

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' BOARD  
MEETING - Wednesday, May 30, 2012  
Page 1**

FILED ✓  
3:50 pm  
JUL 16 2012  
TASSI O'NEIL  
COUNTY CLERK

**WORKSHOP**

**COMMISSIONERS PRESENT:**

Tim Josi, Chair  
Mark Labhart, Vice Chair  
Charles J. Hurliman, Commissioner

**STAFF PRESENT:**

Paul Levesque, Facilities, Fleet and  
Contracts Director

**STAFF PRESENT FOR PORTIONS OF THE MEETING:** Michael Soots, Director, Information Services; Andy Long, Sheriff; Sara Charlton, Librarian; Mona Hamblen, Human Resources; Deb Clark, Treasurer; Denise Vandecoevering, Assessor; Kari Fleisher, Assessor's Office; Tassi O'Neil, Clerk; Jeanette Steinbach, Public Works; Dan Krein, Director, Juvenile Department and Sue Becraft, Board Assistant.

**GUESTS:** Gus Meyer, John Gettman and Paul Wyntergreen.

**CALL TO ORDER:** By Chair Josi at 8:37 a.m. in Commissioners' Meeting Room B.

**ITEM NO. 1: WELCOME & REQUEST TO SIGN GUEST LIST:** Chair Josi welcomed everyone and reminded them to sign the guest list.

**ITEM NO. 2: PUBLIC COMMENTS – NON-AGENDA ITEMS:** There were none at this time.

**ITEM NO. 3: PUBLIC WORKS REPORT: a) DISCUSSION CONCERNING A NOTICE OF INTENT TO AWARD A CONTRACT FOR THE SLAB CREEK ROAD CULVERT REPLACEMENT PROJECT TO JJ & L EXCAVATION:** Jeanette Steinbach said this is funded mostly by Title II. Parametrix did the design and will do construction monitoring. The road will be closed during construction. She sent out 26 notices. The low bid was \$196,577.

Commissioner Hurliman said this is an arched concrete pipe and is very cost effective. Paul Levesque will carry this agenda item at the 10:00 a.m. meeting.

**ITEM NO. 4: DISCUSSION CONCERNING AN ORDER IN THE MATTER OF FINES FOR VIOLATION OF THE SOLID WASTE ORDINANCE:** Mr. Levesque stated that this order was requested by Ms. Steinbach. Presently when the few fines are levied for solid waste violations, the proceeds go to the general fund despite the fact that the costs of that enforcement have been borne by the solid waste fund. This order redirects

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' BOARD  
MEETING - Wednesday, May 30, 2012  
Page 2**

the general fund portion of fine proceeds to the solid waste fund. This item was moved to the 10:00 a.m. meeting.

**ITEM NO. 5: DISCUSSION CONCERNING AN ORDER CANCELLING DELINQUENT PROPERTY TAXES FOR PROPERTY DONATED TO THE CITY OF TILLAMOOK:**

Paul Wyntergreen said the environmental review caused the delay resulting in a little over \$426 in delinquency over a two-year period. This item was moved to the 10:00 a.m. meeting.

**ITEM NO. 6: DISCUSSION CONCERNING AMENDMENT #5 TO INTERGOVERNMENTAL OFFICE SPACE LEASE AGREEMENT #3259 WITH THE OREGON YOUTH AUTHORITY FOR SPACE LOCATED IN THE JUVENILE DEPARTMENT:**

Dan Krein said this is an annual rental renewal for Dan Korbus who is covering 2 ½ counties. This item was moved to the 10:00 a.m. meeting.

**ITEM NO. 7: DISCUSSION CONCERNING A NOTICE OF INTENT TO AWARD A CONTRACT FOR RADIO AND MICROWAVE COMMUNICATIONS SYSTEM**

**MAINTENANCE AND REPAIR TO DAY WIRELESS SYSTEMS INC:** Michael Soots said this is the result of an Request for Proposal (RFP). Day Wireless was the only respondent but issued a good proposal. They are one of the largest on the west coast with offices in Newport and Portland. The communication department has \$20,000 in the budget but other agencies will bill off this contract directly to Day Wireless.

There was discussion about the \$60,000 versus \$20,000 recitation in the order. The former was to reflect work for other agencies but the county expenditures would be limited to a time and materials not to exceed \$20,000. Mr. Levesque will check with Bill Sargent to see if the wording on the order needs to be changed.

**ITEM NO. 8: DISCUSSION CONCERNING MODIFICATION #1 TO PROFESSIONAL SERVICES AGREEMENT #4295 WITH SHARON N BLACK CONSULTANTS LLC TO ASSIST THE TILLAMOOK COUNTY HEALTH DEPARTMENT IN BECOMING A PATIENT CENTERED MEDICAL HOME:**

Chair Josi described the details of the contract and services that Tillamook Family Counseling Center will provide. He talked about how this will change behavior of chronic patients that will result in state accreditation of the program, producing up to \$24 per patient per month. It is in the Health Department budget. This item was moved to the 10:00 a.m. meeting.

**ITEM NO. 9: HUMAN RESOURCES REPORT: a) DISCUSSION AND CONSIDERATION OF A PERSONNEL REQUISITION TO REFILL A REGULAR PART-TIME LIBRARY ASSISTANT POSITION 1 IN THE LIBRARY:**

Mona Hamblen said this will replace a retiring employee, a .7 FTE. They will start with an in-house

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' BOARD  
MEETING - Wednesday, May 30, 2012  
Page 3**

recruitment. Sara Charlton said this person covers all the branches and fills in for leaves.

A motion was made by Vice Chair Labhart to approve the personnel requisition to refill a regular part-time Library Assistant Position 1 in the Library. The motion was seconded by Commissioner Hurliman. The motion carried with three aye votes.

**b) DISCUSSION AND CONSIDERATION OF A PERSONNEL REQUISITION TO REFILL A REGULAR FULL TIME OFFICE SPECIALIST 2 POSITION IN THE HEALTH DEPARTMENT:** Ms. Hamblen said another OS2 is retiring in the Health Department. It is a critical position.

A motion was made by Commissioner Hurliman to approve the personnel requisition to refill a regular full time Office Specialist 2 position in the Health Department. The motion was seconded by Vice Chair Labhart. The motion carried with three aye votes.

**ITEM NO. 10: FLEET, FACILITIES AND CONTRACTS REPORT: a) DISCUSSION CONCERNING CHANGE ORDER #4 TO CONTRACT FOR GENERAL SERVICES #4011 WITH DETEMPLE COMPANY, INC. FOR REPAIR AND MAINTENANCE OF HVAC SYSTEMS AND BOILERS FOR TILLAMOOK COUNTY FACILITIES:** Mr. Levesque said this consolidates various services previously provided at various county facilities under a single contract. This item was moved to the 10:00 a.m. meeting.

**b) DISCUSSION CONCERNING MODIFICATION #4 TO INTERGOVERNMENTAL AGREEMENT #3757 WITH THE CITY OF TILLAMOOK TO OPERATE THE COUNTY'S DOG CONTROL PROGRAM:** Mr. Levesque stated that this contract covers the city services for enforcing the county's dog control program in the unincorporated areas of the county and in those cities that have consented to county jurisdiction. It provides a dog control officer and vehicle. The proposed modification rolls over the contract for one more year at no increase in prices.

**c) DISCUSSION CONCERNING LOCAL AGENCY AGREEMENT WITH THE OREGON DEPARTMENT OF TRANSPORTATION FOR FLEXIBLE FUNDS PROGRAM 2011 FOR THE CLOVERDALE WAYSIDE PROJECT:** Mr. Levesque stated that this is the agreement with Oregon Department of Transportation for providing the grant funds for the project which consists of final design, plans and specs, environmental assessment, permitting, construction cost estimates, and bid documents. Mr. Levesque referred to an email he sent yesterday concerning how the \$30,000 in required matching funds would be provided. Mr. Levesque said Dave Pilant and the Transportation District really stepped up to the plate by committing \$7,000 in additional cash within its budget for the match.

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' BOARD  
MEETING - Wednesday, May 30, 2012  
Page 4**

Vice Chair Labhart said he would have more to say about this at the 10:00 meeting.

**ITEM NO. 11: STAFF REPORT: a) SUGGESTION BOX:** Sue Becraft said there were no suggestions and she did not have anything else to report.

**ITEM NO. 12: BOARD CONCERNS – NON-AGENDA ITEMS:** There were none at this time.

**ITEM NO. 13: PUBLIC COMMENTS:** There were none at this time.

There being no further business Chair Josi adjourned the meeting at 9:11 a.m.

**MEETING**

**COMMISSIONERS PRESENT:** Tim Josi, Chair  
Mark Labhart, Vice Chair  
Charles J. Hurliman, Commissioner

**STAFF PRESENT:** Paul Levesque, Facilities, Fleet and  
Contracts Director  
William K. Sargent, County Counsel

**STAFF PRESENT FOR PORTIONS OF THE MEETING:** Michael Soots, Director,  
Information Services and Dan Krein, Director, Juvenile Department

**GUESTS:** None

**CALL TO ORDER:** By Chair Josi at 10:00 a.m. in Commissioners' Meeting Room A.

**ITEM NO. 1: WELCOME & REQUEST TO SIGN GUEST LIST:** Chair Josi welcomed everyone and reminded them to sign the guest list.

**ITEM NO. 2: PUBLIC COMMENTS – NON-AGENDA ITEMS:** There were none at this time.

**ITEM NO. 3: BOARD OF COUNTY COMMISSIONERS' MEETING MINUTES FOR APRIL 4 AND MAY 16, 2012:** A motion was made by Commissioner Hurliman to approve the consent calendar. The motion was seconded by Vice Chair Labhart. The motion carried with three aye votes. The board signed the minutes.

**ITEM NO. 4: CONSIDERATION OF A NOTICE OF INTENT TO AWARD A CONTRACT FOR THE SLAB CREEK ROAD CULVERT REPLACEMENT PROJECT TO JJ & L EXCAVATION:** Paul Levesque outlined the development and design of this project. It will be funded primarily with Title II funds. The road will close during construction, but notices went out to about 25 landowners. Since the project is near the end of the road, landowners have an alternate way out. Mr. Levesque said the low bidder was JJ & L Excavation.

Commissioner Hurliman said Ms. Welch deserves credit on this for the forward thinking design on this project. The arch concrete culvert is only \$146,000, far less than a bridge. The Road Advisory Committee (RAC) was impressed with this design.

A motion was made by Commissioner Hurliman to approve the Notice of Intent to Award a Contract for the Slab Creek Road culvert replacement project to JJ & L Excavation. The motion was seconded by Vice Chair Labhart. The motion carried with three aye votes. The board signed Order #12-034.

**ITEM NO. 5: CONSIDERATION OF AN ORDER IN THE MATTER OF FINES FOR VIOLATION OF THE SOLID WASTE ORDINANCE:** Mr. Levesque said up till now, solid waste fines have gone to the general fund despite the fact that enforcement costs have been borne by the solid waste fund. This order rectifies that inequity by directing that hereafter, the general fund portion of solid waste fines be directed by the Treasurer to the solid waste fund.

A motion was made by Vice Chair Labhart to approve the order in the matter of fines for violation of the Solid Waste Ordinance. The motion was seconded by Commissioner Hurliman. The motion carried with three aye votes. The board signed Order #12-035.

**ITEM NO. 6: CONSIDERATION OF AN ORDER CANCELLING DELINQUENT PROPERTY TAXES FOR PROPERTY DONATED TO THE CITY OF TILLAMOOK:** Chair Josi said this donation resulted in accrued taxes during the two-year period it took to complete the environmental assessment. The law allows this cancellation.

A motion was made by Commissioner Hurliman to approve the order cancelling delinquent property taxes for property donated to the City of Tillamook. The motion was seconded by Vice Chair Labhart. The motion carried with three aye votes. The board signed Order #12-036.

**ITEM NO. 7: CONSIDERATION OF AMENDMENT #5 TO INTERGOVERNMENTAL OFFICE SPACE LEASE AGREEMENT #3259 WITH THE OREGON YOUTH AUTHORITY FOR SPACE LOCATED IN THE JUVENILE DEPARTMENT:** Dan Krein

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' BOARD  
MEETING - Wednesday, May 30, 2012  
Page 6**

said the Oregon Youth Authority probation office has for many years been housed in the Juvenile Department. It has been a long standing agreement for space rental.

A motion was made by Commissioner Hurliman to approve Amendment #5 to Intergovernmental Office Space Lease Agreement #3259 with the Oregon Youth Authority for space located in the Juvenile Department. The motion was seconded by Vice Chair Labhart. The motion carried with three aye votes. The chair signed the agreement.

**ITEM NO. 8: CONSIDERATION OF A NOTICE OF INTENT TO AWARD A CONTRACT FOR RADIO AND MICROWAVE COMMUNICATIONS SYSTEM MAINTENANCE AND REPAIR TO DAY WIRELESS SYSTEMS INC:** Michael Soots said every three years we issue a Request for Proposal for these services to insure we are getting the best prices. Although we only received one proposal it is a good one. Mr. Soots described the emergency communications system and its importance to the county. Mr. Soots described Day Wireless and its Portland and Newport offices. The contract would also require the pricing for other local agencies.

Commissioner Hurliman talked about how Mr. Soots has improved management of the system.

A motion was made by Vice Chair Labhart to approve the Notice of Intent to Award a Contract for radio and microwave communications system maintenance and repair to Day Wireless Systems Inc. The motion was seconded by Commissioner Hurliman. The motion carried with three aye votes. The board signed Order #12-037.

**ITEM NO. 9: CONSIDERATION OF MODIFICATION #1 TO PROFESSIONAL SERVICES AGREEMENT #4295 WITH SHARON N BLACK CONSULTANTS LLC TO ASSIST THE TILLAMOOK COUNTY HEALTH DEPARTMENT IN BECOMING A PATIENT CENTERED MEDICAL HOME:** Chair Josi described a Patient Centered Medical Home and its importance to treating chronic care patients by behavioral changes. Tillamook Family Counseling Center (TFCC) is working with us under this contract by adding about \$8,000. Once we get certified by the state, the Health Department will receive an additional \$24 per month per eligible patient.

A motion was made by Chair Josi to approve Modification #1 to Professional Services Agreement #4295 with Sharon N Black Consultants LLC to assist the Tillamook County Health Department in becoming a Patient Centered Medical Home. The motion was seconded by Vice Chair Labhart. The motion carried with three aye votes. The board signed the agreement.

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' BOARD  
MEETING - Wednesday, May 30, 2012  
Page 7**

**ITEM NO. 10: CONSIDERATION OF CHANGE ORDER #4 TO CONTRACT FOR GENERAL SERVICES #4011 WITH DETEMPLE COMPANY, INC. FOR REPAIR AND MAINTENANCE OF HVAC SYSTEMS AND BOILERS FOR TILLAMOOK COUNTY FACILITIES:** Mr. Levesque said this consolidates a number of prior services at various county facilities under a single contract.

A motion was made by Commissioner Hurliman to approve Change Order #4 to Contract for General Services #4011 with DeTemple Company, Inc. for repair and maintenance of HVAC systems and boilers for Tillamook County Facilities. The motion was seconded by Vice Chair Labhart. The motion carried with three aye votes. The board signed the contract.

**ITEM NO. 11: CONSIDERATION OF MODIFICATION #4 TO INTERGOVERNMENTAL AGREEMENT #3757 WITH THE CITY OF TILLAMOOK TO OPERATE THE COUNTY'S DOG CONTROL PROGRAM:** Mr. Levesque described the county's dog control program consisting of the agreement with Tillamook Animal Shelter (TAS) for housing and adoption of dogs as well as the present city contract for picking up and delivering dogs to TAS. This latter contract provides the services of the city dog control officer and vehicle for dog control in the unincorporated areas. The proposed modification continues the services at the same rate for one more year.

Vice Chair Labhart thanked the city for its support. It is an effective and efficient way to do this. Commissioner Hurliman agreed.

A motion was made by Vice Chair Labhart to approve Modification #4 to Intergovernmental Agreement #3757 with the City of Tillamook to operate the county's dog control program. The motion was seconded by Commissioner Hurliman. The motion carried with three aye votes. The board signed the agreement.

**ITEM NO. 12: CONSIDERATION OF LOCAL AGENCY AGREEMENT WITH THE OREGON DEPARTMENT OF TRANSPORTATION FOR FLEXIBLE FUNDS PROGRAM 2011 FOR THE CLOVERDALE WAYSIDE PROJECT:** Mr. Levesque outlined the history of the county involvement with the Cloverdale Committee of the Pacific City Nestucca Valley Chamber in developing the Nobel Wayside project. The proposed intergovernmental agreement will provide primary funding for final design, environmental analysis, permitting, construction cost estimates, and bid documents for the project.

Mr. Levesque also provided details on how the required \$30,000 match will be provided, including \$10,000 in administrative services by the county, \$7,000 in cash from the county, \$7,000 in cash from the Tillamook County Transportation District and \$6,000 from the Cloverdale Committee with the help of the Pacific City Nestucca Valley

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' BOARD  
MEETING - Wednesday, May 30, 2012**

**Page 8**

Chamber of Commerce. Mr. Levesque stated that the plan was to have final design substantially complete by September in order to apply for the next round of Flex Funds for construction during the summer of 2013.

A motion was made by Commissioner Hurliman to approve the Local Agency Agreement with the Oregon Department of Transportation for Flexible Funds Program 2011 for the Cloverdale Wayside Project. The motion was seconded by Vice Chair Labhart. Vice Chair Labhart thanked the Transportation District Board for stepping up. He also thanked Mr. Levesque for his work as well as the Cloverdale Committee. Vice Chair Labhart said it is a big deal for this committee. Commissioner Hurliman also mentioned Doug Kellow. The motion carried with three aye votes. The board signed the agreement.

**ITEM NO. 13: BOARD CONCERNS – NON-AGENDA ITEMS & ANNOUNCEMENTS:**

Vice Chair Labhart reported on the Community 101 Program awards last night, which he described. He talked about how it benefits high school students and local nonprofits. The Women's Resource Center received \$4,000 and Healthy Start \$1,000.

Chair Josi updated the board on the Territorial Sea Planning Committee and its work accommodating ocean energy interests. He discussed the new chapter to the Territorial Sea Plan, its associated mapping project and zones for kinetic energy facilities. We are leading the nation in this.

Chair Josi also reported on his work with the Oregon Department of Forestry (ODF) dealing with its crisis in covering its administrative costs. The result is to move the state-wide harvest level to at least 245 MMbf but ideally to 279 MMbf. He said the legislative leadership understands ODF's dilemma and is looking to ODF to solve it without legislative intervention. The only solution is to open the management plan or the department will go broke. The amount needed is still within sustainability. He talked about how the counties only net 20% of the gross proceeds and how the funds are used.

Bill Sargent updated the public on NEDC v. Brown, and the Solicitor General's brief filed last week arguing that the Supreme Court not take review. Chair Josi talked about Environmental Protection Agency rulemaking that recognizes that logging roads are a point source pollution but instead of requiring permits will implement best management practices. He did not think Congress will step in.

Vice Chair Labhart spoke about the loss of Secure Rural Schools funding and the possible one year extension. We would use the reduced level on county roads. Chair Josi said there is a 50% chance that this extension will not occur.



**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' BOARD MEETING - Wednesday, May 30, 2012**  
Page 9

Chair Josi read the board announcements.

**ITEM NO.14: PUBLIC COMMENTS:** There were none.

There being no further business Chair Josi adjourned the meeting at 10:51 a.m.

**RESPECTFULLY SUBMITTED** this 16<sup>th</sup> day of July, 2012.

County Clerk: Tassi O'Neil

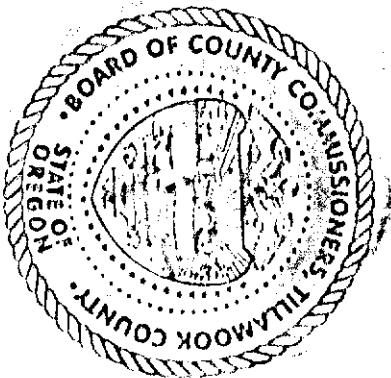
Susan L. Becraft  
Susan Becraft, Recording Secretary  
& Special Deputy

**APPROVED BY:**

Vaniper  
Chair

Mark Latta  
Vice Chair

Mark J. ...  
Commissioner



**NOTICE OF BOARD WORKSHOP AND BOARD MEETING**  
of the  
**TILLAMOOK COUNTY BOARD OF COMMISSIONERS**  
Also sitting as the Board of the  
**SOLID WASTE SERVICE DISTRICT,**  
**THE 4-H AND EXTENSION SERVICE DISTRICT**  
**AND COUNTY ROAD DISTRICT**  
to be held

**Wednesday, May 30, 2012**

**Workshop at 8:30 a.m.**

**Commissioners' Meeting Room B**

County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

**Board Meeting at 10:00 a.m.**

**Commissioners' Meeting Room A**

County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

**BOARD OF COMMISSIONERS**

Tim Josi, Chair

E-mail: [tjosi@co.tillamook.or.us](mailto:tjosi@co.tillamook.or.us)

Mark Labhart, Vice-Chair

E-mail: [mlabhart@co.tillamook.or.us](mailto:mlabhart@co.tillamook.or.us)

Charles J. Hurliman, Commissioner

E-mail: [churlima@co.tillamook.or.us](mailto:churlima@co.tillamook.or.us)

201 Laurel Avenue

Tillamook, Oregon 97141

Phone: (503) 842-3403 FAX: (503) 842-1384

ANY QUESTIONS? Contact

Paul Levesque (503) 842-1809

E-mail: [plevesqu@co.tillamook.or.us](mailto:plevesqu@co.tillamook.or.us)

COUNTY WEBSITE: <http://www.co.tillamook.or.us>

WATCH THIS MEETING ON TV: TCTV Channel 4

Friday – 1:00 p.m.

Monday – 7:00 p.m.

Thursday – 9:30 a.m.

Saturday – 3:30 a.m.

Tuesday – 10:00 p.m.

Sunday – 7:00 p.m.

Wednesday – 7:00 a.m.

NOTE: The Board of Commissioners reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660(1).

NOTE: The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

## AGENDA

### WORKSHOP

CALL TO ORDER: Wednesday, May 30, 2012 8:30 a.m.

1. Welcome & Request to Sign Guest List
2. Public Comment – Non-Agenda Items
3. Public Works Report/Liane Welch
  - a. Discussion Concerning a Notice of Intent to Award a Contract for the Slab Creek Road Culvert Replacement Project to JJ & L Excavation
4. Discussion Concerning an Order in the Matter of Fines for Violation of the Solid Waste Ordinance/Paul Levesque
5. Discussion Concerning an Order Cancelling Delinquent Property Taxes for Property Donated to the City of Tillamook/Paul Wyntergreen
6. Discussion Concerning Amendment #5 to Intergovernmental Office Space Lease Agreement #3259 with the Oregon Youth Authority for Space Located in the Juvenile Department/Dan Krein
7. Discussion Concerning a Notice of Intent to Award a Contract for Radio and Microwave Communications System Maintenance and Repair to Day Wireless Systems Inc/Michael Soots
8. Discussion Concerning Modification #1 to Professional Services Agreement #4295 with Sharon N Black Consultants LLC to Assist the Tillamook County Health Department in Becoming a Patient Centered Medical Home/Tim Josi
9. Human Resources Report/Dave Dickman
  - a. Discussion and Consideration of a Personnel Requisition to Refill a Regular Part-Time Library Assistant Position 1 in the Library
  - b. Discussion and Consideration of a Personnel Requisition to Refill a Regular Full Time Office Specialist 2 Position in the Health Department
10. Fleet, Facilities and Contracts Report/Paul Levesque
  - a. Discussion Concerning Change Order #4 to Contract for General Services #4011 with DeTemple Company, Inc. for Repair and Maintenance of HVAC Systems and Boilers for Tillamook County Facilities
  - b. Discussion Concerning Modification #4 to Intergovernmental Agreement #3757 with the City of Tillamook to Operate the County's Dog Control Program
  - c. Discussion Concerning Local Agency Agreement with the Oregon Department of Transportation for Flexible Funds Program 2011 for the Cloverdale Wayside Project
11. Staff Report/Sue Becraft
  - a. Suggestion Box
12. Board Concerns – Non-Agenda Items
13. Public Comments

**ADJOURN**

## MEETING

CALL TO ORDER: Wednesday, May 30, 2012 10:00 a.m.

1. Welcome & Request to Sign Guest List
2. Public Comment – Non-Agenda Items

## CONSENT CALENDAR

3. Board of County Commissioners' Meeting Minutes for April 4 and May 16, 2012

## LEGISLATIVE – ADMINISTRATIVE

4. Consideration of a Notice of Intent to Award a Contract for the Slab Creek Road Culvert Replacement Project to JJ & L Excavation/Liane Welch
5. Consideration of an Order in the Matter of Fines for Violation of the Solid Waste Ordinance/Paul Levesque
6. Consideration of an Order Cancelling Delinquent Property Taxes for Property Donated to the City of Tillamook/Paul Wyntergreen
7. Consideration of Amendment #5 to Intergovernmental Office Space Lease Agreement #3259 with the Oregon Youth Authority for Space Located in the Juvenile Department/Dan Krein
8. Consideration of a Notice of Intent to Award a Contract for Radio and Microwave Communications System Maintenance and Repair to Day Wireless Systems Inc/Michael Soots
9. Consideration of Modification #1 to Professional Services Agreement #4295 with Sharon N Black Consultants LLC to Assist the Tillamook County Health Department in Becoming a Patient Centered Medical Home/Tim Josi
10. Consideration of Change Order #4 to Contract for General Services #4011 with DeTemple Company, Inc. for Repair and Maintenance of HVAC Systems and Boilers for Tillamook County Facilities/Paul Levesque
11. Consideration of Modification #4 to Intergovernmental Agreement #3757 with the City of Tillamook to Operate the County's Dog Control Program/Paul Levesque
12. Consideration of Local Agency Agreement with the Oregon Department of Transportation for Flexible Funds Program 2011 for the Cloverdale Wayside Project/Paul Levesque
13. Board Concerns – Non-Agenda Items & Announcements
14. Public Comments

**ADJOURN**

## BOARD MEETINGS AND ANNOUNCEMENTS

The Tillamook County Library, Tillamook County Courthouse, state courts, administrative offices in the jail and justice facility, the public works department and the health department will be **closed** on **Monday, May 28, 2012** for Memorial Day.

The commissioners will hold an executive session on **Wednesday, May 30, 2012** at **2:00 p.m.** pursuant to ORS 192.660(2)(i) to conduct a performance evaluation. The executive session will be in the commissioners' meeting room B of the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The executive session is not open to the public.

The monthly Leadership Team Meeting of the County Board of Commissioners with the Tillamook County Elected Officials and Department Heads will be held on **Monday, June 4, 2012** at **8:00 a.m.** The meeting will be held in the commissioners' meeting room A in the Tillamook County courthouse, 201 Laurel Avenue, Tillamook.

The Commissioners' **evening meeting** schedule will resume in October.

# BOARD OF COMMISSIONERS' WORKSHOP

**Wednesday, May 30, 2012**

	<b>Present</b>	<b>Absent</b>		<b>Present</b>	<b>Absent</b>
Mark Labhart	✓	—	Charles Hurliman	✓	—
Tim Josi	✓	—	Paul Levesque	✓	—

PLEASE PRINT

<u>Name</u>	<u>Address</u>	<u>Item of Interest</u>
-------------	----------------	-------------------------

<u>Gus Meyer</u>		<u>General</u>
------------------	--	----------------

<u>JOHN GETTMAN</u>		<u>all</u>
---------------------	--	------------

<u>Michal Soots</u>		<u>Day wireless</u>
---------------------	--	---------------------

<u>Andy Long</u>		<u>all</u>
------------------	--	------------

<u>Sara Charlton</u>		<u>Library</u>
----------------------	--	----------------

<u>Mona Hamblen</u>		<u>HR</u>
---------------------	--	-----------

<u>Dale Clark</u>		<u>All</u>
-------------------	--	------------

<u>Nemsi Vandeweg</u>		<u>Assessor</u>
-----------------------	--	-----------------

<u>Karl Fleischer</u>		<u>ASSASSOR</u>
-----------------------	--	-----------------

<u>John Over</u>		<u>Clerk - All</u>
------------------	--	--------------------

<u>Bob [Signature]</u>		<u># 5</u>
------------------------	--	------------

<u>[Signature]</u>		<u>Pw</u>
--------------------	--	-----------

<u>[Signature]</u>		<u># 6</u>
--------------------	--	------------

(Please use reverse if necessary)



# CITY OF TILLAMOOK



City of Tillamook  
210 Laurel Avenue  
Tillamook, OR 97141

Fax: 503-842-3445  
Telephone: 503-842-2472

December 21, 2011

Board of Commissioners

Tillamook County

201 Laurel Avenue

Tillamook, OR 97141

Dear Commissioners,

This letter is to request that you authorize the cancellation of delinquent taxes, in accordance with ORS 311.795, on the recently donated "Schmidt" property, ID 1S1025AC00100.

This property on the Hoquarton was deeded to the City some time ago, but the City's acceptance was delayed as we performed our due diligence related to environmental concerns. Due to that delay, certain taxes were accrued which was not the fault of the donors.

Given that this parcel will be placed into our Parks master planning for public use in perpetuity, we would greatly appreciate your assistance in granting this relief.

Sincerely,

Paul Wyntergreen,

City Manager



**STATEMENT OF TAX ACCOUNT**

**TILLAMOOK COUNTY TAX COLLECTOR  
TILLAMOOK COUNTY COURTHOUSE  
TILLAMOOK, OREGON 97141  
1-800-488-8280 X4002  
(503) 842-3400**

May 7, 2012

CITY OF TILLAMOOK  
210 LAUREL AVE  
TILLAMOOK, OR 97141 USA

<b>Tax Account #</b>	117723	<b>Lender Name</b>	
<b>Account Status</b>	A	<b>Loan Number</b>	
<b>Roll Type</b>	Real Property	<b>Property ID</b>	0938 1S1025AC00100
<b>Situs Address, City</b>	** NO SITUS ADDRESS FOR THIS ACCOUNT **	<b>Interest To</b>	Jun 15, 2012

**TAX SUMMARY...**

TAX YEAR	TAX TYPE	TOTAL DUE	CURRENT DUE	INTEREST DUE	DISCOUNT AVAILABLE	ORIGINAL DUE	DUE DATE
2011	ADVALOREM	\$139.97	\$132.89	\$7.08	\$0.00	\$132.89	Nov 15, 2011
2010	ADVALOREM	\$156.66	\$129.12	\$27.54	\$0.00	\$129.12	Nov 15, 2010
2009	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$128.30	Nov 15, 2009
2008	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$125.07	Nov 15, 2008
2007	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$184.25	Nov 15, 2007
2006	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$175.40	Nov 15, 2006
2005	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$171.54	Nov 15, 2005
2004	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$168.69	Nov 15, 2004
2003	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$161.49	Nov 15, 2003
2002	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$160.76	Nov 15, 2002
2001	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$142.56	Nov 15, 2001
2000	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$139.65	Nov 15, 2000
1999	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$130.12	Nov 15, 1999
1998	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$123.68	Nov 15, 1998
1997	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$126.97	Nov 15, 1997
1996	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$603.05	Nov 15, 1996
1995	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$123.67	Nov 15, 1995
1994	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$151.92	Nov 15, 1994
<b>TOTAL</b>		\$296.63	\$262.01	\$34.62	\$0.00		

**STATEMENT OF TAX ACCOUNT**

**TILLAMOOK COUNTY TAX COLLECTOR  
TILLAMOOK COUNTY COURTHOUSE  
TILLAMOOK, OREGON 97141  
1-800-488-8280 X4002  
(503) 842-3400**

May 7, 2012

CITY OF TILLAMOOK  
210 LAUREL AVE  
TILLAMOOK, OR 97141 USA

<b>Tax Account #</b>	413935	<b>Lender Name</b>	
<b>Account Status</b>	A	<b>Loan Number</b>	
<b>Roll Type</b>	Real Property	<b>Property ID</b>	0941 1S1025AC00100
<b>Situs Address, City</b>	** NO SITUS ADDRESS FOR THIS ACCOUNT **	<b>Interest To</b>	Jun 15, 2012

**TAX SUMMARY...**

<b>TAX YEAR</b>	<b>TAX TYPE</b>	<b>TOTAL DUE</b>	<b>CURRENT DUE</b>	<b>INTEREST DUE</b>	<b>DISCOUNT AVAILABLE</b>	<b>ORIGINAL DUE</b>	<b>DUE DATE</b>
2011	ADVALOREM	\$61.14	\$58.04	\$3.10	\$0.00	\$58.04	Nov 15, 2011
2010	ADVALOREM	\$68.30	\$56.29	\$12.01	\$0.00	\$56.29	Nov 15, 2010
2009	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$56.13	Nov 15, 2009
2008	ADVALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$54.63	Nov 15, 2008
<b>TOTAL</b>		\$129.44	\$114.33	\$15.11	\$0.00		