

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING**  
**Monday, December 1, 2008**  
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**COMMISSIONERS PRESENT:**

Charles J. Hurliman, Chair  
Tim Josi, Vice-Chair  
Mark Labhart, Commissioner

**FILED**  
*low*  
JAN 07 2009  
3:45 PM  
TASSI O'NEIL  
COUNTY CLERK

**STAFF PRESENT:**

Sue Becraft, Board Assistant  
Paul Levesque, Facilities, Fleet and  
Contracts Director

**STAFF PRESENT FOR PORTIONS OF THE MEETING:** Jennifer Purcell, Solid Waste Coordinator and Butch Parker, Director, Community Development.

**GUESTS:** Gus Meyer and John Gettman

**CALL TO ORDER:** By Chair Hurliman at 9:05 in Commissioners' Meeting Room B.

**ITEM NO. 1: PUBLIC COMMENTS – NON-AGENDA ITEMS – REQUEST TO SIGN**

**GUEST LIST:** Chair Hurliman welcomed everyone and reminded them to sign the guest list. There were no public comments at this time.

**ITEM NO. 2: DISCUSSION CONCERNING CHANGE ORDER #2 TO CONTACT #3993 WITH BIG ROCK EXCAVATION INC. FOR FIELD CHANGES RELATED TO THE TILLAMOOK TRANSFER STATION STORMWATER MANAGEMENT PLAN:**

Jennifer Purcell said this is the final Change Order. It includes a culvert and all minor field changes required by Shaw Environmental, the consultant hired to oversee the work and do site inspections. It also extends the Contract to December 30, 2008. The amount of this Change Order is Eight Thousand Nine Hundred Ninety (\$8,990) Dollars and brings the total of the contract to One Hundred Twelve Thousand Eight Hundred Ninety-Two —70/100 (\$112,892.70) Dollars. This item will be brought forward to Wednesday to be presented by the Commissioners.

**ITEM NO. 3: COMMUNITY DEVELOPMENT UPDATE: a) PERMIT REPORT and b)**

**SANITATION REPORT:** Mr. Parker said this was the first day back from a three (3) week leave. There is no Building Permit Report today, but building permit requests are still coming in.

Vic Egan, Building Inspector, submitted his letter of retirement effective January 5, 2009. Mr. Egan is willing and Mr. Parker would like him to come back one (1) or two (2) days a week to do commercial plumbing inspections. Mr. Parker will not fill the position and look at it again if things get busy. Chair Hurliman said there have been no sanitation site evaluations for quite some time, which is an indicator.

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Mr. Parker said the Land Conservation and Development Commission meets in Tillamook County beginning on Wednesday and he will be involved. The Commissioners discussed the tour to the North Jetty on Wednesday.

**ITEM NO. 4: FACILITIES, FLEET AND CONTRACTS DIRECTOR UPDATE: a) DISCUSSION CONCERNING LETTER TO MEYER MEMORIAL TRUST CONCERNING THE CEDAR CREEK CHILD CARE CENTER REGARDING COUNTY ASSUMPTION OF GRANT REPORTING AND ACCOUNTABILITY:** Paul Levesque reported that after the County took the property back from the Community Action Resource Enterprises (CARE), the Meyer Memorial Trust (MMT) requested an agreement with assurances that the property and buildings will be used as a child care center after it is built. Initially, they wanted an agreement between the County and Cedar Creek, but that is still a work in progress. MMT does not want to wait until the project is complete and will accept a letter at this time with the assurances that they requested. This item will be brought forward to Wednesday.

**OTHER:** Chair Hurliman asked about the lack of heat in the Courthouse. Mr. Levesque said there is a leak in the boiler and water sprays out at high pressure. He described the repair that needed to be done. A repair person is due in today.

**ITEM NO. 5: DISCUSSION CONCERNING ORDER RE-APPOINTING KEVIN GREENWOOD TO THE NORTHWEST OREGON HOUSING AUTHORITY BOARD OF DIRECTORS:** Chair Hurliman moved this item to Wednesday.

**ITEM NO. 6: DISCUSSION CONCERNING ORDER RE-APPOINTING LEILA SALMON AND AMY STRICKLIN TO THE TILLAMOOK COUNTY FUTURES COUNCIL:** Ms. Becraft reported that Ms. Salmon and Ms. Stricklin's appointments expire on December 31, 2008. They are both willing to be re-appointed. This item will be brought forward to Wednesday.

**ITEM NO. 7: STAFF UPDATE/CALENDAR REVIEW & SCHEDULING/AGENDA REVIEW/SUGGESTION BOX/INTER OFFICE MATTERS:** The Board reviewed and approved its Wednesday agenda. Ms. Becraft reported that there were no suggestions in the Suggestion Box.

**ITEM NO. 8: BOARD CONCERNS – NON-AGENDA ITEMS & ANNOUNCEMENTS:** Commissioner Labhart said he received a voice mail from the Pacific City Sun regarding the Board's Public Hearing [OA-08-02 exception for a primary access road] on November 17<sup>th</sup> at Pacific City. Commissioner Labhart wanted to clarify if it would be done "de novo" and the amount of time for testimony. Chair Hurliman said he wanted the Citizen's Planning Advisory Committee (CPAC) to appoint one (1) person to represent their group to provide their testimony. The Commissioners decided it would

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be "de novo" but a decision has to be made about how much public testimony time will be allocated. Commissioner Labhart will meet with Mr. Parker to discuss the Hearing.

Vice-Chair Josi said the other Commissioners originally agreed the Hearing would be on the record, but because of a lot of pressure from people in the area it was decided to be heard "de novo", in consideration of their concerns. Chair Hurliman said County Counsel recommended it be "de novo" because the way it was noticed. The CPAC and others thought they could give public testimony again. By going "de novo" we run almost no chance of a remand from the Land Use Board of Appeals (LUBA), but by going on the record we would almost certainly receive a remand from LUBA.

**ITEM NO. 9: PUBLIC COMMENTS:** There were no public comments today.

There being no further business Chair Hurliman adjourned the meeting at 9:24 a.m.

**RESPECTFULLY SUBMITTED** this 7<sup>th</sup> day of January, 2008.<sup>9</sup>

County Clerk: Tassi O'Neil

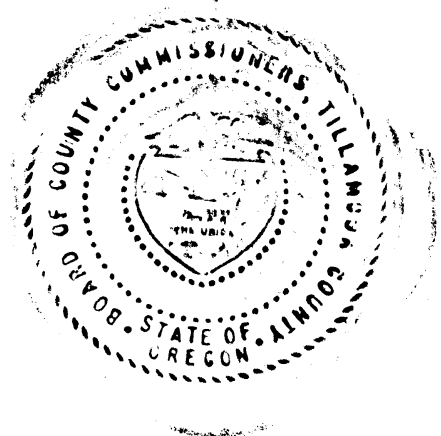
Susan L. Becraft  
Susan Becraft, Recording Secretary  
& Special Deputy

**APPROVED BY:**

V. Hurliman  
Chair

Josi Labhart  
Vice-Chair

Paul J. Hurliman  
Commissioner



**NOTICE OF MEETING AND AGENDA  
of the  
TILLAMOOK COUNTY BOARD OF COMMISSIONERS**

Also sitting as the Board of the  
SOLID WASTE SERVICE DISTRICT &  
THE 4-H AND EXTENSION SERVICE DISTRICT  
to be held

**Monday, December 1, 2008 at 9:00 a.m.**

**Commissioners' Meeting Room B**  
County Courthouse, 201 Laurel Avenue  
Tillamook, Oregon

**BOARD OF COMMISSIONERS**

Charles J. Hurliman, Chair  
E-mail: [churlima@co.tillamook.or.us](mailto:churlima@co.tillamook.or.us)

Tim Josi, Vice-Chair  
E-mail: [tjosi@co.tillamook.or.us](mailto:tjosi@co.tillamook.or.us)

Mark Labhart, Commissioner  
E-mail: [mlabhart@co.tillamook.or.us](mailto:mlabhart@co.tillamook.or.us)

201 Laurel Avenue  
Tillamook, Oregon 97141  
Phone: (503) 842-3403 FAX: (503) 842-1384

ANY QUESTIONS? Contact  
Paul Levesque (503) 842-1809  
E-mail: [plevesqu@co.tillamook.or.us](mailto:plevesqu@co.tillamook.or.us)

COUNTY WEBSITE: <http://www.co.tillamook.or.us>

WATCH THIS MEETING ON TV: TLCTV Channel 35

Monday – 1:00 p.m.  
Thursday – 1:00 p.m.  
Sunday – 1:00 p.m.

Tuesday – 8:00 p.m.  
Friday – 8:00 p.m.

Wednesday – 9:00 a.m.  
Saturday – 9:00 a.m.

NOTE: The Board of Commissioners reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660(1).

NOTE: The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

**CALL TO ORDER: Monday, December 1, 2008 9:00 a.m.**

**BOARD OF COMMISSIONERS**

1. Public Comment – Non-Agenda Items – Request to Sign Guest List
2. Discussion Concerning Change Order #2 to Contact #3993 with Big Rock Excavation Inc. for Field Changes Related to the Tillamook Transfer Station Stormwater Management Plan/Jennifer Purcell
3. Community Development Update/Butch Parker
  - a. Permit Report
  - b. Sanitation Report
4. Facilities, Fleet and Contracts Director Update/Paul Levesque
  - a. Discussion Concerning Letter to Meyer Memorial Trust Concerning the Cedar Creek Child Care Center Regarding County Assumption of Grant Reporting and Accountability
5. Discussion Concerning Order Re-Appointing Kevin Greenwood to the Northwest Oregon Housing Authority Board of Directors/Charles Hurliman
6. Discussion Concerning Order Re-Appointing Leila Salmon and Amy Stricklin to the Tillamook County Futures Council/Mark Labhart
7. Staff Update/Calendar Review & Scheduling/Agenda Review/Suggestion Box/Inter-Office Matters/Sue Becraft
8. Board Concerns – Non-Agenda Items & Announcements
9. Public Comments

**ADJOURNMENT**

**BOARD MEETINGS AND ANNOUNCEMENTS**

The Tillamook County Courthouse and Administrative offices in the Jail and Justice Facility will be **CLOSED** on **Thanksgiving Day, Thursday, November 27, 2008**. In addition, the County's holiday schedule and the AFSCME Union Agreement designate the Friday after Thanksgiving as a holiday. Therefore, the County offices in the Courthouse and Administrative offices in the Jail and Justice Facility will be **CLOSED** on **Friday, November 28, 2008**, to allow employees this time off. However, the State Circuit Court and the Tillamook County Library will be open on Friday.

The Commissioners will hold an Executive Session on **Monday, December 1, 2008** at **1:30 p.m.** pursuant to ORS 192.660(2)(i) to conduct a performance evaluation. The Executive Session will be in the Commissioners' Meeting Room B of the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The Executive Session is not open to the public.

The Commissioners will hold a Workshop on **Tuesday, December 9, 2008** at **1:30 p.m.** for a presentation by the County Treasurer and Personnel Director on current and future budget shortfalls. The Workshop will be held in the Commissioners' Meeting Room B at the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The Board of Commissioners reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660(1) and (2)(d) to conduct deliberations

with persons designated by the governing body to carry on labor negotiations. If called, the Executive Session will not be not open to the public. The Workshop is open to the public.

Commissioners' Staff Meetings are held on Monday except for the second week each month when it is held on Tuesday. The next Tuesday, Staff Meeting will be held on **December 9, 2008** beginning at **9:00 a.m.**

The Commissioners will interview applicants for the Tillamook County Parks and Recreation Advisory Committee on **Tuesday, December 16, 2008** at **2:00 p.m.** in the Commissioners' Meeting Room B at the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The Commissioners will interview applicants for the Tillamook County Budget Committee on **Tuesday, December 16, 2008** at **3:00 p.m.** in the Commissioners' Meeting Room B at the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The Commissioners' evening meeting schedule is as follows:

December 17, 2008	Cape Kiwanda Community Center
January 21, 2009	Manzanita City Hall
February 18, 2009	County Courthouse
March 18, 2009	Cape Kiwanda Community Center
April 15 2009	Manzanita City Hall
May 20, 2009	Cape Kiwanda Community Center

All evening meetings will begin at 6:30 p.m.

**BOARD OF COMMISSIONERS'  
STAFF MEETING**

**Monday, December 1, 2008**

PLEASE PRINT

**Name** **Address** **Item of Interest**

Gus Meyer

General

JOHN GETTMAN

All

Jennifer Purcell

SW #2

(Please use reverse if necessary)

**Sanitation Permit Intake: Oct 30th, 2008-Nov26th, 2008**

Week	Permit #	Type	rec'd	field	approved	reason held
11/20-11/26	08-3581-S	Final Inspection	11/21	11/21	11/21	
	08-2982-S	Final Inspection	11/24	11/24	*	*GWI installation
	08-3466-S	Tank Replacement	11/24	11/25		
11/13-11/19	08-2545-S	Final Inspection	11/18	11/19		
	08-2940-S	Final Inspection	11/18	11/19		
	08-0201-S	Final Inspection	11/19	11/20		
	08-3822-S	Tank Replacement	11/19	11/20	11/20	
11/06-11/12	08-3767-S	Minor Alteration	11/10	09/25	11/20	
	08-0813-S	Final Inspection	11/12	11/13	11/18	*water standing in trench
10/30-11/05	08-1850-S	Partial Inspection	10/30	10/30	*	*no pump
	08-2547-S	Final Inspection	11/03	11/03	11/03	

**Sanitation Permit Intake: Oct 2nd, 2008-Oct 29th, 2008**

Week	Permit #	Type	rec'd	field	approved	reason held
10/23-10/29	08-3507-S	Final Inspection	10/23	10/23		*as-built
	08-3637-S	Tank Replacement	10/24	10/27	10/28	
	08-3560-S	Final Inspection	10/24	10/27	11/06	*alarm box not in
	08-3653-S	Tank Replacement	10/28	10/29	10/29	
	08-3637-S	Final Inspection	10/28	10/29	11/06	*as-built
10/16-10/22	08-3560-S	Major Repair	10/16	10/13	10/16	
	08-3358-S	Final Inspection	10/20	10/20	10/21	
	08-3581-S	Tank Replacement	10/20	10/21	10/21	
	08-3582-S	Site Evaluation	10/20	10/23	10/28	
10/09-10/15	08-3483-S	Reinstatement	10/09	10/09	10/09	
	08-3166-S	Final Inspection	10/09	09/27	10/21	
	08-3507-S	Tank Replacement	10/13	10/14	10/14	
	08-3525-S	Tank Replacement	10/14	10/14	10/14	
	07-2335-S	Permit to Construct	10/15	10/15	10/15	
	08-3483-S	Final Inspection	10/15	10/15	10/20	



10/02-10/08	08-3248-S	Tank Replacement	10/02	10/03	10/03
	08-3430-S	Site Evaluation	10/02	10/08	10/08
	08-3461-S	Tank Replacement	10/03	10/06	10/14
	08-0815-S	Final Inspection	10/06	10/06	10/06
	08-0129-S	Final Inspection	10/06	10/07	*
	08-3466-S	Authorization Notice	10/06	10/23	10/30

\*as-built