CONCERNING RESOLUTION IN THE MATTER OF THE FFY 2008 ELECTIONS FOR O&C LAND RELATED SAFETY-NET PAYMENTS:** Chair Hurliman said he talked with Rocky McVay, at the Association of Oregon & California Counties (O&C). There is a balance of funds from last year that can be used under last year's regulations. This year, the funds definitely go to Search and Rescue. He suggested requesting the full fifteen (15%) percent would give us between Fifty Thousand (\$50,000) Dollars and Sixty Thousand (\$60,000) Dollars for Search and Rescue.

Vice-Chair Josi said he ran the numbers. Using ninety (90%) percent from 2006 he came up with a combined amount of O&C and US Forest Service of Two Million One Hundred Thirty Thousand (\$2,130,000) Dollars that will be coming to the County. If we allocate fifteen percent (15%) percent with seven (7%) to Title III, the amount would be about One Hundred Forty-Nine Thousand One Hundred Forty (\$149,140) Dollars. If we allocate eight (8%) percent to Title II it would be about One Hundred Seventy Thousand Five Hundred Forty (\$170,540) Dollars. He faxed the information to Todd Anderson and asked him to be here to let the Board know how much he can use. Sheriff Anderson said they submitted Fifty-Two Thousand One Hundred Forty-Four (\$52,144) Dollars for reimbursement last year. This year the amount should be in the same ball park.

Chair Hurliman said if we receive Sixty Thousand (\$60,000) Dollars from US Forest Service for Title III and zero from O&C we can put it all in Title II for roads, seed orchard and Oregon Youth Authority. He would like to see the money on Title II projects and no Title III projects and collect it from the US Forest Service. Vice-Chair Josi said we should have the same amount from each: three (3%) percent from US Forest Service and three (3%) percent from O&C, because it would be simpler. Chair Hurliman said he sits on both RACs and the money from O&C is significantly less.

Commission Labhart said he called Mr. McVay who said the system has changed this year and applies to three (3) categories, which he read into the record. Mr. McVay said there is no issue on Search and Rescue. It applies to Sandlake Emergency Rescues. It applies to Deputies, communications, dispatchers, and administrative time to go through paperwork. Sheriff Anderson said emergency management expenses have not been calculated in for reimbursement. Last year Twenty-Four Thousand (\$24,000)

## **MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING**

**Monday, October 27, 2008**

**Page 6**

Dollars for equipment and Forty Thousand (\$40,000) Dollars for wages for Deputies on Sandlake were charged. Costs could be substantially higher but we receive funds from the ATV Committee and from the US Forest Service.

Karen Dye asked if Mr. McVay could put this in writing because Twenty-Eight Thousand (\$28,000) Dollars has not been reimbursed yet for last year due to the auditor's opinion. Sheriff Anderson said he has worked on the issue. He referred them to Yamhill and Lane Counties. The auditor did not talk to Rocky McVay and that is part of the problem.

Commissioner Labhart said Mr. McVay will not put this in writing because Commissioners do not agree on it. Mr. McVay said it is up to the Commissioners to decide, as long as the funds are spent within the three (3) categories in the legislation. Vice-Chair Josi said this year the County Commissioners have to certify that the County is in compliance. Ms. Dye said the worst that can happen if a Federal audit finds we are not in compliance is the County would have to pay it back.

Vice-Chair Josi said it comes down to two (2) figures for US Forest Service. Three (3%) percent would be Forty-Nine Thousand Two Hundred Forty-Two (\$49,242) Dollars. He asked Sheriff Anderson if he could use Sixty-Five Thousand (\$65,000) Dollars and the Sheriff answered "yes, if there is some clarity on it." Vice Chair Josi said three (3%) percent is not enough and four (4%) percent gives a little wiggle room. The Board's consensus was to request four (4%) percent.

Gus Meyer asked what "full County payment" would mean. Chair Hurliman said it is the total amount coming to the County from Title III. Last year we had a payment of Two Million Four Hundred Thousand (\$2,400,000) Dollars and out of that One Million Eight Hundred Thousand (\$1,800,000) Dollars went to roads with the remainder to schools. Mr. Meyer said he did not see roads mentioned. Vice-Chair Josi said it relates to the legislation. It will be ninety (90%) percent of what we received in 2006. Roads will get One Million Six Hundred Forth Thousand (\$1,640,000) Dollars the first year.

Mr. Meyer asked about the O&C Land money going to the Salem District RAC. Chair Hurliman said that is the Title II money. Eighty-five (85%) percent stays in the County in the general fund or Road Department fund.

The consensus was that when we know how much we will receive this year to solicit applications , to send the figures to the schools and extension office and to do it fairly quickly.

Vice-Chair Josi said he realized his calculation is off and the amount from the US Forest Service will be about Seventy-Seven Thousand (\$77,000) Dollars, not Sixty-Five Thousand (\$65,000) Dollars.

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING**  
**Monday, October 27, 2008**  
**Page 7**

**ITEM NO. 11: FACILITIES, FLEET AND CONTRACTS DIRECTOR UPDATE: (a) DISCUSSION CONCERNING LETTER TO OREGON EMERGENCY MANAGEMENT (OEM) REQUESTING PLACEMENT ON OEM'S LIST FOR CONSIDERATION FOR SURPLUS DECOMMISSIONED OUTDOOR SIRENS, CONTROL DEVICES, AND/OR TRAFFIC CONTROL DEVICES:** Commissioner Labhart read the letter. This will be brought forward to Wednesday.

**ITEM NO. 12: BOARD OF COUNTY COMMISSIONERS' OFFICE ADMINISTRATIVE MATTERS: (a) UPDATE ON COMMITTEE WEBSITE:** Su Yaremchuk directed the Board to the home page for committees on the County's website, which is not bookmarked or hyperlinked yet. It will show committee lists with all the current members, expiration dates, appointment Order numbers, By-laws and/or Operating Procedures where available.

**ITEM NO. 13: STAFF UPDATE/CALENDAR REVIEW & SCHEDULING/AGENDA REVIEW/SUGGESTION BOX/INTER OFFICE MATTERS:** The Commissioners reviewed and approved the Wednesday agenda. The Commissioners reviewed and approved the e-mail to all employees regarding the "Post It Note" for all Tillamook County employees" (see Item No. 7 above). The Commissioners approved employees wearing costumes on Halloween day within the County's Policy.

Sue Becraft said the Association of Oregon Counties Administrative Support Staff asked if Tillamook County Support Staff would attend the annual meeting since the County Payments had been reauthorized. The event's organizers would like Su Yaremchuk to give an update on the County's "paperless system". The Commissioners' consensus was that the decision not to send the staff would stand.

Ms. Becraft reported that there were no suggestions in the Suggestion Box.

**ITEM NO. 14: BOARD CONCERNS – NON-AGENDA ITEMS & ANNOUNCEMENTS:**  
There were no Board concerns or announcements at this time.

/////  
/////  
/////

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING**  
**Monday, October 27, 2008**  
**Page 8**

**ITEM NO. 15: PUBLIC COMMENTS:** There were no public comments at this time.

There being no further business Chair Hurliman adjourned the meeting at 10:14 a.m..

**RESPECTFULLY SUBMITTED** this 17<sup>th</sup> day of November, 2008.

County Clerk: Tassi O'Neil

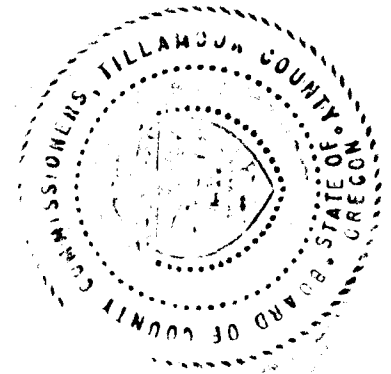
Susan L. Becraft  
Susan Becraft, Recording Secretary  
& Special Deputy

**APPROVED BY:**

[Signature]  
Chair

[Signature]  
Vice-Chair

[Signature]  
Commissioner





**NOTICE OF MEETING AND AGENDA**  
**of the**  
**TILLAMOOK COUNTY BOARD OF COMMISSIONERS**  
Also sitting as the Board of the  
**SOLID WASTE SERVICE DISTRICT &**  
**THE 4-H AND EXTENSION SERVICE DISTRICT**  
to be held

**Monday, October 27, 2008, at 9:00 a.m.**

**Commissioners' Meeting Room B**  
County Courthouse, 201 Laurel Avenue  
Tillamook, Oregon

**BOARD OF COMMISSIONERS**

Charles J. Hurliman, Chair  
E-mail: [churlima@co.tillamook.or.us](mailto:churlima@co.tillamook.or.us)

Tim Josi, Vice-Chair  
E-mail: [tjosi@co.tillamook.or.us](mailto:tjosi@co.tillamook.or.us)

Mark Labhart, Commissioner  
E-mail: [mlabhart@co.tillamook.or.us](mailto:mlabhart@co.tillamook.or.us)

201 Laurel Avenue  
Tillamook, Oregon 97141  
Phone: (503) 842-3403 FAX: (503) 842-1384

ANY QUESTIONS? Contact  
Paul Levesque (503) 842-1809  
E-mail: [plevesqu@co.tillamook.or.us](mailto:plevesqu@co.tillamook.or.us)

COUNTY WEBSITE: <http://www.co.tillamook.or.us>

WATCH THIS MEETING ON TV: TLCTV Channel 35

Monday – 1:00 p.m.  
Thursday – 1:00 p.m.  
Sunday – 1:00 p.m.

Tuesday – 8:00 p.m.  
Friday – 8:00 p.m.

Wednesday – 9:00 a.m.  
Saturday – 9:00 a.m.

NOTE: The Board of Commissioners reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660(1).

NOTE: The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

**CALL TO ORDER: Monday, October 27, 2008 9:00 a.m.**

**BOARD OF COMMISSIONERS**

1. Public Comment – Non-Agenda Items – Request to Sign Guest List
2. Public Works Update/Liane Welch
  - a. Discussion Concerning Change Order #1 to Contract #3993 with Big Rock Excavation Inc. for Tillamook Transfer Station Stormwater Management/Jennifer Purcell
3. Discussion Concerning Order in the Matter of Issuing a \$6,268.25 Refund for Taxes Paid in Excess of \$5,000 as per ORS 306.115 and 311.205(1)(b) and (c) to Sprint/NEXTEL/Tim Lutz
4. Discussion Concerning Application for a County Opportunity Grant from the Oregon Parks and Recreation Department for Barview Jetty County Campground Phase 3 RV Section Rehabilitation Project/Del Schleichert
5. Discussion Concerning Order Setting Fees for Environmental Health Services at the Tillamook County Health Department/Annette Pampush, Curtis Hesse
6. Discussion Concerning Intergovernmental Agreement with Tillamook School District #9 to Enhance After School Services to Students at East Elementary School in a Pilot Project Entitled “After School Art and Drama Project” Targeting Students Who are at Risk of Academic Failure/Marlene Putman
7. Human Resources Update/David Dickman
  - a. Discussion Concerning Restricting Smoking Around the Courthouse and Designating a Smoking Area
8. Community Development Update/Butch Parker
  - a. Permit Report
  - b. Sanitation Report
9. Discussion Concerning Resolution in the Matter of the FFY 2008 Elections for National Forest Related Safety-Net Payments/Tim Josi
10. Discussion Concerning Resolution in the Matter of the FFY 2008 Elections for O&C Land Related Safety-Net Payments/Tim Josi
11. Facilities, Fleet and Contracts Director Update/Paul Levesque
  - a. Discussion Concerning Letter to Oregon Emergency Management (OEM) Requesting Placement on OEM’s List for Consideration for Surplus Decommissioned Outdoor Sirens, Control Devices, and/or Traffic Control Devices
12. Board of County Commissioners’ Office Administrative Matters/Su Yaremchuk
  - a. Update on Committee Website
13. Staff Update/Calendar Review & Scheduling/Agenda Review/Suggestion Box/Inter-Office Matters/Sue Becraft
14. Board Concerns – Non-Agenda Items & Announcements
15. Public Comments

**ADJOURNMENT**

## BOARD MEETINGS AND ANNOUNCEMENTS

The Commissioners will hold a Workshop on **Monday, November 3, 2008** at **3:00 p.m.** to discuss Public Works Department matters with the Tillamook County Road Advisory Committee and County Staff. The Workshop will be held in the Commissioners' Meeting Room A at the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

**Veteran's Day** is an observed holiday for the County, as well as the Oregon State Circuit Court. All the offices in the Courthouse and the Administrative Section of the Justice Facility (Sheriff's Office and Parole & Probation offices) will be **CLOSED** on **Tuesday, November 11, 2008.**

The Commissioners will be attending the annual Association of Oregon Counties Conference in Eugene from Tuesday, November 16 through Friday, November 21, 2008. There will be **no** Commissioners' regular business meeting on **Wednesday, November 19, 2008.**

Commissioners' Staff Meetings are held on Monday except for the second week each month when it is held on Tuesday. The second Tuesday, Staff Meeting schedule for the remainder of 2008 is:

- November 11 – No meeting (Veterans Day)
- December 9

The Commissioners' evening meeting schedule is as follows:

November 26, 2008	County Courthouse
December 17, 2008	Cape Kiwanda Community Center
January 21, 2009	Manzanita City Hall
February 18, 2009	County Courthouse
March 18, 2009	Cape Kiwanda Community Center
April 15, 2009	Manzanita City Hall
May 20, 2009	Cape Kiwanda Community Center

**BOARD OF COMMISSIONERS'  
STAFF MEETING**

**Monday, October 27, 2008**

PLEASE PRINT

**Name Address Item of Interest**

Del Schleichert Parks #4

CUETIS HESSE HEALTH #5

JOHN GETTMAN all

Gas Meyer General

Furcell SW 2a

Paula Arthur APT #3

Martine Putman 2410 5<sup>th</sup> Street #6  
Tillamook, OR

Karen Dyk

Su Yaremchuk #12

Zedd Anderson

10/23/2008

Dept. of Community Development - Building Section

Week Ending	Plan Review	Structural Inspections	Mechanical Inspections	M.D. insp.	Mileage for Inspectors	Electrical Inspections	Plumbing Inspections	Investigate Proj. check	Citations Issued	Stop Work Orders	Court Hours
09/24/08	15	71	29	2	940	51	13	0	0	0	0
10/01/08	11	44	15	2	1175	54	24	2	0	0	0
10/08/08	16	49	16	2	1237	32	21	1	0	0	0
10/15/08	8	63	17	3	1538	40	21	2	0	0	0
10/22/08	12	59	24	5	1434	52	22	6	0	0	0
10/29/08											
11/05/08											
11/12/08											
11/19/08											
<b>Total</b>											
<b>YTD</b>	641	2881	967	97	47189	2178	1302	96	0	8	0

**Sanitation Permit Intake: Oct 2nd, 2008-Oct 29th, 2008**

<b>Week</b>	<b>Permit #</b>	<b>Type</b>	<b>rec'd</b>	<b>field</b>	<b>approved</b>	<b>reason held</b>
10/16-10/22	08-3560-S	Major Repair	10/16	10/13	10/16	
	08-3358-S	Final Inspection	10/20	10/20	10/21	
	08-3581-S	Tank Replacement	10/20	10/21	10/21	
	08-3582-S	Site Evaluation	10/20			
10/09-10/15	08-3483-S	Reinstatement	10/09	10/09	10/09	
	08-3166-S	Final Inspection	10/09	09/27	10/21	
	08-3507-S	Tank Replacement	10/13	10/14	10/14	
	08-3525-S	Tank Replacement	10/14	10/14	10/14	
	07-2335-S	Permit to Construct	10/15	10/15	10/15	
10/02-10/08	08-3248-S	Tank Replacement	10/02	10/03	10/03	
	08-3430-S	Site Evaluation	10/02	10/08	10/08	
	08-3461-S	Tank Replacement	10/03	10/06	10/14	
	08-0815-S	Final Inspection	10/06	10/06	10/06	
	08-0129-S	Final Inspection	10/06	10/07	*	*as-built

**Sanitation Permit Intake: Aug 28th, 2008-Oct 1st, 2008**

<b>Week</b>	<b>Permit #</b>	<b>Type</b>	<b>rec'd</b>	<b>field</b>	<b>approved</b>	<b>reason held</b>
09/25-10/01	08-3358-S	Tank Replacement	09/25	09/29	09/29	
	08-3311-S	Final Inspection	09/29			
	08-3389-S	Permit to Construct	09/29	10/03	10/03	
09/18-09/24	08-3185-S	Final Inspection	09/18	09/22	09/22	
	08-3286-S	Site Evaluation	09/18	09/25	09/25	
	08-3303-S	Major Repair	09/19	09/22	09/23	
	08-3311-S	Permit Renewal	09/19	09/22	09/22	
	08-1076-S	Final Inspection	09/19	09/19	09/19	*as-built/mat list
	08-0844-S	Final Inspection	09/19	09/19	10/15	*as-built/mat list
	08-3324-S	Tank Replacement	09/22			*bay city lucs

	08-3341-S	Permit to Construct	09/23	09/26	09/26	
09/11-09/17	08-2513-S	Final Inspection	09/11	09/12	09/29	*as-built/mat list
	08-2862-S	Final Inspection	09/11	09/12	09/12	
	07-3174-S	Final Inspection	09/12	09/12	09/12	
	08-1977-S	Final Inspection	09/15	09/16	09/16	
	08-3255-S	Permit to Construct	09/16	10/07	10/14	
09/04-09/10	08-2777-S	Final Inspection	09/04	09/04	09/05	
	06-4372-S	Partial Inspection	09/04	09/04	*	*tanks not set
	08-2997-S	Final Inspection	09/08	09/08	09/08	
	08-3166-S	Tank Replacement	09/08	09/10	09/10	
	08-3185-S	Tank Replacement	09/10	09/03	09/12	
	08-1081-S	Permit to Construct	03/28	09/11	09/12	*admin review
08/28-09/03	08-3082-S	Permit to Construct	08/29	08/15	08/29	
	08-3103-S	Tank Replacement	09/02	09/04	09/04	

# DRAFT

## Suggestion Box

Received Monday, Sept 29, 2008

The Commissioners received the following suggestion at their Staff Meeting on September 29, 2008:

"My suggestion is that the information on the "Post It Note for All Employees of Tillamook County", which is currently attached to our paychecks, be provided in some other manner. Since we have been encouraged to go paperless whenever possible, it seems this would be a great start.

Wouldn't it be possible to e-mail this information to all employees? I understand that not all employees have e-mail but in other instances we have received information in this form with a note saying "If you have someone in your department who does not have an e-mail address, please pass this information along to them".

Last month the Post It Note stated in large letters "Reduce then Recycle". Maybe someone should take their own advice.

Lets (sic) save a few trees!"

The Commissioners appreciate the suggestions they have been receiving on how we can save our resources, e.g. travel time, fuel, trees, etc. Since the "Post It Note for All Employees of Tillamook County" is the main vehicle for The Employee Recognition Team and Personnel Department to announce items of interest for all employees, including the fun stuff, the Commissioners wanted some study done on how to make sure everyone gets the information quickly without duplication of effort. The Commissioners asked that this topic be brought up at the next Management Round Table for discussion.

The suggestion was brought up at the October 10<sup>th</sup> Management Round Table meeting. There was discussion that many full time employees at the Library and Road Department, as well as others, do not have County email. Several options were discussed including having the managers relay the information to their employees who do not have email, putting the Post It Note on bulletin boards, or printing only enough to place in all the County mailboxes. The majority felt that it is important information, the employees generally like receiving it and that the benefit out weighs the cost. It was decided to continue to print the "Post It Note for All Employees of Tillamook County" and attach them to the end of the month payroll checks.

The Commissioners concur with this decision.