

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' BOARD
MEETING - Wednesday, October 17, 2012
Page 1**

FILED
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TASSI O'NEIL
COUNTY CLERK

WORKSHOP

COMMISSIONERS PRESENT:

Tim Josi, Chair
Mark Labhart, Vice Chair
Charles J. Hurliman, Commissioner

STAFF PRESENT:

Paul Levesque, Chief of Staff

STAFF PRESENT FOR PORTIONS OF THE MEETING: Dave Dickman, Director, Human Resources; Liane Welch, Director, Public Works; Chris Loffelmacher, Public Works; William Dotson, Public Works; Denise Vandercoevering, Assessor; Kathy Lewis, Accounting Manager; Tassi O'Neil, Clerk, and Susan Becraft, Board Assistant

GUESTS: John Gettman and Gus Meyer

CALL TO ORDER: By Chair Josi at 8:32 a.m. in Commissioners' Meeting Room B.

ITEM NO. 1: WELCOME & REQUEST TO SIGN GUEST LIST: Chair Josi welcomed everyone and reminded them to sign the guest list.

ITEM NO. 2: PUBLIC COMMENTS – NON-AGENDA ITEMS: There were none at this time.

ITEM NO. 3: PUBLIC WORKS REPORT: a) DISCUSSION CONCERNING REVISED AND AMENDED INTERGOVERNMENTAL AGREEMENT #4110 WITH THE CITY OF TILLAMOOK AND TILLAMOOK URBAN RENEWAL AGENCY FOR ROADWAY AND DRAINAGE IMPROVEMENTS ON THIRD STREET FROM PINE STREET TO WILSON RIVER: Liane Welch said the first contract was for design. The construction agreement was never finalized by the city. It is now back for board action. She described how the funding has changed from the draft. The city will provide another \$50,000 for the waterline. There is another \$100,000 that is unsettled but the project is not quite done. Ms. Welch felt this agreement could be signed now and modified again for project closeout. This item will be carried forward to the 6:30 p.m. meeting.

Ms. Welch thanked Chris Loffelmacher for his work on a Bayocean Road landslide in the middle of the night. She talked about the need to close the road for slides in the dark. The board agreed.

ITEM NO. 4: HUMAN RESOURCES UPDATE: a) DISCUSSION AND CONSIDERATION OF PROMOTION OF BILL DOTSON TO MECHANIC IN THE PUBLIC WORKS DEPARTMENT: Dave Dickman said this does not typically come to the board. He described the standard practice but Mr. Dotson has been being paid out-

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of-class for a long time. He talked about some of the issues and the lack of information about whom and when out-of-class pay situations are occurring. The pay in this case has been correct. They now want to promote Mr. Dotson to the position permanently.

Ms. Welch outlined the rationale (see attached). Mr. Dickman said had he known this several days ago, he would not have put this on the agenda as it could have been handled administratively. This is only a one-step increase. Mr. Dotson would be Step 4, Range 12. The board had no issues.

Ms. Welch said this means she will be down the only truck driver she had in Nehalem.

A motion was made by Vice Chair Labhart to replace the Nehalem truck driver position. The motion was seconded by Chair Josi. The motion carried with three aye votes.

ITEM NO. 7 (TAKEN OUT OF ORDER): CHIEF OF STAFF REPORT: c) DISCUSSION CONCERNING POSSIBLE TRANSFER OF COUNTY OWNED PROPERTY TO THE CITY OF TILLAMOOK FOR PARK AND RECREATION PURPOSE; PARCEL KNOWN AS TAX LOT 1S10 24D 900: Paul Levesque described the acquisition history of this foreclosed property and the subsequent transfer of roadway portions and use by county public works of other portions as a wetland mitigation site. Due to the latter, the Public Works Department is regularly requested by the city to keep the highway frontage mowed. Mr. Levesque asked if the board had any objection to bringing a formal process for a transfer to the City of Tillamook, thereby eliminating the mowing obligation. A reversionary clause was discussed. The board had no objection to staff continuing to explore a transfer to the City of Tillamook.

ITEM NO. 5: DISCUSSION CONCERNING A RESOLUTION AUTHORIZING THE CONTINUATION OF THE ASSOCIATION OF O & C COUNTIES SPECIAL ADVOCACY FUND: There was a discussion about Benton County's lack of participation. This item will be carried forward to the 6:30 p.m. meeting.

ITEM NO. 6: DISCUSSION AND CONSIDERATION OF AN OUT-OF-STATE TRAVEL REQUEST FOR TIM JOSI TO ATTEND THE NACO FALL CONFERENCE DECEMBER 5 – 9, 2012 IN MEMPHIS, TENNESSEE: Vice Chair Labhart said this is not paid by the county.

A motion was made by Vice Chair Labhart to approve the out-of-state travel request. The motion was seconded by Commissioner Hurliman. The motion carried with three aye votes. The Vice Chair signed the travel authorization.

ITEM NO. 7: CHIEF OF STAFF REPORT (CONTINUED): a) DISCUSSION CONCERNING AN OVERHEAD – UNDERGROUND EASEMENT WITH THE

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TILLAMOOK PEOPLE'S UTILITY DISTRICT ON PROPERTY DESCRIBED AS 1S 10 25AC 4700 IN CONJUNCTION WITH THE BUILDING OF NORTHWEST MEDICAL FOUNDATION'S NEW MEDICAL OFFICE BUILDING: Mr. Levesque said this requested easement involves the recently relocated parking lot for the hospital and would be limited to a twenty-foot wide strip along Third Street and a ten foot wide strip along Birch Avenue. This item will be carried forward to the 6:30 p.m. meeting.

b) DISCUSSION CONCERNING THE TILLAMOOK LIGHTWAVE STRATEGIC PLAN: Mr. Levesque reviewed the history of Tillamook Lightwave and described the components and considerations that went into the strategic planning process. The board discussed how service would be provided to government agencies, businesses, and other consumers. There was also a discussion about what might happen in a major earthquake or tsunami event. This item will be carried forward to the 6:30 p.m. meeting.

ITEM NO. 8: STAFF REPORT: a) SUGGESTION BOX: Sue Becraft reported that there were no suggestions in the box this week.

Ms. Becraft said this is the time of year that committee memberships expire. There was board consensus that Shirley Kalkhoven should continue on the budget committee; Jan Stewart on the Mental Health Committee; and Chris Chiola and Cheryl Hantke on the Library Board.

Mr. Levesque updated the board on the asbestos tile removal work and rewiring in the former Surveyor's office.

ITEM NO. 9: BOARD CONCERNS – NON-AGENDA ITEMS: There were none.

ITEM NO. 10: PUBLIC COMMENTS: There were none.

There being no further business Chair Josi adjourned the meeting at 9:22 a.m.

MEETING

COMMISSIONERS PRESENT: Tim Josi, Chair
Mark Labhart, Vice Chair
Charles J. Hurliman, Commissioner

STAFF PRESENT: Julie Kettner, Staff Assistant
William K. Sargent, County Counsel

STAFF PRESENT FOR PORTIONS OF THE MEETING: None.

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GUESTS: Shirley Kalkhoven, Garry Bullard, Jim Welsh, and Thomas Donohue

CALL TO ORDER: By Chair Josi at 6:31 p.m. at Manzanita City Hall.

ITEM NO. 1: WELCOME & REQUEST TO SIGN GUEST LIST: Chair Josi welcomed everyone and reminded them to sign the guest list.

ITEM NO. 2: PUBLIC COMMENTS – NON-AGENDA ITEMS: Chair Josi introduced Garry Bullard and Shirley Kalkhoven. Mr. Bullard talked about the City of Manzanita purchasing the Kent Price real estate building, a historic building, at the foot of Laneda Avenue. Using short-term rental tax money, they will turn it into a Visitor Information Center and public restrooms. The building was built in the 1930s and they would like to preserve it if possible.

Ms. Kalkhoven spoke about the Territorial Sea issue and wave energy. This is proceeding quickly, which is a concern because they want to do what is right for the community. Currently nine sites along the Oregon Coast are being identified as potential areas where energy sites could be placed. There will be an opportunity for Tillamook County citizens to comment. There is a public meeting on Thursday, November 8, from 6:00 – 9:00 p.m. at the new Port of Tillamook Bay conference facility. Ms. Kalkhoven stated that many years ago we had to plan for land use, and now we have to make decisions about planning for territorial sea zones. She wants citizens to understand the issues.

Chair Josi added additional information regarding this issue. He said that the Oregon Wave Energy Trust received money from the legislature to further develop wind and wave energy off the Oregon Coast. The governor is determined to have this wrapped up by mid January. The fishermen feel they have given up the majority of their fishing grounds offshore, and now they are being asked to give up more. The wind and wave people do not feel like they are getting enough. It seems that nobody is going to be happy with the outcome.

Ms. Kalkhoven agreed with Chair Josi that what we decide now will affect us for years to come. These decisions will affect industries, community economics and land values.

ITEM NO. 3: CONSIDERATION OF AN OVERHEAD – UNDERGROUND EASEMENT WITH THE TILLAMOOK PEOPLE'S UTILITY DISTRICT ON PROPERTY DESCRIBED AS 1S 10 25AC 4700 IN CONJUNCTION WITH THE BUILDING OF NORTHWEST MEDICAL FOUNDATION'S NEW MEDICAL OFFICE BUILDING: Julie Kettner stated that the easement was for a twenty-foot wide strip along Third Street and a ten-foot wide strip along Birch Avenue.

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A motion was made by Commissioner Hurliman to approve the Tillamook PUD easement. The motion was seconded by Vice Chair Labhart. The motion carried with three aye votes. The board signed the easement.

ITEM NO. 4: CONSIDERATION OF THE TILLAMOOK LIGHTWAVE STRATEGIC PLAN: Vice Chair Labhart read highlights of the plan, including the Vision and Mission statements as well as the goals. The Strategic Plan has also been presented to and approved by the Board of Directors of both the Port of Tillamook Bay and Tillamook People's Utility District.

A motion was made by Vice Chair Labhart to approve Tillamook Lightwave's Strategic Plan. The motion was seconded by Commissioner Hurliman. The motion carried with three aye votes.

ITEM NO. 5: CONSIDERATION OF A RESOLUTION AUTHORIZING THE CONTINUATION OF THE ASSOCIATION OF O & C COUNTIES SPECIAL ADVOCACY FUND: Commissioner Hurliman stated that there have been issues with the National Forest as well as the Association of Oregon & California Counties (O&C) grounds, so there are folks working on this with local and federal legislators. The O&C Board was previously operating off of money from interest; however, the advocacy issues started eating at the pot of money. This resolution allows the O&C Board to put money in a special advocacy fund.

A motion was made by Commissioner Hurliman to sign Resolution 12-023. The motion was seconded by Vice Chair Labhart. The motion carried with three aye votes. The resolution was signed by the board.

ITEM NO. 6: CONSIDERATION OF REVISED AND AMENDED INTERGOVERNMENTAL AGREEMENT #4110 WITH THE CITY OF TILLAMOOK AND TILLAMOOK URBAN RENEWAL AGENCY FOR ROADWAY AND DRAINAGE IMPROVEMENTS ON THIRD STREET FROM PINE STREET TO WILSON RIVER LOOP: Third Street is a county road; there is a lot of traffic and no sidewalks. There continues to be growth with the state agencies, Tillamook Bay Community College and developable land. This agreement is collaboration, thanks to Don Hurd, Suzanne Weber and Liane Welch. The state grant required a match. Tillamook Urban Renewal Agency (TURA) agreed to provide matching funds. Tillamook City Council has approved this intergovernmental agreement.

A motion was made by Vice Chair Labhart to approve the intergovernmental agreement as revised and amended to provide for roadway and drainage improvements on Third Street from Pine Street to Wilson River Loop. The motion was seconded by

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Commissioner Hurliman. The motion carried with three aye votes. The board signed the agreement.

ITEM NO. 7: BOARD CONCERNS – NON-AGENDA ITEMS & ANNOUNCEMENTS:

Vice Chair Labhart read a letter addressed to the Emergency Volunteer Corps regarding emergency preparedness training. This letter is to support their efforts; their organization is not asking for funding.

A motion was made by Vice Chair Labhart to approve the letter. The motion was seconded by Commissioner Hurliman. The motion carried with three aye votes. The board signed the letter.

ITEM NO. 8: PUBLIC COMMENTS: Jim Welsh discussed the use of county email to endorse a candidate for County Commissioner. The incident is currently under investigation. Mr. Welsh asked that the commissioners reiterate and assure, especially during election cycles, that employees are educated about the use of county resources. He has heard from others that employees forget and incidents of improper use of county resources occur. He recommended training twice a year.

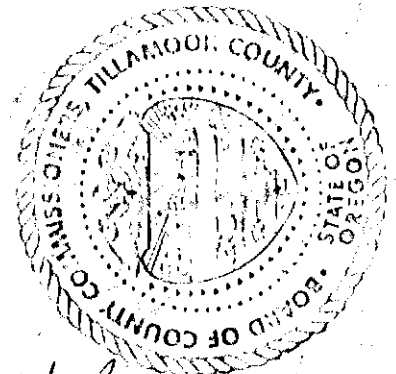
Chair Josi read the announcements.

There being no further business, Chair Josi adjourned the meeting at 7:17 p.m.

RESPECTFULLY SUBMITTED this 12th day of December, 2012.

County Clerk: Tassi O'Neil

Susan L. Becraft
Susan Becraft, Recording Secretary
& Special Deputy



APPROVED BY:

[Signature]
Chair

[Signature]
Vice Chair

[Signature]
Commissioner

**NOTICE OF BOARD WORKSHOP AND BOARD MEETING
of the
TILLAMOOK COUNTY BOARD OF COMMISSIONERS**
Also sitting as the Board of the
SOLID WASTE SERVICE DISTRICT,
THE 4-H AND EXTENSION SERVICE DISTRICT
AND COUNTY ROAD DISTRICT
to be held

Wednesday, October 17, 2012
Workshop at 8:30 a.m.
Commissioners' Meeting Room B
County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

Board Meeting at 6:30 p.m.
Manzanita City Hall
543 Laneda Avenue, Manzanita, Oregon

BOARD OF COMMISSIONERS

Tim Josi, Chair
E-mail: tjosi@co.tillamook.or.us

Mark Labhart, Vice-Chair
E-mail: mlabhart@co.tillamook.or.us

Charles J. Hurliman, Commissioner
E-mail: churlima@co.tillamook.or.us

201 Laurel Avenue
Tillamook, Oregon 97141
Phone: (503) 842-3403 FAX: (503) 842-1384

ANY QUESTIONS? Contact
Paul Levesque (503) 842-1809
E-mail: plevesqu@co.tillamook.or.us

COUNTY WEBSITE: <http://www.co.tillamook.or.us>

WATCH THIS MEETING ONLINE: tctvonline.com
OR ON TV: TCTV Channel 4

Friday – 1:00 p.m.
Monday – 7:00 p.m.
Thursday – 9:30 a.m.

Saturday – 3:30 a.m.
Tuesday – 10:00 p.m.

Sunday – 7:00 p.m.
Wednesday – 7:00 a.m.

NOTE: The Board of Commissioners reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660(1).

NOTE: The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

AGENDA

WORKSHOP

CALL TO ORDER: Wednesday, October 17, 2012 8:30 a.m.

1. Welcome & Request to Sign Guest List
2. Public Comment – Non-Agenda Items
3. Public Works Report/Liane Welch
 - a. Discussion Concerning Revised and Amended Intergovernmental Agreement #4110 with the City of Tillamook and Tillamook Urban Renewal Agency for Roadway and Drainage Improvements on Third Street from Pine Street to Wilson River
4. Human Resources Update/David Dickman
 - a. Discussion and Consideration of Promotion of Bill Dotson to Mechanic in the Public Works Department
5. Discussion Concerning a Resolution Authorizing the Continuation of the Association of O & C Counties Special Advocacy Fund/Charles Hurliman
6. Discussion and Consideration of an Out-of-State Travel Request for Tim Josi to Attend the NACo Fall Conference December 5 – 9, 2012 in Memphis, Tennessee
7. Chief of Staff Report/Paul Levesque
 - a. Discussion Concerning an Overhead – Underground Easement with the Tillamook People's Utility District on Property Described as 1S 10 25AC 4700 in Conjunction with the Building of Northwest Medical Foundation's New Medical Office Building
 - b. Discussion Concerning the Tillamook Lightwave Strategic Plan
 - c. Discussion Concerning Possible Transfer of County Owned Property to the City of Tillamook for Park and Recreation Purpose; Parcel Known as Tax Lot 1S10 24D 900
8. Staff Report/Sue Becraft
 - a. Suggestion Box
9. Board Concerns – Non-Agenda Items
10. Public Comments

ADJOURN

MEETING

CALL TO ORDER: Wednesday, October 17, 2012 6:30 p.m.

1. Welcome & Request to Sign Guest List
2. Public Comment – Non-Agenda Items

LEGISLATIVE – ADMINISTRATIVE

3. Consideration of an Overhead – Underground Easement with the Tillamook People’s Utility District on Property Described as 1S 10 25AC 4700 in Conjunction with the Building of Northwest Medical Foundation’s New Medical Office Building/Julie Kettner
4. Consideration of the Tillamook Lightwave Strategic Plan/Mark Labhart
5. Consideration of a Resolution Authorizing the Continuation of the Association of O & C Counties Special Advocacy Fund/Charles Hurliman
6. Consideration of Revised and Amended Intergovernmental Agreement #4110 with the City of Tillamook and Tillamook Urban Renewal Agency for Roadway and Drainage Improvements on Third Street from Pine Street to Wilson River Loop/Mark Labhart
7. Board Concerns – Non-Agenda Items & Announcements
8. Public Comments

ADJOURN

BOARD MEETINGS AND ANNOUNCEMENTS

The commissioners will hold an executive session on **Wednesday, August 17, 2012** at **8:00 a.m.** pursuant to ORS 192.660(2)(i) to conduct a performance evaluation. The executive session will be in the commissioners’ meeting room B of the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The executive session is **not** open to the public.

The commissioners will hold a workshop on **Wednesday, October 24** at **1:00 p.m.** for the “Tillamook County Final Discovery Meeting for FEMA Risk MAP Project” with Oregon Department of Geology & Mineral Industries and Tillamook County Community Development staff. The workshop will be held in the commissioners’ meeting room A of the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. (This meeting was previously announced to begin at 3:00 p.m. and in a different location.)

Veteran’s Day is an observed holiday for the County, as well as the Oregon State Circuit Court. All the offices in the Courthouse and the Administrative Section of the Justice Facility (Sheriff’s Office and Parole & Probation offices), Tillamook County Road Department, Tillamook County Community Development Department and Health Department and Clinics will be **CLOSED** on **Monday, November 12, 2012.**

The Commissioners will attend the annual Association of Oregon Counties Conference in Eugene from Tuesday, November 13 through Friday, November 16, 2012. There will be **no** Commissioners’ workshop or business meeting on **Wednesday, November 14, 2012.**

The commissioners will meet with the fairgrounds director and members of the fair board on **Monday, November 19, 2012** at **11:03 a.m.** at the Rendezvous restaurant for their regular quarterly luncheon meeting.

The commissioners’ evening board meeting schedule is as follows:

December 19, 2012	Kiawanda Community Center
January 16, 2013	County Courthouse
February 20, 2013	Manzanita City Hall
March 20, 2013	Kiawanda Community Center
April 17, 2013	County Courthouse
May 15, 2013	Manzanita City Hall

BOARD OF COMMISSIONERS' WORKSHOP

Wednesday, October 17, 2012

	Present	Absent		Present	Absent
Mark Labhart	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Charles Hurliman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tim Josi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Paul Levesque	<input checked="" type="checkbox"/>	<input type="checkbox"/>

PLEASE PRINT

<u>Name</u>	<u>Address</u>	<u>Item of Interest</u>
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<u>JOHN GETTMAN</u>		<u>all</u>
<u>DAVE DICKMAN</u>		<u>HR</u>
<u>Gus Meyer</u>		<u>General</u>
<u>Laura Welch</u>		<u>PW</u>
<u>Chris Lottelmann</u>		<u>PW</u>
<u>William Dotson</u>		<u>PW</u>
<u>Debbie Vandenberg</u>		<u>Assessor</u>
<u>Andy Lewis</u>		<u>Treasurer</u>
<u>John O'Neil</u>		<u>Clerk/all</u>

(Please use reverse if necessary)



MEMORANDUM

Date: October 17, 2012
To: Board of County Commissioners
From: Liane Welch, Tillamook County Public Works
Subject: Bill Dotson, out of class hours

Bill Dotson is currently an MEO 2, Range 9 Step 4

FY 2011 - 1027 hours = 128 days

FY 2012 - 760.5 hours = 95 days

AFSCME Pay Table Effective July 1, 2012 through June 30, 2013

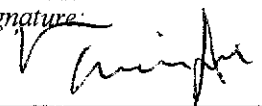
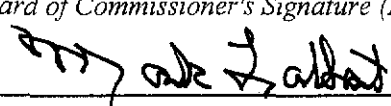
After Completion of 10 years service and at Step 6
After Completion of 15 years service and at Step L1

Classifications Covered		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step L1	Step L2	
Library Assistant 2, Road MEO-Entry Level	Range 6	Hourly	\$ 13.95	\$ 14.64	\$ 15.37	\$ 16.14	\$ 16.95	\$ 17.80	\$ 18.15	\$ 18.52
		Semimonthly	\$ 1,208.59	\$ 1,269.02	\$ 1,332.47	\$ 1,399.10	\$ 1,469.05	\$ 1,542.50	\$ 1,573.35	\$ 1,604.82
		Monthly	\$ 2,417.18	\$ 2,538.04	\$ 2,664.95	\$ 2,798.19	\$ 2,938.10	\$ 3,085.01	\$ 3,146.71	\$ 3,209.64
		Annually	\$ 29,006.20	\$ 30,456.51	\$ 31,979.34	\$ 33,578.31	\$ 35,257.22	\$ 37,020.08	\$ 37,760.49	\$ 38,515.70
Building & Grounds Maintenance Worker, Office Specialist 2	Range 7	Hourly	\$ 14.64	\$ 15.37	\$ 16.14	\$ 16.95	\$ 17.80	\$ 18.69	\$ 19.06	\$ 19.44
		Semimonthly	\$ 1,269.02	\$ 1,332.47	\$ 1,399.10	\$ 1,469.05	\$ 1,542.50	\$ 1,619.63	\$ 1,652.02	\$ 1,685.06
		Monthly	\$ 2,538.04	\$ 2,664.95	\$ 2,798.19	\$ 2,938.10	\$ 3,085.01	\$ 3,239.26	\$ 3,304.04	\$ 3,370.12
		Annually	\$ 30,456.51	\$ 31,979.34	\$ 33,578.31	\$ 35,257.22	\$ 37,020.08	\$ 38,871.09	\$ 39,648.51	\$ 40,441.48
Park Maintenance & Operations Technician 1	Range 8	Hourly	\$ 15.37	\$ 16.14	\$ 16.95	\$ 17.80	\$ 18.69	\$ 19.62	\$ 20.02	\$ 20.42
		Semimonthly	\$ 1,332.47	\$ 1,399.10	\$ 1,469.05	\$ 1,542.50	\$ 1,619.63	\$ 1,700.61	\$ 1,734.62	\$ 1,769.31
		Monthly	\$ 2,664.95	\$ 2,798.19	\$ 2,938.10	\$ 3,085.01	\$ 3,239.26	\$ 3,401.22	\$ 3,469.24	\$ 3,538.63
		Annually	\$ 31,979.34	\$ 33,578.31	\$ 35,257.22	\$ 37,020.08	\$ 38,871.09	\$ 40,814.64	\$ 41,630.94	\$ 42,463.55
Accounting Clerk 2, Legal Assistant 1, Library Assistant 1, Medical Clinic Assistant Permit Technician, Road MEO-Journey Level	Range 9	Hourly	\$ 16.14	\$ 16.95	\$ 17.80	\$ 18.69	\$ 19.62	\$ 20.60	\$ 21.02	\$ 21.44
		Semimonthly	\$ 1,399.10	\$ 1,469.05	\$ 1,542.50	\$ 1,619.63	\$ 1,700.61	\$ 1,785.64	\$ 1,821.35	\$ 1,857.78
		Monthly	\$ 2,798.19	\$ 2,938.10	\$ 3,085.01	\$ 3,239.26	\$ 3,401.22	\$ 3,571.28	\$ 3,642.71	\$ 3,715.56
		Annually	\$ 33,578.31	\$ 35,257.22	\$ 37,020.08	\$ 38,871.09	\$ 40,814.64	\$ 42,855.37	\$ 43,712.48	\$ 44,586.73
Computer Operations Technician, Survey Technician, Grant Compliance Assistant, EMR Specialist, Property Appraiser Trainee	Range 10	Hourly	\$ 16.95	\$ 17.80	\$ 18.69	\$ 19.62	\$ 20.60	\$ 21.63	\$ 22.07	\$ 22.51
		Semimonthly	\$ 1,469.05	\$ 1,542.50	\$ 1,619.63	\$ 1,700.61	\$ 1,785.64	\$ 1,874.92	\$ 1,912.42	\$ 1,950.67
		Monthly	\$ 2,938.10	\$ 3,085.01	\$ 3,239.26	\$ 3,401.22	\$ 3,571.28	\$ 3,749.85	\$ 3,824.84	\$ 3,901.34
		Annually	\$ 35,257.22	\$ 37,020.08	\$ 38,871.09	\$ 40,814.64	\$ 42,855.37	\$ 44,998.14	\$ 45,898.11	\$ 46,816.07
Accounting Technician, Building Inspector 1, Child Support Enforcement Agent, Juvenile Violations Court/Conflict Solutions Coordinator, Land Use Planner 1, Legal Assistant 2, Park Maintenance & Operations Technician 2, Road MEO-Advanced Journey Level, Veterans Services Coordinator, Victim's Assistance Coordinator	Range 11	Hourly	\$ 17.80	\$ 18.69	\$ 19.62	\$ 20.60	\$ 21.63	\$ 22.72	\$ 23.17	\$ 23.63
		Semimonthly	\$ 1,542.53	\$ 1,619.66	\$ 1,700.64	\$ 1,785.67	\$ 1,874.96	\$ 1,968.71	\$ 2,008.08	\$ 2,048.24
		Monthly	\$ 3,085.07	\$ 3,239.32	\$ 3,401.29	\$ 3,571.35	\$ 3,749.92	\$ 3,937.41	\$ 4,016.16	\$ 4,096.48
		Annually	\$ 37,020.80	\$ 38,871.84	\$ 40,815.43	\$ 42,856.20	\$ 44,999.01	\$ 47,248.96	\$ 48,193.94	\$ 49,157.82
Engineering Technician 1, Environmental Health Specialist 1, Licensed Practical Nurse (LPN), Mechanic, Medical Billing Technician, Property Appraiser 1	Range 12	Hourly	\$ 18.69	\$ 19.62	\$ 20.60	\$ 21.63	\$ 22.72	\$ 23.85	\$ 24.33	\$ 24.82
		Semimonthly	\$ 1,619.66	\$ 1,700.64	\$ 1,785.67	\$ 1,874.96	\$ 1,968.71	\$ 2,067.14	\$ 2,108.48	\$ 2,150.65
		Monthly	\$ 3,239.32	\$ 3,401.29	\$ 3,571.35	\$ 3,749.92	\$ 3,937.41	\$ 4,134.28	\$ 4,216.97	\$ 4,301.31
		Annually	\$ 38,871.84	\$ 40,815.43	\$ 42,856.20	\$ 44,999.01	\$ 47,248.96	\$ 49,611.41	\$ 50,603.63	\$ 51,615.71

APPENDIX B

TILLAMOOK COUNTY TRAVEL AUTHORIZATION

Please complete this form and obtain required signatures **before** traveling.

1. Name of Employee/Traveler: Tim Josi		2. Date: Oct. 11, 2012	
3. Training Related/Conference (if yes, attach Agenda): <input type="checkbox"/> Yes <input type="checkbox"/> No		4. Airfare/Railfare: \$ 475.70	
5. Itinerary: Destination (City, State) Memphis, TN Est. Departure Date/Time: 12/5/12 Est. Return Date/Time: 12/9/2012		6a. Lodging Reservation Information: Hotel Name: The Peabody Memphis Address: 149 Union Avenue Phone number: 800-732-2639 Confirmation Number: 326HKD6Q	
7. Miscellaneous Expenses: (Identify Specific Expenses: Taxis, Shuttles, Etc.) a. \$ Estimated Taxi - round trip: \$100 b. \$ PDX parking \$40.00		6a. Lodging Rate: Amount per Night: \$145.00 Tax per Night: \$23.13 Total per Night: \$168.13	
8. Meals: (please check which rates you are using) Daily Meal Rate without receipts (See policy): <input type="checkbox"/> CONUS rate with detailed receipts and accounting: <input type="checkbox"/> # of Meals x Rate Total Breakfast: _____ x _____ \$ _____ Lunch: _____ x _____ \$ _____ Dinner: _____ x _____ \$ _____ Total Meals: _____ x _____ \$ _____		Number of Nights: 4 Total Lodging: \$672.52	
9. Personal Car Miles IRS Rate Total Total miles round trip: _____ x _____ = \$ _____		10. Cost of Trip: Airfare/Railfare: \$475.70 Lodging: \$672.52 Meal Per Diem: NA Personal Car Miles: NA Training/Conference Cost: NA Miscellaneous: \$140.00 Total Not To Exceed: \$1,288.22	
11. Purpose of Trip (Be Specific): NACo Fall Conference. Expenses will be reimbursed by AOC. Most meals are included. Those meals not included will be charged to the county Visa Card and then reimbursed by AOC.			
12. Approved for Advance Payment:		Lodging: \$ Meal Per Diem \$ Personal Car Miles: \$ Total Advance: NA	
13. Employee/Traveler Signature: 		Date: Oct. 11, 2012	
14. Department Head/Designee Signature:		Date:	
15. Board of Commissioner's Signature (Required for Out-Of-State) 		Date: 10-27-12	

Return to: TILLAMOOK PEOPLE'S UTILITY DISTRICT
 P. O. Box 433
 Tillamook, OR 97141

W/O No.: 41231

GRANTOR: TILLAMOOK COUNTY, a Political Subdivision of the State of Oregon
 201 LAUREL AVENUE
 TILLAMOOK, OR 97141

TILLAMOOK PEOPLE'S UTILITY DISTRICT OVERHEAD -- UNDERGROUND EASEMENT

For true and actual consideration, in the amount of one (\$1.00) dollar, the receipt of which is hereby acknowledged, and in consideration of the mutual benefit hereby gained, the Grantor does hereby grant unto the Tillamook People's Utility District (District), a perpetual exclusive (exclusive as to parties other than Grantor) easement over, under and across the following described real property:

Situating in Township 1 South, Range 10 West, Section 25AC, Tax Lot 4700, West of the Willamette Meridian, in Tillamook County, Oregon and recorded by Quit Claim Deed recorded as Instrument No. 2012-003094 and Quit Claim Deed recorded as Instrument No. 2012-003118, in T.C.D.R, for the placement of electrical facilities within a 20-foot wide strip that runs west 240 feet from the southeast corner of the herein described property together with a 10-foot wide strip that runs north along Birch Avenue from the southeast corner of said property.

The Grantor hereby grants and conveys to the District the right, privilege and authority to, without further consideration, use the space above, below or on the surface thereof to place, construct, reconstruct, alter, protect, repair, maintain, inspect, replace overhead facilities with underground facilities, operate and remove the District's overhead or underground electrical primary, secondary and service facilities and any and all necessary or desirable appurtenances, attachments or other District equipment as may be permitted by law (District Facilities).

The Grantor further grants unto the District the right of ingress and egress over and upon any portion of the property of Grantor adjoining the Described Property which the District determines is necessary or desirable to use in order to exercise the rights granted in this Easement, as well as the right, on the Described Property or adjoining property of Grantor, to remove natural or man-made obstructions which the District determines will interfere with the District's exercise of the rights granted in this Easement.

The Grantor reserves the right to use the Described Property in any manner the District determines does not interfere with the District's rights under this Easement, and District shall always have the sole right to license, permit or otherwise agree to the installation of facilities by other parties within the easement or to use or allow occupancy of the District Facilities by any other party other than the Grantor. The District hereby reserves the right to approve or disapprove of any request to relocate the District Facilities or those of its Licensees on the Described Property, and, if approved, it will be the responsibility of the requesting party to compensate the District and its Licensees for the associated costs.

Any flowers, trees, shrubbery, vegetation or fences placed in or on the Described Property shall be done so at the sole risk of Grantor. District or its Licensees will not be held responsible for damages done to any such flowers, trees, shrubbery, vegetation or fences, resulting from the District exercising any of the rights granted in the Easement. At all times, District or its Licensees shall have the right to keep the Described Property clear of all flowers, trees, shrubbery, vegetation, fences, undergrowth, materials, substances or roots that are over, on, and/or under the Described Property and to cut, trim and control the growth by chemical means, machinery or otherwise and to remove and dispose of the same without liability and to remove all fire hazards.

The rights, duties, privileges and immunities created under this Easement shall inure to the benefit of and be binding upon the heirs, successors, assigns, and licensees of the respective parties hereto.

The Grantor covenants that they are the sole owner(s) of the Described Property and that the Described Property is free and clear of all encumbrances and liens of whatsoever character except those held by the following persons.

IN WITNESS WHEREOF, the undersigned executes this instrument this 17th day of October, 2012.

TILLAMOOK COUNTY

By: [Signature]

By: [Signature]

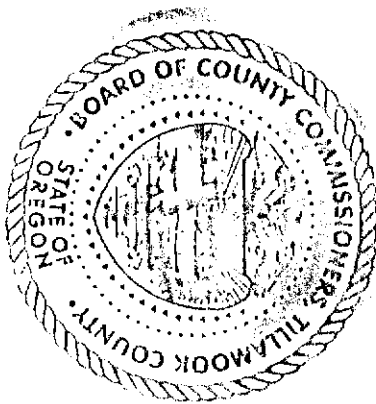
By: [Signature]

STATE OF Oregon)
County of Tillamook)
ss:

On this 17th day of October, 2012, personally appeared the above-named Tim Josi, Mark Labhart and Charles J. Hurlimann County Commissioners for TILLAMOOK COUNTY, A POLITICAL SUBDIVISION OF THE STATE OF OREGON and acknowledged the foregoing instrument to be their voluntary act and deed.



[Signature]
Notary Public for Oregon
My Commission Expires: 9-10-2016



FIRST ST.

GENERAL NOTES:

- 1. CONTRACTOR SHALL COORDINATE ALL WORK AS REQUIRED BY LOCAL ELECTRIC UTILITY WITH ONE OF LOCALS CUSTOMERS.
- 2. _____

O NOTES:

- 1. COORDINATE ALL WORK REQUIRED BY THE ELECTRIC UTILITY FOR INSTALLATION OF PRIMARY TRANSFORMERS, FUSIBLE CONDUIT, TYPING, TRANSFORMER PANEL, ETC. PER UTILITY SPECIFICATIONS.
- 2. STAP UP AND TOP COUPLERS FOR FUTURE EXTENSION TO EMERGENCY GENERATOR SHALL BE PROVIDED.
- 3. ROUTE (3) 3" FIBRE OPTIC, FOR CONNECTION TO CLINIC GENERATOR POINTS.
- 4. ROUTE (1) 1" DRY GUY FOR CONNECTION TO FUTURE "HOT CONTROL WIRE" AND (1) 1" DRY GUY FOR FUTURE "EMERGENCY CONTROL PANEL/GENERATOR PANEL WIRE."
- 5. 1/2" x 2" x 8" SQUARE STEEL JOIST FOR EMERGENCY GENERATOR CONTROL WIRE, LATER DETERMINE.
- 6. ELECTRIC UTILITY CONTRACT.
- 7. BUILDING WIRE CONNECTION.
- 8. ROUTE COUPLERS CONSIDER UP PANEL "HOT" LOCATED AT THE LEVEL, ELECTRIC ROOM.
- 9. STAP COUPLERS IN OPENING SPACE FOR CASE OF FUTURE EXTENSION TO EMERGENCY GENERATOR.
- 10. 36" x 48" CONCRETE PAVEMENT WITH LOCKABLE LID.

Portland, OR 97208
Phone 503-251-1111

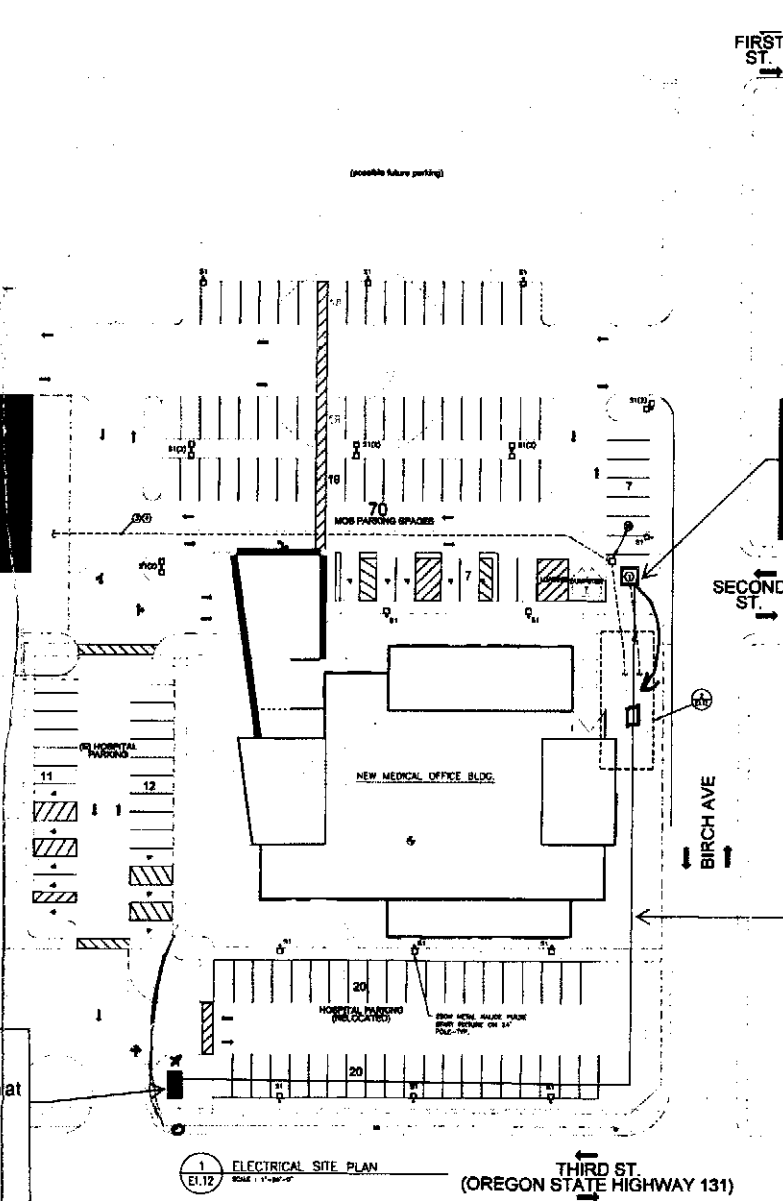
1000 Third Street, Tillamook
Phone 503-388-8888

PRELIMINARY
NOT FOR CONSTRUCTION

E19 and CE19R vault and lid.
Secondary conduit and conductor must be installed and supplied by contractor. Lugs for transformer and CT can be provided by contractor, TPUD will press and install lugs.

Three 3-inch Conduits
Must use Fiberglass sweep at corner.

E19 and CE19SE vault and lid.
Must coordinate with TPUD. Contractor must have vault installed and existing conduits exposed such that TPUD can route them into this new vault.
Location dependant on locations of existing underground facilities. May need to coordinate with TPUD to have vault installed at the same time as TPUD crews are routing line into vault.



1 ELECTRICAL SITE PLAN
SCALE: 1/4" = 10'-0"
THIRD ST. (OREGON STATE HIGHWAY 131)

Tillamook Medical Office Bui
Northwest Medical Foundation of Tillamook
1000 Third Street, Tillamook, OR 97141



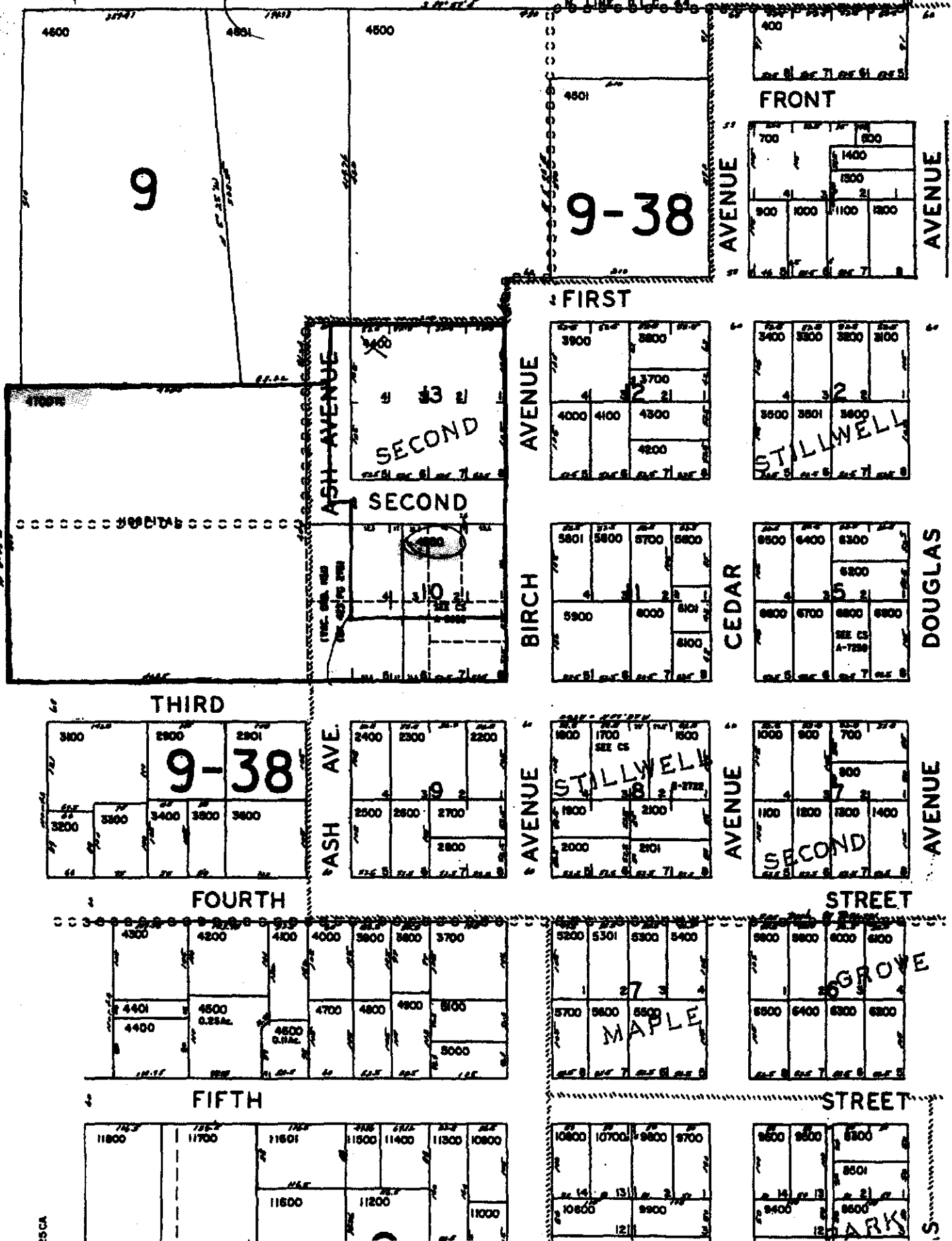
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ELECTRICAL
SITE PLAN
E1.12

1995 Design Development

41231 (Land swap)

SEE MAP 15' 10 25



15CA

TILLAMOOK LIGHTWAVE Strategic Plan

VISION

Affordable broadband services through public/private partnerships.

MISSION

Tillamook Lightwave is dedicated to creating a broadband system to:

- Promote economic development
- Facilitate and expand a cost-effective fiber optic infrastructure in Tillamook County

Goal I: Complete and maintain a fiber optic backbone within Tillamook County.

Objective I (A): Complete mainline connections between South Prairie and Beaver by 2014 and Neskowin by 2016.

Strategy I (A) (1): Negotiate business arrangements with our network operator to construct and maintain a fiber optic mainline and provide a portion of those fibers to Tillamook Lightwave under a perpetual Indefeasible Right of Use (IRU).

Strategy I (A) (2): Seek construction grants or federal funding in concert with potential anchor customers for completing the buildout.

Strategy I (A) (3): With the consent of Tillamook Lightwave member agencies, seek loan funding for completing the buildout.

Objective I (B): Provide for a fiber optic circuit between the Wheeler Overhead Crossing and Manzanita by 2013 for the purpose of connecting public safety agencies into a county-wide emergency response network.

Strategy I (B) (1): Instruct the network operator to negotiate an agreement with Nehalem Telecommunications Inc. consenting to this circuit.

Goal II: Provide or facilitate connectivity to the Tillamook Lightwave system.

Objective II (A): Allow government agencies and local non-profit organizations to connect to the Tillamook Lightwave system when the Tillamook Lightwave Board determines that the public interest would be served.

Strategy II (A) (1): Collaborate with Tillamook County Emergency Management, the Fire Defense Board, Tillamook County Emergency Communications District, and other public agencies to develop an Emergency Tillamook Lightwave Network Plan and seek funding for implementation.

Strategy II (A) (2): If Tillamook Lightwave budgeted funds are available, provide an offset to non-recurring charges associated with connecting public agencies to the Tillamook Lightwave system.

Strategy II (A) (3): When designing or constructing Tillamook Lightwave's local loops or other service extensions, consider nearby government agency and non-profit facilities for inclusion in current or future projects.

Objective II (B): Allow local businesses to connect to the Tillamook Lightwave system where affordable, symmetrical, high-speed bandwidth is not otherwise provided or available from other telecommunications providers.

Strategy II (B) (1): At the request of a local business qualified under this objective, construct a Tillamook Lightwave owned local loop or service extension to that business where the business is willing to provide the construction costs as a non-recurring charge.

Objective II (C): Facilitate the provision of high speed telecommunications to all other Tillamook County residents and visitors.

Strategy II (C) (1): Work with wireless providers, Internet Service Providers, and their contractors to provide fiber optic circuits to mountain top communication sites or other Points of Presence that will provide broadband services within Tillamook County.

Strategy II (C) (2): Limit the use or lease of mainline dark fiber to TLW member agencies or other telecom providers as part of negotiated business relationships that provide benefits to Tillamook Lightwave.

GOAL III: Ensure and enhance the operational integrity of Tillamook Lightwave's fiber optic system.

Objective III (A): Whenever possible, incorporate Tillamook Lightwave circuits into self-healing fiber optic rings.

Strategy III (A) (1): Negotiate agreements with other connecting telecom providers with technological capabilities to incorporate Tillamook Lightwave circuits into self-healing rings.

Strategy III (A) (2): Execute dark fiber leases with other telecom providers where this objective would be furthered.

Objective III (B): Establish and maintain funds by 2020 in an amount sufficient to cover insurance deductibles in the event of catastrophic loss or major dislocation.

Strategy III (B) (1): Annually budget amounts required to achieve this objective.

Goal IV: Expand fiber optic infrastructure.

Objective IV (A): Seek opportunities to expand fiber optic infrastructure in an affordable and cost effective manner.

Strategy IV (A) (1): Tillamook Lightwave costs for construction of Tillamook Lightwave fiber optic infrastructure should be paid for whenever possible by budgeted funds, federal, state, or local grants or non-recurring charges.

Strategy IV (A) (2): Non-recurring charges may be reduced and/or supplemented by Tillamook Lightwave where the Tillamook Lightwave construction project is an incremental extension of a circuit that has long term importance to Tillamook Lightwave or otherwise advances its business purposes.

Strategy IV (A) (3): Where Tillamook Lightwave's financial participation in reduced non-recurring charges for a construction project exceeds \$25,000, at least three competitive bids shall be solicited.

Strategy IV (A) (4): Whenever possible, Tillamook Lightwave and its network operator should seek partnerships with other public agencies and telecommunications providers for expanding fiber optic infrastructure.

Strategy IV (A) (5): Tillamook Lightwave and its network operator should optimize the use of the Tillamook Lightwave Pacific City cable landing station for expanding fiber optic infrastructure while allowing public uses on the portions of the cable landing station property that will not be needed for Tillamook Lightwave business purposes.

Strategy IV (A) (6): Work with Tillamook People's Utility District to incorporate fiber optic infrastructure into its proposed Netarts/Oceanside electrical transmission lines in order to allow broadband connectivity consistent with this Strategic Plan.

Adopted this 24th day of October, 2012:

Paul Levesque, President

Ray Sieler, Vice-President

Jim Young, Secretary/Treasurer

Tillamook County



Land of Cheese, Trees and Ocean Breeze

Board of Commissioners
Mark Labhart, Charles J. Hurliman, Tim Josi
201 Laurel Avenue
Tillamook, Oregon 97141
Phone 503-842-3403
Fax 503-842-1384
TTY Oregon Relay Service

October 17, 2012

2012 Community Resilience Innovation Challenge
Los Angeles Emergency Preparedness Foundation
350 South Figueroa Street Suite 437
Los Angeles CA 90071

RE: The Emergency Volunteer Corps of Nehalem Bay

To Whom It May Concern:

The Emergency Volunteer Corps of Nehalem Bay (EVC) is a necessary facet of our county's emergency response planning and a paradigm for grassroots emergency preparedness efforts throughout our nation. Formed to fill a need for emergency preparedness training, increased coordination between agencies and additional civilian responders to support existing emergency response resources in a disaster situation in the north Oregon Coast region, the EVC has made commendable innovations to respond to the unique needs of our citizens in North Tillamook County.

A multi-disciplined organization comprised of Map Your Neighborhood (MYN), Community Emergency Response Team (CERT), American Red Cross, Medical Reserve Corps (MRC) and Amateur radio operators (HAM); the EVC has recruited and trained over 300 volunteers out of a population of 3000 in only four years, and has taught even more people to be self-sufficient and prepared for disasters by offering trainings and public forums to discuss issues pertinent to local emergency preparedness efforts.

The EVC, with the MRC, facilitated a Community Emergency Medical Team by bringing together medical providers, pharmacists, ambulance agencies and volunteers from across the county to discuss disaster response protocols. The formation of this team has strengthened the relationships between community health organizations and ensures that medical professionals will be utilized to the height of their capacity if there is a disaster. With the strength of the American Red Cross behind them, EVC volunteers have also prepared shelters and assembly sites with long-term food storage, trained-volunteers and medical supplies. The EVC board has developed a strong working relationship with their local fire department, and CERT and MRC members will soon have the opportunity to provide rehabilitation services to firefighters.

2012 Community Resilience Innovation Challenge

October 17, 2012

Page 2

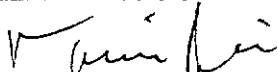
Because of EVC, even the children of north Tillamook County are exposed to education about the important of preparedness, and classes of Teen CERT high school members have graduated through a 12-week program designed and taught by EVC volunteers.

With the support of community, county, state and national partners, the EVC has been a leading force in promoting emergency preparedness, developing strategies for resilience and disaster survival, and now, in their next project, providing a long-term solution to provide water, sanitation and hygiene – the most basic, and most essential, life needs. They have truly changed the culture to one of preparedness and resilience.

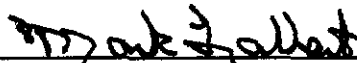
This organization has our full support in their endeavors.

Sincerely,

BOARD OF COMMISSIONERS FOR
TILLAMOOK COUNTY, OREGON



Tim Josi, Chair



Mark Labhart, Vice Chairperson



Charles J. Hurliman, Commissioner