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MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' BOARD
MEETING - Wednesday, April 4, 2012
Page 1

TASSI O'NEIL
COUNTY CLERK

WORKSHOP

COMMISSIONERS PRESENT: Tim Josi, Chair
Mark Labhart, Vice Chair
Charles J. Hurliman, Commissioner

STAFF PRESENT: Paul Levesque, Facilities, Fleet and
Contracts Director

STAFF PRESENT FOR PORTIONS OF THE MEETING: Liane Welch, Director, Public Works; Deb Clark, Treasurer; Andy Long, Sheriff; Denise Vandecoevering, Assessor; William Porter, District Attorney; Mona Hamblen, Human Resources; David Dickman, Director, Human Resources, Craig Wakefield, Building Official, Marlene Putman, Administrator, Health Department and Director, Commission on Children and Families; Adella Chastian, Health Department and Sue Becraft, Board Assistant.

GUESTS: Gus Meyer, John Gettman, Romy Carver, John Sollman and Debbie Moberly.

CALL TO ORDER: By Chair Josi at 8:33 a.m. in Commissioners' Meeting Room B.

ITEM NO. 1: WELCOME & REQUEST TO SIGN GUEST LIST: Chair Josi welcomed everyone and reminded them to sign the guest list.

ITEM NO. 2: PUBLIC COMMENTS – NON-AGENDA ITEMS: There were none at this time.

ITEM NO. 3 : PUBLIC WORKS REPORT: a) DISCUSSION CONCERNING REQUEST FOR TITLE III FUNDS FOR VEGETATION MANAGEMENT TO AND THROUGH THE SIUSLAW NATIONAL FOREST and 4) DISCUSSION CONCERNING REQUEST FOR III FUNDS FOR A RESERVE CONTINGENCY FUND FOR SEARCH AND RESCUE (SAR): Liane Welch said this is the last year. Her proposal is for \$42,119 for vegetation management in the upcoming budget year. There were discussions about whether current year expenditures for Search and Rescue and vegetation management could also be allocated this year. Commissioner Hurliman said if we don't use it we have to return it to the US Treasury. Two counties have used it for fire wise projects (Curry and Douglas Counties). Staff will come back at the next meeting.

ITEM NO. 5: DISCUSSION CONCERNING A GRANT APPLICATION TO THE SILETZ TRIBAL CHARITABLE CONTRIBUTION FUND FOR TRAINING FOR THE TILLAMOOK COUNTY NARCOTICS TEAM AND THE LINCOLN INTERAGENCY NARCOTICS TEAM: Andy Long said this request seeks a percentage of the total cost. This item will be moved forward to the 10:00 a.m. meeting.

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' BOARD
MEETING - Wednesday, April 4, 2012
Page 2**

ITEM NO. 6: DISCUSSION CONCERNING AN ORDER APPOINTING MEMBERS TO THE TILLAMOOK COUNTY LOCAL PUBLIC SAFETY COORDINATING COUNCIL:

This item will be moved forward to the 10:00 a.m. meeting.

OTHER: A discussion was held about the lack of a deputy in the courthouse on days when the courts were not operating. Sheriff Long said he did it to save money. Dave Dickman said most offices have panic buttons or can call 8-9-1-1. The city police are right across the street. There are only three court furlough days the remainder of the year that are not covered. Mr. Dickman said that is when people get upset but he has never had anyone overtly angry.

Commissioner Hurliman's experience with city police response is under a minute. He is comfortable with this time. Denise Vandecoevering said it may have been a combination of recent shootings, the drill, and proximity of the closure. She said if it is only three days then maybe it should be covered.

Mr. Dickman reported on the incident in their office when Sgt. Kilgore was not there and the quick response of city police. He said the city is very responsive. Sheriff Long feels there are liabilities during court and prisoner transports. He described his dilemmas for coverage. Mr. Dickman suggested a trained cadre of volunteer bailiffs. Sheriff Long said they put a reserve class on every two years. They end up with two or three per year. Vice Chair Labhart appreciated Sheriff Long's working the issue.

ITEM NO. 7: DISCUSSION CONCERNING AN ORDER APPOINTING ANGELA HANKE TO THE TRAFFIC SAFETY COMMISSION: Chair Josi said we didn't get an application, but they will let it go this time. John Sollman said he wasn't aware of the procedures. He will do so next time. Ms. Hanke is on the Nehalem City Council. He said Marvin Hirte is interested in serving as well. This item will be moved forward to the 10:00 a.m. meeting.

ITEM NO. 8: DISCUSSION CONCERNING A RESOLUTION PROCLAIMING APRIL, 2012 AS "SEXUAL ASSAULT AWARENESS MONTH" IN TILLAMOOK COUNTY, OREGON: Romy Carver said this is done every April. Others will join her at 10:00 a.m.

ITEM NO. 9: DISCUSSION CONCERNING A RESOLUTION PROCLAIMING APRIL, 2012 AS "CHILD ABUSE PREVENTION MONTH" IN TILLAMOOK COUNTY, OREGON and 10: DISCUSSION CONCERNING A RESOLUTION PROCLAIMING APRIL 12, 2012 AS "COURT APPOINTED SPECIAL ADVOCATE (CASA) DAY" IN TILLAMOOK COUNTY, OREGON: Debbie Moberly said her message is similar to the prior item. This has never been done in Tillamook County. They are joining other local agencies. She outlined her presentation. She also addressed how CASA was related to this. They currently have 39 CASA volunteers. They each put in about 20 hours per month on average. About 2/3 of volunteers are female. This item will be moved forward to the 10:00 a.m. meeting.

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' BOARD
MEETING - Wednesday, April 4, 2012**

Page 3

Marlene Putman introduced Adella Chastian, a student intern in public health from Oregon State University.

ITEM NO. 11: DISCUSSION CONCERNING AN INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF BAY CITY RELATED TO BUILDING OFFICIAL SERVICES:

Craig Wakefield said this intergovernmental agreement (IGA) is new reflecting changes, including permits being issued at the Community Development Department. This is the final city to come into the format. Mr. Wakefield said Bill Sargent found a few minor changes but is okay with approving it but it has to be cleaned up before filing. Other city IGA's are still in the process. Manzanita is the only city that operates its own state authorized building program. On the others we are picking up 25% of the permit fees.

OTHER: Mr. Wakefield said Manzanita has not had the electric inspection portion of the building program. They applied to the state to do so, but we objected based on a 7% loss of income to run the county program. If we lost that revenue we would have to cut our inspector under union rules. Mr. Wakefield also objected to the inconsistent hours. We won the appeal. There will be legislation to diminish 3rd party applications to assume city programs. It affects our ability to deliver a program. Manzanita cannot appeal.

UNSCHEDULED: Mr. Wakefield said he has just learned that Leonard Brogden has to take a certification exam in Vancouver, Washington. A motion was made by Vice Chair Labhart to approve the out of state travel request. The motion was seconded by Commissioner Hurliman. The motion carried with three aye votes. The Chair signed the form.

The board said Recca Maze does a great job. We received a good comment on her.

ITEM NO. 12: HUMAN RESOURCES REPORT: a) DISCUSSION AND CONSIDERATION OF A PERSONNEL REQUISITION TO REFILL THE 150-DAY ACCOUNT MANAGER POSITION IN THE HEALTH DEPARTMENT:

This will rehire Blain West until a replacement can be found over the next three months. He gave less than two weeks notice. A motion was made by Vice Chair Labhart to approve the Personnel Requisition to refill the 150-day Account Manager position in the Health Department. The motion was seconded by Commissioner Hurliman. The motion carried with three aye votes.

OTHER: Mona Hamblen explained why they recruited for Mr. West's position (finance officer) in the Health Department without it coming to a board meeting. Chair Josi said he authorized it. Ms. Hamblen said they got five applicants but none were qualified. They want to redo the recruitment for an accounting manager rather than finance officer. It would be too big a position to be assumed by the Treasurer's department and the Federally Qualified Health Clinic (FQHC) requirements are that they be within the department.

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' BOARD
MEETING - Wednesday, April 4, 2012**

Page 4

Marlene Putman said other FQHCs have trouble recruiting CPA's who make more money than FQHC's can afford. They will look at developing those skill sets with an account manager. Health care reform impacts this in a big way. Mr. Dickman said this is an extremely specialized field commanding high levels of training. We train and lose people. We need to do capacity building.

Chair Josi said they need to figure out how to make this work. Ms. Putman said we regularly get calls from recruiters. Mr. Dickman said we may have to add additional support FTE's to build that capacity. Commissioner Hurliman said Mr. West was not seeking the position but got recruited. Chair Josi felt management staff at the Health Department was working too many hours. Mr. Dickman said this is why we need capacity building. Ms. Clark said they will help where they can. Mr. Dickman appreciated Ms. Hamblen's work on this.

Ms. Putman announced they got the VISTA grant for the wellness program.

ITEM NO. 13: FLEET, FACILITIES AND CONTRACTS REPORT: Paul Levesque stated that there were five new properties and one carry over from last year's sale. The pricing follows the board's long standing practice of the first offering at market value with a 10% reduction in the minimum bid price each year it does not sell. The list was previously provided to Habitat for Humanity but he has not yet received any request.

ITEM NO. 14: STAFF REPORT: a) SUGGESTION BOX: Sue Becraft read a suggestion about the need for hot water at the men's restroom at the south lobby. Mr. Levesque will handle it.

b) DISCUSSION CONCERNING SCHEDULING & USE OF COMMISSIONERS MEETING ROOMS: Mr. Levesque said the existing rules were completed at the time meeting rooms A & B were constructed. Since that time we have implemented a court security system so that the meeting rooms are only available after business hours to the board and Planning Commission. The new rules reflect that and also eliminate use by nonprofits. Since the document was not hyperlinked to the agenda the board's consensus was to carry it forward to the next meeting.

ITEM NO. 15: BOARD CONCERNS – NON-AGENDA ITEMS: There were none.

ITEM NO. 16: PUBLIC COMMENTS: There were none at this time.

There being no further business Chair Josi adjourned the meeting at 9:54 a.m.

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' BOARD
MEETING - Wednesday, April 4, 2012**

Page 5

MEETING

COMMISSIONERS PRESENT: Tim Josi, Chair
Mark Labhart, Vice Chair
Charles J. Hurliman, Commissioner

STAFF PRESENT: Paul Levesque, Facilities, Fleet and
Contracts Director
William K. Sargent, County Counsel

STAFF PRESENT FOR PORTIONS OF THE MEETING: William Porter, District
Attorney; Andy Long, Sheriff; Barbara Billstine, Victims Assistance, Lee Carter, Deputy
District Attorney

GUESTS: Debbie Moberly, Romy Carver and Lee Carter.

CALL TO ORDER: By Chair Josi at 10:04 a.m. in Commissioners' Meeting Room A.

ITEM NO. 1: WELCOME & REQUEST TO SIGN GUEST LIST: Chair Hurliman
welcomed everyone and reminded them to sign the guest list.

ITEM NO. 2: PUBLIC COMMENTS – NON-AGENDA ITEMS: There were none at this
time.

**ITEM NO. 3: BOARD OF COUNTY COMMISSIONERS' MEETING MINUTES FOR
NOVEMBER 9, 23, 30, DECEMBER 5, 7, 14, 28, 2011, JANUARY 4, 11, FEBRUARY
22, MARCH 7 AND 14, 2012; ITEM NO 4: ANNUAL LIQUOR LICENSE RENEWAL
APPLICATIONS FOR THE DRY DOCK AT "101" CAMP, THE NEHALEM RIVER INN,
WILLOW BAY and ITEM NO. 5: LIQUOR LICENSE APPLICATION FOR CHANGE
OF OWNERSHIP WITH FULL ON-PREMISES SALES FOR BLACKTAIL CAFÉ:** A
motion was made by Commissioner Hurliman to approve the consent calendar. The
motion was seconded by Vice Chair Labhart. The motion carried with three aye votes.
The board signed the commissioners meeting minutes. The chair signed the Liquor
License application for Blacktail Café.

**ITEM NO. 6: CONSIDERATION OF AN ORDER APPOINTING ANGELA HANKE TO
THE TRAFFIC SAFETY COMMISSION:** Chair Josi said Ms. Hanke is a City of
Nehalem councilor. The Traffic Safety Commission wants her appointed.

A motion was made by Commissioner Hurliman to approve the order appointing Angela
Hanke to the Traffic Safety Commission. The motion was seconded by Vice Chair
Labhart. The motion carried with three aye votes. The board signed #12-014.

**ITEM NO. 7: CONSIDERATION OF A RESOLUTION PROCLAIMING APRIL, 2012
AS "SEXUAL ASSAULT AWARENESS MONTH" IN TILLAMOOK COUNTY,**

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' BOARD
MEETING - Wednesday, April 4, 2012**

Page 6

OREGON: Romy Carver was joined by Bill Porter and Barbara Billstine. Ms. Carver discussed the gravity of the problem and under reporting of this crime. She outlined the activities planned for the month. Denim Day is scheduled as well.

Bill Porter said the bulk of cases occur between people who know each other. He encouraged victims to come forward. Mr. Porter introduced Lee Carter, the new deputy District Attorney. The board welcomed Mr. Carter.

A motion was made by Vice Chair Labhart to approve the resolution proclaiming April, 2012 as "Sexual Assault Awareness Month" in Tillamook County, Oregon. The motion was seconded by Commissioner Hurliman. The motion carried with three aye votes. The board signed Resolution #R-12-008.

**ITEM NO. 8: CONSIDERATION OF A RESOLUTION PROCLAIMING APRIL, 2012
AS "CHILD ABUSE PREVENTION MONTH" IN TILLAMOOK COUNTY, OREGON:**

Debbie Moberly identified the other local agencies who have come together to support this. She described the Casey project. There will be an event at the museum on April 12 to engage the community. Vice Chair Labhart read the resolution.

A motion was made by Vice Chair Labhart to approve the resolution proclaiming April, 2012 as "Child Abuse Prevention Month" in Tillamook County, Oregon. The motion was seconded by Commissioner Hurliman. The motion carried with three aye votes. The board signed Resolution #R-12-009.

**ITEM NO. 9: CONSIDERATION OF A RESOLUTION PROCLAIMING APRIL 12, 2012
AS "COURT APPOINTED SPECIAL ADVOCATE (CASA) DAY" IN TILLAMOOK
COUNTY, OREGON:**

Ms. Moberly described the CASA program and its link to child abuse prevention. The April 12 event described above will also include CASA.

Chair Josi wants to do this when he retires. Bill Sargent lauded his experience with CASA volunteers and how the court would never hear some of these matters. Vice Chair Labhart said there is a CASA recognition dinner tomorrow night. Ms. Moberly described the function of a CASA volunteer. Vice Chair Labhart complimented Ms. Moberly's work but talked about the jeopardy of state funding.

A motion was made by Vice Chair Labhart to approve the resolution proclaiming April 12, 2012 as "Court Appointed Special Advocate (CASA) Day" in Tillamook County, Oregon. The motion was seconded by Commissioner Hurliman. The motion carried with three aye votes. The board signed Resolution #R12-010.

**ITEM NO. 10: CONSIDERATION OF A GRANT APPLICATION TO THE SILETZ
TRIBAL CHARITABLE CONTRIBUTION FUND FOR TRAINING FOR THE
TILLAMOOK COUNTY NARCOTICS TEAM AND THE LINCOLN INTERAGENCY
NARCOTICS TEAM:**

Andy Long described the training that is held in Bend. Eleven people would benefit from this \$672 grant request.

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' BOARD
MEETING - Wednesday, April 4, 2012**

Page 7

A motion was made by Commissioner Hurliman to approve the grant application to the Siletz Tribal Charitable Contribution Fund for training for the Tillamook County Narcotics Team and the Lincoln Interagency Narcotics Team. The motion was seconded by Vice Chair Labhart. The motion carried with three aye votes.

ITEM NO. 11: CONSIDERATION OF AN ORDER APPOINTING MEMBERS TO THE TILLAMOOK COUNTY LOCAL PUBLIC SAFETY COORDINATING COUNCIL:

Sheriff Long said Paula Tucker needs to be appointed. They have additional positions that need to be filled. He described the function of the committee.

A motion was made by Commissioner Hurliman to approve the order appointing members to the Tillamook County Local Public Safety Coordinating Council. The motion was seconded by Vice Chair Labhart. The motion carried with three aye votes. The board signed Order #12-015.

ITEM NO. 12: CONSIDERATION OF AN INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF BAY CITY RELATED TO BUILDING OFFICIAL SERVICES: Mr.

Levesque said the new intergovernmental agreement provides that all city building permits are now issued at the County Community Development Department. This change improves public service by having more consistent business hours. Mr. Levesque said a few typos have been corrected and staff is working with the city's attorney to obtain city council signatures on the corrected version.

A motion was made by Commissioner Hurliman to approve the intergovernmental agreement with the City of Bay City related to Building Official services. The motion was seconded by Vice Chair Labhart. The motion carried with three aye votes. The board signed the agreement.

ITEM NO. 13: CONSIDERATION OF ORDER DIRECTING THE SHERIFF TO ADVERTISE AND SELL CERTAIN PROPERTIES FOR THE PUBLIC LAND SALE TO BE HELD MAY 7, 2012: Mr.

Levesque described the annual tax foreclosure process, how properties are deeded to the county, and the process for the county's annual auction by the Sheriff. He said there are six properties with one of them that did not sell at last year's auction.

A motion was made by Commissioner Hurliman to approve the order directing the Sheriff to advertise and sell certain properties for the Public Land Sale to be Held May 7, 2012. The motion was seconded by Vice Chair Labhart. The motion carried with three aye votes. The board signed Order #2-016.

ITEM NO. 14: CONSIDERATION OF NUNC PRO TUNC ORDER #12-010 APPOINTING THE COMPENSATION BOARD FOR TILLAMOOK COUNTY: Mr.

Levesque said the original order had a member's term expiring on December 13 instead of the intended December 31. This order makes that correction.

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' BOARD
MEETING - Wednesday, April 4, 2012**

Page 8

A motion was made by Commissioner Hurliman to approve Nunc Pro Tunc Order #12-010 appointing The Compensation Board for Tillamook County. The motion was seconded by Vice Chair Labhart. The motion carried with three aye votes. The board signed the Nunc Pro Tunc Order #12-010.

ITEM NO. 15: BOARD CONCERNS – NON-AGENDA ITEMS & ANNOUNCEMENTS:

Vice Chair Labhart announced the April 10 state park meeting to update its master plan. He also talked about Congressman Schrader's visit on the 13th of April and the dedication of the rest area near Pleasant Valley on April 19. Chair Josi read the meeting announcements.

ITEM NO. 16: PUBLIC COMMENTS: There were none.

There being no further business Chair Josi adjourned the meeting at 10:54 a.m.

RESPECTFULLY SUBMITTED this 30th day of May, 2012.

County Clerk: Tassi O'Neil

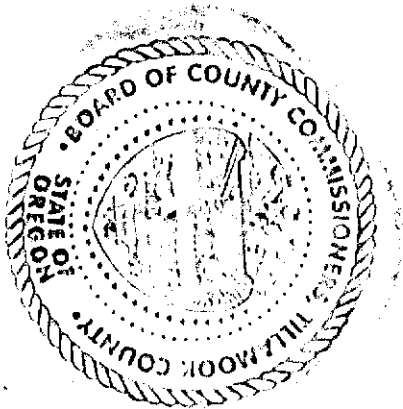
Susan L. Becraft
Susan Becraft, Recording Secretary
& Special Deputy

APPROVED BY:

Josi
Chair

Mark Labhart
Vice Chair

Philip J. Hurliman
Commissioner



**NOTICE OF BOARD WORKSHOP AND BOARD MEETING
of the**

TILLAMOOK COUNTY BOARD OF COMMISSIONERS

Also sitting as the Board of the
SOLID WASTE SERVICE DISTRICT,
THE 4-H AND EXTENSION SERVICE DISTRICT
AND COUNTY ROAD DISTRICT
to be held

Wednesday, April 4, 2012

Workshop at 8:30 a.m.

Commissioners' Meeting Room B

County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

Board Meeting at 10:00 a.m.

Commissioners' Meeting Room A

County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

BOARD OF COMMISSIONERS

Tim Josi, Chair

E-mail: tjosi@co.tillamook.or.us

Mark Labhart, Vice-Chair

E-mail: mlabhart@co.tillamook.or.us

Charles J. Hurliman, Commissioner

E-mail: churlima@co.tillamook.or.us

201 Laurel Avenue

Tillamook, Oregon 97141

Phone: (503) 842-3403 FAX: (503) 842-1384

ANY QUESTIONS? Contact

Paul Levesque (503) 842-1809

E-mail: plevesqu@co.tillamook.or.us

COUNTY WEBSITE: <http://www.co.tillamook.or.us>

WATCH THIS MEETING ON TV: TCTV Channel 4

Friday – 1:00 p.m.

Monday – 7:00 p.m.

Thursday – 9:30 a.m.

Saturday – 3:30 a.m.

Tuesday – 10:00 p.m.

Sunday – 7:00 p.m.

Wednesday – 7:00 a.m.

NOTE: The Board of Commissioners reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660(1).

NOTE: The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

AGENDA

WORKSHOP

CALL TO ORDER: Wednesday, April 4, 2012 8:30 a.m.

1. Welcome & Request to Sign Guest List
2. Public Comment – Non-Agenda Items
3. Public Works Report/Liane Welch
 - a. Discussion Concerning Request for Title III Funds for Vegetation Management to and through the Siuslaw National Forest/Liane Welch
4. Discussion Concerning Request for III Funds for a reserve Contingency Fund for Search and Rescue (SAR)/Andy Long
5. Discussion Concerning a Grant Application to the Siletz Tribal Charitable Contribution Fund for Training for the Tillamook County Narcotics Team and the Lincoln Interagency Narcotics Team/Andy Long
6. Discussion Concerning an Order Appointing Members to the Tillamook County Local Public Safety Coordinating Council/Andy Long
7. Discussion Concerning an Order Appointing Angela Hanke to the Traffic Safety Commission/John Sollman
8. Discussion Concerning a Resolution Proclaiming April, 2012 as "Sexual Assault Awareness Month" in Tillamook County, Oregon/Romy Carver, Lee Carter, Mark Labhart
9. Discussion Concerning a Resolution Proclaiming April, 2012 as "Child Abuse Prevention Month" in Tillamook County, Oregon/Debbie Moberly, Mark Labhart
10. Discussion Concerning a Resolution Proclaiming April 12, 2012 as "Court Appointed Special Advocate (CASA) Day" in Tillamook County, Oregon/Debbie Moberly, Mark Labhart
11. Discussion Concerning an Intergovernmental Agreement with the City of Bay City Related to Building Official Services/Craig Wakefield
12. Human Resources Report/Dave Dickman, Mona Hamblen
 - a. Discussion and Consideration of a Personnel Requisition to Refill the 150-Day Account Manager Position in the Health Department
13. Fleet, Facilities and Contracts Report/Paul Levesque
 - a. Discussion Concerning Order Directing the Sheriff to Advertise and Sell Certain Properties for the Public Land Sale to be Held May 7, 2012
 - b. Discussion Concerning Nunc Pro Tunc Order #12-010 Appointing The Compensation Board for Tillamook County
14. Staff Report/Sue Becraft
 - a. Suggestion Box
 - b. Discussion Concerning Scheduling & Use of Commissioners Meeting Rooms

15. Board Concerns – Non-Agenda Items

16. Public Comments

ADJOURN

MEETING

CALL TO ORDER: Wednesday, April 4, 2012 10:00 a.m.

1. Welcome & Request to Sign Guest List

2. Public Comment – Non-Agenda Items

CONSENT CALENDAR

3. Board of County Commissioners' Meeting Minutes for November 9, 23, 30, December 5, 7, 14, 28, 2011, January 4, 11, February 22, March 7 and 14, 2012

4. Annual Liquor License Renewal Applications for The Dry Dock at "101" Camp, The Nehalem River Inn, Willow Bay

5. Liquor License Application for Change of Ownership with Full On-Premises Sales for Blacktail Cafe

LEGISLATIVE – ADMINISTRATIVE

6. Consideration of an Order Appointing Angela Hanke to the Traffic Safety Commission/John Sollman

7. Consideration of a Resolution Proclaiming April, 2012 as "Sexual Assault Awareness Month" in Tillamook County, Oregon/Romy Carver, Mark Labhart

8. Consideration of a Resolution Proclaiming April, 2012 as "Child Abuse Prevention Month" in Tillamook County, Oregon/Debbie Moberly, Mark Labhart

9. Consideration of a Resolution Proclaiming April 12, 2012 as "Court Appointed Special Advocate (CASA) Day" in Tillamook County, Oregon/Debbie Moberly, Mark Labhart

10. Consideration of a Grant Application to the Siletz Tribal Charitable Contribution Fund for Training for the Tillamook County Narcotics Team and the Lincoln Interagency Narcotics Team/Andy Long

11. Consideration of an Order Appointing Members to the Tillamook County Local Public Safety Coordinating Council/Andy Long

12. Consideration of an Intergovernmental Agreement with the City of Bay City Related to Building Official Services/Craig Wakefield

13. Consideration of Order Directing the Sheriff to Advertise and Sell Certain Properties for the Public Land Sale to be Held May 7, 2012/Paul Levesque

14. Consideration of Nunc Pro Tunc Order #12-010 Appointing The Compensation Board for Tillamook County/Paul Levesque
15. Board Concerns – Non-Agenda Items & Announcements
16. Public Comments

ADJOURN

BOARD MEETINGS AND ANNOUNCEMENTS

The commissioners and the county's budget officer will hold public budget committee workshops to hear presentations from county departments and non-department agencies regarding their 2012-13 budget requests. The workshops will be held on **Tuesday, April 3, 2012** at 1:00 p.m.; **Wednesday, April 4, 2012** at 1:30 p.m.; **Thursday, April 5, 2012** at 1:00 p.m. and **Friday, April 6, 2012** at 9:00 a.m. in the Commissioners' Meeting Room of the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The commissioners will hold an executive session on **Thursday, April 5, 2012** at 9:00 a.m. pursuant to ORS 192.660(2)(i) to conduct a performance evaluation. The executive session will be in the commissioners' meeting room B of the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The executive session is not open to the public.

The commissioners will be meeting as a part of the Solid Waste Budget Committee on **Monday, April 23 2012** from 10:00 a.m. to 12:00 p.m. The Solid Waste Budget Committee will conduct their annual budget meeting in the commissioners' meeting room B in the Courthouse, 201 Laurel Avenue, Tillamook.

The commissioners will hold a workshop on **Monday, April 30, 2012** at 10:00 a.m. with John Upton for a quarterly report on Tillamook County's Retirement Plan. The workshop will be held in the commissioners' meeting room B in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The commissioners will hold a workshop on **Wednesday, May 2, 2012** at 2:00 p.m. to discuss the Oregon Department of Forestry's proposed Fiscal Year 2013 Annual Operation Plan. The workshop will be held in the commissioners' meeting room B in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The commissioners' evening board meeting schedule is as follows:

April 18, 2012
May 16, 2012

Manzanita City Hall
Kiawanda Community Center

All evening meetings will begin at 6:30 p.m.

BOARD OF COMMISSIONERS' WORKSHOP

Wednesday, April 4, 2012

	Present	Absent		Present	Absent
Mark Labhart	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Charles Hurliman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tim Josi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Paul Levesque	<input checked="" type="checkbox"/>	<input type="checkbox"/>

PLEASE PRINT

Name	Address	Item of Interest
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<i>Gus Meyer</i>		<i>General</i>
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<i>JOHN GETTMAN</i>		<i>all</i>
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<i>Leanne Welch</i>		<i>PW</i>
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<i>Remy Carver</i>		<i>SAAM</i>
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<i>Deb Clark</i>		
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<i>Andy Long</i>		
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<i>Denise Vandervoort</i>		<i>Assessor</i>
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<i>William Bortner</i>		<i>PA</i>
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<i>JOHN SOLLMAN</i>		<i>FN SAFETY</i>
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<i>DEBBIE MOBERLY</i>		<i>CHILD ABUSE PREVENTION</i>
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<i>Mona Hamblen</i>		<i>HR</i>
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<i>David Dickman</i>		<i>HR</i>
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(Please use reverse if necessary)

BOARD OF COMMISSIONERS' MEETING

Wednesday, April 4, 2012

	Present	Absent		Present	Absent
Mark Labhart	<u>✓</u>	<u> </u>	Charles Hurliman	<u>✓</u>	<u> </u>
Tim Josi	<u>✓</u>	<u> </u>	Paul Levesque	<u>✓</u>	<u> </u>
Bill Sargent	<u>✓</u>	<u> </u>			

PLEASE PRINT

Name	Address	Item of Interest
<i>William [unclear]</i>	<i>DA</i>	<i>SA Proclamation</i>
<i>Debbie Moberly</i>	<i>CASA</i>	<i>CHILD ABUSE</i>
<i>Romy Carver</i>	<i>TCWRC</i>	<i>SAAM</i>
<i>Lee Carter</i>	<i>TCDA</i>	<i>SAAM</i>
<i>Andy Long</i>		<i>grant / Title III</i>
<i>Barbara Pillsbury</i>	<i>DA</i>	<i>Sexual Assault Proc.</i>

(Please use reverse if necessary)

PUBLIC WORKS DEPARTMENT



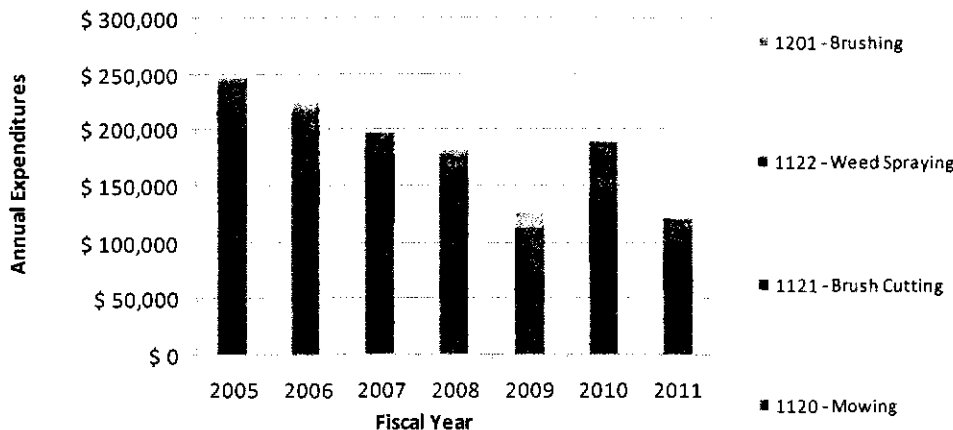
503 Marolf Loop Road
 Tillamook, Oregon 97141
 Roads (503) 842-3419
 Solid Waste (503) 815-3975
 FAX (503) 842-6473
 Email: pubwks@co.tillamook.or.us
 TTY Oregon Relay Service

Land of Cheese, Trees and Ocean Breeze

Date: March 12, 2012
 To: Board of County Commissioners and County Treasurer
 From: Liane Welch, Public Works *Liane*
 Subject: Request for Title 3 funds for vegetation management on Roads leading to the Siuslaw National Forest

This letter serves as our request for Title 3 funds for vegetation management activities on roads that lead to and through the Siuslaw National Forest. Vegetation activities include; mowing, brush cutting, and chemical spraying. A review of our expenditures for the last 7 years for these activities are presented below. Prior to the jurisdictional transfer of the roads to the Port of Tillamook Bay in FY 2011, we maintained 336 miles of paved and gravel roads.

Activity	2005	2006	2007	2008	2009	2010	2011
1120 - Mowing	\$125,597.06	\$134,118.83	\$116,153.60	\$103,671	\$53,631	\$82,714	\$60,220
1121 - Brush Cutting	\$84,551.33	\$29,188.20	\$58,703.45	\$54,625	\$19,622	\$52,680	\$22,035
1122 - Weed Spraying	\$32,733.50	\$54,417.84	\$22,364.24	\$18,925	\$39,025	\$53,062	\$39,990
1201 - Brushing	\$3,199.04	\$5,924.92	\$557.64	\$3,788	\$14,537	\$720	0
Total	\$ 246,081	\$ 223,650	\$ 197,779	\$181,009	\$126,815	189,176	\$122,245



The average expenditures over the last 7 years is \$183,822 for vegetation management. This includes labor, equipment and materials. This averages to \$547/mile of county road. We have about 77 miles of roads that lead to and through the Siuslaw National Forest. 77 miles times \$547/mile is \$42,119.

Public Works is requesting \$42,119 of Title 3 funds for vegetation management on roads leading to and through the Siuslaw National Forest. If you want to allocate more funds to the Road Department. We have reduced expenditures on roads as a result of cuts in the department. If the Board chooses to give the Road Department more than our request, we would spend it on more vegetation management on roads to and through the Siuslaw National Forest.

PL 110-343 Title III Project Submission Form

EMERGENCY ECONOMIC STABILIZATION ACT OF 2008
TITLE VI-OTHER PROVISIONS, SEC. 601
"Secure Rural Schools and Community Self-Determination Program"

Name of Project: Fire wise County Road Vegetation Control

Date Project Submission Form To Be Returned To Tillamook County Board of Commissioners: 04-04-2012

Date Project Submitted: 04-04-2012

Project Sponsor: Tillamook County Public Works

Sponsor's Address: 503 Marolf Loop Road, Tillamook, OR 97141

Contact Person: Liane Welch

Phone: 503-842-3419 Fax: 503-842-6473 E-Mail: lwelch@co.tillamook.or.us

Project Is Authorized Under The Following Category: (see Sec. 302(a))

- Activities Under the Firewise Community Program
- Reimbursement for Search, Rescue, Firefighting or Other Emergency Services on Federal land
- Develop Community Wildfire Protection Plan

Project Location: Various Tillamook County roads that access the United States Forest Service

Other Identifiers: (geographic location, road name or number, stream name)

Sandlake Road, Farmer Creek Road, Slab Creek Road, Cedar Creek Road, Bunn Creek Road, East Beaver Creek Road, Bixby Road, Bays Creek Road, Boulder Creek Road, Blaine Road, Tony Creek, Cape Lookout Road, Moon Creek Road, East Creek Road, Jenck Road, Clarence Creek Road, Galloway Road, Old Woods and Redberg Road

Project Description*:

Control and maintain vegetation on Tillamook County roads listed above through treatment with appropriate herbicides, brush cutting and mowing. The herbicide application will be scheduled during the spring, and fall months. The weather condition during these months is in compliance with the herbicide label instruction.

***include work windows or other limitations / restrictions / public or private land**

Project Goals and Objectives:

The goals of this project are to prevent the spread of wildfire and enhance the safety of the motorists using these routes by maintaining adequate sight distance adjacent to the roadway. Wildfire is better controlled by eliminating or minimizing vegetation that would ordinarily be available fuel adjacent to the roadway and by maintaining an adequate firebreak in the event fire occurs on adjacent lands. Removal of roadside fuels and maintenance of this fire break will protect people, property and natural resources from the risk of wild land fire before it starts, will enhance the response of emergency fire fighting vehicles to residential and wildfire events, will provide evacuation opportunities for residents in the event of a wildfire and will provide additional fire protection for those residents in fire sensitive areas that live adjacent to the county road.

Is There An Opportunity To Tie To An Associated Title II Project? Explain:

Title II will be eliminated with the loss of Secure Rural Schools funding.

Proposed Method Of Accomplishment:

Contract Volunteers Agency (FS/BLM) Employees County

County Corrections (adult / juvenile) Non-Profit

Other _____

Current Status Of Project Preparation:

We planned to cut back the level of service with elimination of Secure Rural School. If approved we will reestablish a higher level of service as part of our annual maintenance work plan.

Contact Person(s) For Project Specific Documentation:

Liane Welch or Jeanette Steinbach

Telephone Number(s) For Contact(s) 503-842-3419

How Does The Project Benefit The Community? This project provides increased safety to the community by providing protection for people, property and natural resources from wild land fire before it starts. In addition, these routes become safer by increasing sight distance and overall visibility for the motorist. Evacuation opportunities are made safer because of adequate maintenance of a clear zone and firebreak adjacent to the roadway.

Duration Of The Project: year

Anticipated Cost of Project (itemize):

- **Review And Consultation Costs:** _____
- **Contract Preparation And Administration Costs:** _____
- **Materials And Supplies:** _____
- **Monitoring:** _____
- **Other Costs:** \$42,120 for equipment, materials and labor. no administrative costs will be included in the project.
- **Indirect Costs (overhead):** _____

TOTAL COST ESTIMATE: \$ 42,120

Estimated Start Date Of Project: FY2012

Estimated Completion Date of Project: _____

Is This A Multi-Year Funding Request? Yes No (if yes, display by fiscal year)

Federal FY09 Request: _____ **FY10 Request:** _____

FY11 Request: _____ **FY12 Request:** _____

Identify Source(s) Of Other Funding For Project: County Road fund

Project Accomplishments / Expected Outcomes: Clearance of vegetation to minimize wildfires.

How Is Project In The Public Interest? Minimizing the spread of wildfire and providing a measure of safety by increasing visibility on these roads is a matter of public interest.

Will Project Create a Product Or Benefit To The Federal Resource? The project will benefit the Federal Resources by minimizing the spread of wildfire onto federal lands and by minimizing the spread of wildfire from federal land onto adjacent private lands. Federal lands realize increased fire protection and the impact of federal fighting resources are reduced.

Monitoring And Reporting Plan To Measure Outcome (what measure or evaluation will be made to determine how well the proposed project meets the desired objectives): _____

Other Comments: This project will compliment other vegetation and fuel reduction programs in the forest areas.

Submitted To Tillamook **County By:** Liane Welch

Address: 503 Maroff Loop Road, Tillamook, OR 97141

Telephone: 503-842-3419

Date: 03-29-2012

TILLAMOOK COUNTY SHERIFF'S OFFICE

"To Serve and Protect"



Sheriff Andy Long

Date: March 21, 2012

To: Board of County Commissioners and County Treasurer

From: Sheriff Andy Long

Subject: Request for Title III funding

This letter serves as a request for the current Title III funding as a reserve contingency fund to remain no less than \$33,000.00 for Search and Rescue (SAR).

If the contingency funding is not used for SAR or emergency functions on Federal lands including Forest Service, and BLM, prior to its required spending date, I requested that the funds are used for purchasing and equip a vehicle (truck). This vehicle will be used to replace an aging Ford F150 previously purchased with county funds for the state forest patrol and was available as a spare when the Sheriff's Office was offered this position. This vehicle if purchased would be capable of towing the mobile emergency operation (incident command) trailer used most often for SAR.

The Sheriff's Office currently has a contract for services with both BLM and USFS, providing law enforcement and emergency services including SAR response. The BLM contract provides six months of wages for a seasonal Deputy forty hours a week, with no equipment considerations.

The USFS contract provides a FTE Deputy to patrol Sand Lake Recreation areas during the summer and the federal forest areas such as Mt. Hebo during the winter.

Thank You for your consideration.

Andy Long,
Sheriff, Tillamook County

5995 Long Prairie Road Tillamook OR 97141



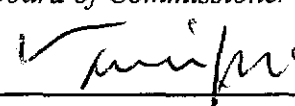
Phone (503) 842-2561 fax (503) 815-3399

Web <http://www.tillamooksheriff.org>

APPENDIX B

TILLAMOOK COUNTY OUT-OF-STATE TRAVEL AUTHORIZATION

Please complete this form and obtain the Board of Commissioner's approval before traveling.

1. Name of Employee: Leonard Brogden		2. Date: 4/3/12	
3. Training Related/Conference (if yes, attach Agenda): <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		4. Car Rental: \$	
5. Itinerary: Destination (City, State): Vancouver, WA Est. Departure Date/Time: 4/13/12 Est. Return Date/Time: 4/14/12		6. Lodging Rate: Amount per Night: \$ 104.49 Tax per Night: \$ 12.66 Total per Night: \$ 117.15 Number of Nights: X 1 Total \$ 117.15	
7. Miscellaneous Expenses: (Identify Specific Expenses: Taxis, Shuttles, Phone, Etc.) a. \$ b. \$ c. \$ d. \$			
8. Meals: Rate # Meals Total Breakfast \$ \$ Lunch \$ \$ Dinner \$ \$		9. Estimated Cost of Trip: Meals/Lodging: \$117.15 Airfare/Railfare: \$ Personal Car Miles: \$ Car Rental: \$ Miscellaneous: \$ Total: \$117.15	
10. Purpose of Trip (Be Specific): Fire Plans Examiner Test on 4/14/2012			
11. Employee Signature: 		Date: 4/2/12	
12. Department Head/Designee Signature: 		Date: 4/4/12	
13. Board of Commissioner's Chair Signature: 		Date: 4-4-12	

RESERVATIONS FOR TRAVEL WORKSHEET

EMPLOYEE LEONARD BROGGER DATE 3/30/12

PURPOSE FOR TRAVEL/RESERVATIONS TRAINING AND TESTING

DATE(S) NEEDED 4/13/12

HOTEL/ADDRESS
COMFORT INN
401 E. 13TH
VANCOUVER W.
360-696-0411

- Non-Smoking
- Smoking
- Single (circle) - King/Queen
- Double (circle) - King/Queen Full

HOTEL TELEPHONE 360-696-0411

CONTACT CONFIRMATION # 224063503

ROOM RATE PER NIGHT 104.49 + \$12.66% tax

TOTAL 117.15

CONFIRMATION NUMBER _____

PER DIEM REQUEST

DATES FOR PER DIEM _____

AMT PER DAY _____

TOTAL PER DIEM TO BE PAID _____

MILEAGE

MILES _____ X (current IRS mileage rate) = _____

CLAIM VOUCHER DONE? Yes No

EMPLOYEE: [Signature] DATE: 3/30/12

DEPARTMENT HEAD/DESIGNEE: V. Solih DATE: 4/3/12

Your order is finished!

This page is your receipt.

To print your receipt, click **Print**. We will also send an email containing this information to lbrogde@co.tillamook.or.us.

Print 

Candidate:	Leonard Brogdon
ICC ID:	ICC00203854
Exam:	F3-2009: F3 - Fire Plans Examiner 2009
Language:	English
Test Center:	Pearson VUE Test Center-Vancouver WA First Place Plaza 12503 S.E. Mill Plain Boulevard Suite 130 Vancouver, WA 98684 USA 360-604-8568
Appointment:	Sat, 14 Apr 2012 / Start Time: 10:45 AM
Appointment Number:	247484872
Date/Time Appointment Created:	Thu, 15 Mar 2012, at 8:41 PM
Exam Total:	\$US 180.00
Tax:	\$US 0.00
Amount Paid:	\$US 180.00 **** * 1652
Order Number:	0005-5878-8879

Admission Policy

We ask that you arrive at the test center 30 minutes before your scheduled appointment time. This will give you adequate time to complete the necessary sign-in procedures. Please be prepared to show one form of valid non-expired government issued photo identification with signature, with the name on the ID matching the registration. If you arrive more than 15 minutes late for your appointment, you may be refused admission and exam fees may be forfeited.

No personal items may be taken into the testing room, including items such as bags, books not listed as approved in the Exam Information Bulletin, notes, phones, pagers, watches and wallets.

Reschedule Policy

If you wish to reschedule your exam, you must contact Pearson VUE at least two calendar days prior to your scheduled appointment. Rescheduling less than two calendar days prior to your appointment may result in forfeiting your exam fees.

Cancellation Policy

If you wish to cancel your exam, you must contact Pearson VUE at least two calendar days prior to your scheduled appointment. Cancelling an exam less than two calendar days prior to your appointment or missing your exam may result in forfeiting your exam fees.

Additional Information

SCHEDULING & USE OF COMMISSIONERS MEETING ROOMS
(SAVE THIS MEMO)

SCHEDULING: These rooms are available to all county departments and other public agencies on all courthouse business days from 8:00 a.m. to 5:00 p.m. The use must be scheduled in advance with the Commissioners office at (503)842-3403. When scheduling the rooms please specify either meeting room A (the north room with the dais which seats 25-30), meeting room B (the south room which seats 20-50 depending on whether tables are used), or meeting rooms A and B which can be combined to seat up to 80. The department or outside person scheduling the room is responsible for ensuring that all other arrangements are made for room set up and room restoration as described below.

NOTE: The Board of Commissioners reserves the right to preempt any scheduled use in the event the rooms are needed by the Board of Commissioners. In such an event, the Board will provide at least 72 hours notice.

MEETING ROOM SET UP: It is the responsibility of the person scheduling the use to set up and arrange the room in the desired manner, and to also return the room to the arrangement in which it was found unless arrangements are made with the party who will be using the room next. As noted below, if the folding partition needs to be moved, only maintenance staff should do it.

FOLDING PARTITION WALL: If it is necessary to open or close the folding partition wall, it is the responsibility of the person scheduling the use to coordinate this in advance with county maintenance staff. **NOTE: DO NOT ATTEMPT TO MOVE THE FOLDING PARTITION AS IT MAY DAMAGE THE PARTITION OR CAUSE SERIOUS INJURY IF DONE IMPROPERLY.**

COFFEE AND USE OF KITCHENETTE: Meeting room users have complete use of the kitchenette and commercial coffee maker. However, you must supply your own coffee, unplug the coffee pot, and **clean up the coffee maker, pots, cups and kitchenette when finished.** The 2 oz packets of coffee needed for each pot of coffee are available at local markets. Please check with county maintenance staff on the operation of the commercial coffee machine.

PUBLIC ADDRESS SYSTEM: A PA system is also available for your use. If you will be using only meeting room A, please make sure that the speaker in meeting room B is turned off. Please check with the Commissioners' office staff in advance concerning the operation of the PA system. **DO NOT ATTEMPT TO ADJUST THE CONTROLS ON THE PA SYSTEM.** It has been balanced and should be adequate for all uses.



Tillamook County Women's Resource Center

Working to end domestic & sexual violence in Tillamook County since 1982

Trabajando para terminar la violencia domestica y sexual en el condado de Tillamook desde 1982

March 29, 2012

Tillamook County Board of Commissioners
201 Laurel Avenue
Tillamook, OR 97141

Dear Commissioners:

Across the country, communities are declaring April to be Sexual Assault Awareness Month. During this month, Tillamook County Womens Resource Center is honoring the many victims, and raising awareness of the resources available in our community, to promote prevention of sexual violence.

We would be honored if you sponsored an official proclamation to recognize April as "Sexual Assault Awareness Month" in Tillamook County. Such a proclamation will emphasize your commitment to this important cause and recognize the efforts of those individuals who work to end violence. I have enclosed a sample proclamation. Please feel free to contact me if you would like more information about sexual violence or our organization's effort to prevent it.

Thank you for your consideration of this request. We appreciate your support and commitment to end sexual violence. Special thanks to Commissioner Labhart for sponsoring this proclamation.

Sincerely,

Romy Carver
Education and Outreach Program Manager
Tillamook County Women's Resource Center



A United Way Organization

503-842-9486 1-800-992-1679
1902 2nd Street PO Box 187 1902 Calle Segundo
Tillamook OR 97141

Press Release

Contact Information:

Debbie Moberly, Board Chair
CASA of Tillamook County
D_Moberly@hotmail.com
Phone: 503.329.1011

FOR IMMEDIATE RELEASE: March 28, 2012



Raise Me Up in Tillamook County!

Be a part of the action to improve and ultimately prevent child abuse and the need for foster care for Tillamook County children.

Join community members outside of the Tillamook County Museum on Thursday, April 12 at Noon. A short program will begin at 12:15 PM. Commissioner Mark Labhart will deliver proclamations and agency representatives will speak briefly about the issues of child abuse and the agencies that are involved.

Participants are invited to walk to Second Street Public Market after the ceremony to learn how community members can get involved with programs and services that help our most vulnerable children. Please consider supporting the market vendors with the purchase of lunch or refreshments.

With April recognized as Child Abuse Prevention and Volunteer Appreciation month, event organizers see it as an appropriate time to rally community around the issue of child abuse in Tillamook County and ways to get involved. As the Raise Me Up campaign says; "You don't have to raise a child to raise him up. You just have to raise your hand to say you'll help."

Agencies interested in setting up an information table at the Second Street Public Market should contact Donna Gigoux by Friday, April 6 at 503.842.1812 or dgigoux@co.tillamook.or.us.

####

GRANT WORKSHEET

FY 2011/2012 BUDGET

Please check here if no salaries are funded by this grant. If the grant is funding all or part of an employees salary:
COMPLETE PAGE 2 OF THIS WORKSHEET

Funding Source Code _____
For Accounting Department use only

County Fund & Dept Receiving Grant
 Sheriff's Office

Award Period:
 Begin: 6/20/2012
 End: 6/20/2012

Common Name	Formal Name
Siletz Tribal Charitable Contribution Fund	Same

Everyday name used within your department *Complete formal name given to grant by funding source*

PLEASE ATTACH COPY OF GRANT AWARD

Source of Funds

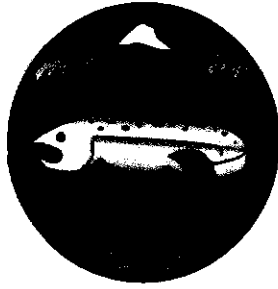
Where did the funding come from?
 Did the funds come directly to the county from the federal government?
 Did the funds pass through the State of Oregon or another organization before arriving at the county?

Grant Number:
 If Federal Grant: CFDA Number
 If State Grant: Number assigned by state funding source

- Direct, federal government, dept of _____ CFDA: _____
- Indirect, federal government, dept of _____ CFDA: _____
 and State of Oregon, dept/division of _____
- Indirect, federal government, dept of _____ CFDA: _____
 and another entity or organization _____
- Direct, State of Oregon, dept/division of _____
- Indirect, State of Oregon, dept/division of _____
 via another entity or organization _____
- Other Siletz Tribal Charitable Contribution Fund 6,721.00

Total Amount of Award: \$ 6,721.00

Is this a new grant? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Match Requirement Amount <input checked="" type="checkbox"/> Proposed but not secured <input type="checkbox"/> No How Much: \$ _____ <input type="checkbox"/> Hard Dollar Match <input checked="" type="checkbox"/> In-Kind (IDENTIFY below) \$18593.00 total for North Coast Task Force 5070.81 For Tillamook County 's portion. to get TNT to this training	Is this a multiyear grant? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Payment Method: <input checked="" type="checkbox"/> Advance <input type="checkbox"/> Reimbursement	Grant Administrator: _____	IF Yes: Amount Applicable to Current Budget Year: \$ _____
Reporting Cycle <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual	Accounting Contact: _____	Andy Long Koileen Adams



SILETZ TRIBAL CHARITABLE CONTRIBUTION FUND GRANT APPLICATION

				Date: 03/02/2012					
Applicant Organization:		Tillamook County Sheriff's Office							
Contact Name:		Andy Long Kolleen Adams		Title: Sheriff Grant Writer					
Daytime Phone:		(503)-815-3345 503)-349-2830		Email Address: along@co.tillamook.or.us kadams@co.tillamook.or.us					
Mailing Address:		5995 Long Prairie Road							
City:	Tillamook	State	OR	Zip:	97141				
County:	Tillamook								
Located within the 11 approved counties?				<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No		
OR									
Native American Organization located in the U.S.?				<input type="checkbox"/>	Yes	<input type="checkbox"/>	No		
If selecting Native American Organization please describe how you are eligible to apply under this category:									
If funds are awarded, to whom do we make the check payable?									
Tillamook County Sheriff's Office									
How did you hear about the Siletz Tribal Charitable Contribution Fund?									
<input checked="" type="checkbox"/>	Word of Mouth	<input checked="" type="checkbox"/>	Internet	<input type="checkbox"/>	Newspaper	<input type="checkbox"/>	Radio	<input type="checkbox"/>	Other
Other (please describe)									

PROJECT INFORMATION

How many will benefit from the proposed project?	11 + (see project summary)
Proposed Date of Project: (REQUIRED) *	July 10, 2012
Grant Category (select one)	
<input type="checkbox"/> The Arts	<input type="checkbox"/> Drug & Alcohol Treatment
<input type="checkbox"/> Cultural Activities	<input type="checkbox"/> Environment & Natural Resource Preservation
<input type="checkbox"/> Historical Preservation	<input checked="" type="checkbox"/> Gambling Addiction
<input type="checkbox"/> Health	<input type="checkbox"/> Education
<input type="checkbox"/> Prevention <input type="checkbox"/> Housing <input checked="" type="checkbox"/> Public Safety <input type="checkbox"/> Other (please describe)	
Other:	

PROJECT SUMMARY

- Briefly summarize (approximately 3-4 sentences) the purpose of this request. Include what will be done, where, for whom and when

Requested funding will be utilized for beneficial training of approximately 11 narcotics officers and/or prosecuting attorneys attached to the Tillamook County Narcotics Team (TNT) and the Lincoln Interagency Narcotics Team (LINT). Additionally, civilian populations of both Tillamook and Lincoln counties will benefit by having narcotics officers with up-to-date narcotics training.

Funds will provide for tuition, lodging and meal per diem for attendance of the Oregon Narcotics Enforcement Agency Conference in July 2012 which is historically held in Redmond/Bend Oregon. Salaries for officers attending and membership fees will be provided by each officers respective agency.

CAPACITY & PROGRAM SUSTAINABILITY

- If funding is requested for an ongoing program, please provide information to demonstrate the organization's ability to manage and report the grant funds, complete the proposed project and sustain the program beyond the term of the grant.
- For equipment requests, describe the expected "life" (i.e. years used) of equipment and available storage/security.
- Include information regarding collaborations and partnerships related to the project.

The ONEA Conference has historically been held every year in July and members from both program teams have attended for the last several years. Both teams are attached to The North Coast Regional Task Force (NCRTF) that includes Tillamook, Lincoln, Clatsop and Columbia Counties. Tillamook County Sheriff's Office has a strong history dating back to the early 1980's (as a member of the NCRTF), of managing grant funds, completing proposed projects and complying with any and all funding requirements.

Member agencies will seek additional funding for future ONEA Conferences through budget requests, grant proposals and by enhancing and expanding Criminal and Civil Forfeiture proceedings.

Tillamook County Sheriff's Office has a long standing history of collaborating with local, state and federal agencies (DEA, BLM, USFS, Coast Guard, Dept of Human Services) in addition to

neighboring narcotics teams, these collaborations enhance each teams' response and ultimately will reduce illegal drug manufacturing, distribution and use in their respective county. These are collaborations are renewed and strengthened during the annual ONEA Conference.

GOALS & OUTCOMES

- Describe up to three primary goals of the organization, demonstrating how the proposed project will address those goals.
- Effective goals are specific, measurable, achievable, and realistic, have a defined time frame.

Goal	Strategy	Outcome
Education and training for approximately 11 members of the TNT and LINT narcotics teams.	Have members attend the July 2013 Oregon Narcotics Enforcement Agency Conference in Redmond Oregon.	Members will be provided up-to-date information regarding current narcotics trafficking patterns within Oregon and adjoining states
Strengthen and expand collaborative partnerships for TNT and LINT teams.	Have members strengthen partnerships at the ONEA Conference where agencies from all Oregon jurisdictions will be in attendance.	Collaboration will provide additional manpower and investigative resource pools.

ORGANIZATION DESCRIPTION

Use only the space provided below to describe your organization. This information will be used for public media releases and announcements of awarded grants.

The Tillamook County Sheriff's Office provides law enforcement services to approximately 25,250 full-time residents (figures provided by 2010 census) within its' jurisdiction of approximately 1125 square miles. Additionally, during the summer/tourist season the county population can increase to approximately 1 million due to tourist attractions such as the Tillamook Cheese Factory and Tillamook County beaches and recreational areas.

Over the past 130 years the Tillamook County Sheriff's Office has been fortunate to have both paid professionals and volunteers gifted with a common goal, a dedication to public service. With its' members providing law enforcement services to ensure the safety and welfare of the residents of Tillamook County, this is an agency that cares about the welfare of others.

PROJECT DESCRIPTION

- In one page or less, provide the specifics of the project.
- Briefly explain how the grant funds will be used.

Grant funds will be utilized to provide for the continued education of law enforcement officers and district attorneys by supplying funds for lodging, meals and incidentals in addition to conference tuition for the annual Oregon Narcotics Enforcement Agency (ONEA) Conference to be held in Redmond Oregon in July 2012.

This is a three (3) day conference providing critical information on current drug trends within Oregon and neighboring regions, it also provides updates on prosecutorial and forfeiture procedures. In addition it provides for the re-enforcement of, and the opportunity to expand, on collaborative partnerships.

Grant funding will provide for Conference Registration Fees in addition to lodging, meals and incidental costs for 11 attendees. Lodging, meals and incidental costs were computed at current Conus rates and do not include meals provided by the within the Conference registration fee. Conference Registration Fees were computed at last years costs of \$200 per attendee.

Personnel salaries and ONEA membership dues will be provided by the attendees respective agencies. Membership dues are calculated at last years fee of \$25.00 per member and salaries are calculated at each members hourly rate (including taxes and benefits) for approximately 32 hours of travel time and conference attendance.

PROPOSED PROJECT BUDGET

		Amount
A	Total Matching Funds SECURED to date	\$0.00
B	Total Matching Funds PROPOSED but NOT secured (may include fundraising, in-kind, donated materials, services, labor, etc.)	\$18,868.00
C	Total Funds REQUESTED from Siletz Tribal Charitable Fund	\$6,721.00
D	TOTAL cost of the Project (should equal total of A, B, C above)	\$25,589.00

Summary of Secured and Outstanding Matching Funds

Funding Source	Indicate Secured or Proposed	Amount	If Proposed, expected date (month/year)
Agency Budgeted Salaries	Proposed	\$18,593.00	6/2012
Agency budgeted ONEA Membership Dues	Proposed	\$275.00	6/2012
	...		
	...		
	...		
	...		
	...		
	...		
	...		
	...		
	...		
	...		
TOTAL		\$18,868.00	

If no other sources of cash, in-kind or fundraising is being solicited for this project, please explain why:

DETAILED PROJECT BUDGET

- This detailed budget should reflect the total amount to be expended for each line item over the term of the grant, including other budget items involved in the project but not covered by or requested from the Siletz Tribal Charitable Contribution Fund.
- Written cost estimates/quotes from vendors, retailers or contractors must be attached.
- Totals for ALL columns and rows are required.

Budget Items	Requested STCCF Fund	Applicant's Share		Total Cost
		Secured	Proposed	
(Include quantities and cost per item)				
Salaries (11 attendees hourly rate x 32 hours for travel & training)			18,593.00	18,593.00
Conference Fees (11 attendees x \$200)	2,200.00			2,200.00
Lodging (\$89.00 x 3 nites x 11 attendees)	2,937.00			2,937.00
Meals & Incidentals (\$36.00 x 4 days/nites x 11 attendees)	1,584.00			1,584.00
Membership Dues (11 attendees x \$25)			275.00	275.00
Total:	6,721.00		18,868.00	25,589.00

* In-kind may include donated materials, services or labor

CERTIFICATION:

By signing the application form, the signer certifies:

- The information provided is accurate and that any grant funds received will be used according to the stated purpose and approved awarded purposes only.
- The organization will comply with the Siletz Tribal Charitable Contribution Fund regulations and guidelines as stated.
- All awarded funds will be used only for the purposes awarded.
- If awarded, reasonable efforts shall be made to publicly announce the award.
- The organization will provide the final evaluation report in a timely manner including at a minimum how the funds were used.
- The organization will return all unused funds to the Siletz Tribal Charitable Contribution Fund, unless other arrangements are made and approved, in writing, by the Siletz Tribal Charitable Contribution Fund Advisory Board.
- The person signing this application should have the authority to commit the organization to these conditions.

Contact Person's Signature

*

Date

March 13, 2012

* If submitting application by e-mail, your email will be used as the signature.
Please remember to PRINT and or SAVE a copy for your records.

Please submit the completed application via Email at stccf@live.com

OR

Mail **ONE** complete copy of the application through US Postal Mail to:

Siletz Tribal Charitable Contribution Fund
P.O. Box 549
Siletz, Oregon, 97380

Hand Delivery

Or

UPS or FedEx Delivery:

Siletz Tribal Charitable Contribution Fund
201 E Swan Avenue
Siletz, Oregon, 97380

STCCF ENCOURAGES A GREEN APPLICATION PROCESS!

- Please do not submit letters or applications in report covers, binders or folders of any type.
- The application may be emailed as a PDF file to stccf@ctsi.nsn.us.
- Use 2-sided/double-sided printing and copying if submitting a hardcopy of application.
- Please recycle your drafts.
- Use environmentally-preferred paper which can often be purchased at little or no increase in cost. Look for these paper products specifications on the package when buying paper: highest feasible percentage of post-consumer recycled content, chlorine free bleaching process, and wood fiber certified by the Forest Stewardship Council and mercury-free pulping caustic.

