

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' LEADERSHIP
TEAM MEETING - Monday May 5, 2014
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WORKSHOP

COMMISSIONERS PRESENT:

Bill Baertlein
Mark Labhart
Tim Josi

STAFF PRESENT: Paul Levesque, Chief of Staff; Tassi O'Neil, Chair and Clerk; Mona Hamblen, Director, Human Resources; Bryan Pohl, Director, Community Development; Liane Welch, Director, Public Works; Emily Hurliman, Circuit Court Administrator; Del Schleichert, Director, Parks Department; Andy Long, Sheriff; Denise Vandecoevering, Assessor; Marlene Putman, Administrator, Health and Human Services and Executive Director, Commission on Children and Families; Bill Sargent, County Counsel; Joel Stevens, Justice of the Peace; William Porter, District Attorney, and Dan Krein, Director, Juvenile Services.

CALL TO ORDER: By Chair O'Neil at 8:11 a.m. in Commissioners' Meeting Rooms A and B.

ITEM NO. 1: ANNOUNCEMENTS/INTRODUCTIONS: There were none.

ITEM NO. 2: ACTIVE SHOOTER COLOR CODE DISCUSSION AND CLARIFICATION; ITEM NO. 3: TILLAMOOK COUNTY EMERGENCY ACTION PLAN GUIDELINE CLARIFICATION and ITEM NO. 4: EMERGENCY PAGING CLARIFICATION: Andy Long said the active shooter event is different. This emergency paging placard should go away. An Active shooter event is addressed in the emergency action plan. Bill Sargent is revising this and it will be sent to everyone when the revision is completed.

Emily Hurliman said Michael Soots is installing overhead paging. She will follow up with him. Joel Stevens said Scott Kilgore is willing to do departmental briefing on emergency situations. Sheriff Long said if you see a backpack or bag by itself, notify Deputy Kilgore. Various stories were related. Mona Hamblen said the vending machines in the basement are blocking the security camera. The vending machines will be moved. Ms. Hamblen will follow up on this.

ITEM NO. 5: NEWSWORTHY DEPARTMENT UPDATES: Ms. Hamblen discussed installing a courthouse directory in the south lobby. She will follow up with Travis Porter. The quilt square is still being worked on. She reported on the newsletter complaints. The newsletter will go on the Intranet. The certificates of longevity are being discussed.

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Bill Sargent reported on a juror's fall out of the witness stand and the need to document it. He also stated once they go to CIS it is out of our hands. It is important to document. Possible procedures were discussed. Ms. Hurliman will follow up with Travis Porter to see what could be done about improving conditions at the witness stand.

Judge Stevens thanked Chair O'Neil for providing Christy Biggs during his staff shortage. Deb Clark has also been very helpful. He has a new person starting today. They are getting into their busy season.

Bill Porter said Brian Erickson is retiring July 1. They will be recruiting for another Chief Deputy but may do without one and hire a new lawyer.

Dan Krein said new lawyers in the District Attorney's office affect him as well. Most lawyers do not like juvenile law. He got additional funding for his department which could zero out his budget. He has had a juvenile in detention for almost a year. Marlene Putman described new funding streams for the juvenile program.

Liane Welch reported that she did her budget presentation on "Go to Meeting". She described her summer projects. The Cape Meares technical study has been completed. She is working on the Neskowin emergency access. They may rebase Long Prairie Road next year.

Bryan Pohl said Cara Mico will start today. She has a watershed background. They have shortened review times from eight months to two months. They have written Standard Operating Procedures (SOP's). If not for the FEMA issues, they would be in good shape. They will go into E-permitting on May 28 and will go live in late October or early November. It will be a good program.

Tim Josi said the Coho are the basis of new litigation. The Council of Forest Trust Land Counties (CFTLC) has agreed to intervene. We have the same attorney as we had in the Marbled Murrelet litigation. On the latter, he described the issues which made the case difficult. The state believes the Coho litigation is defensible due to record returns of fish and the paired watershed study. He also discussed the nonpoint source permit litigation that has not gone away. Counsel Sargent said the Ninth Circuit Court is very environmentally leaning.

Commissioner Josi reported on the navigable rivers definition and the Environmental Protection Agency's (EPA's) efforts to expand that. Commissioner Josi said the state forest management plan reopened. If the Board of Forestry (BOF) doesn't act, the legislature will. He also described the Schwabe opinion being sought.

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Ms. Hurliman said the state courts will be closed on Friday, May 9 as a furlough day, relative to Multnomah County converting to e-court on Monday. It is working so far. Bill Porter said it takes twice as long. Ms. Hurliman said it is more efficient. Judge Stevens said he was skeptical at first. Ms. Hurliman described the system features.

Mark Labhart updated the Transient Lodging Tax (TLT) implementation by the Economic Development Council of Tillamook and the contractors they have hired for tourism promotion and facilities. He listed the TLT Advisory Committee members. The process is moving pretty well. The first quarter receipts are \$150,000 as of last week. Mr. Pohl felt the operators are very cooperative. Commissioner Labhart thanked Michael Soots, Paul Levesque and Doug Olson, Patrick Criteser and Connie Green.

Commissioner Labhart said the Board of Commissioners enacted a medical marijuana dispensary moratorium. He said the rails and trails grant came in second but the first place recipient has problems. They are optimistic for funding. The Oregon Watershed Enhancement Board (OWEB) tentatively approved the Southern Flow Corridor Landowner Preferred Alternative (LPA) acquisitions. Federal funding for roads expires in July.

Commissioner Labhart discussed the Endangered Species Act (ESA) issues with developments in the floodway. Commissioner Labhart described the Tribal conflicts for jurisdiction in Tillamook County. Both tribal chairs are fairly adamant. Commissioner Labhart talked about the Memorandum of Understanding the county signed with the Siletz several years ago. Commissioner Labhart said the proposed budget has been issued. The Budget Committee will act on the budget on May 20.

Del Schleichert said the temps have been hired and trained. On-line reservations are increasing. Barview has been full for the 4th of July for over a month so campers are choosing other county campgrounds.

Sheriff Long said the body was recovered last night from the Cape Kiwanda drowning on April 24. The jail inspection went well. Parole and probation has an opening. Detectives have been really busy with a big Methamphetamine bust. They confiscated 77 guns. He will attend the National Sheriff's Association Conference in June. He discussed some of the vacancies. Aaron Miller is in Garibaldi full time.

Denise Vandecoevering said trimester bills have gone out. The FEMA floodway issues caused a lot of calls in her department.

Bill Baertlein is working on the community vitality project. He will be working on a homeless summit and the animal shelter. We are having our dog ordinance and program reviewed.

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Ms. Putman said the Federally Qualified Health Clinic (FQHC) has an increase in their Medicare reimbursement rate. They are projecting a cash balance. They have paid off their \$500,000 county loan. Other goals include turning the accounts receivable around. Eighty-five percent are in the 60-90 day payables. With the Community Health Center they have hit their targets and will be getting additional Medicare funds. They are working with a consultant on patient access. They have been working on E-records that take a lot more time. They are still looking for a medical director. They are scheduling five ten hour clinic days. They have an audit coming on the Community Health Center.

Ms. Putman also described activities with human service programs. The mediation program state director has taken another job. Funds will be slow in coming.

Paul Levesque detailed the cleanup of the Birch Street property in Garibaldi, including removal of 400 cubic yards of solid waste, demolition of the building and removal of the heating oil tank that was not leaking; all at a cost of just under \$32,000. The property is valued at \$66,000.

Mr. Levesque stated that Tillamook Lightwave is negotiating with another firm for possible cable landing at the Pacific City cable landing station. If they are successful it may be necessary to construct a new 1,200 square foot building at a cost of \$300,000. The TLC Federal Credit Union has indicated willingness for such a loan but it would require preapproval of the boards from the three Tillamook Lightwave member agencies.

Mr. Levesque also summarized elevated levels of some contaminants found on the Sadri property involved in the Southern Flow Corridor Landowner Preferred Alternative project. The county will be entering the Department of Environmental Quality's Voluntary Cleanup Program (VCP) and negotiating a Prospective Purchaser Agreement (PPA). This will provide immunity from liability and inform the design of the project.

Tassi O'Neil said elections are on May 20, the same day as the budget meeting. They have been swamped with passport applications. We made money on that. Notary requests are also increasing. Recordings are steady. The same sex marriage measure will be decided in court soon for the State of Oregon. Ms. O'Neil thanked the board for the handling of the snow day. She will send a notice about the court closure.

Ms. O'Neil thanked everyone for coming and for all of their input at the Leadership Team meetings. She feels it is very helpful for us to be able to communicate and know what other departments have on their plate.

ITEM NO. 6: DATE AND TIME OF NEXT MEETING: June 2, 2014 at 8:00 a.m.

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There being no further business Chair O'Neil adjourned the meeting at 10:02 a.m.

RESPECTFULLY SUBMITTED this 28th day of May, 2014.

County Clerk: Tassi O'Neil

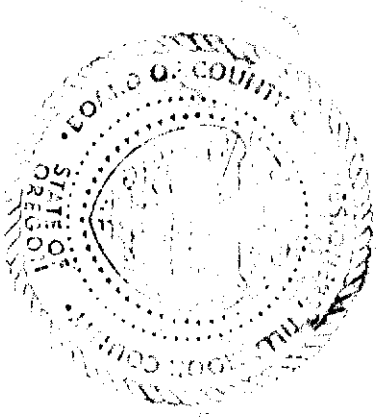
Susan L. Becraft
Susan Becraft, Recording Secretary
& Special Deputy

APPROVED BY:

Bill Burt
Chair

Vincent
Vice Chair

Bob O'Neil
Commissioner



NOTICE OF LEADERSHIP TEAM MEETING

of the

TILLAMOOK COUNTY BOARD OF COMMISSIONERS
with Tillamook County Elected Officials
and Department Heads

to be held

Monday, May 5, 2014 at 8:00 a.m.

Commissioners' Meeting Rooms A & B
County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

BOARD OF COMMISSIONERS

Bill Baertlein, Chair
E-mail: bbaertle@co.tillamook.or.us

Tim Josi, Vice Chair
E-mail: tjosi@co.tillamook.or.us

Mark Labhart, Commissioner
E-mail: mlabhart@co.tillamook.or.us

201 Laurel Avenue
Tillamook, Oregon 97141
Phone: (503) 842-3403 FAX: (503) 842-1384

ANY QUESTIONS? Contact
Paul Levesque (503) 842-1809
E-mail: plevesqu@co.tillamook.or.us

COUNTY WEBSITE: <http://www.co.tillamook.or.us>

NOTE: The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

AGENDA

CALL TO ORDER: Monday, May 5, 2014 8:00 a.m.

1. ANNOUNCEMENTS/INTRODUCTIONS

NEW BUSINESS

2. Active Shooter Color Code Discussion and Clarification – Andy Long
3. Tillamook County Emergency Action Plan Guideline Clarification – Paul Levesque
4. Emergency Paging Clarification – Michael Soots

OLD BUSINESS

5. Newsworthy Department Updates

FUTURE BUSINESS

6. Date and Time of Next Meeting – June 2, 2014 at 8:00 a.m.

ADJOURN

BOARD MEETINGS AND ANNOUNCEMENTS

The commissioners will interview Solid Waste Advisory Committee applicants on **Wednesday, May 7, 2014** at **1:00 p.m.** in commissioners' meeting room A in the Courthouse, 201 Laurel Avenue, Tillamook.

The commissioners will hold a workshop on **Wednesday, May 7, 2014** at **2:30 p.m.** with staff from the Tribes of Grand Ronde for a debriefing on the meetings with Senator Wyden, Senator Merkley and Representative Schrader regarding a county-tribal partnership for management of public lands. The workshop will be held in the commissioners' meeting room B in the Courthouse, 201 Laurel Avenue, Tillamook.

The commissioners will interview a Library Board applicant on **Thursday, May 8, 2014** at **2:30 p.m.** in commissioners' meeting room B in the Courthouse, 201 Laurel Avenue, Tillamook

The commissioners' last evening meeting before the summer break will be held on **Wednesday, May 14, 2014** at **6:30 p.m.** in the commissioners' meeting room A in the Courthouse, 201 Laurel Avenue, Tillamook. The commissioners' evening meeting schedule will resume in October.

On **Tuesday, May 20, 2014** the county commissioners will be meeting as part of the Tillamook County Budget Committee. This is the Tillamook County Budget Committee's public meeting, which will begin at **9:00 a.m.** The public meeting will be held in the commissioners' meeting room at the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The budget committee will receive the budget message, proposed budget from the budget officer and comment(s) from the public regarding the budget for fiscal year 2014-2015. Any person may appear at the meeting and discuss the proposed programs with the budget committee. A copy of the budget document may be inspected or obtained on or after **May 7, 2014**, at the Tillamook County Treasurer's Office, 201 Laurel Avenue, Tillamook, Oregon, between the hours of 8:00 a.m. and 5:00 p.m.

The commissioners will be meeting as a part of the Solid Waste Budget Committee on **Wednesday, May 21, 2014** from **1:30 p.m. to 3:30 p.m.** The Solid Waste Budget Committee will conduct their annual budget meeting in the commissioners' meeting room B in the Courthouse, 201 Laurel Avenue, Tillamook.

The Tillamook County Courthouse will be **closed** on Memorial Day, **Monday, May 26, 2014**. The State Circuit Courts, Tillamook Library, administrative offices in the jail and justice facility, Tillamook County Road Department, Tillamook County Community Development Department, Tillamook County Surveyor's office and health department and clinics will also be closed.

The commissioners, citizen members of the 4-H & Extension Service Budget Committee and the Tillamook County 4-H & Extension Service District's Budget Officer will hold the Tillamook County 4-H & Extension Service District budget meeting on **Wednesday, May 28, 2014** from **1:00 p.m. to 2:00 p.m.** in commissioners' meeting room B in the Courthouse, 201 Laurel Avenue, Tillamook. This meeting was previously scheduled for April 30 and did not meet due to the lack of a quorum.

The commissioners will hold a workshop on **Thursday, May 29, 2014** at **1:30 p.m.** with the County Treasurer, Human Resources Director and other Elected Officials and Department Heads to discuss updating Tillamook County's Retirement Plan. The workshop will be held in the commissioners' meeting room B in the Courthouse, 201 Laurel Avenue, Tillamook.

**BOARD OF COMMISSIONERS'
LEADERSHIP TEAM
MEETING**

May 5, 2014

PLEASE PRINT

Name

Paul Levesque	Tim Jay
Tassi Ouel	
Mona Hamblen	
Bryan Pohl	
Liane	
Loraine Welch	
Emily Hutchinson	
Mark Zabhart	
DEL SCHLEICHERT	
Andy Long	
Denise Vandeweyer	
Bill BARTLEIN	
Marlene Peterson	
Bill SARGENT	
John Hill	
Walter Gorton	
Dan Klein	

(Please use reverse if necessary)