MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS’ BOARD
MEETING - Wednesday, June 17, 2009
Page 1

COMMISSIONERS PRESENT: Tim Josi, Chair
Mark Labhart, Vice-Chair
Charles J. Hurliman, Commissioner

STAFF PRESENT: Paul Levesque, Facilities, Fleet and Contracts Director
William K. Sargent, County Counsel

STAFF PRESENT FOR PORTIONS OF THE MEETING: Mike Lawlis, Sheriff's Office; Jana McCandless, Sheriff's Office; Karen Dye, Treasurer and Tim Lutz; Assessor.

GUESTS: John Gettman, Gus Meyer, Jim Worledge, Bub Boquist, and Matt Mumford.

CALL TO ORDER: By Chair Josi at 9:05 a.m. in Commissioners' Meeting Room A.

ITEM NO. 1: WELCOME & REQUEST TO SIGN GUEST LIST: Chair Josi welcomed everyone and reminded them to sign the guest list.

ITEM NO. 2: PUBLIC COMMENTS – NON-AGENDA ITEMS: Bub Boquist said he has lived on Boquist Road his entire life. He has seen Suppress Road go from passable to impassable in floods. He outlined his concerns about the County granting approval for the RV Center across from the Tillamook County Creamery Association. He said it will displace six (6) acres of flood water.

Chair Josi said Mr. Boquist waited until the building was almost completed. He said Bill Campbell worked with the Department of Land Conservation and Development on this. He wasn't aware there was flooding where the fill is located. He drives by there on the way to work and wasn't aware it flooded there.

ITEM NO. 3: PRESENTATION ON TILLAMOOK TRANSPORTATION DISTRICT: Matt Mumford, General Manager, Tillamook Transportation District, presented a preliminary letter that will go out if the Tillamook Transportation Board approves it. The surveys give a lot of direction. Lots of people want Sunday service. The Board wants the employers and large companies in the County to provide feedback. They got quite a few people saying they can't take the bus to work because of their work schedules. The plan is to send the letter out tomorrow requesting comments be received no later than July 17, 2009. Public Hearings will be held throughout the County. They will incorporate Public Hearing results in the Plan and hold more Public Hearings. The Plan will be a twenty (20) year Plan.
Commissioner Hurliman asked if they add a day would they drop another day. Mr. Mumford said they will keep the same schedule, Monday through Saturday and one route to Portland on Sunday. Some people would like to go to Portland later in the day.

ITEM NO. 4: COMMISSIONERS' MEETING MINUTES FOR NOVEMBER 5, 2008 AND APRIL 1 AND 14, 2009 AND MAY 6, 13, 18, 20 AND 27, 2009 AND JUNE 1 AND 3, 2009: A motion was made by Commissioner Hurliman to approve the Consent Calendar. The motion was seconded by Vice-Chair Labhart. The motion carried with three (3) aye votes. The Commissioners signed the Minutes.

ITEM NO. 5: CONSIDERATION OF INTERGOVERNMENTAL WITH UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) AND RELATED AGENCIES TO ESTABLISH AND MAINTAIN A LEGAL RELATIONSHIP TO ENSURE ADEQUATE COORDINATION WITH RESPECT TO DEVELOPMENT AND ON-GOING OPERATION OF A COMMON GEOGRAPHIC INFORMATION SYSTEM (GIS) BASE MAP: Tim Lutz said his Department has access to the data. Jim Worledge wants that data in exchange for a set of current aerial photographs.

A motion was made by Commissioner Hurliman to approve and sign the Intergovernmental Agreement with the United States Department of Agriculture (USDA) and related agencies to establish and maintain a legal relationship to ensure adequate coordination with respect to development and on-going operation of a common Geographic Information System (GIS) base map. The motion was seconded by Vice-Chair Labhart. The motion carried with three (3) aye votes. Chair Josi signed the Agreement.

Commissioner Hurliman said it was a good deal for both parties. It was not a give-away. Mr. Lutz said we paid Five Thousand ($5,000) Dollars for the last set of aerial photographs. Mr. Worledge said the new set will be available in September.

ITEM NO. 6: CONSIDERATION OF TILLAMOOK COUNTY GIS DATA LICENSING AGREEMENT WITH THE UNITED STATES DEPARTMENT OF AGRICULTURE AND WAIVING THE LICENSE FEE: A motion was made by Vice-Chair Labhart to approve and sign the Tillamook County GIS Data Licensing Agreement with the USDA and waive the license fee. The motion was seconded by Commissioner Hurliman. The motion carried with three (3) aye votes. Chair Josi signed the Agreement.
TAKEN OUT OF ORDER ITEM NO. 9: CONSIDERATION OF
INTERGOVERNMENTAL AGREEMENT #3967 WITH THE OREGON STATE
DEPARTMENT OF CORRECTIONS TO PROVIDE CORRECTIONAL SERVICES IN
TILLAMOOK COUNTY: Mike Lawlis introduced Jana McCandless who will take
command of Community Corrections on July 2, 2009. Lt. Lawlis said this Agreement
renews every two (2) years.

A motion was made by Vice-Chair Labhart to approve and sign the Intergovernmental
Agreement #3967 with the Oregon State Department of Corrections to provide
correctional services in Tillamook County. The motion was seconded by Commissioner
Hurliman. The motion carried with three (3) aye votes. Chair Josi signed the
Agreement.

Lt. Lawlis outlined the transition plan for Community Corrections on July 2, 2009. There
are currently five (5) budgets. He expects there will still be the same high quality of
service.

TAKEN OUT OF ORDER ITEM NO. 16: CONSIDERATION OF MODIFICATION #1
TO AGREEMENT #3946 WITH TILLAMOOK ANIMAL SHELTER, INC. FOR THE
OPERATION OF THE COUNTY DOG KENNELS: Paul Levesque stated that this
Modification continues the Agreement for an additional year and reflects the Ten
Thousand ($10,000) Dollar payment to be made toward operating expenses.

A motion was made by Commissioner Hurliman to approve and sign Modification #1 to
Agreement #3946 with Tillamook Animal Shelter, Inc. for the operation of the County
dog kennels. The motion was seconded by Vice-Chair Labhart. The motion carried
with three (3) aye votes. The Commissioners signed the Modification.

TAKEN OUT OF ORDER ITEM NO. 10: PUBLIC HEARING CONCERNING
ADOPTION OF 2009-2010 TILLAMOOK COUNTY BUDGET: Karen Dye summarized
the Sixty-Three Million Nine Thousand One Hundred Ninety-Two ($63,009,192) Dollar
budget. The general fund was Seventeen Million ($17,000,000) Dollars in fiscal year
2008/2009, but is Fourteen Million ($14,000,000) Dollars this year. There have been a
number of revenues that did not come in as forecast. Ms. Dye talked about the
concessions by employees. She described the various funds and their purposes.

Chair Josi opened the Public Hearing. Gus Meyer asked about stimulus funds. Ms.
Dye said in the Road Department it is built into that fund. She talked about other
possible stimulus moneys.

Chair Josi closed the Public Hearing. He said there has been a lot of public and
departmental input in this budget. He complimented Ms. Dye for her work.
Commissioner Hurliman said employees made substantial contributions. Everyone agreed. Ms. Dye said there will be no cost of living increases (COLAs) this next year or vacation buyouts. VEBA was reduced and furlough days can be implemented.

Vice-Chair Labhart thanked Ms. Dye stating she does ninety-five (95%) percent of the work. He also thanked the Unions. He said there have also been layoffs.

**ITEM NO. 11: CONSIDERATION OF ORDER ADOPTING THE 2009-2010 TILLAMOOK COUNTY BUDGET:** A motion was made by Commissioner Hurliman to approve and sign the Order adopting the 2009/2010 Tillamook County budget. The motion was seconded by Vice-Chair Labhart. The motion carried with three (3) aye votes. The Commissioners signed Order #09-050.

**ITEM NO. 12: PUBLIC HEARING CONCERNING ADOPTION OF 2009-2010 SOLID WASTE SERVICE DISTRICT BUDGET:** Ms. Dye explained why this is a separate process with the Board sitting as the District Board. She described the two (2) funds totaling Three Million Two Hundred Ten Thousand Nine Hundred Fifty-Five ($3,210,955) Dollars.

Chair Josi opened the Public Hearing. There were no public comments. Chair Josi closed the Public Hearing.

**ITEM NO. 13: CONSIDERATION OF ORDER ADOPTING THE 2009-2010 SOLID WASTE SERVICE DISTRICT BUDGET:** A motion was made by Vice-Chair Labhart to approve and sign the Order adopting the 2009/2010 Solid Waste Service District budget. The motion was seconded by Commissioner Hurliman. The motion carried with three (3) aye votes. The Commissioners signed the Order #09-051, SWSD #09-007.

**ITEM NO. 14: CONSIDERATION OF BOARD TRANSFERRING FUNDS BETWEEN BUDGETED LINE ITEMS FOR THE GENERAL FUND AND SPECIAL REVENUE FUNDS:** Ms. Dye said this increases appropriations and includes closeout actions.

A motion was made by Vice-Chair Labhart to approve and sign the Order transferring funds between budgeted line items for the general fund and special revenue funds. The motion was seconded by Commissioner Hurliman. The motion carried with three (3) aye votes. The Commissioners signed Order #09-052.
ITEM NO. 15: CONSIDERATION OF BOARD TRANSFERRING FUNDS BETWEEN BUDGETED LINE ITEMS FOR THE SOLID WASTE SERVICE DISTRICT: A motion was made by Commissioner Hurliman to approve and sign the Order transferring funds between budgeted line items for the Solid Waste Service District. The motion was seconded by Vice-Chair Labhart. The motion carried with three (3) aye votes. The Commissioners signed Order #09-053, SWSD #09-008.

OTHER: Ms. Dye spoke highly of Mike Lawlis and wished him well. Bill Sargent agreed, stating people on probation do get supervised.

TAKEN OUT OF ORDER ITEM NO. 17: CONSIDERATION OF LAND LEASE (NO. DACW57-5-09-0015) FOR NON-FEDERALLY OWNED PROPERTY BETWEEN TILLAMOOK COUNTY AND THE UNITED STATES OF AMERICA FOR AN AREA OF THE BARVIEW JETTY PARK CAMPGROUND TO BE USED IN CONJUNCTION WITH THE NORTH JETTY RE-CAP AND REVETMENT REPAIR PROJECT: Mr. Levesque outlined each of the elements that had been re-negotiated since the Board's initial review at a Staff meeting two (2) weeks ago. These included road repair, dust control, notice to the Port/Railroad and retaining parking spots at the jetty.

A motion was made by Commissioner Hurliman to approve and sign Land Lease (No. DACW57-5-09-0015) for non-Federally owned property between Tillamook County and the United States of America for an area of the Barview Jetty Park campground to be used in conjunction with the North Jetty re-cap and revetment repair project. The motion was seconded by Vice-Chair Labhart. The motion carried with three (3) aye votes. Chair Josi signed the Lease.

ITEM NO. 7: CONSIDERATION OF AMENDMENT #3 TO THE OREGON COMMISSION ON CHILDREN AND FAMILIES 2007-2009 INTERGOVERNMENTAL AGREEMENT #0709TILL (COUNTY CONTRACT #3874) CORRECTING GREAT START AND CHILDREN, YOUTH AND FAMILIES GRANT STREAM ALLOCATIONS: Marlene Putman said this Amendment corrects a One Hundred ($100) error in the figures.

A motion was made by Vice-Chair Labhart to approve and sign Amendment #3 to the Oregon Commission on Children and Families 2007-2009 Intergovernmental Agreement #0709TILL (County Contract #3874) correcting Great Start and Children, Youth and Families grant stream allocations. The motion was seconded by Commissioner Hurliman. The motion carried with three (3) aye votes. Chair Josi signed the Amendment.
ITEM NO. 8: CONSIDERATION OF GRANT APPLICATION FOR SAFELY REDUCING FOSTER CARE IN OREGON INITIATIVE WITH THE DEPARTMENT OF HUMAN SERVICES: Ms. Putman said a variety of funders have funds available to eligible Counties, including Tillamook County. They are seeking a Twelve Thousand ($12,000) Dollar grant for various services.

A motion was made by Commissioner Hurliman to authorize the Commission on Children and Families to apply for grant funds from the Department of Human Services for the Safely Reducing Foster Care in Oregon Initiative. The motion was seconded by Vice-Chair Labhart. The motion carried with three (3) aye votes. The Application did not require Board signature.

OTHER: Ms. Putman talked about Tools for School. They served one thousand one hundred (1,100) children last year and hope to serve that many again. Fundraising is down this year.

ITEM NO. 18: BOARD CONCERNS – NON-AGENDA ITEMS & ANNOUNCEMENTS: Commissioner Hurliman talked about a United States Fish and Wildlife (USFW) document concerning off-shore islands. He felt it exceeds its Federal authority. He said there were on-shore strategies. He will be working with Butch Parker for a Board response. He will get the Fisherman Advisory Committee for Tillamook (FACT) involved. It will create undesirable effects if left unchanged.

Vice-Chair Labhart said the City of Manzanita will have a public meeting regarding the Oregon Department of Fish and Wildlife’s Commission decision to terminate fishing in Nehalem Bay. It will be facilitated by Senator Johnson and Representative Boone.

Chair Josi read the Board announcements.

Commissioner Hurliman said on June 19, 2009 he will attend a National Defense demonstration at Camp Rilea.
ITEM NO. 19: PUBLIC COMMENTS:

There being no further business Chair Josi adjourned the meeting at 10:05 a.m.

RESPECTFULLY SUBMITTED this 7th day of July, 2009.

County Clerk: Tassi O'Neil

SUSAN L. BECRIFT
Susan Becraft, Recording Secretary
& Special Deputy

APPROVED BY:

Chair
Vice-Chair
Commissioner
NOTICE OF MEETING AND AGENDA

of the

TILLAMOOK COUNTY BOARD OF COMMISSIONERS

Also sitting as the Board of the

SOLID WASTE SERVICE DISTRICT &

THE 4-H AND EXTENSION SERVICE DISTRICT
to be held

Wednesday, June 17, 2009, at 9:00 a.m.

Commissioners’ Meeting Room A
County Courthouse, 201 Laurel Avenue
Tillamook, Oregon

BOARD OF COMMISSIONERS

Tim Josi, Chair
E-mail: tjosi@co.tillamook.or.us

Mark Labhart, Vice-Chair
E-mail: mlabhart@co.tillamook.or.us

Charles J. Hurliman, Commissioner
E-mail: churlima@co.tillamook.or.us

201 Laurel Avenue
Tillamook, Oregon 97141
Phone: (503) 842-3403 FAX: (503) 842-1384

ANY QUESTIONS? Contact
Paul Levesque (503) 842-1809
E-mail: plevesqu@co.tillamook.or.us

COUNTY WEBSITE: http://www.co.tillamook.or.us

WATCH THIS MEETING ON TV: TLCTV Channel 14

Monday – 1:00 p.m.       Tuesday – 8:00 p.m.       Wednesday – 9:00 a.m.
Thursday – 1:00 p.m.      Friday – 8:00 p.m.       Saturday – 9:00 a.m.
Sunday – 1:00 p.m.

NOTE: The Board of Commissioners reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660(1).

NOTE: The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.
CALL TO ORDER: Wednesday, June 17, 2009 9:00 a.m.

BOARD OF COMMISSIONERS

1. Welcome & Request to Sign Guest List
2. Public Comment – Non-Agenda Items
3. Presentation on Tillamook Transportation District/Matt Mumford, Mary Cook Swanson

CONSENT CALENDAR

4. Commissioners’ Meeting Minutes for November 5, 2008 and April 1 and 14, 2009 and May 6, 13, 18, 20 and 27, 2009 and June 1 and 3, 2009

LEGISLATIVE – ADMINISTRATIVE

5. Consideration of Intergovernmental with United States Department of Agriculture (USDA) and Related Agencies to Establish and Maintain a Legal Relationship to Ensure Adequate Coordination with Respect to Development and On-Going Operation of a Common Geographic Information System (GIS) Base Map/Tim Lutz

6. Consideration of Tillamook County GIS Data Licensing Agreement with the United States Department of Agriculture and Waiving the License Fee/Tim Lutz

7. Consideration of Amendment #3 to the Oregon Commission on Children and Families 2007-2009 Intergovernmental Agreement 0709TILL (County Contract #3874) Correcting Great Start and Children, Youth and Families Grant Stream Allocations/Marlene Putman

8. Consideration of Grant Application for Safely Reducing Foster Care in Oregon Initiative with the Department of Human Services/Marlene Putman

9. Consideration of Intergovernmental Agreement #3967 with the Oregon State Department of Corrections to Provide Correctional Services in Tillamook County/Mike Lawlis, Jana McCandless

9:30 a.m.
10. **Public Hearing** Concerning Adoption of 2009-2010 Tillamook County Budget

11. Consideration of Order Adopting the 2009-2010 Tillamook County Budget/Karen Dye

9:45 a.m.
12. **Public Hearing** Concerning Adoption of 2009-2010 Solid Waste Service District Budget/Karen Dye

13. Consideration of Order Adopting the 2009-2010 Solid Waste Service District Budget/Karen Dye

14. Consideration of Board Transferring Funds between Budgeted Line Items for the General Fund and Special Revenue Funds/Karen Dye

15. Consideration of Board Transferring Funds between Budgeted Line Items for the Solid Waste Service District/Karen Dye
16. Consideration of Modification #1 to Agreement #3946 with Tillamook Animal Shelter, Inc. for the Operation of the County Dog Kennels/Paul Levesque

17. Consideration of Land Lease (No. DACW57-5-09-0015) for Non-Federally Owned Property between Tillamook County and The United States of America for an Area of the Barview Jetty Park Campground to be used in Conjunction with the North Jetty Re-Cap and Revetment Repair Project/Paul Levesque

18. Board Concerns – Non-Agenda Items & Announcements

19. Public Comments

ADJOURNMENT

BOARD MEETINGS AND ANNOUNCEMENTS

The Commissioners will join a Conference Call on Friday, June 26, 2009 at 10:00 a.m. to participate in the Council of Forest Trust Lands Counties' Executive Board Meeting. The Commissioners will join the Conference Call in Commissioners' Meeting Room B at the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The Commissioners will meet with the Fairgrounds Director and members of the Fair Board on Friday, June 19, 2009 at 11:30 a.m. at the Rendezvous Restaurant for their regular quarterly luncheon meeting.

INDEPENDENCE DAY is an observed holiday for Tillamook County, as well as the Circuit Court. Because Independence Day falls on Saturday, July 4 all offices in the Courthouse, including the Circuit Court will be closed on Friday, July 3, 2009. The Tillamook Library will be closed Friday, July 3, 2009 and Saturday, July 4, 2009.

Commissioners' Staff Meetings are held on Monday except for the second week each month when it is held on Tuesday. The second Tuesday, Staff Meeting schedule through December 2009 is as follows:

- July 14, 2009
- August 11, 2009
- September 8, 2009
- October 13, 2009
- November 10, 2009
- December 8, 2009
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<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Item of Interest</th>
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<tbody>
<tr>
<td>John Getman</td>
<td></td>
<td>Flooding</td>
</tr>
<tr>
<td>Gus Meyer</td>
<td></td>
<td>General</td>
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<tr>
<td>Jim Worledge</td>
<td></td>
<td>USDA - FSA</td>
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<tr>
<td>Mike Lawler</td>
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<td>Comm. Corp.</td>
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<td>Bob Baguart</td>
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<td>Flooding</td>
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<td>James McCandless</td>
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<td>Comm. Corp.</td>
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<td>Helen Day</td>
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<td>Budget</td>
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<td>Matt Stuntad</td>
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(Please use reverse if necessary)
June 19, 2009

Dear (mail merge or type name in here)

Tillamook County Transportation District is updating its master transportation plan (MTP); the first update since before our District formation in 1997.

We are in step 2 of our planning process described below. In addition to the recently conducted survey, we are seeking review and comment directly from our organizational colleagues and partners with whom we serve, to better our community. Attached you will find a copy of the preliminary draft plan for your review and comment. This plan will be reviewed by other organizations as well and the results of your input will be incorporated into the draft plan to be considered by the Tillamook County Transportation District.

The draft schedule for the MTP Update is outlined as follows:

<table>
<thead>
<tr>
<th>Planning Process Draft Schedule (subject to change)</th>
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<tr>
<td><strong>Step 1</strong></td>
<td>May 2009</td>
</tr>
<tr>
<td><strong>Step 2</strong></td>
<td>June 2009</td>
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<tr>
<td><strong>Step 3</strong></td>
<td>July/August 2009</td>
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<tr>
<td><strong>Step 4</strong></td>
<td>August/September 2009</td>
</tr>
<tr>
<td><strong>Step 5</strong></td>
<td>September/October 2009</td>
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Organizational Review/Comments

Please provide your comments by e-mail to Robyn Long @Rlong@tillamookbus.com.

Please share what you like about the plan and any specific suggestions including additions or deletions, particularly as regards the compatibility of our plans to better serve the public with transit.

Please provide comments as soon as possible, and no later than **Friday July 17, 2009**

Public Review Meetings Schedule

The District has scheduled 5 specific meetings/workshops for the public review of the plan. They are scheduled as follows.

**Friday July 17th, 2009**

North County Recreation District
36155 9th Street, Nehalem OR 97131

Noon to 2 p.m. and 4 p.m. - 7 p.m.

**Tuesday July 21st, 2009**

Rockaway Beach City Hall
275 S Hwy 101, Rockaway Beach, OR 97136

Noon - 2 p.m. and 4 p.m. - 7 p.m.
Wednesday July 22nd, 2009  
Tillamook County Library - Main Branch  
1716 Third Street, Tillamook OR 97141

Thursday July 23rd, 2009  
Neskowin Fire Station  
Hwy 101 South - located on the west side of Hwy 101 just north of the town of Neskowin

Friday July 24th, 2009  
Cape Kiwanda Community Center  
34600 Cape Kiwanda Drive, Pacific City OR 97135

Please consider assisting in our effort to include the public in the planning efforts of the District, by announcing these meetings where appropriate.

I look forward to being able to consider your comments as we proceed with our planning. If you have any questions or want more information please contact Executive Assistant Robyn Long at (503) 842-6093.

Thank you.

Matt Mumford  
General Manager
**GRANT WORKSHEET**

**FY 2009/2010 BUDGET**

Please check here if no salaries are funded by this grant. If the grant is funding all or part of an employee's salary: COMPLETE PAGE 2 OF THIS WORKSHEET

**County Fund & Dept Receiving Grant**
140 Commission on Children & Families

**Award Period:**
Begin: 07/01/09 (approx)
End: 12/31/2009

**Common Name**
Foster Care Project

**Formal Name**
Safely Reducing Foster Care in Oregon Initiative

Everyday name used within your department Complete formal name given to grant by funding source

**PLEASE ATTACH COPY OF GRANT AWARD**

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<td>If Federal Grant: CFDA Number</td>
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<tr>
<td>Indirect, federal government, dept of</td>
<td>If State Grant: Number assigned by State funding source</td>
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<tr>
<td>and State of Oregon, dept/division of</td>
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<tr>
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<td>and another entity or organization</td>
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<tr>
<td>Direct, State of Oregon, dept/division of</td>
<td>Department of Human Services</td>
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<tr>
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<td>via another entity or organization</td>
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<td>Other</td>
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**Total Amount of Award:** $12,000.00

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<th>Is this a new grant?</th>
<th>Match Requirement Amount</th>
<th>Is this a multiyear grant?</th>
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<td>X Yes</td>
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<tr>
<td>No</td>
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<td>X No</td>
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**How Much:**

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<tbody>
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<tr>
<td>Reimbursement</td>
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**Reporting Cycle**
Monthly
Quarterly
X Semi-Annual
Annual

**Grant Administrator:** DHS

**Accounting Contact:** DHS

**GRANT DATA**
I. Introduction. Tillamook County is a small rural county on the central Oregon coast with a population of approximately 24,000 people and 5400 residents between the ages of 0-18. Over the last ten years the county has experienced a change in demographics with an increase in the number of people over 55 and a decrease in the child/youth populations. Despite the decrease in youth populations, there has been a 25% increase in the number of babies born to Hispanic mothers. The services and supports in the county have not changed significantly in order to meet the changes in demographics for a wide variety of reasons. The county continues to experience high rates of the food insecurity and families, single mothers and children living in poverty. Despite these factors that put many children at risk, the child abuse and neglect rate has decreased in recent years and was below the state average in the 2008. Recently, economic circumstances have been felt in the community with increased demands on health care and other social service programs. Additionally, we are starting to see an increase in the number of child abuse and neglect cases. The need for reliance upon the resilience and resourcefulness of the informal supports in our community is critical at this juncture and many people are stepping forward to do there part to strengthen children and families. Armed with this information, the foster care project steering committee continues to seek out key leaders, volunteers and partners in the county to assist with our implementation plan.

II. Funding tied to six statewide goals. The proposal for funding provided below is tied to the statewide goals through actions, strategies and reasoning developed during the development of the implementation plan. The Foster Care Project Steering Committee reviewed and discussed data relating to the statewide goals and developed targets for local goals. This information was also shared at the community forums. A simple logic model was constructed to ensure that there are logical linkages between the planning components. Some of the strategies identified impact more than one goal in the plan but were included in only one goal where there is the greatest linkage.

III. Community collaboration. Tillamook County started a community planning process that began shortly after the first statewide Foster Care Project meeting in January 2009. A planning or steering committee was developed to guide and direct the work of the foster care project and is comprised of: DHS SDA Manager, DHS SDA Coordinator, DHS CW Supervisor, Mental Health Director, CASA Director, CCF Director, Citizen's Review Board representative, Juvenile Department Director (as requested) and a Local Convener. This team has met at least monthly (and often 2-3 times a month) to develop and plan three community forums. Over 40 different community resources and partners have been identified through these community meetings. Community input was obtained at all of the meetings resulting in a broad range of community strategies, actions, resources and involvement. At the last forum held in May 2009, top priorities were established which guided the development of the grant proposal and the implementation plan. Additionally, resource information and participation from state staff resources have informed the community planning process. Local media has supported our efforts through newspaper articles, interviews on radio shows and announcement of community forums. County government is also tracking the project and receives regular reports.

IV. Proposal for funding based on Community Implementation Plan and State Goals. The proposals are listed and described below.

**Proposal One – Alcohol & Drug Treatment and Recovery & Relative Support Network = $4500**

**Goal #1:** Safely reduce the number of the children in foster care.

**Reasoning:** The biggest contributing factor to children entering and remaining in foster care is parental alcohol and drug abuse. Many parents struggle with treatment and lack both formal and informal supports that could aid in their recovery process. Reference: DHS statistics.
**Strategy 1.3** Increase alcohol and drug treatment services and supports for parents.

**Action Item 1.3.1** Bring together the Alcohol and Drug Treatment Community to inventory/provide information about resources and what is needed in order to support parents in recovery.

<table>
<thead>
<tr>
<th>Activity</th>
<th>Target Population</th>
<th>Outcomes</th>
<th>Lead</th>
<th>Key Project Staff</th>
<th>Funds Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organize and coordinate a half day planning meeting with the alcohol and drug treatment community</td>
<td>Alcohol and drug public and private service providers, support groups, faith community, individuals in recovery</td>
<td>Understanding of current resources Understanding of what additional supports could be provided to assist parents in recovery Community approach or strategy identified to assist parents in recovery</td>
<td>Foster Care Steering Committee for content. CCF staff materials, contracts, etc.</td>
<td>Catherine Stelzer</td>
<td>$1,000 (outreach, meeting materials, facilitator, note taking and reporting)</td>
</tr>
</tbody>
</table>

**Strategy 1.4** Develop a network of formal and informal supports for current and potential relative placements.

**Action Item 1.4.1** Develop a framework for a “relative support network” including such things as child care and respite resources, mentoring, home repair and maintenance, grandparent support groups.

<table>
<thead>
<tr>
<th>Activity</th>
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<th>Funds Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hire consultant to develop “relative support network” Framework working with volunteers and staff from forums.</td>
<td>DHS volunteer program for infrastructure, community organizations and individuals for volunteers</td>
<td>Framework developed. Protocol, policy and procedures developed. Memorandum of Agreement with partner agencies.</td>
<td>Foster Care Steering Committee CCF will develop and administer contract</td>
<td>Melissa Sampson-Grier</td>
<td>$3,500 - Contract consultant $ -Meeting supplies, materials, etc.</td>
</tr>
</tbody>
</table>

**Proposal Two – Formalize & Support Family Finding Efforts = $3500**

**Goal #2: Increase relative placements by 50%**

**Reasoning:** Identifying, locating, contacting and engaging relatives as early as possible in placement decisions is critical to the long term success of children and parents involved in the child welfare system. Relative engagement is a high priority for child welfare, but staff time and resources are limited. Tillamook places approximately 16% of children with relatives. Engaging and training volunteers to assist in the “relative finding” process in a well supported organized and confidential manner will benefit families, DHS staff, volunteers and ultimately the community.

**Strategy 2.1:** When out-of-home placement is necessary, quickly locate, engage and connect with relatives in order to make and support placements.

**Action Item 1:** Assuring that appropriate training and resources are available to assist volunteers in assisting with relative searches and engagement.

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>Purchase telephone cards for making long distance calls to identified relatives, and pay for internet searches and travel costs.</td>
<td>Community volunteers engaged in relative searches</td>
<td>Connections to relatives that are outside of the community.</td>
<td>-CCF will purchase phone cards for registered volunteers -CASA will work with volunteers</td>
<td>Melissa Sampson-Grier</td>
<td>$300 – phone cards $500 – searches $700 – travel costs $1,500</td>
</tr>
</tbody>
</table>
**Action item 2:** Developing protocol, policy and procedure for the child welfare office in order to institutionalize the “Connecting Children with Families” process for finding and engaging relatives through the use of qualified volunteers.

<table>
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<tr>
<td>Hire consultant to develop materials and methods for implementing the family finding process</td>
<td>DHS administration and staff, CASA, and volunteers.</td>
<td>Protocol, policy and procedures developed and implemented in office.</td>
<td>DIIS staff</td>
<td>Melissa Sampson-Grier</td>
<td>$2,000</td>
</tr>
</tbody>
</table>

**Proposal Three – Formal & Informal Supports for High Risk Families = $3,000**

**Goal #3:** Safely Reduce the Number of Children Entering Foster Care

**Reasoning:** Children that are at-risk for abuse and neglect are more likely to come from homes where families live in poverty, have a history or actively using drugs and alcohol, experience domestic violence, and/or there is a history or current involvement in the criminal justice system. There are community resources to assist families that are under stress to meet their basic needs, to provide parent education and skill building and to provide assistance during the birth of a first child. There are fewer resources to provide a support system or informal supports for families under stress, isolated, or making a life style change after chemical dependency treatment. Often informal supports assist and encourage families to access other prevention services. Social supports can be the resources that enable the families to avoid a referral or entry into the child welfare system.

**Strategy 3.2:** Increase community supports such as parent skill building, mentoring and education about child abuse and neglect prevention.

**Action Item 1:** Develop a framework for implementing “Family to Family” Mentoring for high-risk families through community partnerships and volunteers.

<table>
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<tbody>
<tr>
<td>Hire consultant to work with DIIS, CCF and partners to develop materials and methods for implementing the Family to Family mentoring.</td>
<td>DHS volunteer program for infrastructure, community organization and individuals for volunteers</td>
<td>Protocol, policy and procedures developed and implemented in office. Memorandum of Agreement with partner agencies.</td>
<td>DIIS staff</td>
<td>Catherine Stelzer</td>
<td>$3,000</td>
</tr>
<tr>
<td>DHS volunteer program for infrastructure, community organization and individuals for volunteers</td>
<td>Protocol, policy and procedures developed and implemented in office. Memorandum of Agreement with partner agencies.</td>
<td>DHS staff</td>
<td>CCF will develop and administer contract</td>
<td>Melissa Sampson</td>
<td>$0 Meeting supplies, materials, etc.</td>
</tr>
</tbody>
</table>

**Proposal Four – Support for Relatives (Proposal One Action Item 1.4.1)**

**Goal #4:** Increase Foster Care Exits

**Proposal Five – Community Awareness & Education Regarding Disproportionality = $1,000**

**Goal #5:** Reduce the Disproportionality Index for Minority Children.

**Reasoning:** Children that enter the child welfare system and are placed in foster care experience trauma that is not understood by lay citizens and many professionals. Add to this the experience of children from a different culture and/or racial or ethnic background and the experience can be even more traumatic and confusing. Efforts to engage family in fictive kin in placement decisions is critical to the long term wellness of these children. Efforts to engage parents and relative in their native tongue and with cultural appropriate and relevant services and supports is key to the success of efforts to recruit, retain and support culturally responsive services and supports.
**Strategy 5.1:** Increase bilingual and bicultural (esp. Mexican Spanish speaking) staff, foster parents and volunteers to work with DHS families.

**Strategy 5.3.** Recruit, train and support culturally appropriate volunteers to provide social supports and mentoring for children and parents.

**Action Item:** Provide community education and awareness regarding the issues of disproportionality in the child welfare system and the impacts to children and families in the foster care system in order to increase community awareness and engage identified segments of the community.

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<tr>
<td>Coordinate efforts, hire a trainer and hold 2 half-day training and planning meetings to increase awareness, provide education and seek community resources regarding disproportionality. One of the trainings may need to be in Spanish.</td>
<td>Minority populations, faith community, social service agencies, etc.</td>
<td>Increased awareness of disproportionality. Increased awareness of impacts to children and families Increased awareness for opportunities to help. List of people interested in assisting with efforts.</td>
<td>Foster Care Steering Committee. CCF will develop and administer contract</td>
<td>Kory</td>
<td>$1,000 Contract consultant</td>
</tr>
</tbody>
</table>
Planning Mini-Grant Guidelines for the 8 County Teams

In order to support the planning and community involvement in the 8 counties participating in the safely reducing foster care in Oregon initiative, up to $12,000 is available per county. Counties need to clearly respond to the following requirements by submitting proposals for funding. Funds must be used by December 31, 2009.

Proposals for funding must be clearly tied to the six goals:

1. Safely reduce children in foster care by 20%
2. Increase relative placements by 50%
3. Reduce children entering care by 10%
4. Increase foster care exits by 20%
5. Reduce the disproportionality index for Native and African American children (numerical goal to be set at the end of 2009)
6. Hold the child abuse, neglect rate at or below 7.5%

Proposals must include demonstration of community collaboration.

Proposals must include a cover letter, signed by the team leads (DHS Manager, Local Commission Director, Conveners). The cover letter must also indicate which organization will be fiscally responsible for the funds.

Proposals must include clear outcomes of the use of these funds.

Proposals must utilize and connect to key project staff (Catherine, Kory, Melissa)

Provide an expenditure report with outcomes achieved within 30 days after the funds have been expended.

SAMPLE

Here is an example of a fundable idea:

All day planning meeting working in conjunction with local non profits providing services to the Hispanic community, including training with key project staff. Current foster youth to be involved in a panel/participatory component.

<table>
<thead>
<tr>
<th>What we’ll do</th>
<th>Who’s Involved</th>
<th>How much it will cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organize and coordinate a one-day planning meeting with 3 non profits to heighten awareness and provide community education focused on disproportionality.</td>
<td>DHS, local county commission, Name of non-profit organizations, specific Hispanic community outreach/involvement, foster care youth</td>
<td>$4,500 (outreach, materials, site rental/costs, notetaking and reporting)</td>
</tr>
</tbody>
</table>
Items that are not eligible for funding:

- Funds cannot be used to support current or new staff positions.
- Funds cannot be used for Grantwriting or grantwriting consultancy

Submission guidelines:

We encourage clear and concise proposals no longer than 3 pages, with clear articulation of the above criteria. Please contact Catherine at the information below if you have questions or need further clarification about this application process.

Submit proposal to:
Catherine Stelzer
Cross Systems Coordinator
500 Summer St. NE, E-67
Salem, OR 97301
Fax: (503) 945-6969
(503) 929-9713 cell
Catherine.R.Stelzer@state.or.us

Deadline: June 15, 2009, 5:00 pm, earlier submission is encouraged.

Timeframe: Proposals will be reviewed by project leads and ranked according to the criteria defined above. Teams will be notified of funding decisions as soon as possible.