

JUL 17 2014

TASSI O'NEIL  
COUNTY CLERK

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' BOARD  
MEETING - Wednesday, June 11, 2014  
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**WORKSHOP**

**COMMISSIONERS PRESENT:** Bill Baertlein, Chair  
Tim Josi, Vice Chair  
Mark Labhart, Commissioner

**STAFF PRESENT:** Paul Levesque, Chief of Staff

**STAFF PRESENT FOR PORTIONS OF THE MEETING:** Michael Soots, Director, Information Services; Deb Clark, Treasurer; Tim Murphy, Community Development; Jeanette Steinbach, Public Works; Denise Vandecoevering, Assessor; Tassi O'Neil, Clerk; David McCall, Solid Waste Program Manager; Mona Hamblen, Director, Human Resources; Dan Krein, Director, Juvenile Department; William Porter, District Attorney; and Sue Becraft, Board Assistant.

**GUESTS:** John Gettman, Jim Becraft, and Mary Ann Dearborn.

**CALL TO ORDER:** By Chair Baertlein at 8:31 a.m. in Commissioners' Meeting Room B.

**ITEM NO. 1: WELCOME & REQUEST TO SIGN GUEST LIST:** Chair Baertlein welcomed everyone and reminded them to sign the guest list.

**ITEM NO. 2: PUBLIC COMMENTS – NON-AGENDA ITEMS:** There were none at this time.

**ITEM NO. 4: (TAKEN OUT OF ORDER) DISCUSSION CONCERNING PERSONAL SERVICES AGREEMENT 14/15-002 WITH JAMES R BECRAFT FOR GRANT IMPLEMENTATION/PROGRAM MANAGEMENT SERVICES FOR THE TOBACCO PREVENTION AND EDUCATION PROGRAM:** Jim Becraft said this continues the current program at the same amount. This item will be carried forward to the 10:00 a.m. meeting.

**ITEM NO. 3: DISCUSSION CONCERNING CHANGE ORDER #1 TO PREVAILING WAGE RATE CONTRACT FOR CONSTRUCTION #4496 WITH ROAD AND DRIVEWAY CO FOR FULL DEPTH RECLAMATION AND HMAC ON LATIMER ROAD AND HMAC ON BROOTEN ROAD:** Jeanette Steinbach said this is based on the recommendation by the geo tech consultant. Construction will start Monday. It will create traffic issues so they have a plan. This item will be carried forward to the 10:00 a.m. meeting.

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**ITEM NO. 5: DISCUSSION CONCERNING A PROFESSIONAL SERVICES AGREEMENT WITH LINCOLN COUNTY FOR JUVENILE SHELTER SERVICES; and  
ITEM NO. 6: DISCUSSION CONCERNING A PROFESSIONAL SERVICES AGREEMENT WITH LINCOLN COUNTY FOR JUVENILE DETENTION SERVICES:**

Dan Krein said this continues the same services at the same rates. These items will be carried forward to the 10:00 a.m. meeting.

**ITEM NO. 7: DISCUSSION CONCERNING AN INTERAGENCY AGREEMENT (HHS 14/15-003) WITH TILLAMOOK FAMILY COUNSELING CENTER FOR POST-PARTUM DEPRESSION SERVICES:**

Mary Ann Dearborn said it is an allocation for Tillamook Family Counseling for intervention services which she described. \$31,200 is the proposed budget of Oregon Health Plan (OHP) dollars. It is an educational program that includes a health screening. If the need for help exists, they get referred. This item will be carried forward to the 10:00 a.m. meeting.

**ITEM NO. 8: HUMAN RESOURCES REPORT: a) DISCUSSION AND CONSIDERATION OF A PERSONNEL REQUISITION FOR A NEW REGULAR PART TIME SOLID WASTE OUTREACH SPECIALIST FOR THE SOLID WASTE PROGRAM:**

Mona Hamblen said this is a .8 FTE new classification requiring AFSCME approval. There is currently a .47 FTE working in that position. David McCall described the duties. It is in the budget. No general funds are involved. Ms. Hamblen said it will be posted five days in-house.

A motion was made by Vice Chair Josi to approve a personnel requisition for a new regular part time Solid Waste Outreach Specialist for the Solid Waste Program. The motion was seconded by Commissioner Labhart. The motion carried with three aye votes.

**b) DISCUSSION AND CONSIDERATION OF HIRING A CHIEF DEPUTY DISTRICT ATTORNEY ABOVE STEP 2:**

Ms. Hamblen said the candidate is very experienced. Bill Porter said Brian Erickson is retiring. He has inexperienced lawyers that were recent hires. The candidate is an experienced criminal defense attorney in practice for 28-29 years who has done major case work in Tillamook County. He has done 26 murder defenses. The judges and cops like him. Mr. Porter wants to offer step 6 which would be a bargain.

A motion was made by Commissioner Labhart to approve hiring a Chief Deputy District Attorney at step 6. The motion was seconded by Vice Chair Josi.

Tassi O'Neil does not favor hiring at above step 2, but said that Mr. Porter has always lived below his budget and believes this is needed.

The motion carried with three aye votes.

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**ITEM NO. 9: COMMUNITY DEVELOPMENT UPDATE:** Tim Murphy said they will have all river data from West by this afternoon. Bryan Pohl will meet with members of the communities. In Nehalem the floodway follows the current boundary with some slight decreases. On the Nestucca, the floodway will shrink to the banks as the current floodway was exaggerated. There was a discussion about Coho salmon.

An endangered species workshop will be held on July 2 with the Department of Land Conservation and Development (DLCD).

**a) DISCUSSION CONCERNING HIRING AN INTERN PART TIME TO DEVELOP GIS DATA:** This item is postponed until Mr. Pohl can be present.

**ITEM NO. 10: DISCUSSION CONCERNING AN ORDER REAPPOINTING HARRY COFFMAN, CAROL FITZGERALD AND AMY GRIGGS TO THE TILLAMOOK COUNTY COMMUNITY HEALTH COUNCIL:** Vice Chair Josi said they are all outstanding members. This item will be carried forward to the 10:00 a.m. meeting.

**ITEM NO. 11: DISCUSSION AND CONSIDERATION OF AN OUT-OF-STATE TRAVEL REQUEST FOR TIM JOSI TO ATTEND THE NACO ANNUAL CONFERENCE FROM JULY 9-15, 2014 IN NEW ORLEANS, LOUISIANA:** Vice Chair Josi said this is reimbursed by the state association as are most of his expenditures. He uses his personal vehicle unreimbursed.

A motion was made by Commissioner Labhart to approve an out-of-state travel request for Tim Josi to attend the NACo Annual Conference from July 9-15, 2014, in New Orleans, Louisiana. The motion was seconded by Chair Baertlein. The motion carried with three aye votes. The chair signed the travel request form.

**ITEM NO. 12: CHIEF OF STAFF REPORT: a) DISCUSSION CONCERNING A 10 FOOT WIDE EASEMENT TO COASTCOM INC. FOR A FIBER OPTIC CABLE ACROSS COUNTY PROPERTY IN THE SE 1/4NW1/4 OF SECTION 29, T2N R10W, IN BRIGHTON BEACH:** Paul Levesque outlined a proposed fiber optic build that would run from Highway 101 through public streets in the Brighton Beach subdivision, across a narrow strip of county land along the east side of the subdivision to a cell tower on the adjoining forest land. Tillamook Lightwave (TLW) will own 12 strands of the fiber build. Because of the benefit to the county as a member of TLW, the easement is proposed at no cost. There was a discussion of recording fees and the fact that the \$600 fee has only been applied to road easements, not utilities. This item will be carried forward to the 10:00 a.m. meeting.

**ITEM NO. 13: STAFF REPORT: a) SUGGESTION BOX:** Sue Becraft reported that there were no suggestions in the box.

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**OTHER:** Ms. Becraft said that Tom Steiber said the Transient Lodging Tax Review Committee is still lacking a member representing lodging operators. The board will try to recruit someone.

Ms. Becraft said that Linda Pearce has offered to be the Agricultural representative on the Futures Council to take Shawn Reiersgaard's place. The board was fine with appointing without an interview. They have tried since January 2013 to fill this vacancy.

Ms. Becraft confirmed a quorum on June 18.

**ITEM NO. 14: BOARD CONCERNS – NON-AGENDA ITEMS:** There were none.

**ITEM NO. 15: PUBLIC COMMENTS:** There were none.

There being no further business Chair Baertlein adjourned the meeting at 9:18 a.m.

**MEETING**

**COMMISSIONERS PRESENT:** Bill Baertlein, Chair  
Tim Josi, Vice Chair  
Mark Labhart, Commissioner

**STAFF PRESENT:** Paul Levesque, Chief of Staff  
William K. Sargent, County Counsel

**STAFF PRESENT FOR PORTIONS OF THE MEETING:** Jeanette Steinbach, Public Works; and Dan Krein, Director, Juvenile Department.

**GUESTS:** Emily Henry and Troy Downing.

**CALL TO ORDER:** By Chair Baertlein at 10:02 a.m. in Commissioners' Meeting Room A.

**ITEM NO. 1: WELCOME & REQUEST TO SIGN GUEST LIST:** Chair Baertlein welcomed everyone and reminded them to sign the guest list.

**ITEM NO. 2: PUBLIC COMMENTS – NON-AGENDA ITEMS:** There were none at this time.

**ITEM NO. 3: BOARD OF COUNTY COMMISSIONERS' MEETING MINUTES FOR MAY 21, 2014:** A motion was made by Commissioner Labhart to approve Board of County Commissioners' meeting minutes for May 21, 2014. The motion was seconded by Vice Chair Josi. The motion carried with three aye votes. The board signed the minutes.

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**ITEM NO. 4: CONSIDERATION OF CHANGE ORDER #1 TO PREVAILING WAGE RATE CONTRACT FOR CONSTRUCTION #4496 WITH ROAD AND DRIVEWAY CO FOR FULL DEPTH RECLAMATION AND HMAC ON LATIMER ROAD AND HMAC ON BROOTEN ROAD:** Jeanette Steinbach said that Liane Welch took this to the budget officer for approval; it is in the budget. For this project the geo tech suggested a concrete treated base for the work on Brooten Road. Ms. Steinbach said that construction on Latimer Road begins June 27. She said construction on Brooten Road begins Monday, June 16, and is expected to last two and half weeks. She said that residents have been notified.

Vice Chair Josi said that using a cement treated base will make the road stronger. He talked about the technique and its cost effectiveness. Commissioner Labhart said motorists can get around the construction by traveling US 101/Hebo and Resort Drive. He advised that Resort Drive also has some issues and motorists should be careful.

A motion was made by Commissioner Labhart to approve Change Order #1 to Prevailing Wage Rate Contract for Construction #4496 with Road and Driveway Co for full depth reclamation and HMAC on Latimer Road and HMCA on Brooten Road. The motion was seconded by Vice Chair Josi. The motion carried with three aye votes. The board signed the change order.

**ITEM NO. 5: CONSIDERATION OF PERSONAL SERVICES AGREEMENT 14/15-002 WITH JAMES R. BECRAFT FOR GRANT IMPLEMENTATION/PROGRAM MANAGEMENT SERVICES FOR THE TOBACCO PREVENTION AND EDUCATION PROGRAM:** Vice Chair Josi said that Jim Becraft works for the county as a consultant. The goal of the program is to reduce tobacco use in the county. Mr. Becraft is dedicated to what he does. This continues the program for an additional year. The dollar amount is the same.

A motion was made by Vice Chair Josi to approve Personal Services Agreement 14/15-002 with James R. Becraft for grant implementation/program management services for the Tobacco Prevention and Education Program. The motion was seconded by Commissioner Labhart. The motion carried with three aye votes. The board signed the agreement.

**ITEM NO. 6: CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT WITH LINCOLN COUNTY FOR JUVENILE SHELTER SERVICES; and ITEM NO. 7: CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT WITH LINCOLN COUNTY FOR JUVENILE DETENTION SERVICES:** Dan Krein said that the shelter care is an alternative for juveniles who do not need to be in detention but cannot be at home. This is a long standing arrangement with Lincoln County. The second item is for secure detention services at the same facility. It is a small facility and the juveniles do not need to be sent over the hill to the metro area. The rate is the same as before.

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A motion was made by Commissioner Labhart to approve a Professional Services Agreement with Lincoln County for juvenile shelter services and a Professional Services Agreement with Lincoln County for juvenile detention services. The motion was seconded by Vice Chair Josi. The motion carried with three aye votes. The chair signed the agreements.

**ITEM NO. 8: CONSIDERATION OF AN INTERAGENCY AGREEMENT (HHS 14/15-003) WITH TILLAMOOK FAMILY COUNSELING CENTER FOR POST-PARTUM DEPRESSION SERVICES:** Bill Baertlein said this agreement with Tillamook Family Counseling Center (TFCC) allows TFHC to provide services to mothers at risk for post-partum depression. They also provide a mothers and babies group. Chair Baertlein said this program does a nice job.

A motion was made by Chair Baertlein to approve an Interagency Agreement (HHS 14/15-003) with Tillamook Family Counseling Center for post-partum depression services. The motion was seconded by Commissioner Labhart. The motion carried with three aye votes. The board signed the agreement.

**ITEM NO. 9: CONSIDERATION OF AN ORDER REAPPOINTING HARRY COFFMAN, CAROL FITZGERALD AND AMY GRIGGS TO THE TILLAMOOK COUNTY COMMUNITY HEALTH COUNCIL:** Vice Chair Josi said these three people have been very active on the council and are outstanding members.

A motion was made by Vice Chair Josi to approve Order #14-037 reappointing Harry Coffman, Carol Fitzgerald and Amy Griggs to the Tillamook County Community Health Council. The motion was seconded by Commissioner Labhart. The motion carried with three aye votes. The board signed Order #14-037.

**ITEM NO. 10: CONSIDERATION OF A 10 FOOT WIDE EASEMENT TO COASTCOM INC. FOR A FIBER OPTIC CABLE ACROSS COUNTY PROPERTY IN THE SE1/4NW ¼ OF SECTION 29, T2N R10W, IN BRIGHTON BEACH:** Commissioner Labhart said that a cell tower is being proposed. CoastCom needs a 10 foot wide easement across county property in order to lay the cable to the tower site.

A motion was made by Commissioner Labhart to approve a 10 foot wide easement to CoastCom Inc. for a fiber optic cable across county property in the SE1/4NW1/4 of Section 29, T2N R10W, in Brighton Beach. The motion was seconded by Vice Chair Josi. The motion carried with three aye votes. The chair signed the easement.

Chair Baertlein recessed the meeting at 10:15 a.m.

Chair Baertlein reconvened the meeting at 10:31 a.m.

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**ITEM NO. 11: PUBLIC HEARING CONCERNING THE 4-H AND EXTENSION SERVICE DISTRICT BUDGET FOR FISCAL YEAR 2014-2015:** Chair Baertlein opened the Public Hearing.

Chair Baertlein introduced Troy Downing and Emily Henry from the 4-H and Extension Service. Ms. Henry read the budget message (see attached). Mr. Downing thanked the board for their support during the Budget Committee meeting.

Chair Baertlein said there are a lot of great programs through the 4-H and Extension Service. Commissioner Labhart said that not every county has this. This special district was approved in 1986 and has been a huge benefit in this county.

**ITEM NO. 12: CONSIDERATION OF ORDER ADOPTING THE BUDGET, APPROPRIATING FUNDS, IMPOSING AD VALOREM TAXES AND CATEGORIZING TAXES FOR THE FISCAL YEAR 2014-2015 FOR THE 4-H AND EXTENSION SERVICE DISTRICT:** A motion was made by Vice Chair Josi to approve Order #14-038 (4-H & ESD #14-001) adopting the budget, appropriating funds, imposing ad valorem taxes and categorizing taxes for the fiscal year 2014-2015 for the 4-H and Extension Service District. The motion was seconded by Commissioner Labhart. The motion carried with three aye votes. The board signed Order #14-038.

Chair Baertlein closed the Public Hearing.

**ITEM NO. 13: BOARD CONCERNS – NON-AGENDA ITEMS & ANNOUNCEMENTS:** Bill Sargent said that about six months ago the board approved retaining an outside law firm to try to seek recovery of some delay costs on the Third Street project. Some duct work was found in the road work that had not been identified by parties the county felt should have identified them. This caused a delay in the project and cost the county money. CenturyLink has agreed to pay \$115,000 in settlement. The delay costs were about \$230,000. The law firm will continue to seek recovery from others involved in the delay of the project. Liane Welch, the Public Works Director, supports accepting CenturyLink's settlement offer.

A motion was made by Vice Chair Josi to accept the proposal from CenturyLink as submitted by county counsel. The motion was seconded by Commissioner Labhart. The motion carried with three aye votes.

**ITEM NO. 14: PUBLIC COMMENTS:** There were none.

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There being no further business Chair Baertlein adjourned the meeting at 10:42 a.m.

**RESPECTFULLY SUBMITTED** this 17<sup>th</sup> day of July, 2014.

County Clerk: Tassi O'Neil

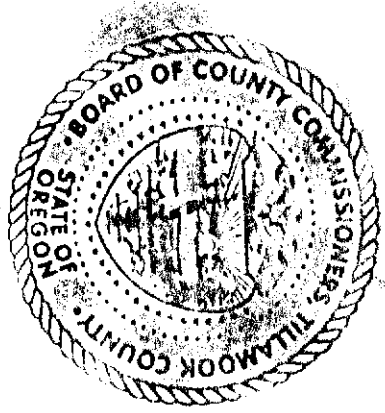
Susan L. Becraft  
Susan Becraft, Recording Secretary  
& Special Deputy

**APPROVED BY:**

Bill Baertlein  
Chair

[Signature]  
Vice Chair

[Signature]  
Commissioner





**NOTICE OF BOARD WORKSHOP AND BOARD MEETING**  
of the  
**TILLAMOOK COUNTY BOARD OF COMMISSIONERS**  
Also sitting as the Board of the  
SOLID WASTE SERVICE DISTRICT,  
THE 4-H AND EXTENSION SERVICE DISTRICT  
AND COUNTY ROAD DISTRICT  
to be held

**Wednesday, June 11, 2014**

**Workshop at 8:30 a.m.**

**Commissioners' Meeting Room B**

County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

**Board Meeting at 10:00 a.m.**

**Commissioners' Meeting Room A**

County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

**BOARD OF COMMISSIONERS**

Bill Baertlein, Chair

E-mail: [bbaertle@co.tillamook.or.us](mailto:bbaertle@co.tillamook.or.us)

Tim Josi, Vice Chair

E-mail: [tjosi@co.tillamook.or.us](mailto:tjosi@co.tillamook.or.us)

Mark Labhart, Commissioner

E-mail: [mlabhart@co.tillamook.or.us](mailto:mlabhart@co.tillamook.or.us)

201 Laurel Avenue

Tillamook, Oregon 97141

Phone: (503) 842-3403 FAX: (503) 842-1384

**ANY QUESTIONS? Contact**

Paul Levesque (503) 842-1809

E-mail: [plevesqu@co.tillamook.or.us](mailto:plevesqu@co.tillamook.or.us)

**COUNTY WEBSITE:** <http://www.co.tillamook.or.us>

**WATCH THIS MEETING ONLINE:** [tctvonline.com](http://tctvonline.com)

**OR ON TV:** TCTV Channel 4

Friday – 1:00 p.m.

Saturday – 3:30 a.m.

Sunday – 7:00 p.m.

Monday – 7:00 p.m.

Tuesday – 10:00 p.m.

Wednesday – 7:00 a.m.

Thursday – 9:30 a.m.

**NOTE:** The Board of Commissioners reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660(1).

**NOTE:** The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

## AGENDA

### WORKSHOP

CALL TO ORDER: Wednesday, June 11, 2014 8:30 a.m.

1. Welcome & Request to Sign Guest List
2. Public Comment – Non-Agenda Items
3. Discussion Concerning Change Order #1 to Prevailing Wage Rate Contract for Construction #4496 with Road and Driveway Co for Full Depth Reclamation and HMAC on Latimer Road and HMAC on Brooten Road/Jeanette Steinbach
4. Discussion Concerning Personnel Services Agreement 14/15-002 with James R Becraft for Grant Implementation/Program Management Services for the Tobacco Prevention and Education Program/James Becraft
5. Discussion Concerning a Professional Services Agreement with Lincoln County for Juvenile Shelter Services/Dan Krein
6. Discussion Concerning a Professional Services Agreement with Lincoln County for Juvenile Detention Services/Dan Krein
7. Discussion Concerning an Interagency Agreement (HHS 14/15-003) with Tillamook Family Counseling Center for Post-Partum Depression Services/Frank Hanna-Williams
8. Human Resources Report/Mona Hamblen
  - a. Discussion and Consideration of a Personnel Requisition for a New Regular Part Time Solid Waste Outreach Specialist for the Solid Waste Program
  - b. Discussion and Consideration of Hiring a Chief Deputy District Attorney Above Step 2
9. Community Development Update/Bryan Pohl
  - a. Discussion Concerning Hiring an Intern Part Time to Develop GIS Data
10. Discussion Concerning an Order Reappointing Harry Coffman, Carol Fitzgerald and Amy Griggs to the Tillamook County Community Health Council/Tim Josi
11. Discussion and Consideration of an Out-of-State Travel Request for Tim Josi to Attend the NACo Annual Conference from July 9 – 15, 2014 in New Orleans, Louisiana/Tim Josi
12. Chief of Staff Report/Paul Levesque
  - a. Discussion Concerning a 10 Foot Wide Easement to CoastCom Inc. for a Fiber Optic Cable Across County Property in the SE1/4NW ¼ of Section 29, T2N R10W, in Brighton Beach
13. Staff Report/Sue Becraft
  - a. Suggestion Box
14. Board Concerns – Non-Agenda Items
15. Public Comments

**ADJOURN**

## MEETING

CALL TO ORDER: Wednesday, June 11, 2014 10:00 a.m.

1. Welcome & Request to Sign Guest List
2. Public Comment – Non-Agenda Items

## CONSENT CALENDAR

3. Board of County Commissioners' Meeting Minutes for May 21, 2014

## LEGISLATIVE – ADMINISTRATIVE

4. Consideration of Change Order #1 to Prevailing Wage Rate Contract for Construction #4496 with Road and Driveway Co for Full Depth Reclamation and HMAC on Latimer Road and HMAC on Brooten Road/Jeanette Steinbach
5. Consideration of Personnel Services Agreement 14/15-002 with James R Becraft for Grant Implementation/Program Management Services for the Tobacco Prevention and Education Program/James Becraft
6. Consideration of a Professional Services Agreement with Lincoln County for Juvenile Shelter Services/Dan Krein
7. Consideration of a Professional Services Agreement with Lincoln County for Juvenile Detention Services/Dan Krein
8. Consideration of an Interagency Agreement (HHS 14/15-003) with Tillamook Family Counseling Center for Post-Partum Depression Services/Frank Hanna-Williams
9. Consideration of an Order Reappointing Harry Coffman, Carol Fitzgerald and Amy Griggs to the Tillamook County Community Health Council/Tim Josi
10. Consideration of a 10 Foot Wide Easement to CoastCom Inc. for a Fiber Optic Cable Across County Property in the SE1/4NW ¼ of Section 29, T2N R10W, in Brighton Beach/Paul Levesque

### **10:30 a.m.**

11. **Public Hearing** Concerning the 4-H and Extension Service District Budget for Fiscal Year 2014-2015/Troy Downing, Emily Henry
12. Consideration of Order Adopting the Budget, Appropriating Funds, Imposing Ad Valorem Taxes and Categorizing Taxes for the Fiscal Year 2014-2015 for the 4-H and Extension Service District/Troy Downing, Emily Henry
13. Board Concerns – Non-Agenda Items & Announcements
14. Public Comments

## **ADJOURN**

## BOARD MEETINGS AND ANNOUNCEMENTS

The commissioners will hold an executive session on **Wednesday, June 11, 2014** at **11:30 a.m.** pursuant to ORS 192.660(2)(b) to consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing. The executive session will be in the commissioners' meeting room B of the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The executive session is not open to the public.

The commissioners will meet with representatives of the Grand Ronde Tribes for their regular quarterly meeting on **Thursday, June 12, 2014** at **12:00 noon** in a conference room at the Spirit Mountain Casino, 27100 Salmon River Hwy, Grand Ronde, Oregon.

The commissioners will hold an executive session on **Monday, June 23, 2014** at **8:30 a.m.** pursuant to ORS 192.660(2)(i) to conduct a performance evaluation. The executive session will be in the commissioners' meeting room B of the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The executive session is not open to the public.

The commissioners will hold a workshop on **Tuesday, June 24, 2014** at **2:00 p.m.** for a Cape Meares Loop Road engineering briefing. The workshop will be held in the commissioners' meeting room B in the Courthouse, 201 Laurel Avenue, Tillamook.

**INDEPENDENCE DAY** is an observed holiday for Tillamook County, as well as the Circuit Court. All offices in the Courthouse, including the Circuit Court will be **closed** on **Friday, July 4, 2014**. In addition, the Tillamook Library, administrative offices in the jail and justice facility, Tillamook County Road Department, Tillamook County Community Development Department, Tillamook County Surveyor's office and health department and clinics will also be closed.

The Commissioners' **evening meeting** schedule will resume in October.

# BOARD OF COMMISSIONERS' WORKSHOP

**Wednesday, June 11, 2014**

	Present	Absent		Present	Absent
Mark Labhart	✓	—	Bill Baertlein	✓	—
Tim Josi	✓	—	Paul Levesque	✓	—

PLEASE PRINT

Name	Address	Item of Interest
JOHN GETTMAN		all
JIM BECKOFF		#4
Mary Ann Dearborn		#7
Michael Soots		#10, All
Deb Clark		
Tom Murphy		7
Shondelle Stenbeck		TCPW
Denise Vaed		Assessor
Jason Merrill		Clerk / all
David McCall		TCPW
Mona Hamblen		HR
Dan Krein		#5 + #6
Wilbur Bortner		#8(b)

(Please use reverse if necessary)

BOARD OF COMMISSIONERS'  
MEETING

Wednesday, June 11, 2014

	Present	Absent		Present	Absent
Mark Labhart	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bill Baertlein	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tim Josi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Paul Levesque	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bill Sargent	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

PLEASE PRINT

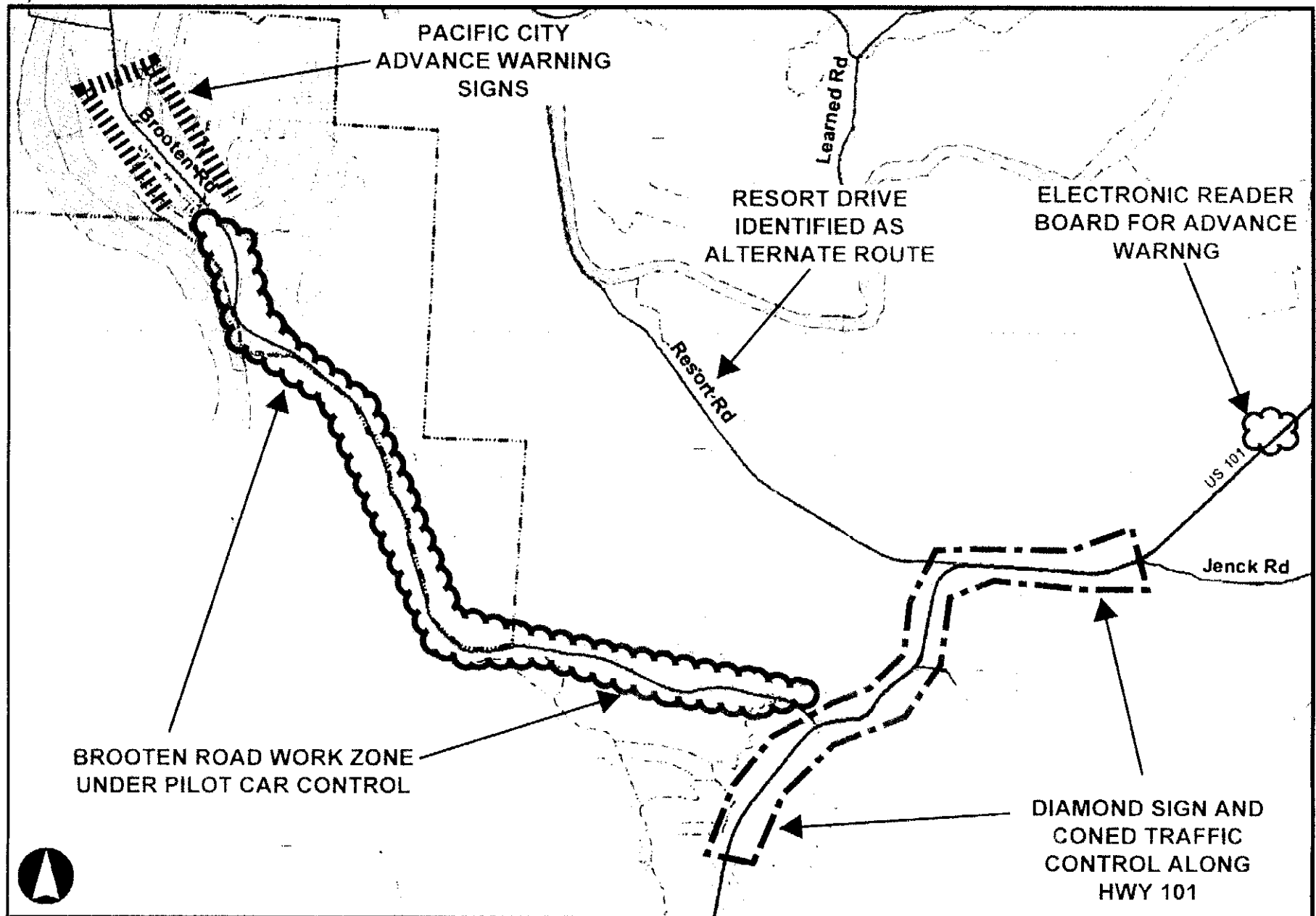
Name Address Item of Interest

Jeanette Steinbach		TCPW
1 Dan Keen		Jur Contracts
Emily Henry		OSU Budget

(Please use reverse if necessary)

JUNE 2014


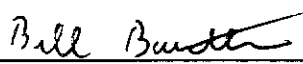
# BROOTEN ROAD OVERALL TRAFFIC PLAN



PLEASE COMPLETE ALL SECTIONS IN YELLOW. WHERE DOLLAR AMOUNT DOES NOT APPLY LEAVE AT \$0.00  
THIS FORM IS FILLABLE. AMOUNTS & TOTALS WILL CALCULATE AUTOMATICALLY

TILLAMOOK COUNTY TRAVEL AUTHORIZATION 2014

Please complete this form and obtain required signatures **before** traveling.

1. Name of Employee/Traveler: <u>Tim Josi</u>		2. Date: <u>6/6/14</u>	
3. Training Related/Conference (if yes, attach Agenda): <input checked="" type="radio"/> Yes <input type="radio"/> No		4. Airfare/Railfare: \$428.00      Confirmation Number: <u>REINVF</u>	
5. Name of Conference or Training: <u>NACo Annual Conference</u>		6. Conference/Training Cost: \$490.00	
7. Itinerary: Destination (City, State): <u>New Orleans, Louisiana</u>  Est. Departure      Date: <u>7/9/2014</u> Time: <u>10:04 AM</u>  Est. Return      Date: <u>7/15/2014</u> Time: <u>10:58 PM</u>		8. Lodging Reservation Information: Hotel Name: <u>Courtyard New Orleans Downtown</u> Address: <u>300 Julia Street</u> <u>New Orleans, LA 70130</u> Phone number: <u>504-598-9898</u> Confirmation Number: <u>327ZFR4M</u>	
9. Miscellaneous Expenses: (Identify Specific Expenses: Taxis, Shuttles, Etc.) a.      \$0.00      _____      c.      \$0.00      _____ b.      \$0.00      _____      d.      \$0.00      _____		10. Lodging Rate: Amount per Night:      \$159.00 Tax per Night:      \$0.00 Total per Night:      \$159.00  Number of Nights:      x <u>6</u> <b>Total Lodging:</b> \$954.00	
11. Meals: (Please CHECK which rate you are using in ONE box below) <b>Daily Meal Rate</b> without receipts (See policy): <input type="checkbox"/> <b>CONUS Rate</b> with detailed receipts and accounting: <input checked="" type="checkbox"/>		12. Cost of Trip: Airfare/Railfare:      \$428.00 Lodging:      \$954.00 Meal Per Diem:      \$0.00 Personal Car Miles:      \$0.00 Training/Conference Cost:      \$490.00 Miscellaneous:      \$0.00 <b>Total Not To Exceed:</b> \$1,872.00	
*Daily Rate: <u>\$0</u> *(Standard rate or City Conus Rate)  # of Meals      x      Rate      Total Breakfast:      _____      \$0.00      \$ - Lunch:      _____      \$0.00      \$ - Dinner:      _____      \$0.00      \$ - Total Meals:      _____      \$ -			
13. Personal Car Miles Total miles round trip:      x <u>0.56</u> \$ -			
14. Purpose of Trip (Be Specific): <u>Annual Conference and Business Meeting. All expenses will be reimbursed by AOC.</u>			
15. Approved for Payment: Meal Per Diem:      \$0.00 Personal Car Miles:      \$0.00 Misc:      \$0.00 Lodging:      \$954.00		Transportation:      \$428.00 Training/Conference:      \$490.00 <b>Total</b> \$1,872.00	
16. Employee/Traveler Signature: 		Date: <u>6-6-14</u>	
17. Department Head/Designee Signature:		Date:	
18. Board of Commissioner's Signature (Required for Out-Of-State) 		Date: <u>6/11/14</u>	

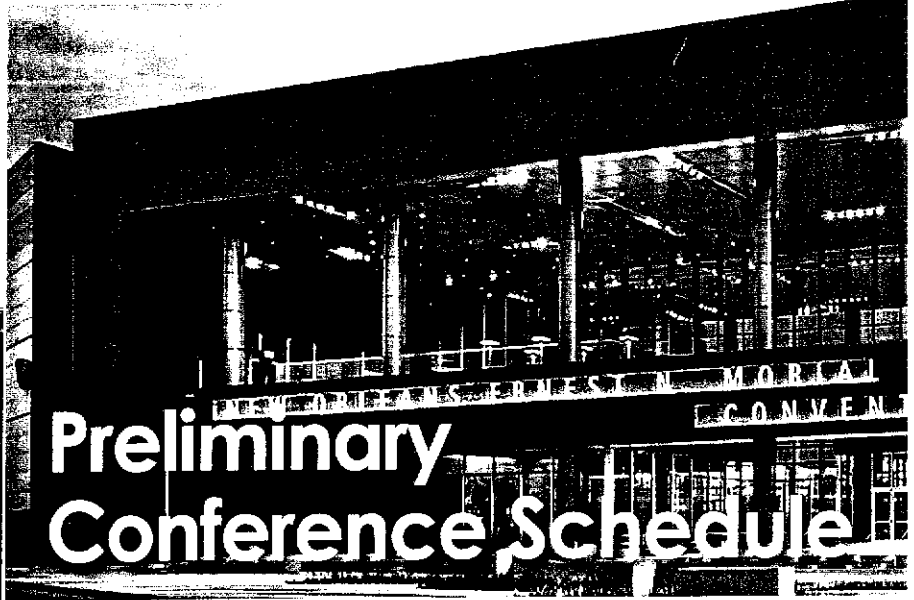
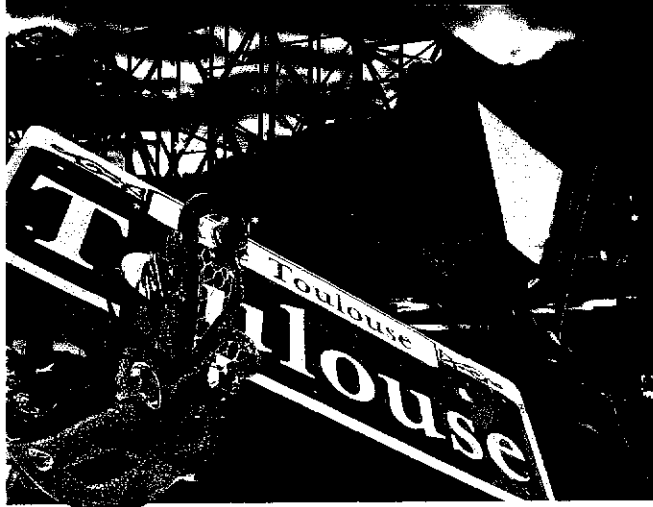




## WELCOME TO NEW ORLEANS, LOUISIANA!

Where do you go when it is time to get away? What if you knew of a place where the scenery isn't all that changes? A place where centuries old architecture is the backdrop for a culture so invigorating, it'll rouse your spirit. Visit the most fun and authentic city in America, New Orleans.

New Orleans is one of the world's most fascinating cities. Steeped in a history of influences from Europe, the Caribbean, Africa and beyond, it's home to a truly unique melting pot of culture, food and music. You'll find bowls filled to the rim with gumbo, late nights in dark jazz clubs, strolls through historic neighborhoods, and tantalizing festivals throughout the year. Come down and experience New Orleans, one of America's most culturally and historically-rich destinations. **NewOrleansOnline.com** can introduce you to all of the Big Easy's greatest charms. As the official New Orleans tourism guide, the site is loaded with resources that will help you make the most of your visit.



# Preliminary Conference Schedule

Schedule is subject to change.

All events will take place at the Morial Convention Center unless otherwise noted.

ARRIVE ON WEDS at 11

## Friday, July 11

7:30 a.m. – 5:00 p.m.

Registration

8:00 a.m. – 5:00 p.m.

Steering Committee, Subcommittee and Affiliate Meetings

*All delegates are welcome to attend any NACo Steering or Sub-Committee meeting.*

8:30 a.m. – 5:00 p.m.

Technology Summit — **for county registrants only!**

*Advance registration required.*

3:00 p.m. – 4:00 p.m.

New Member Orientation/ First Time Conference Attendees Reception.

4:00 p.m. – 5:30 p.m.

Exhibit Hall Reception

*Open to all Exhibitors and Attendees! Stroll the exhibit hall aisles and get an advance look at the suppliers showcasing their products and services.*

## Saturday, July 12

7:30 a.m. – 5:00 p.m.

Registration

9:00 a.m. – 3:00 p.m.

Exhibit Hall Open

*Includes Exhibit Hall Lunch*

8:00 a.m. – 3:00 p.m.

Steering Committee, Subcommittee and Affiliate Meetings

*All delegates are welcome to attend any NACo Steering or Sub-Committee meeting.*

3:30 p.m. – 5:00 p.m.

Opening General Session

### FEATURED SPEAKER:

Lt. General Russel L. Honoré (Ret.)  
Commander of Joint Task Force Katrina and Global Preparedness Authority

5:00 p.m. – 7:00 p.m.

State Association and Affiliate Meeting/Reception Block

## CONFERENCE SPONSORS As of January 22, 2014



at&t

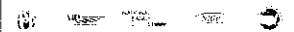


Nationwide Retirement Solutions

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U.S. COMMUNITIES<sup>®</sup>  
GOVERNMENT PURCHASING ALLIANCE



NACo Prescription & Health Discount Program



## FEATURED SPEAKER

Opening General Session  
 Saturday, July 12 • 3:30 p.m. – 5:00 p.m.

Lt. General Russel L. Honoré (Ret.)  
 Commander of Joint Task Force Katrina and Global Preparedness Authority

LEAVE HOTELS  
 ON TUESDAY

## Sunday, July 13

7:30 a.m. – 4:00 p.m.  
 Registration

7:30 a.m. – 8:30 a.m.  
 Non-Denominational Worship Service

7:30 a.m. – 9:00 a.m.  
 State Association and Affiliate Meeting Block

8:30 a.m. – 12:00 p.m.  
 Exhibit Hall Open  
*Includes Continental Breakfast*

9:00 a.m. – 12:00 Noon  
 Concurrent Educational Sessions

12:30 p.m. – 2:30 p.m.  
 Awards Luncheon Program –  
 Sponsored by **aetna**

*Advance registration and an additional \$15 fee required.*

2:45 p.m. – 4:00 p.m.  
 Concurrent Educational Sessions

## Monday, July 14

8:00 a.m. – 2:00 p.m.  
 Registration

9:00 a.m. – 10:30 a.m.  
 Election of Officers and Business Meeting

10:45 a.m. – 11:45 a.m.  
 NACo Regional Meetings

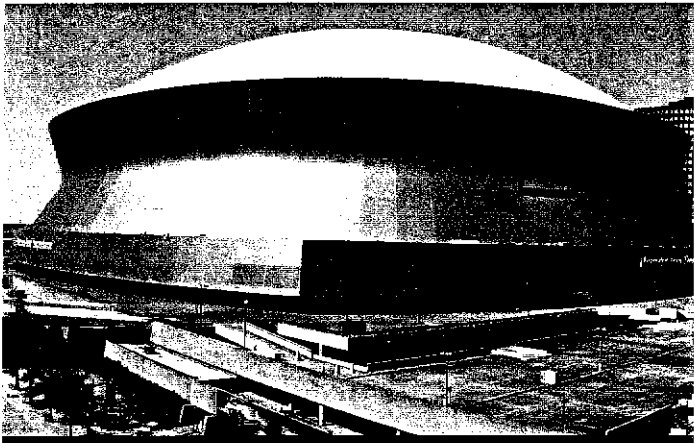
1:00 p.m. – 2:30 p.m.  
 Concurrent Educational Workshops

2:45 p.m. – 4:15 p.m.  
 Closing General Session

6:30 p.m. – 9:00 p.m.  
 Conference Celebration Event

*Held Off-site at the Mercedes-Benz Superdome*

COURT YARD  
 327 ZFRAM  
 4-11-14



## CONFERENCE CELEBRATION EVENT

Monday, July 14 • 6:30 p.m.–9:00 p.m.

### A Night at the Superdome

NACo and Orleans Parish invite you to end your conference experience with an event like none other! The 64 parishes of Louisiana will showcase regional beverages, cuisine, culture and music and this will be an evening to remember. Dance to some Zydeco, catch some beads from a mardi gras float and get ready to have some fun!

## NACo AWARDS LUNCHEON

Sunday, July 13 • 12:30 p.m.–2:30 p.m.

Celebrate your peers at the 2nd Annual NACo Awards Luncheon. Highlighted at this luncheon will be the Best of Category winners of NACo's infamous Achievement Awards program. See who is the County Official of the Year and much more. Please join us and cheer on your peers!

*This lunch is NOT included in the registration fee. Tickets in the amount of \$15 each must be purchased. Please see the registration form to buy a ticket to the Awards Luncheon.*

## STRATEGIC PARTNERS

NACo Prescription & Health Discount Program





Extension Service Tillamook County  
Oregon State University, 2204 Fourth Street, Tillamook, Oregon 97141-2491  
T 503-842-3433 | F 503-842-7741 | <http://extension.oregonstate.edu/tillamook/>

## BUDGET MESSAGE

### Tillamook County 4-H and Extension Service District

#### Fiscal Year 2014-15

The proposed budget for fiscal year 2014-15 is balanced between total resources and requirements as required by Local Budget Law. The budget contains a **General Fund** for operations and a **Building Reserve Fund** for construction or purchase of office, meeting and educational facilities.

The budget proposes that the district's full permanent tax rate of 6.90 cents per \$1,000 valuation be imposed to obtain property taxes necessary to balance the budget.

#### GENERAL FUND RESOURCES

The proposed "cash on hand" is important to our budget to allow us to operate for the first part of the year before fall tax revenues are received. Other significant resources include prior year taxes, interest and timber sales. The "taxes necessary to balance" resource assumes 90 percent of the taxes levied will be collected in the budget year.

#### GENERAL FUND EXPENDITURES

##### Personnel Services

As proposed, personnel services increases by less than 2 percent from the previous year. This change is a result of replacing one of our office specialist positions (which has the same 1.0 FTE but at a starting salary, which is less than the salary of our previous long-time employee) and adding a Latino outreach position (0.25 FTE). This proposed budget includes operating with an office manager (1.0 FTE), two office specialist positions (1.5 FTE), a 4-H program assistant (0.49 FTE), a Latino outreach position (0.25 FTE), and 0.1 FTE for Master Gardener program support.

##### Materials and Services

Overall, this category increases from the previous year by 4.2 percent. The largest changes from last year are increases in travel, storage fees, operating supplies and

demonstration costs for programming, internet network rising costs, and the addition of ADA support services in the Miscellaneous Materials and Services category.

**Capital Outlay**

As proposed, we have no budgeted amount for capital outlay this year.

**General Operating Contingency**

The budget proposes a contingency of approximately 11 percent of the total budget.

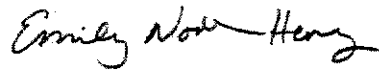
**Unappropriated Ending Fund Balance**

An unappropriated ending balance of \$181,000 is proposed to ensure an adequate cash balance in FY2015-16.

**BUILDING RESERVE FUND**

As proposed, we are budgeting to transfer \$10,000 into our building reserve fund.

**Respectfully submitted,**

A handwritten signature in cursive script that reads "Emily Now Henry".

**Emily Henry, Budget Officer**

**FORM  
LB-20**

**LB-20 RESOURCES**

**TILLAMOOK COUNTY 4-H and  
EXTENSION SERVICE DISTRICT**  
(Name of Municipal Corporation)

Historical Data				Fund	Budget for Next Year 2014 - 2015			
Actual		Adopted Budget		RESOURCE DESCRIPTION	Proposed By		Adopted By	
Second Preceding Year 2011 -12	First Preceding Year 2012 - 13	This Year 2013 - 2014			Budget Officer	Budget Committee	Governing Body	
				Beginning Fund Balance:				
1	250,919	288,549	289,800	1 4000 - Available cash on hand * (cash basis) or	360,100	360,100		1
2				2 Net working capital* (accrual basis)				2
3	14,705	16,244	12,000	3 4011 - Previously levied taxes estimated to be received	14,000	14,000		3
4	1,290	1,467	1,000	4 4699 - Interest	1,200	1,200		4
5				5 <b>OTHER RESOURCES</b>				5
6	39,839	62,928	56,980	6 4230 - STATE TIMBER SALES	60,570	60,570		6
7	-	-	-	7 4550 - COUNTY LAND SALES				7
8	-	-	-	8 4690 - MISCELLANEOUS				8
9	-	-	-	9 4276 - DISTRICT DAIRY, WATERSHED, FCD AGENTS				9
10	-	-	-	10 4225 - FEDERAL GRANT - Title 3 Forestry Education Prgrm	-	-		10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	306,753	369,188	359,780	29 Total resources, except taxes to be levied	435,870	435,870		29
30			255,320	30 4010 - Taxes necessary to balance	262,900	262,900		30
31	256,585	262,730		31 Taxes collected in year levied				31
32	563,338	631,918	615,100	32 <b>TOTAL RESOURCES</b>	698,770	698,770	-	32

\*Includes ending balance from prior year

**FORM  
LB-31**

**LB-31 DETAILED REQUIREMENTS**

**TILLAMOOK COUNTY 4-H and  
EXTENSION SERVICE DISTRICT**  
(Name of Municipal Corporation)

**GENERAL**  
Fund

	Historical Data			REQUIREMENTS DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2014 - 2015			
	Actual		Adopted Budget				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2011 - 12	First Preceding Year 2012 - 13	This Year 2013 - 14							
1				1 PERSONAL SERVICES						1
2	111,725	114,600	122,800	2 5910 Non 941 4-H & Extension Staff	3.33		135,500	135,500		2
3	72,425	71,800	78,000	3 5949 Non 941 4-H & Extension Taxes/Benefits			82,500	82,500		3
4				4						4
5	<b>184,150</b>	<b>186,400</b>	<b>200,800</b>	5 TOTAL PERSONAL SERVICES			<b>218,000</b>	<b>218,000</b>		5
6				6						6
7				7 MATERIALS & SERVICES						7
8	8,126	13,358	14,000	8 6001 - Office Supplies			14,000	14,000		8
9	8,345	3,571	11,300	9 6004 - Non-Capital Office Equipment			11,300	11,300		9
10	3,314	3,512	5,700	10 6005 - Operating Supplies (Demo)			6,700	6,700		10
11	1,309	-	2,500	11 6009 - Computer & Software Licensing			2,500	2,500		11
12	353	69	500	12 6011 - Computer Supplies			500	500		12
13	250	995	2,500	13 7001 - Printing & Advertising			2,500	2,500		13
14	3,522	2,359	7,500	14 7003 - Books & Publications			7,500	7,500		14
15	1,936	4,007	7,000	15 7005 - Postage & Shipping			7,000	7,000		15
16	5,953	5,745	8,500	16 7007 - Telephone			8,500	8,500		16
17	7,633	8,149	9,300	17 7012 - Network fees			9,600	9,600		17
18	244	251	2,000	18 7022 - Public Relations			2,000	2,000		18
19	110	1,275	300	19 7050 - Membership Dues & Fees			300	300		19
20	26,183	29,682	40,500	20 7080 - Travel & Mileage			41,000	41,000		20
21	3,523	3,523	3,600	21 7101 - Professional Services			3,700	3,700		21
22	-	-	-	22 7401 - Rent			-	-		22
23	2,606	2,716	4,900	23 7410 - Utilities			4,900	4,900		23
24	285	320	700	24 7415 - Water Fees			700	700		24
25	398	436	900	25 7416 - Sewer Fees			900	900		25
26	1,332	1,369	1,800	26 7420 - Garbage Collection			1,800	1,800		26
27	1,869	2,518	6,000	27 7430 - Janitorial Services			6,000	6,000		27
28	759	398	2,000	28 7431 - Janitorial Supplies			2,000	2,000		28
29				29						29
30				30						30
31	Continued	Continued	Continued	31			Continued	Continued	Continued	31
32				32						32
33				33 TOTAL REQUIREMENTS						33

**FORM  
LB-31**

**LB-31 DETAILED REQUIREMENTS**

**TILLAMOOK COUNTY 4-H and  
EXTENSION SERVICE DISTRICT**  
(Name of Municipal Corporation)

**GENERAL**  
Fund

	Historical Data			REQUIREMENTS DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2014 - 2015			
	Actual		Adopted Budget				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2011 -12	First Preceding Year 2012 - 13	This Year 2013 - 14							
34				34 MATERIALS & SERVICES (Continued)						34
35				35						35
36	1,175	7,141	2,000	36 7450 - Repair & Maint. /Building & Grounds			2,000	2,000		36
37	7,055	5,520	12,000	37 7601 - Repair & Maint. /Office Equipment			12,000	12,000		37
38	-			38 7605 - R&M/Equipment						38
39	1,265	1,265	1,500	39 7611 - Storage Rental			2,300	2,300		39
40	195	245	3,300	40 7899 - Misc. Materials & Services			7,000	7,000		40
41	2,000	2,000	2,000	41 8001 - Intercounty/Administration			2,000	2,000		41
42	899	855	1,000	42 8002 - Insurance & Deductibles			1,000	1,000		42
43	<b>90,639</b>	<b>101,279</b>	<b>153,300</b>	43 TOTAL MATERIALS AND SERVICES			<b>159,700</b>	<b>159,700</b>		43
44				44						44
45		-	-	45 9015 - Furniture/Fixtures			-	-		45
46		-	-	46 9020 - Computers/ Office Equipment			-	-		46
47		-	-	47 9040 - Building/Improvements			-	-		47
48		-	-	48 TOTAL CAPITAL OUTLAY			-	-		48
49				49						
50				50						
51				51						49
52	-		70,000	52 9900 - GENERAL OPERATING CONTINGENCY			77,000	77,000		50
53				53						51
54	-	10,000	10,000	54 9882 - TRANSFER TO BUILDING RESERVE FUND			10,000	10,000		52
55				55						53
56				56						54
57				57						55
58	<b>274,789</b>	<b>297,679</b>	<b>434,100</b>	58 TOTAL			<b>464,700</b>	<b>464,700</b>		56
59				59						57
60				60						58
61				61						59
62				62						60
63				63						61
64				64						62
65				65						63
66				66						64
67	288,549	334,239		67 Ending balance (prior years)						65
68			181,000	68 9995 - UNAPPROPRIATED ENDING FUND BALANCE			234,070	234,070		66
69	563,338	631,918	<b>615,100</b>	69 TOTAL REQUIREMENTS			<b>698,770</b>	<b>698,770</b>	-	67

**FORM  
LB-11**

**LB-11 RESERVE FUND**

This fund is authorized and established by resolution/ordinance number 98-71, on (date) May 20, 1998 for the following specified purposes:

To accumulate money for purchasing or constructing office, meeting, and educational facilities

Year this reserve fund will be reviewed to be continued or abolished.  
Date can not be more than 10 years after establishment.

Review Year 2017

**TILLAMOOK COUNTY 4-H and  
EXTENSION SERVICE DISTRICT**

(Name of Municipal Corporation)

**BUILDING RESERVE**

Fund

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2014 - 2015			
Actual		Adopted Budget This Year 2013 - 14		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2011 -12	First Preceding Year 2012 - 13						
			RESOURCES				
1	-	92,382	100	11,300	11,300		1
2							2
3							3
4	369	381	50	100	100		4
5	-	10,000	10,000	10,000	10,000		5
6							6
7							7
8							8
9	92,382	102,763	10,150	21,400	21,400		9
10			-	-	-		10
11							11
12	<b>92,382</b>	<b>102,763</b>	<b>10,150</b>	<b>21,400</b>	<b>21,400</b>		<b>12</b>
			REQUIREMENTS				
1							1
2	-	-	10,150	21,400	21,400		2
3							3
4							4
5							5
6							6
7							7
8							8
9							9
10							10
11							11
12							12
13							13
14							14
15	92,382	102,763					15
16	<b>92,382</b>	<b>102,763</b>	<b>10,150</b>	<b>21,400</b>	<b>21,400</b>	-	<b>16</b>

\*Includes Unappropriated Balance budgeted last year



**FORM LB-1**

**NOTICE OF BUDGET HEARING**

A public meeting of the Tillamook County 4-H & Extension Service District will be held on June 11, 2014 at 10:30 X am \_\_\_ pm at Tillamook County Courthouse Comm. meeting room A, Tillamook, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2014 as approved by the 4-H and Extension Service Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Tillamook County Commissioners Office, 201 Laurel Ave., Tillamook, OR, between the hours of 8:00 a.m. and 5:00 p.m. This budget is for an X annual \_\_\_ biennial budget period. This budget was prepared on a basis of accounting that is X the same as \_\_\_ different than used the preceding year. If different, the major changes and their effect on the budget are:

Contact: Emily Henry

Ph: 503-842-3433

Email: emily.henry@oregonstate.edu

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2012-13	Adopted Budget This Year 2013-14	Approved Budget Next Year 2014-15
Beginning Fund Balance/Net Working Capital	\$391,312	\$289,900	\$371,400
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges			
Federal, State and All Other Grants, Gifts, Allocations and Donations			
Revenue from Bonds and Other Debt			
Interfund Transfers / Internal Service Reimbursements		\$10,000	\$10,000
All Other Resources Except Property Taxes	\$80,639	\$70,030	\$75,870
Property Taxes Estimated to be Received	\$262,730	\$255,320	\$262,900
<b>Total Resources</b>	<b>\$734,681</b>	<b>\$625,250</b>	<b>\$720,170</b>

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	\$186,400	\$200,800	\$218,000
Materials and Services	\$101,279	\$153,300	\$159,700
Capital Outlay	\$101,376	\$10,150	\$21,400
Debt Service			
Interfund Transfers	\$10,000	\$10,000	\$10,000
Contingencies		\$70,000	\$77,000
Special Payments			
Unappropriated Ending Balance and Reserved for Future Expenditure	\$335,626	\$181,000	\$234,070
<b>Total Requirements</b>	<b>\$734,681</b>	<b>\$625,250</b>	<b>\$720,170</b>

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program FTE for that unit or program			
4-H and Extension Service District	631,918	615,100	698,770
FTE	3.08	3.08	3.33
4-H Building Reserve	102,763	10,150	21,400
FTE			
Non-Departmental / Non-Program			
FTE			
<b>Total Requirements</b>	<b>734,681</b>	<b>625,250</b>	<b>720,170</b>
<b>Total FTE</b>	<b>3.08</b>	<b>3.08</b>	<b>3.33</b>

**STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING \***

PROPERTY TAX LEVIES			
	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy (rate limit .069 per \$1,000)	.069	.069	.069
Local Option Levy			
Levy For General Obligation Bonds			

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds		
Other Bonds		
Other Borrowings		
<b>Total</b>		

\* If more space is needed to complete any section of this form, insert lines (rows) on this sheet or add sheets. You may delete unused lines.