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NOTICE OF BOARD WORKSHOP AND BOARD MEETING
of the
TILLAMOOK COUNTY BOARD OF COMMISSIONERS
Also sitting as the Board of the
SOLID WASTE SERVICE DISTRICT,
THE 4-H AND EXTENSION SERVICE DISTRICT
AND COUNTY ROAD DISTRICT
to be held

FILED
3:33 pm / sjs
AUG 13 2014
TASSI O'NEIL
COUNTY CLERK

Wednesday, July 30, 2014
Workshop at 8:30 a.m.
Commissioners' Meeting Room B
County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

Board Meeting at 10:00 a.m.
Commissioners' Meeting Room A
County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

BOARD OF COMMISSIONERS

Bill Baertlein, Chair
E-mail: bbaertle@co.tillamook.or.us

Tim Josi, Vice Chair
E-mail: tjosi@co.tillamook.or.us

Mark Labhart, Commissioner
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WATCH THIS MEETING ONLINE: tctvonline.com
OR ON TV: TCTV Channel 4

Friday – 1:00 p.m.
Monday – 7:00 p.m.
Thursday – 9:30 a.m.

Saturday – 3:30 a.m.
Tuesday – 10:00 p.m.

Sunday – 7:00 p.m.
Wednesday – 7:00 a.m.

NOTE: The Board of Commissioners reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660(1).

NOTE: The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

AGENDA

WORKSHOP – Audio07-30-2014A.MP3

CALL TO ORDER BY VICE CHAIR JOSI: Wednesday, July 30, 2014 8:31 a.m.
(Chair Baertlein – Vacation)

1. Welcome & Request to Sign Guest List
2. 0:15 Public Comment – Non-Agenda Items – There were no public comments.
3. 0:20 Public Works Report/Liane Welch
 - a. 0:28 Discussion Concerning Accepting a Temporary Access Easement from the Jenck Family Trust, Related to the Wyss Bridge Replacement Project
 - b. 2:24 Discussion Concerning Accepting a Temporary Construction Easement from Andrea M. Jenck, Trustee of the Jenck Family Trust, Related to the Wyss Bridge Replacement Project
 - c. 2:40 Discussion Concerning Accepting a Permanent Right-of-Way Easement from Andrea M. Jenck, Trustee of the Jenck Family Trust, Related to the Wyss Bridge Replacement Project

3:14 Third Street Litigation
4:17 Latimer Road
4:27 Cape Meares/Neskowin Roads Community Meetings
4. 8:05 Discussion Concerning the 2014 Reproductive Health Program Service Sliding Fee Scale/Marlene Putman, Robin Watts
5. 8:05 Discussion Concerning the 2014 Primary Care Program Sliding Fee Scale/Marlene Putman
6. Human Resources Report/Mona Hamblen
 - a. 11:59 Discussion and Consideration of a Personnel Requisition to Refill a Regular Full Time Corrections Deputy for the Jail
A motion was made by Commissioner Labhart and seconded by Vice Chair Josi. Commissioner Labhart and Vice Chair Josi voted aye; Chair Baertlein was absent.
 - b. 13:12 Replace Property Appraiser II with Property Appraiser Trainee
A motion was made by Commissioner Labhart and seconded by Vice Chair Josi. Commissioner Labhart and Vice Chair Josi voted aye; Chair Baertlein was absent.
7. 16:28 Community Development Update/Bryan Pohl – Equal Opportunity Analysis
8. 24:50 Discussion Concerning a Letter to the Oregon Department of Fish and Wildlife Commission Regarding the Department's Budget for the 2015 – 2017 Biennium/Mark Labhart
9. Chief of Staff Report/Paul Levesque
 - a. 26:45 Discussion Concerning an Intergovernmental Agreement with the City of Tillamook to Operate the County's Dog Control Program
 - b. 30:33 Discussion Concerning a Sale Agreement and Receipt for Earnest Money with Leslie A. Pittman and James M. Pittman for Real Property Located Next to the Tillamook County Library

35:00 Woods Boat Launch
37:39 McKinstry – Energy Savings Company
30:17 Pacific City Dock
39:50 Tillamook Lightwave Cable Landing Station

10. Staff Report/Sue Becraft
 - a. 41:26 Suggestion Box – Health Clinic for employees
 - 42:35 Oregon Coastal Caucus Economic Summit Product Request Letters for signature
11. 46:05 Board Concerns – Non-Agenda Items – There were none.
12. Public Comments – There were no public comments.

ADJOURN at 9:17 a.m.

MEETING – Audio07-30-2014B.MP3

CALL TO ORDER BY VICE CHAIR JOSI: Wednesday, July 30, 2014 10:01 a.m.
(Chair Baertlein – vacation)

1. Welcome & Request to Sign Guest List
2. 0:24 Public Comment – Non-Agenda Items – There were none.

LEGISLATIVE – ADMINISTRATIVE

3. 0:48 Consideration of Accepting a Temporary Access Easement from the Jenck Family Trust, Related to the Wyss Bridge Replacement Project/Liane Welch
4. 0:48 Consideration of Accepting a Temporary Construction Easement from Andrea M. Jenck, Trustee of the Jenck Family Trust, Related to the Wyss Bridge Replacement Project/Liane Welch
5. 0:48 Consideration of Accepting a Permanent Right-of-Way Easement from Andrea M. Jenck, Trustee of the Jenck Family Trust, Related to the Wyss Bridge Replacement Project/Liane Welch

A motion was made by Commissioner Labhart to accept a temporary access easement from the Jenck Family Trust; accept a temporary construction easement from Andrea M. Jenck, Trustee of the Jenck Family Trust; and accept a permanent right-of-way easement from Andrea M. Jenck, Trustee of the Jenck Family Trust; all related to the Wyss Bridge replacement project. The motion was seconded by Vice Chair Josi.
Vice Chair Josi and Commissioner Labhart voted aye; Chair Baertlein was absent.

6. 2:35 Consideration of the 2014 Reproductive Health Program Service Sliding Fee Scale/Marlene Putman, Robin Watts
7. 2:35 Consideration of the 2014 Primary Care Program Sliding Fee Scale/Marlene Putman

A motion was made by Vice Chair Josi to approve the sliding fee scales for the 2014 Reproductive Health Program and the 2014 Primary Care Program and sign the Order when it is prepared. The motion was seconded by Commissioner Labhart.
Vice Chair Josi and Commissioner Labhart voted aye; Chair Baertlein was absent

8. 3:52 Consideration of an Intergovernmental Agreement with the City of Tillamook to Operate the County's Dog Control Program/Paul Levesque

9. 6:16 Consideration of a Sale Agreement and Receipt for Earnest Money with Leslie A. Pittman and James M. Pittman for Real Property Located Next to the Tillamook County Library/Paul Levesque
A motion was made by Commissioner Labhart and seconded by Vice Chair Josi. Vice Chair Josi and Commissioner Labhart voted aye; Chair Baertlein was absent.
10. 15:28 Consideration of a Letter to the Oregon Department of Fish and Wildlife Commission Regarding the Department's Budget for the 2015 – 2017 Biennium/Mark Labhart
A motion was made by Commissioner Labhart and seconded by Vice Chair Josi. Vice Chair Josi and Commissioner Labhart voted aye; Chair Baertlein was absent.

Vice Chair Josi recessed the meeting at 10:21 a.m.

Vice Chair Josi reconvened the meeting at 10:32 a.m. – AUDIO07-30-2014C.MP3

10:30 a.m.

11. 0:07 **Public Hearing Concerning** Ordinance Amendment Request OA-14-02 to Amend the Tillamook County Comprehensive Plan Goal 9 Population and Economy Element to Include the Economic Opportunity Analysis for Central Tillamook/Bryan Pohl
12. 6:16 Consideration of an Order Adopting the Commercial and Industrial Building Lands Inventory and Economic Opportunities Analysis (EOA) for the Central Tillamook Region/Bryan Pohl
A motion was made by Commissioner Labhart and seconded by Vice Chair Josi. Vice Chair Josi and Commissioner Labhart voted aye; Chair Baertlein was absent.
13. 7:20 Board Concerns – Non-Agenda Items & Announcements – There were none.
14. Public Comments – There were no public comments.

ADJOURN – 10:31 a.m.

BOARD MEETINGS AND ANNOUNCEMENTS

The monthly Leadership Team Meeting of the County Board of Commissioners with the Tillamook County Elected Officials and Department Heads will be held on **Monday, August 4, 2014** at **8:00 a.m.** The meeting will be held in the commissioners' meeting Rooms A&B in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The Commissioners **will not hold a workshop or board meeting** on **Wednesday, August 6, 2014** in order to participate in activities and events at the Tillamook County Fair.

The commissioners will hold an executive session on **Tuesday, August 12, 2014** at **9:30 a.m.** pursuant to ORS 192.660(2)(i) to conduct a performance evaluation. The executive session will be in the Nehalem Boom in the basement of the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The executive session is not open to the public.

The Commissioners will be attending a Recycling Stakeholder meeting on **Tuesday, August 12, 2014** at **3:00 p.m.** at Tillamook Bay Community College, Room 101, 4301 Third Street, Tillamook. The purpose of the meeting is to gather input from the community regarding revising recycling and recovery rates for Tillamook County.

The Commissioners **will not hold a workshop or board meeting** on **Wednesday, August 20, 2014.** The Commissioners will attend the Oregon Coast Economic Summit hosted by the Oregon Legislative Coastal Caucus in Florence, Oregon.

The Commissioners' **evening meeting** schedule will resume in October.

**BOARD OF COMMISSIONERS'
MEETING**

Wednesday, July 30, 2014

	Present	Absent		Present	Absent
Mark Labhart	✓	—	Bill Baertlein	✓	✓
Tim Josi	✓	—	Paul Levesque	✓	—
Bill Sargent	✓	—			

PLEASE PRINT

Name	Address	Item of Interest
Sara Charlton		Library
Paul Wynn Teracean		FOIA
Bryan Paul		FOIA

(Please use reverse if necessary)

BOARD OF COMMISSIONERS' WORKSHOP

Wednesday, July 30, 2014

	Present	Absent		Present	Absent
Mark Labhart	✓	_____	Bill Baertlein	_____	✓
Tim Josi	✓	_____	Paul Levesque	✓	_____

PLEASE PRINT

Name	Address	Item of Interest
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JOHN GETTMAN		all
DANNY LEWIS		Treasure Office
BLANNE SHEPHERD		ALL
Paul Wintersgreen		FOA
David Welch		PW
Robin Wark		Health Dept.
Addy Long		all -
Bryan W Paul		DED
Joss Hill		Clerk - All
Renise Vandevoy		Assessor
Mary Jo Beckwith		HR

(Please use reverse if necessary)

REPRODUCTIVE HEALTH PROGRAM
 TITLE X SERVICE AND SUPPLY DISCOUNT SCHEDULE
 EFFECTIVE MARCH 1, 2014

B. Exhibit 3

Title X

PERCENT OF POVERTY BASED ON FEDERAL POVERTY INCOME GUIDELINES* -- Monthly Income

FAMILY SIZE	100% or Below	101-117 %		118-133 %		134-150 %		151-167 %		168-185 %		186-200 %		201-217 %		218-233 %		234-250 %		Above 250%
1	\$0 \$973	\$974	\$1,138	\$1,139	\$1,294	\$1,295	\$1,459	\$1,460	\$1,625	\$1,626	\$1,800	\$1,801	\$1,945	\$1,946	\$2,111	\$2,112	\$2,266	\$2,267	\$2,432	\$2,433
2	\$0 \$1,311	\$1,312	\$1,534	\$1,535	\$1,744	\$1,745	\$1,967	\$1,968	\$2,190	\$2,191	\$2,426	\$2,427	\$2,622	\$2,623	\$2,845	\$2,846	\$3,055	\$3,056	\$3,278	\$3,279
3	\$0 \$1,649	\$1,650	\$1,930	\$1,931	\$2,194	\$2,195	\$2,474	\$2,475	\$2,755	\$2,756	\$3,051	\$3,052	\$3,299	\$3,300	\$3,579	\$3,580	\$3,843	\$3,844	\$4,123	\$4,124
4	\$0 \$1,988	\$1,989	\$2,326	\$2,327	\$2,644	\$2,645	\$2,982	\$2,983	\$3,320	\$3,321	\$3,677	\$3,678	\$3,975	\$3,976	\$4,313	\$4,314	\$4,631	\$4,632	\$4,969	\$4,970
5	\$0 \$2,326	\$2,327	\$2,722	\$2,723	\$3,094	\$3,095	\$3,489	\$3,490	\$3,885	\$3,886	\$4,303	\$4,304	\$4,652	\$4,653	\$5,048	\$5,049	\$5,420	\$5,421	\$5,815	\$5,816
6	\$0 \$2,664	\$2,665	\$3,118	\$3,119	\$3,544	\$3,545	\$3,997	\$3,998	\$4,450	\$4,451	\$4,929	\$4,930	\$5,329	\$5,330	\$5,782	\$5,783	\$6,208	\$6,209	\$6,661	\$6,662
7	\$0 \$3,003	\$3,004	\$3,513	\$3,514	\$3,994	\$3,995	\$4,504	\$4,505	\$5,015	\$5,016	\$5,555	\$5,556	\$6,005	\$6,006	\$6,516	\$6,517	\$6,996	\$6,997	\$7,507	\$7,508
8	\$0 \$3,341	\$3,342	\$3,909	\$3,910	\$4,444	\$4,445	\$5,012	\$5,013	\$5,580	\$5,581	\$6,181	\$6,182	\$6,682	\$6,683	\$7,250	\$7,251	\$7,785	\$7,786	\$8,353	\$8,354
9	\$0 \$3,679	\$3,680	\$4,305	\$4,306	\$4,894	\$4,895	\$5,519	\$5,520	\$6,145	\$6,146	\$6,807	\$6,808	\$7,359	\$7,360	\$7,984	\$7,985	\$8,573	\$8,574	\$9,198	\$9,199
10	\$0 \$4,018	\$4,019	\$4,701	\$4,702	\$5,344	\$5,345	\$6,027	\$6,028	\$6,710	\$6,711	\$7,433	\$7,434	\$8,035	\$8,036	\$8,718	\$8,719	\$9,361	\$9,362	\$10,044	\$10,045
PAY RANGES	0%	0% or 10 % **		0% or 20 % **		0% or 30 % **		40 %	50 %	60 %	70 %	80 %	90 %	100 %						

PAYMENT EXAMPLES: Clients at or below 100% of poverty will pay 0% of the full fee. Clients between 101% and 117% of poverty will pay 10% of the full fee, etc.

* BASED ON 2014 FEDERAL POVERTY INCOME GUIDELINES

** Use 0% for Chlamydia-related services, and the higher % for other services.

B. Exhibit 4

2014 Reproductive Health Program Sliding Fee Scale*

03/01/14

Monthly Income								
Family Size	FPL 100% 100% discount	101-150% 75% discount		151-200% 50% discount		201-250% 25% discount		Above 250% 0% discount
		btwn		btwn		btwn		
1	\$973	\$974	1,459	\$1,460	1,945	\$1,946	2,432	\$2,433
2	\$1,311	\$1,312	1,967	\$1,968	2,622	\$2,623	3,278	\$3,279
3	\$1,650	\$1,651	2,474	\$2,475	3,299	\$3,300	4,123	\$4,124
4	\$1,988	\$1,989	2,982	\$2,983	3,975	\$3,976	4,969	\$4,970
5	\$2,326	\$2,327	3,489	\$3,490	4,652	\$4,653	5,815	\$5,816
6	\$2,665	\$2,666	3,997	\$3,998	5,329	\$5,330	6,661	\$6,662
7	\$3,003	\$3,004	4,504	\$4,505	6,005	\$6,006	7,507	\$7,508
8	\$3,341	\$3,342	5,012	\$5,013	6,682	\$6,683	8,353	\$8,354

2014 FPL Annual and Monthly

Family Size	100% FPL Annual Income	100% FPL Monthly Income
1	\$11,670	\$973
2	\$15,730	\$1,311
3	\$19,790	\$1,650
4	\$23,850	\$1,988
5	\$27,910	\$2,326
6	\$31,970	\$2,665
7	\$36,030	\$3,003
8	\$40,090	\$3,341
**		

2014 CCare Monthly Income

Family Size	250% FPL
1	\$2,432
2	\$3,278
3	\$4,123
4	\$4,969
5	\$5,815
6	\$6,661
7	\$7,507
8	\$8,353

*Using the 2014 Federal Poverty Level Guidelines

** For families with more than 8 persons, add \$4,060 annually per person.

*** For families with more than 8 persons, add \$846 per month



**TILLAMOOK COUNTY
HEALTH DEPARTMENT**

POLICY AND PROCEDURE

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Effective Date:		
Approved By:		

FAMILY PLANNING FEE ASSESSMENT AND COLLECTIONS

1. PURPOSE

To ensure that no Reproductive Health client is refused services for any reason and to be in compliance with Title X regulations for fee assessment and collections. These terms and conditions supersede those found in the clinic services fee assessment policy titled TCHD Fee Schedule

2. POLICY

The agency will follow Title X regulations regarding fee assessment/collection for Reproductive Health (RH) services. The agency will charge fees for RH services based on an analysis of all services offered in RH. Fees to clients for services will be discounted according to a sliding fee schedule based on family size and household income. Income is self-reported and proof of income is not required. Third-party reimbursement will be requested for all eligible clients. Clients will not be denied services or subjected to any variation in the quality of services based on their inability to pay. Priority for RH services is for persons from low-income families and others who may have difficulty accessing services, but is not limited to this population.

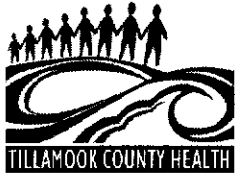
3. PROCEDURE

A. Setting Fees

1. Charges will be based on an analysis of all services offered in RH Clinic.
2. The analysis will include personal, facility, administrative, supplies, overhead, i.e. all costs to the clinic related to providing RH services.
3. The fee analysis will be reviewed and updated when indicated.
4. A fee schedule based on the cost analysis and designed to recover a reasonable cost of providing services will be available and approved by the governing board of the agency.
5. All money collected in the RH clinic from clients/third-party reimbursements, must be used to support RH activities.
6. Flat fees, i.e. insurance co-pays, minimum fees, no-show fees, etc. are not allowed in Title X clinics. All fees must be based on the client's % pay based on household size/income with no charges to clients at or below 100% of poverty.

B. Assessing Income and Fees with Clients

1. Informing clients about possible costs for services may be done prior to the initial visit when the client contacts the clinic for an appointment or at the time of the visit. The agency fee schedule should be available upon request.
2. The discussion of fees with clients and collection of payments should occur in a setting which assures client privacy and confidentiality.
3. All clients will be asked to provide information about family size and household income.
4. Minor clients who require confidential services may have fees assessed based on their own rather than household income and considered to be a family size of one (1).
5. The clinic director can determine when fees will be waived for individuals above 100% of Federal Poverty Level who are unable for good cause to pay for RH Services, and may indicate other groups of clients who can have fees assessed based on their own vs. household income. For example, an agency may determine that any client who requires confidential services, i.e. a client in an abusive situation who may not have access to income; or a young adult who remains in her parents' home but is fearful to have her parents learn of her receiving RH services, etc. can have fees assessed based on their own income. These exceptions should be clarified in policy.
6. Clients must not be required to provide proof of income to qualify for RH services.
7. See Attachment #1 for definition of "Income" and "Family".



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8. Household income/family size must be reassessed at least annually.
9. Eligibility for a discount must be documented in client records.

C. Determination of Client Charges

1. The agency will use a sliding fee schedule approved by the State Reproductive Health Program when assessing fees for clients which is based on the Federal Poverty Level Guideline and is updated annually.
2. If the client has received other services at the agency where proof of income was required, the clinic may ask the client if the income given previously is the same as current income and be allowed to provide updated income information without proof of this change.
3. If the client/household income is at or below 100% of poverty using the most current poverty guideline (see Attachment #2), the client may not be charged anything for RH services. This includes minimum fees, contraceptive supplies, laboratory tests and treatment medications for services provided in the RH clinic as part of a RH encounter.
4. Clients between 101% and 250% of poverty must be charged based on where they fall on the approved sliding fee schedule.
5. Clients with incomes above 250% of poverty must be charged full fee for RH clinic services.
6. No client may be denied services or subjected to any variation in quality of services because of inability to pay.

D. Third Party Payment for Reproductive Health Services

1. Once income and family size have been assessed, many clients may qualify for a Medicaid program. Clients who are not currently enrolled, but appear eligible may be referred for application to the Oregon Health Plan, CCare, or coverage through the exchange. If the client refuses to apply, they may not be denied services or charged differently than they would have been based on the fee assessment.
2. Clients who appear to be eligible for CCare should be encouraged to apply. They must be informed that this program may not pay for all services provided at the RH Clinic and will be provided with information about the amount that will be expected from them should they receive a non-covered service. All teen clients (age 19 and younger) may have financial eligibility based on their own, not household income.
3. If the client has private insurance, the insurance plan must be billed for RH services without application of discounts, unless they have requested confidential services and would have problems if an insurance report was sent to their household. If the clinic has previously billed the insurance plan and knows in advance the services will not be covered, and it is documented that this is the case, it is unnecessary to continue billing for services unless the client would like to have the charges applied to the annual deductible, if applicable.
4. If the client participates in a Health Plan that does not reimburse outside providers (i.e. Kaiser) or if the agency is not considered a participating provider of the client's Health Plan, the client may not be denied services if they choose to use the agency RH clinic. In addition, fees to these clients must be assessed based on household/size and income, as with other RH clients.
5. The clinic must accept whatever Medicaid/CCare pays for the billed service and not charge the client an additional fee for those services.
6. If the insurance plan is billed, the clinic must wait for the insurance response before the client can be billed for the service. Clinic must not collect insurance plan co-pays at the time of visit. If the insurance pays the amount in full, the client may not be billed. If the insurance payor does not pay the full charge, clients may be asked to pay up to the amount they would have been charged on a sliding fee schedule, minus the amount reimbursed by the insurance payor.
7. If the client has insurance and is also enrolled in CCare, the insurance should be billed first, then CCare. The client must not be billed in this circumstance. Any balance due after receipt of payment from the insurance company may be billed to CCare up to the maximum CCare reimbursement rate.
8. At each visit, ask clients if there has been a change in their insurance status, including those clients who are enrolled in CCare.



**TILLAMOOK COUNTY
HEALTH DEPARTMENT**

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9. Clients should be informed at time of visit that if their insurance sends payment for the clinic visit directly to the client, the clinic will expect the client to bring the full insurance payment received to the clinic for payment of clinic services.

E. Collecting Fees

1. All clients should be informed of the dollar value of the service they received during their clinic visit.
2. Advise clients who will not be charged (at or below 100% poverty/have a payment source i.e. CCare) that there will be no charge to them for services provided that day.
3. Advise clients with insurance, excluding OHP and CCare, that the insurance plan will be billed first, and after the response has been received, the client will be billed for any difference that the client would have to pay based on where they fell on the sliding fee scale. If the insurance pays up to the amount the client would be expected to pay, they will not receive a bill.
4. Advise partial fee clients of their charge based on the sliding fee schedule and ask how much they can pay today.
5. Advise full fee clients of the full cost of the service and ask for payment.
6. Clients who are asked to pay any fee for their services must be given a bill directly at the time of services. The bill must show the total charge less any allowable discounts.
7. Accept credit/debit cards in payment.
8. Provide the client with a pre-numbered receipt for any payment made.
9. If the client states they cannot pay any or all of the assessed charges at the time of the visit, provide a pre-addressed, stamped envelope and request that they send payment in as soon as possible.
10. Evaluate client confidentiality status. If it is OK to send mail to the client's home address, advise clients with an unpaid balance that a monthly bill will be send to their home.
11. If a client has requested no contact at home address, advise that each time they return to clinic, they will be asked for payment on the unpaid balance.
12. Advise all clients with an unpaid balance that they will remain eligible to receive RH services.
13. Fee collection policies and procedures should never be a barrier for clients to continue receiving services. If the agency uses a collection agency for RH clients, the agency must be able to demonstrate to the State Reproductive Health Program that this practice has not prevented clients from continuing to obtain RH services.
14. The agency should have a "write-off" policy for those situations of continued non-payment.
15. An agency may have financial staff work with individual clients to assist them in developing a payment plan for an unpaid balance on their account. The client must be advised that they will continue to be able to receive RH services if they are unable to make full or partial plan payments.

F. Asking Clients for Donations

1. It is not required to ask for donations, but if some Reproductive Health clients are asked for a donation, all clients must be asked. This includes clients who are assessed full fees for RH services or have private insurance, OHP or CCare that pays for RH services.
2. Collecting voluntary donations to support RH services is suggested. If the agency will be asking clients for donations, ensure that involved staff is advised of how to ask for donations and that all staff are consistent in this procedure.
3. Suggested language: "We ask all of our clients if they would like to make a contribution to help us offer services to anyone who needs them."
4. Clients must not be pressed to make a donation and donations must not be a prerequisite to the provision of services/ supplies. Donations do not waive billing/charging requirements.
5. Offer a pre-numbered receipt to clients who give a donation.



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4. CONTROL

This document shall be periodically reviewed and updated to ensure currency and adequacy by the Public Health Program Manager and Fiscal Manager.

Attachment #1:

FAMILY AND INCOME DEFINITIONS FOR OREGON REPRODUCTIVE HEALTH PROGRAM

Family Definition:

Family is defined as a social unit composed of one person, or two or more persons living together **as a household**. Household members do not need to be married to be counted in household income; dependents of all these persons should be counted to calculate the total income of the family. Examples include:

- a married couple, with or without children
- one parent with one or more children
- a married couple sharing the home of a husband's or wife's parents
- two related married couples sharing a single household
- minors living on their own

Single persons living together are **not** considered a family; each person should be considered a family of one. However, any income (money that the client can spend) received as a result of the arrangement is considered income contributed to the client and should be counted.

Foster children or other unrelated children living in a household are not considered part of the family; payments received for caring for foster children are not considered income.

Income Definition:

The *gross average monthly income* is all money coming in that contributes to the support of the family.

Types of Income to Include in Fee Assessment:

- o Salaries
 - o Financial help from relative/friends
 - o Unemployment compensation
 - o Social Security cash benefits
 - o Net self-employment income
 - o Business profits
 - o Wages
 - o Public assistance/cash
 - o Worker's compensation
 - o Net investment income
 - o Royalties/commissions
 - o Alimony/child support
 - o Tips
 - o Sick pay
 - o Veterans benefits
 - o Annuities
 - o Pensions
- o Also included should be deductions commonly taken out of income before the client receives it. These include: Federal, state/local taxes; Social Security payments; Deductions for savings bonds, other savings plans or union dues.

Types of Income NOT to include in Fee Assessment:

- o Withdrawal from savings
- o Receipts from sale of possessions
- o Payments for foster parenting
- o Lump sum compensation for injury or legal damages
- o Maturity payments on insurance policies
- o Grants
- o Tax refunds
- o Dollar amount of Food Stamps
- o Loans
- o Inheritances

If the client is a full-time salaried employee, base the average gross monthly income on the client's most recent month's income. If the client works part time, on a commission basis, or otherwise has an unsteady income, use the average gross monthly income for the previous 12 months. If the client only knows their take-home pay, or net income, multiply the net income by 1.15 to have gross income.

PRIMARY CARE FEDERAL POVERTY LEVEL 2014

FAMILY SIZE	100%	133%	175%	200%	250%
1	973	\$1,274.00	\$1,677.00	\$1,916.00	\$2,420.00
2	\$1311	\$1,720.00	\$2,263.00	\$2,586.00	\$3,233.00
3	\$1,650	\$2,165.00	\$2,849.00	\$3,256.00	\$4,070.00
4	\$1,988	\$2,611.00	\$3,435.00	\$3,926.00	\$4,908.00
5	\$2,326	\$3,056.00	\$4,022.00	\$4,596.00	\$5,745.00
6	\$2,665	\$3,502.00	\$4,608.00	\$5,266.00	\$6,583.00
7	\$3003	\$3,947.00	\$5,194.00	\$5,936.00	\$7,420.00
8	\$3341	\$4,393.00	\$5,780.00	\$6,606.00	\$8,258.00
PAY	\$25.00	25%	50%	75%	100%

FOR FAMILIES WITH MORE THAN 8 PERSONS, ADD \$4,060.00 ANNUALLY FOR EACH ADDITIONAL PERSON

In order to receive discounted services for medical and dental services, you must complete the Coordinated Intake Form. Please bring all documents requested to verify your income.

Once approved, the intake form will be effective for six months. Please be prepared to complete the same intake form and bring all required documents every six months, even if your financial situation has not changed.

Please note that this intake form is not required in order to receive a discount for family planning visit.

Discounts for family planning visits are based on the client's stated income.

Para recibir Descuento para servicios medicos y dentales, Usted tiene que llenar ésta aplicación.

Por favor, traiga todos los documentos requeridos para verificar los ingresos.

Cuando está aprobada, la aplicación estará efectiva por seis mess. Por favor, Usted debe de preparado para llenar la misma aplicación y traer los documentos requeridos cada seis meses, aunque su situación financiera sea igual.

Esta aplicación no está requerida para recibir descuento par alas citas de planificación familiar.

Los descuentos par alas citas de planificación familiar se basa en lo que el cliente lo que gana, sin comprobante.

Tillamook County



Land of Cheese, Trees and Ocean Breeze

Board of Commissioners
Bill Baertlein, Tim Josi, Mark Labhart
201 Laurel Avenue
Tillamook, Oregon 97141
Phone 503-842-3403
Fax 503-842-1384
TTY Oregon Relay Service

July 30, 2014

Oregon Department of Fish
and Wildlife Commission
4034 Fairview Industrial Drive SE
Salem OR 97302

RE: Proposed Budget for 2015-2017 Biennium

Dear Commissioners:

The Tillamook County Commissioners have recently become aware of the Department's proposed budget for 2015-2017. Two items bring great consternation to us and hopefully to you also. While the information is limited at this point in time, we at least wanted to go on the record with our concerns to recommend a course of action. Our course of action, if you approve the budget as submitted by staff, will be to try to get our viewpoints to the Governor's office and eventually to the Legislature before your final budget is adopted.

First concern:

It appears that there is going to be a 60%, yes that's right a 60% reduction proposed in the fish portion of the ODF&W budget for the north coast. Several key positions in Tillamook and Newport are proposed for elimination or not to be filled following recent retirements. We are not sure why this is happening as we don't believe we saw these personnel cuts when one of our Commissioners participated in the EBAC Committee process. These cuts are quite dramatic and appear to be targeted at our north coast area. We had a similar situation a few years ago, when we were singled out for hatchery reductions that were unacceptable. One has to wonder if the cuts were positioned in the area where they don't make the most sense in the hopes that the constituency will scream the loudest. Sorry, for the wording but we are beginning to feel that way. We are quite sure the Department will say that is not our intent and that the cuts are happening throughout Oregon but we are beginning to feel that way. We would hope that with the proposed fee increases that these cuts can be offset with add backs. Let's hope.

Oregon Department of Fish
and Wildlife Commission
July 30, 2014
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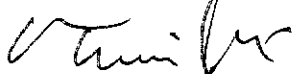
Second concern:

We worked closely with your staff during a lengthy multi-year process in the development of the Coastal Multi-Species Plan. There was a lot of work done to develop a compromise that we all could live with - not perfect but livable for most of us. Our Board had a lot of consternation with the draft plan but in the end supported the Plan. Now we are hearing that the Department's budget does not show allocations for increased spring Chinook production in the North Coast. When we supported this CMP we believed the Department would include the implementation of the CMP as a complete package (POP). It does not appear that it did that from what we can tell. The implementation of the CMP must be included as a complete package (POP). The Department again appears to have left out a vital part (hatchery funding) knowing full well we would fight to get it back in. Again, we hope that is not the case. You can't pick and choose some portions to implement and some not to implement. We would hope that funding can be found through the existing hatchery program. Let the Governor's budget cut it out and then we can go to the Legislature and get the program implemented but don't cut it out right up front because it is a priority for the implementation of the CMP and the Department knows that.

Thanks for the opportunity comment and apologies if we may have offended anyone, but we are talking serious issues that we are not prepared to stand by and let the Department implement at the detriment of the resource, Oregon and what we all agreed to over a period of several years.

Most Sincerely,

BOARD OF COMMISSIONERS FOR
TILLAMOOK COUNTY, OREGON



Tim Josi, Vice Chair



Mark Labhart, Commissioner

PLEASE PRINT ONE TIME ON MAY 28, 2014

NOTICE OF PUBLIC HEARINGS

TILLAMOOK COUNTY PLANNING COMMISSION

TILLAMOOK COUNTY BOARD OF COMMISSIONERS

**TILLAMOOK COUNTY COMPREHENSIVE PLAN GOAL 9: POPULATION AND
ECONOMY ELEMENT AMENDMENT TO INCLUDE THE : ECONOMIC OPPORTUNITY
ANALYSIS FOR CENTRAL TILLAMOOK**

Notice is hereby given that an initial public hearing will be held by the Tillamook County Planning Commission at 7:00p.m. on Thursday, June 26, 2014, in the Board of County Commissioners Meeting Rooms A & B of the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook, OR 97141, and a public hearing will be held by the Tillamook County Board of Commissioners at 10:30a.m. on Wednesday, July 30, 2014 in the Board of County Commissioners Meeting Rooms A & B of the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook, OR 97141, to consider the following:

ORDINANCE AMENDMENT REQUEST OA-14-02: To amend the Tillamook County Comprehensive Plan Goal 9 Economic Element to incorporate the Economic Opportunity Analysis completed for Central Tillamook.

The Planning Commission may take action at the hearing on June 26, 2014, or may continue the matter to a date and time announced at the hearing. The Planning Commission will ultimately make a recommendation to the Board of County Commissioners who will hear this matter at 10:30am on Wednesday, July 30, 2014. Ordinance Amendment request OA-14-02 will become

effective upon adoption by the Tillamook County Board of Commissioners, which will occur no sooner than July 30, 2014.

Ordinance Amendment request OA-14-02 will be available for inspection on or before June 19, 2014, on the Tillamook County Department of Community Development website: <http://www.co.tillamook.or.us/gov/ComDev/planning/LandUseApps.htm#Applications> and will also be available for inspection at the Department of Community Development office located at 1510-B Third Street, Tillamook, Oregon 97141. A copy of the ordinance amendment proposal and related materials may be purchased from the Department of Community Development at a cost of 25 cents per page. For additional information concerning this amendment, call the Department of Community Development at 1-800-488-8280 ext. 3317.

Oral statements will be heard at the hearings. Written testimony may be submitted to the Tillamook County Department of Community Development, 1510-B Third Street, Tillamook, Oregon 97141 prior to 4:00 p.m. on the date of the hearing or at the hearing (if submitted by 4:00 p.m., June 17, the testimony will be included in the Planning Commission packet mailed to members the week prior to the hearing). Please contact Sarah Absher, Senior Planner, Tillamook County Department of Community Development as soon as possible if you wish to have your comments included in the staff report that will be presented to the Planning Commission.

The criteria applicable to review of this Ordinance Amendment are: Tillamook County Land Use Ordinance Article IX (Map and Text Amendments). These documents are available for review at the Department of Community Development.

The Tillamook County Courthouse is handicapped accessible. If special accommodations are needed for persons with hearing, visual, or manual impairments who wish to participate in the

hearing, please contact 1-800-488-8280 ext. 3303, at least 24 hours prior to the hearing in order that appropriate communications assistance can be arranged.

If you need additional information, please call 1-800-488-8280 ext. 3317.

Tillamook County Department of Community Development

Sarah Absher, Senior Planner