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4:30 pm
OCT 26 2012

MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' LEADERSHIP
TEAM MEETING - Monday, October 1, 2012
Page 1

TASSI O'NEIL
COUNTY CLERK

COMMISSIONERS PRESENT: Charles J. Hurliman
Mark Labhart

COMMISSIONER ABSENT: Tim Josi (Vacation)

STAFF PRESENT FOR PORTIONS OF THE MEETING: Tassi O'Neil, Chair; Deb Clark, Treasurer; Sara Charlton, Librarian; Dan McNutt, Surveyor; Liane Welch, Director, Public Works Department; Dan Krein, Director, Juvenile Department; Bill Sargent, County Counsel; Travis Porter, Facilities Maintenance Manger; Denise Vandecoevering, Assessor; Del Schleichert, Director, Parks Department; Neal Lemery, Justice of the Peace; Dave Dickman, Director, Human Resources Department and Paul Levesque, Chief of Staff

CALL TO ORDER: By Chair O'Neil at 8:05 a.m. in Commissioners' Meeting Room B.

ITEM NO. 1: ANNOUNCEMENTS/INTRODUCTIONS: There were none.

ITEM NO. 3: (TAKEN OUT OF ORDER) NEW AND/OR REVISED PERSONNEL POLICY ADOPTION PROCEDURES: David Dickman said they are not ready. He asked for a subcommittee to review them. Paul Levesque, Sara Charlton, Tassi O'Neil and Bill Sargent are the members of the subcommittee.

OTHER: Mr. Dickman said on September 25 they were unable to have the Community Development Director interviews and described why they could not be held. The interviews have been rescheduled to October 15. There will be a Leadership Team panel from 8:00 a.m. to noon. He described the qualifications of the candidates.

ITEM NO. 4: HUMAN RESOURCES HOURS OF OPERATION and ITEM NO. 5: TRAININGS: These hours will be through the end of November. They may not need additional help during Human Resource training. Mr. Dickman will cover the office.

OTHER: Mr. Dickman said on Wednesday they will be asking for a new staff person. He described why they need a Human Resources Assistant 32 hours per week.

ITEM NO. 6: (TAKEN OUT OF ORDER) SPACE COMMITTEE UPDATE: Paul Levesque said the Surveyor move was just about complete. Dan McNutt said arrangements have been finalized with TLC Federal Credit Union to store archived maps in TLC's mechanical room but they still need to be moved from the Third Street storage unit. Mr. Levesque also reported the Surveyor is up and running at TLC.

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' LEADERSHIP
TEAM MEETING - Monday, October 1, 2012
Page 2**

ITEM NO. 2: ACTIVE SHOOTER VIDEO: Andy Long showed the video and encouraged the sharing of this with their employees.

**ITEM NO. 7: (TAKEN OUT OF ORDER) VIDEO CAMERA SECURITY SYSTEM
POLICY UPDATE:** There was a discussion about the fact that the policy was a work in progress. Denise Vandecoevering said she wants a camera at the tax counter because of all of the money they handle. There was a discussion about whether the current state court system would come under the policy. Commissioner Labhart said we really need to take our time on this policy.

ITEM NO. 8: NEWSWORTHY DEPARTMENT UPDATES: Liane Welch said Third Street is not paved and is 30 days behind due to lack of certified rock. The Public Works Department is failing to keep up with all of the demands being placed on it. She supports a new person in Human Resources due to internal support that Human Resources provides to her department. She described the few paving projects they were able to complete.

Dan Krein is busy and is working short staffed. State funds are drying up and they haven't been able to do prevention. Things are getting worse. Andy Long said there is a juvenile crime spree.

Bill Sargent reported tort claims are down. The Supreme Court will rule December 3 in NEDC v. Brown.

Travis Porter described the HVAC and generator seasonal work. The tile in the Surveyor's office is being examined for asbestos and possible removal.

Denis Vandecoevering distributed a chart (see attached) on Real Market Value (RMV) versus Assessed Value (AV). They will certify the tax roll by the 8th. AV went up 2.75%. She doesn't think the two will meet as she expects RMV to increase again. She said the closer the two values get the more likely there will be Measure 5 compression.

Del Schleichert said the temporary workers will be laid off today. It has been a good year which continues. He didn't think it would be as good next year.

Chair O'Neil asked to have a budget meeting before the end of the year. Deb Clark will schedule it.

Commissioner Labhart discussed the controversies with the Territorial Sea Plan and ocean energy industry. If it does not succeed, the Federal Energy Regulatory Commission (FERC) will entirely control ocean energy development. Adoption of the

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' LEADERSHIP
TEAM MEETING - Monday, October 1, 2012**

Page 3

Department of Land Conservation Department maps and Territorial Sea Plan is slated for January.

Commissioner Labhart talked about a technique for issue resolution involving fair play, quality of life, ability to make choices and sense of security. These are what create issues. These are what you address when they become complex issues. The FEMA appeal hearing is on October 12.

Commissioner Labhart will be involved for the next two days with the Oregon Department of Fish and Wildlife regarding the multi species management plan.

Andy Long said things are not slowing down. He talked about training. They are in the Lunsford murder trial. He described the status of recruitments and training on use of force. The Tillamook Animal Shelter looks promising.

Commissioner Labhart said the roads committee is meeting once per month.

Neal Lemery said they have been really busy. They are the second county in Oregon with etickets. He described how well it works. The legislature will look at decreasing the state share of the ticket money. Ms. Welch said her department gets about \$1,500 per month from the tickets. Sheriff Long described the benefits of the technology fund. Judge Lemery said the money goes into 29 different pots.

Commissioner Hurliman said the O&C Board met with the Governor. The O&C Board has come up with a management plan which he described involving 1.2 million acres. The Governor is apparently on board and supports clear cuts. The environmental community is fragmented. Commissioner Hurliman felt the acreage should be larger. The bill still needs some work.

Commissioner Hurliman also reported on corn silage issues with water being added and the resulting hazard on Highway 22. A lot of trucks are being ticketed. Trucks in Tillamook County have tubs and liners.

Commissioner Hurliman also talked about zoning the ocean. He felt that fishing permits will end up in the courts concerning the Territorial Sea Plan zoning.

Commission Labhart said he will be attending O&C meetings.

Mr. Dickman said retirement statements will be coming this month. There will be a workshop on retirement. There is an open enrollment this month. There is no rate increase through December 2013. If there are no changes, you do not need to log on. Mr. Dickman reported on his possible retirement next year.

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' LEADERSHIP
TEAM MEETING - Monday, October 1, 2012**

Page 4

Paul Levesque had nothing to report.

Chair O'Neil is preparing for the election.

ITEM NO. 9: ADS FOR SALE BOOST COUNTY REVENUE UPDATE: This item was not discussed.

ITEM NO. 10: LIGHTWAVE PRESENTATION: This presentation was not given.

ITEM NO. 11: DATE AND TIME OF NEXT MEETING: There will be no meeting in November. They will discuss the budget at the December 3 meeting.

There being no further business Chair O'Neil adjourned the meeting at 9:40 a.m.

RESPECTFULLY SUBMITTED this 24th day of October, 2012.

County Clerk: Tassi O'Neil


Susan Becraft, Recording Secretary
& Special Deputy

APPROVED BY:



Chair



Vice Chair



Commissioner



Leadership Team Oct 1, 2012

Tassi ONeal	Clerk
Deb Clare	treasurer
Sara Charlton	Library
DAN MCNUFF	SURVEYOR
Gene Welch	Public Works
Dan Krein	Jury
Bill Saegert	COUNSEL
Travis Porter	Facilities
Denise Vandecoeving	Assessor/Tax Collector
Del Schleichert	Parks
Mark Lobhost	Comm.
Neal Lemery	J.P.
Chuck Hurliman	BOE
Dore Dickman	HR
Paul Jueszue	BOE

NOTICE OF LEADERSHIP TEAM MEETING

of the

TILLAMOOK COUNTY BOARD OF COMMISSIONERS
with Tillamook County Elected Officials
and Department Heads

to be held

Monday, October 1, 2012 at 8:00 a.m.

Commissioners' Meeting Rooms A & B
County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

BOARD OF COMMISSIONERS

Tim Josi, Chair

E-mail: tjosi@co.tillamook.or.us

Mark Labhart, Vice Chair

E-mail: mlabhart@co.tillamook.or.us

Charles J. Hurliman, Commissioner

E-mail: churlima@co.tillamook.or.us

201 Laurel Avenue
Tillamook, Oregon 97141
Phone: (503) 842-3403 FAX: (503) 842-1384

ANY QUESTIONS? Contact
Paul Levesque (503) 842-1809
E-mail: plevesqu@co.tillamook.or.us

COUNTY WEBSITE: <http://www.co.tillamook.or.us>

NOTE: The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

AGENDA

CALL TO ORDER: Monday, October 1, 2012 8:00 a.m.

1. ANNOUNCEMENTS/INTRODUCTIONS

NEW BUSINESS

2. Active Shooter Video – Andy Long
3. New and/or Revised Personnel Policy Adoption Procedures – David Dickman
4. Human Resources Hours of Operation – David Dickman
5. Trainings – David Dickman
6. Space Committee Update – Mark Labhart
7. Video Camera Security System Policy Update – Michael Soots
8. Newsworthy Department Updates

OLD BUSINESS

9. Ads for Sale Boost County Revenue Update – Michael Soots & Bill Sargent
10. Lightwave Presentation – Paul Levesque

FUTURE BUSINESS

11. Date and Time of Next Meeting(s) November 5 or 12, 2012 at 8:00 a.m.?

ADJOURN

BOARD MEETINGS AND ANNOUNCEMENTS

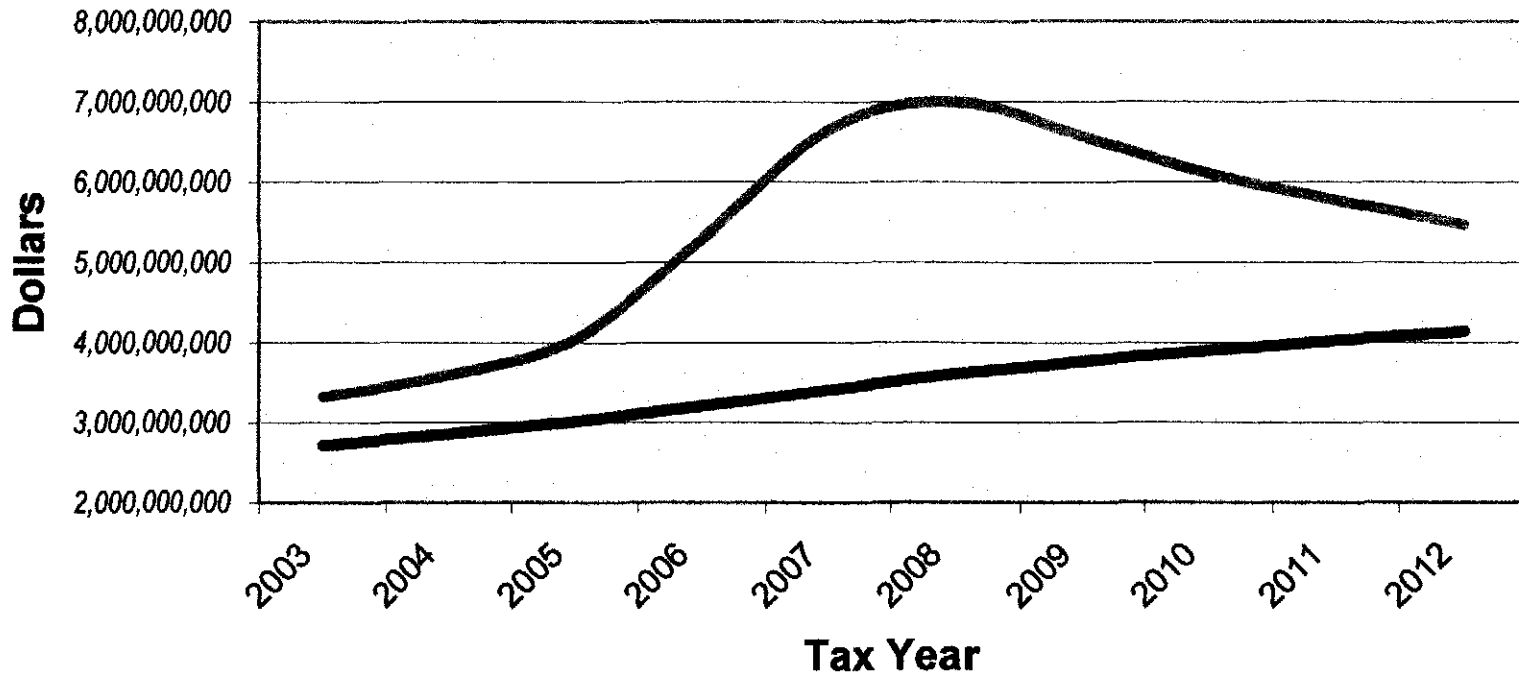
The Commissioners' **evening meeting** schedule will resume in the fall as follows:

October 17, 2012	Manzanita City Hall
December 19, 2012	Kiawanda Community Center
January 16, 2013	County Courthouse
February 20, 2013	Manzanita City Hall
March 20, 2013	Kiawanda Community Center
April 17, 2013	County Courthouse
May 15, 2013	Manzanita City Hall

There will be no evening meeting in November. All evening meetings will begin at 6:30 p.m.

Tillamook County RMV and AV

— Real Market Value
— Assessed Value (Limited to 3% increase)



Draft

TILLAMOOK COUNTY
Cash - Cash
As of 9/30/2012

		Beginning Year Balance	Beginning Period Balance	Current Period Balance	Current Period Change	YTD Change
CASH						
General Fund	010	6,982,349.79	5,479,841.84	4,686,084.92	(793,756.92)	(2,296,264.87)
Mitigation Grants	100	121,179.61	324,670.16	306,990.60	(17,679.56)	185,810.99
Nestucca Valley Community Campus	102	3,375.00	(10,190.50)	(10,190.50)	0.00	(13,565.50)
Oregon Community Development Block Grant	103	(23,316.81)	0.00	0.00	0.00	23,316.81
Video Lottery Fund	104	127,175.36	141,106.66	130,582.82	(10,523.84)	3,407.46
Forest Timber Trust Fund	105	27,214.08	20,570.74	20,570.74	0.00	(16,643.34)
Federal Title III Fund	106	129,344.81	130,328.20	130,367.76	39.56	642.95
Juvenile Trust Fund	107	16,567.11	16,718.17	16,723.24	5.07	162.13
Law Library Fund	109	18,784.00	23,282.54	24,106.87	824.33	5,322.85
Sheriff Trust	110	17,918.88	25,190.19	24,677.84	(512.35)	6,758.96
Clerk's Records Fund	113	18,740.41	9,568.43	10,483.34	914.91	(8,257.07)
North Coast Drug Task Force	114	47,719.87	80,520.30	92,620.66	12,100.36	44,900.83
Building, Planning, Sanitation Fund	115	44,078.79	47,512.93	52,220.72	4,707.79	8,142.13
Technology Fund	116	152,517.86	90,884.91	95,735.91	4,851.00	(66,780.95)
PLCP Fund	119	109,351.91	65,138.38	61,952.88	(3,185.50)	(47,099.03)
Community Development	120	590.18	0.00	0.00	0.00	(590.18)
Vehicle Reserve Fund	131	267,797.67	269,043.29	269,063.06	19.77	1,265.39
Parks Operations Fund	132	260,764.26	420,867.21	354,511.94	(66,355.27)	93,747.68
Commission on Children & Families	140	3,360.12	51,513.77	38,171.13	(13,342.64)	34,811.01
Community Corrections	142	218,540.21	245,359.61	215,287.00	(30,072.61)	(3,253.21)
Court Security Fund	144	316,037.50	302,995.91	293,679.02	(9,316.89)	(22,358.48)
Law Enforcement Fund	145	5,914.19	10,525.12	7,232.52	(3,292.60)	1,318.33
Senate Bill 1065 Fund	150	114,107.07	92,496.43	91,027.29	(1,469.14)	(23,079.78)
Tillamook Narcotics Team	152	5,344.92	37,933.18	37,836.36	(96.82)	(20,508.56)
Road Fund	160	3,010,205.81	1,834,755.07	1,811,218.55	(23,536.52)	(1,199,017.26)
Bike Path Fund	163	169,177.64	80,796.10	82,320.62	1,524.52	(86,790.02)
Trask Road Project Fund	165	194,133.12	330,258.45	213,143.87	(117,114.58)	19,035.75
Health Services Fund	170	144.27	128,357.81	158,346.18	29,988.37	157,701.91
Mental Health	171	0.00	3,791.88	1,890.76	(1,901.12)	1,890.76
Mediation Fund	173	9,008.70	95,159.84	95,098.83	(61.01)	2,090.13
County Fair	180	0.00	0.00	0.00	0.00	0.00
Fair Reserve	181	0.00	0.00	0.00	0.00	0.00
Library Fund	185	2,017,639.53	2,026,895.49	1,858,245.10	(168,650.39)	(157,394.43)
Library Reserve Fund	186	217,751.94	247,797.26	249,955.80	2,158.54	32,403.86

TILLAMOOK COUNTY

Cash - Cash

As of 9/30/2012

		Beginning Year Balance	Beginning Period Balance	Current Period Balance	Current Period Change	YTD Change
4-H Extension Service	190	50,919.89	294,710.87	293,831.36	(879.51)	42,911.47
County School Fund	192	273.02	617,294.19	617,987.04	692.85	617,714.02
Revenue Stabilization	193	2,047,010.05	2,056,531.37	2,057,155.56	624.19	10,145.51
Veteran's Services	194	29,496.83	(5,683.43)	(13,862.76)	(8,179.33)	(43,359.59)
Post Emplmnt Liab Reserve	195	609,501.93	612,336.91	612,522.76	185.85	3,020.83
Hospital Debt Service	201	96,014.96	44,711.62	52,599.94	7,888.32	(43,415.02)
Jail Debt Service	202	47,481.23	29,023.27	35,059.15	6,035.88	(12,422.08)
Library Debt Service	203	6,909.58	17,644.62	20,109.80	2,465.18	13,200.22
Building Improvement	301	1,016,738.06	624,804.63	624,994.27	189.64	(391,743.79)
Fair Capital Projects	302	304,854.08	87,297.30	87,083.29	(214.01)	(217,770.79)
Hosp Construction	303	0.00	0.00	0.00	0.00	0.00
4-H Bldg Reserve	305	92,012.67	94,107.70	94,969.59	861.89	2,956.92
OTIA Bridge Construction	306	30,624.46	0.00	0.00	0.00	(30,624.46)
Road Construction Grant Projects	308	0.00	233,015.86	235,155.44	2,139.58	235,155.44
Solid Waste	410	542,625.76	158,248.56	98,599.43	(59,649.13)	(444,026.33)
Solid Waste Sinking Fund	420	959,755.35	661,833.96	662,034.84	200.88	(297,720.51)
Solid Waste Post Closure Reserve	430	0.00	309,330.70	317,757.91	8,427.21	317,757.91
Common School	500	0.00	0.00	0.00	0.00	0.00
Bridge Const Trust	503	43,500.93	40,503.23	33,661.86	(6,841.37)	(9,842.07)
OR Building Codes Division	505	21,400.00	24,690.00	24,535.00	(155.00)	3,095.00
Dept Human Res	506	25.00	825.00	450.00	(375.00)	(375.00)
SB 1552 Foreclosure Avoid Mediation Prog	507	0.00	0.00	95.00	95.00	95.00
Mechanic's Lien	512	20,888.85	20,985.99	20,992.36	6.37	103.51
Co Assmt & Tax	518	90,884.18	65,471.14	87,653.98	22,182.84	(3,230.20)
Mobile Home Parks	521	0.00	0.00	0.00	0.00	0.00
OR Forest Lnd Pr	524	0.00	0.00	0.00	0.00	0.00
Forfeiture Trust	527	8,033.57	22,463.02	22,469.84	6.82	14,436.27
Employee Recognition	539	0.00	0.00	0.00	0.00	0.00
Justice Court	548	104,733.63	72,453.12	73,460.78	1,007.66	(30,712.85)
No. Coast Drug Task Force	550	69,539.55	75,336.44	75,321.43	(15.01)	5,781.88
Traffic Safety Commission Trust	552	6,700.00	6,600.00	6,600.00	0.00	(100.00)
Victim's Assistance Trust	553	428.47	647.59	672.59	25.00	244.12
Prepaid Taxes	554	33,737.37	53,737.17	54,380.67	643.50	20,643.30
Interest	560	10,458.64	5,823.02	14,757.93	8,934.91	4,299.29
Unsegregated Tax	580	257,510.52	244,611.50	21,380.48	(223,231.02)	(236,130.04)

TILLAMOOK COUNTY

Cash - Cash

As of 9/30/2012

		Beginning Year Balance	Beginning Period Balance	Current Period Balance	Current Period Change	YTD Change
Suspense	590	31,591.24	133,114.22	222,231.22	89,117.00	90,639.98
Land Sale	595	13.24	(41.75)	(41.75)	0.00	(54.99)
Nestucca Valley Schl Dist #101	701	0.00	0.00	0.00	0.00	0.00
Tillamook School District #9	704	0.00	0.00	0.00	0.00	0.00
Tillamook Schl Dist #9 B&C	705	0.00	0.00	0.00	0.00	0.00
Neah-Kah-Nie Schl Dist #56	708	0.00	0.00	0.00	0.00	0.00
Willamina Schl Dist #30J	709	0.00	0.00	0.00	0.00	0.00
Tillamook Bay CCSD	720	0.00	0.00	0.00	0.00	0.00
NW Regional ESD	725	0.00	0.00	0.00	0.00	0.00
Willamette ESD	726	0.00	0.00	0.00	0.00	0.00
City of Bay City	800	0.00	0.00	0.00	0.00	0.00
City of Garibaldi	801	0.00	0.00	0.00	0.00	0.00
City of Manzanita	802	0.00	0.00	0.00	0.00	0.00
City of Nehalem	803	0.00	0.00	0.00	0.00	0.00
City of Rockaway	804	0.00	0.00	0.00	0.00	0.00
City of Tillamook	805	0.00	0.00	0.00	0.00	0.00
City of Wheeler	806	0.00	0.00	0.00	0.00	0.00
Port of Garibaldi	820	0.00	0.00	0.00	0.00	0.00
Port of Nehalem	821	0.00	0.00	0.00	0.00	0.00
Port of Tillamook Bay	822	0.00	0.00	0.00	0.00	0.00
Cannon Beach RFPD	830	0.00	0.00	0.00	0.00	0.00
Garibaldi RFPD	831	0.00	0.00	0.00	0.00	0.00
Nedonna RFPD	832	0.00	0.00	0.00	0.00	0.00
Nehalem RFPD	833	0.00	0.00	0.00	0.00	0.00
Netarts-Oceanside RFPD	834	0.00	0.00	0.00	0.00	0.00
Tillamook Fire District	836	0.00	0.00	0.00	0.00	0.00
North Lincoln Fire District	837	0.00	0.00	0.00	0.00	0.00
Nestucca RFPD	838	0.00	0.00	0.00	0.00	0.00
Fire Patrol	839	0.00	0.00	0.00	0.00	0.00
BG Nestucca Drain	860	0.00	0.00	0.00	0.00	0.00
L Nestucca Drain	861	0.00	0.00	0.00	0.00	0.00
N SD Nestucca Drain	862	0.00	0.00	0.00	0.00	0.00
S Prairie Drain	863	0.00	0.00	0.00	0.00	0.00
Stillwell Drain	864	0.00	0.00	0.00	0.00	0.00
Sunset Drain	865	0.00	0.00	0.00	0.00	0.00
Tillamook Drainage	866	0.00	0.00	0.00	0.00	0.00

TILLAMOOK COUNTY
Cash - Cash
As of 9/30/2012

		Beginning Year Balance	Beginning Period Balance	Current Period Balance	Current Period Change	YTD Change
Trask River Drain	867	0.00	0.00	0.00	0.00	0.00
3 Rivers Ranch	868	0.00	0.00	0.00	0.00	0.00
Beaver Water	900	0.00	0.00	0.00	0.00	0.00
Cloverdale Water Gen	901	0.00	0.00	0.00	0.00	0.00
Fairview Water	903	0.00	0.00	0.00	0.00	0.00
Fal Cove Beach Water	904	0.00	0.00	0.00	0.00	0.00
Long Prairie Water Sinking	906	0.00	0.00	0.00	0.00	0.00
Oceanside Water	907	0.00	0.00	0.00	0.00	0.00
Neah-Kah-Nie Water	908	0.00	0.00	0.00	0.00	0.00
Neskowin Water	909	0.00	0.00	0.00	0.00	0.00
Netarts Water B&C	911	0.00	0.00	0.00	0.00	0.00
Twin Rocks Water	913	0.00	0.00	0.00	0.00	0.00
Watseco-Barview Water District	915	0.00	0.00	0.00	0.00	0.00
Wilson River Water District	916	0.00	0.00	0.00	0.00	0.00
Cloverdale Sanit Gen	951	0.00	0.00	0.00	0.00	0.00
Cloverdale Sanit B&C	952	0.00	0.00	0.00	0.00	0.00
Neskowin San Auth	954	0.00	0.00	0.00	0.00	0.00
NOSD Gen	955	0.00	0.00	0.00	0.00	0.00
NOSD B&C	956	0.00	0.00	0.00	0.00	0.00
NBWA Sys Devel	958	0.00	0.00	(2,806.97)	(2,806.97)	(2,806.97)
NBWA General	959	0.00	0.00	2,806.97	2,806.97	2,806.97
NBWA B&C	960	0.00	0.00	0.00	0.00	0.00
PCSD B&C	962	0.00	0.00	0.00	0.00	0.00
TRSD General	964	0.00	0.00	0.00	0.00	0.00
TRSD B&C	965	0.00	0.00	0.00	0.00	0.00
N County Rec Dist	980	0.00	0.00	0.00	0.00	0.00
Nehalem Bay Health District General	982	0.00	0.00	0.00	0.00	0.00
Nehalem Bay Health District B&C	983	0.00	0.00	0.00	0.00	0.00
TC ECD-911	985	0.00	0.00	0.00	0.00	0.00
Public Transit District	986	0.00	0.00	0.00	0.00	0.00
Tillamook Bay Habitat & Estuary Imp Dist	987	0.00	0.00	0.00	0.00	0.00
Garibaldi Urban Renewal District	988	0.00	0.00	0.00	0.00	0.00
Tillamook Urban Renewal District	989	0.00	0.00	0.00	0.00	0.00
Total CASH		<u>21,582,774.84</u>	<u>19,226,117.19</u>	<u>17,874,574.84</u>	<u>(1,351,542.35)</u>	<u>(3,708,199.80)</u>