

MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' BOARD
MEETING - Wednesday, January 18, 2012
Page 1

FILED
3:17 pm
MAR 26 2012

TASSI O'NEIL
COUNTY CLERK

WORKSHOP

COMMISSIONERS PRESENT:

Mark Labhart, Vice Chair
Charles J. Hurliman, Commissioner

COMMISSIONER ABSENT:

Tim Josi, Chair (Stranded in Portland –
Snow Event)

STAFF PRESENT:

Paul Levesque, Facilities, Fleet and
Contracts Director

STAFF PRESENT FOR PORTIONS OF THE MEETING: Mona Hamblen, Human Resources; Denise Vandecoevering, Assessor; Deb Clark, Treasurer; Andy Long, Sheriff; Valerie Soilihi, Director, Community Development; Dave Dickman and Sue Becraft, Board Assistant.

GUESTS: Vicki Goodman.

CALL TO ORDER: By Vice Chair Labhart at 8:32 a.m. in Commissioners' Meeting Room B.

ITEM NO. 1: WELCOME & REQUEST TO SIGN GUEST LIST: Vice Chair Labhart welcomed everyone and reminded them to sign the guest list.

ITEM NO. 2: PUBLIC COMMENTS – NON-AGENDA ITEMS: There were none at this time.

ITEM NO. 3: HUMAN RESOURCES REPORT: a) DISCUSSION AND CONSIDERATION OF PERSONNEL REQUISITION TO REPLACE CASUAL SEASONAL PARK FEE COLLECTOR POSITION (UP TO FOUR POSITIONS) IN THE PARKS DEPARTMENT; b) DISCUSSION AND CONSIDERATION OF PERSONNEL REQUISITION TO REPLACE CASUAL SEASONAL PARK HOST POSITION (UP TO FOUR POSITIONS) IN THE PARKS DEPARTMENT/DAVE DICKMAN; c) DISCUSSION AND CONSIDERATION OF PERSONNEL REQUISITION TO REPLACE PARK LABORER POSITION (UP TO THREE POSITIONS) and d) DISCUSSION AND CONSIDERATION OF PERSONNEL REQUISITION TO REPLACE CASUAL SEASONAL ARMED PARK ORDINANCE ENFORCEMENT OFFICER POSITION IN THE PARKS DEPARTMENT: Mona Hamblen said these are all casual seasonal positions.

A motion was made by Commissioner Hurliman to approve the Personnel Requisition to replace a casual seasonal park fee collector position, for up to four positions, in the

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' BOARD
MEETING - Wednesday, January 18, 2012**

Page 2

Parks Department. The motion was seconded by Vice Chair Labhart. The motion carried with two aye votes.

A motion was made by Commissioner Hurliman to approve the Personnel Requisition to replace casual seasonal park host position, for up to four positions, in the Parks Department. The motion was seconded by Vice Chair Labhart. The motion carried with two aye votes.

A motion was made by Commissioner Hurliman to approve the Personnel Requisition to replace park laborer position, for up to three positions, in the Parks Department. The motion was seconded by Vice Chair Labhart. The motion carried with two aye votes.

Ms. Hamblen said they did not fill the casual seasonal armed park ordinance enforcement officer position last year and they had problems. A motion was made by Commissioner Hurliman to approve the Personnel Requisition to replace the casual seasonal armed park ordinance enforcement officer position in the Parks Department. The motion was seconded by Vice Chair Labhart. The motion carried with two aye votes.

ITEM NO. 4: DISCUSSION CONCERNING A RESOLUTION ADOPTING THE TILLAMOOK COUNTY MULTI-JURISDICTIONAL NATURAL HAZARDS MITIGATION PLAN:

Valerie Soilihi said this will continue our eligibility for mitigation funds. The cities will all adopt over the next month. It should be completely adopted by February 21. All cities have draft resolutions. We also have to demonstrate that we have met our match. This will be postponed until next week due to expected hurricane force winds.

OTHER: By consensus the board decided to cancel tonight's meeting due to the storm.

OTHER: Vice Chair Labhart reported on his meeting with staff yesterday about the Federal Emergency Management Agency (FEMA) risk management coordination. He read emails from Jed Roberts, Oregon Department of Geology & Mineral Industries (DOGAMI), about the status of the dFIRMS. He said it takes an engineer to do the certifications. He discussed the dilemma of lack of funding. Vice Chair Labhart read Paul Levesque's email about his conversation with Vaughn Collins.

There was a discussion about the upcoming meeting. Mr. Levesque will try to arrange for Vaughn Collins to phone in for the meeting.

OTHER: Commissioner Hurliman discussed issues about the Astoria boat building firm whom we wrote the letter to the Environmental Protection Agency (EPA). He said there may be a responsibility for the EPA to do the cleanup. He will hand this over to county counsel.

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' BOARD
MEETING - Wednesday, January 18, 2012
Page 3**

ITEM NO. 5: FLEET, FACILITIES AND CONTRACTS REPORT: Mr. Levesque reported on his work with the storage units.

ITEM NO. 6: STAFF REPORT: a) SUGGESTION BOX: Sue Becraft read a suggestion about putting union dues on the W-2's. Debbie Clark said it could be done, but it is too late for this year. Dave Dickman suggested the payroll status be updated and revised. He discussed the rationale especially related to sheriff retirement units. He suggested the MIP consultant be asked to assist us. Ms. Clark said this software was initiated two months before she began with the county. She discussed possible issues, but agreed to look into it.

Vice Chair Labhart suggested Mr. Dickman and Ms. Clark work on this. Ms. Clark will call SAGE. They will report back to the board.

Mr. Dickman said he doesn't advocate for changing software. Ms. Clark will also look into incorporating union dues into the W-2's. Mr. Dickman will prepare a response to the suggestion.

OTHER: Ms. Becraft said Ron Ellison has resigned from the Library Board and needs to be replaced. The board asked Ms. Becraft to put out a recruitment announcement.

OTHER: Sheriff Long provided an update on the weather conditions. Only the Nehalem is expected to reach flood stage on Saturday morning.

ITEM NO. 7: BOARD CONCERNS – NON-AGENDA ITEMS: There were none.

ITEM NO. 8: PUBLIC COMMENTS: There were none.

There being no further business Vice Chair Labhart adjourned the meeting at 9:24 a.m.

RESPECTFULLY SUBMITTED this 26th day of March, 2012.

County Clerk: Tassi O'Neil

Susan L. Becraft
Susan Becraft, Recording Secretary
& Special Deputy

APPROVED BY:

Terri Auri
Chair

Mark Labhart
Vice-Chair

David J. Hester
Commissioner



**NOTICE OF BOARD WORKSHOP AND BOARD MEETING
of the
TILLAMOOK COUNTY BOARD OF COMMISSIONERS**
Also sitting as the Board of the
SOLID WASTE SERVICE DISTRICT,
THE 4-H AND EXTENSION SERVICE DISTRICT
AND COUNTY ROAD DISTRICT
to be held

Wednesday, January 18, 2012
Workshop at 8:30 a.m.
Commissioners' Meeting Room B
County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

Board Meeting at 6:30 p.m.
Kiawanda Community Center
36400 Cape Kiwanda Drive, Pacific City, Oregon

BOARD OF COMMISSIONERS

Tim Josi, Chair
E-mail: tjosi@co.tillamook.or.us

Mark Labhart, Vice-Chair
E-mail: mlabhart@co.tillamook.or.us

Charles J. Hurliman, Commissioner
E-mail: churima@co.tillamook.or.us

201 Laurel Avenue
Tillamook, Oregon 97141
Phone: (503) 842-3403 FAX: (503) 842-1384

ANY QUESTIONS? Contact
Paul Levesque (503) 842-1809
E-mail: plevesqu@co.tillamook.or.us

COUNTY WEBSITE: <http://www.co.tillamook.or.us>

WATCH THIS MEETING ON TV: TCTV Channel 4

Friday – 1:00 p.m.
Monday – 7:00 p.m.
Thursday – 9:30 a.m.

Saturday – 3:30 a.m.
Tuesday – 10:00 p.m.

Sunday – 7:00 p.m.
Wednesday – 7:00 a.m.

NOTE: The Board of Commissioners reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660(1).

NOTE: The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

AGENDA

WORKSHOP

CALL TO ORDER: Wednesday, January 18, 2012 8:30 a.m.

1. Welcome & Request to Sign Guest List
2. Public Comment – Non-Agenda Items
3. Human Resources Report/Dave Dickman
 - a. Discussion and Consideration of Personnel Requisition to Replace Casual Seasonal Park Fee Collector Position (up to four positions) in the Parks Department/Dave Dickman, Mona Hamblen
 - b. Discussion and Consideration of Personnel Requisition to Replace Casual Seasonal Park Host Position (up to four positions) in the Parks Department/Dave Dickman, Mona Hamblen
 - c. Discussion and Consideration of Personnel Requisition to Replace Park Laborer Position (up to three positions)/Dave Dickman, Mona Hamblen
 - d. Discussion and Consideration of Personnel Requisition to Replace Casual Seasonal Armed Park Ordinance Enforcement Officer Position in the Parks Department/Dave Dickman, Mona Hamblen
4. Discussion Concerning a Resolution Adopting the Tillamook County Multi-Jurisdictional Natural Hazards Mitigation Plan/Valerie Soilihi
5. Fleet, Facilities and Contracts Report/Paul Levesque
6. Staff Report/Sue Becraft
 - a. Suggestion Box
7. Board Concerns – Non-Agenda Items
8. Public Comments

ADJOURN

MEETING

CALL TO ORDER: Wednesday, January 18, 2012 6:30 p.m.

1. Welcome & Request to Sign Guest List
2. Public Comment – Non-Agenda Items
3. Presentation on the Nestucca Valley Community Alliance/Gloria Scullin

CONSENT CALENDAR

4. Board of County Commissioners' Meeting Minutes for March 10, November 24, 2010, Nunc Pro Tunc March 9, April 27, May 2, June 13, August 1 and October 10, 2011

LEGISLATIVE – ADMINISTRATIVE

5. Consideration of a Resolution Adopting the Tillamook County Multi-Jurisdictional Natural Hazards Mitigation Plan/Valerie Soilihi
6. Board Concerns – Non-Agenda Items & Announcements
7. Public Comments

ADJOURN

BOARD MEETINGS AND ANNOUNCEMENTS

The Tillamook County Courthouse will be **closed** on **Monday, January 16, 2012**, in observance of Martin Luther King, Jr.'s birthday. The State Circuit Courts, Tillamook Library, administrative offices in the jail and justice facility, Tillamook County Road Department, Tillamook County Community Development Department and health department and clinics will also be closed.

A planning and goal setting Leadership Team Meeting of the County Board of Commissioners with the Tillamook County Elected Officials and Department Heads will be held on **Thursday, January 19, 2012** at **1:00 p.m.** The meeting will be held in the community room at the Tillamook Library, 1716 Third Street, Tillamook.

The Commissioners will hold a special board meeting on **Tuesday, January 24, 2012** at **6:30 p.m.** with a public hearing to take comments from parties interested in the Federal Emergency Management Agency's (FEMA's) Proposed Analysis and Mapping Procedures for Non-Accredited Levees. The board meeting will be held in the commissioners' meeting rooms A and B of the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The commissioners will hold a workshop on **Monday, January 30, 2012** at **10:00 a.m.** with John Upton for a Quarterly Report on Tillamook County's Retirement Plan. The workshop will be held in the commissioners' meeting room B of the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

There will be **no** Commissioners' workshop or business meeting on **Wednesday, February 29, 2012** due to the lack of a quorum.

The commissioners' evening board meeting schedule is as follows:

February 15, 2012	County Courthouse
March 21, 2012	Manzanita City Hall
April 18, 2012	Kiawanda Community Center
May 16, 2012	County Courthouse

All evening meetings will begin at 6:30 p.m.

BOARD OF COMMISSIONERS' WORKSHOP

Wednesday, January 18, 2012

	Present	Absent		Present	Absent
Mark Labhart	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Charles Hurliman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tim Josi	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Paul Levesque	<input checked="" type="checkbox"/>	<input type="checkbox"/>

PLEASE PRINT

Name	Address	Item of Interest
------	---------	------------------

VICKI GOODMAN	12235 Hwy 101 S Tillamook OR	4
Mona Hamblen		HR
Denise Vand...		Assessor
Deb Clark		
Andy Long		Just Atted & w/x
Valerie Sotiki		DCI

(Please use reverse if necessary)

