

**NOTICE OF BOARD WORKSHOP AND BOARD MEETING
of the
TILLAMOOK COUNTY BOARD OF COMMISSIONERS**

Also sitting as the Board of the
SOLID WASTE SERVICE DISTRICT,
THE 4-H AND EXTENSION SERVICE DISTRICT
AND COUNTY ROAD DISTRICT
to be held

FILED
9/10/15
JAN 2 - 2015
TASSI O'NEIL
COUNTY CLERK

Wednesday, August 27, 2014

Workshop at 8:30 a.m.

Commissioners' Meeting Room B

County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

Board Meeting at 10:00 a.m.

Commissioners' Meeting Room A

County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

BOARD OF COMMISSIONERS

Bill Baertlein, Chair

E-mail: bbaertle@co.tillamook.or.us

Tim Josi, Vice Chair

E-mail: tjosi@co.tillamook.or.us

Mark Labhart, Commissioner

E-mail: mlabhart@co.tillamook.or.us

201 Laurel Avenue

Tillamook, Oregon 97141

Phone: (503) 842-3403 FAX: (503) 842-1384

ANY QUESTIONS? Contact

Paul Levesque (503) 842-1809

E-mail: plevesqu@co.tillamook.or.us

COUNTY WEBSITE: <http://www.co.tillamook.or.us>

WATCH THIS MEETING ONLINE: tctvonline.com

OR ON TV: TCTV Channel 4

Friday – 1:00 p.m.

Monday – 7:00 p.m.

Thursday – 9:30 a.m.

Saturday – 3:30 a.m.

Tuesday – 10:00 p.m.

Sunday – 7:00 p.m.

Wednesday – 7:00 a.m.

NOTE: The Board of Commissioners reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660(1).

NOTE: The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

WORKSHOP – AUDIO08-27-2014A

CALL TO ORDER: Wednesday, August 27, 2014 8:33 a.m.

1. 0:20 Welcome & Request to Sign Guest List
2. 0:29 Public Comment – Non-Agenda Items – There were none.
3. CANCELLED - Discussion Concerning a Letter to the Tillamook Soil and Water Conservation District to Support the District's Stream Bank Protection Project on Tillamook River Road/Mark Labhart, Ivan Bogue
4. 2:29 Discussion Concerning an Order to Appoint Jessica Galicia Arreola to the Tillamook County Community Health Council/Marlene Putman
5. 4:04 Discussion Concerning a Resolution Proclaiming the Second Week of September as "Suicide Awareness Week" in Tillamook County, Oregon/Stephanie Bloomer
6. 5:46 Discussion Concerning an Order Reappointing Dave Jordan, David Vandecoevering, Richard Redman and Jim McIntrye to the Fisherman Advisory Committee for Tillamook (FACT)/Linda Buell
7. 0:45 (TAKEN OUT OF ORDER) Discussion Concerning Amendment #1 to Intergovernmental Agreement #4824 (County Contract #4463) with the Oregon Department of Corrections to Provide Correctional Services in Tillamook County/Holly Rico
8. 1:58 (TAKEN OUT OF ORDER) Discussion Concerning Amendment #1 to Intergovernmental Agreement #4876 (County Contract #4495) with Oregon Department of Corrections for the Use of Supplemental Funds (Measure 57) for Drug Addicted Persons/Holly Rico
9. Library Update/Sara Charlton
 - a. 6:12 Discussion Concerning Application for the 2014-2015 Ready to Read Grant to Improve Early Literacy Services for Children
10. Human Resources Report/Mona Hamblen
 - a. 7:18 Discussion and Consideration of a Personnel Requisition to Refill and Regular Full Time Library Assistant 1 for the Library
A motion was made by Commissioner Labhart and seconded by Vice Chair Josi. The motion carried with three aye votes.
 - b. 8:02 Discussion and Consideration of Winona Tracy's Request for a Leave Without Pay
A motion was made by Vice Chair Josi and seconded by Commissioner Labhart. The motion carried with three aye votes.
 - 8:53 UNSCHEDULED: Discussion and Consideration to Refill Deborah Holt's Position in the Health Department
A motion was made by Vice Chair Josi and seconded by Commissioner Labhart. The motion carried with three aye votes.

10:41 UNSCHEDULED: Discussion and Consideration to Refill an Office Specialist II Position in the Community Development Department
A motion was made by Vice Chair Josi and seconded by Commissioner Labhart.
The motion carried with three aye votes.

11. Community Development Update/Bryan Pohl

12:01 Federal Emergency Management Agency (FEMA) Response to Pacific City Floodway/Nehalem Floodway

27:16 Neskowin Coastal Hazards Plan

30:00 CONTINUED: Federal Emergency Management Agency (FEMA) Response to Pacific City Floodway/Nehalem Floodway

12. 39:52 Discussion and Consideration of an Out-of-State Travel Request for Tim Josi to Attend the National Association of Counties (NACo) Fall Board Meeting and Transportation & Infrastructure Symposium December 2 - 7, 2014 in Maui County, Hawaii/Tim Josi
A motion was made by Commissioner Labhart and seconded by Chair Baertlein. The motion carried with three aye votes.

13. Chief of Staff Report/Paul Levesque

- a. 41:19 Discussion Concerning an Order Declaring County-Owned Toner Cartridges as Surplus and Donating them to the Tillamook School District
- b. 42:11 Discussion Concerning Authorizing Paul Levesque to Sign a 2015-2018 STIP Enhancement Project Letter of Understanding with the Department of Transportation for the US Highway 101 Cloverdale Bus Stop and Wayside
- c. 51:03 Discussion Concerning a Letter Permitting Cedar Creek Child Care Center to Sublease to NW Community Action Team
- d. 51:57 Discussion Concerning Modification #1 to Professional Services Agreement #4461 with the Confederated Tribes of Siletz Indians for Fisheries Sampling and Data Summarization
- e. 53:13 Discussion Concerning an Energy Savings Performance Contract with McKinstry Essention, LLC

14. Staff Report/Sue Becraft

- a. 1:05:00 Suggestion Box – There were none.
1:05:10 OTHER: Parks Advisory Committee
- b. 1:06:30 Discussion Concerning an Order Declaring a 1987 IBM Wheelwriter 3 Electric Typewriter with County Tag #08633 as Surplus Property
1:09:03 OTHER: Coffee Shop Suggestion

15. Board Concerns – Non-Agenda Items

54:35 (TAKEN OUT OF ORDER) Cape Meares Loop Road/Liane Welch

57:00 (TAKEN OUT OF ORDER) Neskowin Emergency Route/Liane Welch

1:03:30 (TAKEN OUT OF ORDER) Slab Creek/Miami Road/Netarts Bay Road/ Other Paving Projects/Liane Welch

16. 1:20:50 Public Comments – There were none.

ADJOURN at 9:53 a.m.

MEETING – AUDIO08-27-2014B

CALL TO ORDER: Wednesday, August 27, 2014 10:01 a.m.

1. Welcome & Request to Sign Guest List

2. 0:23 Public Comment – Non-Agenda Items – There were none.

3. 0:30 Presentation on the Special Olympics Race of Champions/Penny Cheek

9:05 CONSENT CALENDAR

4. Board of County Commissioners' Meeting Minutes for August 4, 2014

5. Liquor License Application for Change of Ownership with Off-Premises Sales for Lee's Camp Store
A motion was made by Vice Chair Josi to approve the consent calendar and seconded by Commissioner Labhart. The motion carried with three aye votes.

LEGISLATIVE – ADMINISTRATIVE

6. CANCELLED: Consideration of a Letter to the Tillamook Soil and Water Conservation District to Support the District's Stream Bank Protection Project on Tillamook River Road/Mark Labhart, Ivan Bogue

7. 9:44 Consideration of an Order to Appoint Jessica Galicia Arreola to the Tillamook County Community Health Council/Marlene Putman
A motion was made by Vice Chair Josi and seconded by Commissioner Labhart. The motion carried with three aye votes.

8. 10:34 Consideration of a Resolution Proclaiming the Second Week of September as "Suicide Awareness Week" in Tillamook County, Oregon/Stephanie Bloomer
A motion was made by Vice Chair Josi and seconded by Commissioner Labhart. The motion carried with three aye votes.

9. 22:17 Consideration of an Order Reappointing Dave Jordan, David Vandecoevering, Richard Redman and Jim McIntrye to the Fisherman Advisory Committee for Tillamook (FACT)/Linda Buell
A motion was made by Vice Chair Josi and seconded by Commissioner Labhart. The motion carried with three aye votes.

10. 23:02 Consideration of Amendment #1 to Intergovernmental Agreement #4824 (County Contract #4463) with the Oregon Department of Corrections to Provide Correctional Services in Tillamook County/Holly Rico
A motion was made by Chair Baertlein and seconded by Commissioner Labhart. The motion carried with three aye votes.

11. 23:47 Consideration of Amendment #1 to Intergovernmental Agreement #4876 (County Contract #4495) with Oregon Department of Corrections for the Use of Supplemental Funds (Measure 57) for Drug Addicted Persons/Holly Rico
A motion was made by Chair Baertlein and seconded by Vice Chair Josi. The motion carried with three aye votes.
12. 24:31 Consideration of Application for the 2013-2014 Ready to Read Grant to Improve Early Literacy Services for Children/Sara Charlton
A motion was made by Vice Chair Josi and seconded by Commissioner Labhart. The motion carried with three aye votes.
13. 25:25 Consideration of an Order Declaring a 1987 IBM Wheelwriter 3 Electric Typewriter with County Tag #08633 as Surplus Property/Paul Levesque
A motion was made by Vice Chair Josi and seconded by Commissioner Labhart. The motion carried with three aye votes.
14. 27:36 Consideration of an Order Declaring County-Owned Toner Cartridges as Surplus and Donating them to the Tillamook School District/Paul Levesque
A motion was made by Vice Chair Josi and seconded by Commissioner Labhart. The motion carried with three aye votes.
15. 28:25 Consideration of Authorizing Paul Levesque to Sign a 2015-2018 STIP Enhancement Project Letter of Understanding with the Department of Transportation for the US Highway 101 Cloverdale Bus Stop and Wayside/Paul Levesque
A motion was made by Commissioner Labhart and seconded by Vice Chair Josi. The motion carried with three aye votes.
16. 31:10 Consideration of a Letter Permitting Cedar Creek Child Care Center to Sublease to NW Community Action Team/Paul Levesque
A motion was made by Vice Chair Josi and seconded by Commissioner Labhart. The motion carried with three aye votes.
17. 34:32 Consideration of Modification #1 to Professional Services Agreement #4461 with the Confederated Tribes of Siletz Indians for Fisheries Sampling and Data Summarization/Paul Levesque
A motion was made by Commissioner Labhart and seconded by Vice Chair Josi. The motion carried with three aye votes.
18. 35:30 Consideration of an Energy Savings Performance Contract with McKinstry Essention, LLC/Paul Levesque
A motion was made by Commissioner Labhart and seconded by Vice Chair Josi. The motion carried with three aye votes.
19. Board Concerns – Non-Agenda Items & Announcements
36:56 Flood Plain/Endangered Species Act (ESA) Issues
47:00 Dale & Jackie Buck/Oregon State Fair
48:39 Announcements
20. 49:59 Public Comments – There were none.

ADJOURN at 10:55 a.m.

AGENDA

WORKSHOP

CALL TO ORDER: Wednesday, August 27, 2014 8:30 a.m.

1. Welcome & Request to Sign Guest List
2. Public Comment – Non-Agenda Items
3. Discussion Concerning a Letter to the Tillamook Soil and Water Conservation District to Support the District's Stream Bank Protection Project on Tillamook River Road/Mark Labhart, Ivan Bogue
4. Discussion Concerning an Order to Appoint Jessica Galicia Arreola to the Tillamook County Community Health Council/Marlene Putman
5. Discussion Concerning a Resolution Proclaiming the Second Week of September as "*Suicide Awareness Week*" in Tillamook County, Oregon/Stephanie Bloomer
6. Discussion Concerning an Order Reappointing Dave Jordan, David Vandecoevering, Richard Redman and Jim McIntrye to the Fisherman Advisory Committee for Tillamook (FACT)/Linda Buell
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9. Library Update/Sara Charlton
 - a. Discussion Concerning Application for the 2014-2015 Ready to Read Grant to Improve Early Literacy Services for Children
10. Human Resources Report/Mona Hamblen
 - a. Discussion and Consideration of a Personnel Requisition to Refill and Regular Full Time Library Assistant 1 for the Library
 - b. Discussion and Consideration of Winona Tracy's Request for a Leave Without Pay
11. Community Development Update/Bryan Pohl
12. Discussion and Consideration of an Out-of-State Travel Request for Tim Josi to Attend the National Association of Counties (NACo) Fall Board Meeting and Transportation & Infrastructure Symposium December 2 - 7, 2014 in Maui County, Hawaii/Tim Josi
13. Chief of Staff Report/Paul Levesque
 - a. Discussion Concerning an Order Declaring County-Owned Toner Cartridges as Surplus and Donating them to the Tillamook School District
 - b. Discussion Concerning Authorizing Paul Levesque to Sign a 2015-2018 STIP Enhancement Project Letter of Understanding with the Department of Transportation for the US Highway 101 Cloverdale Bus Stop and Wayside
 - c. Discussion Concerning a Letter Permitting Cedar Creek Child Care Center to Sublease to NW Community Action Team

- d. Discussion Concerning Modification #1 to Professional Services Agreement #4461 with the Confederated Tribes of Siletz Indians for Fisheries Sampling and Data Summarization
 - e. Discussion Concerning an Energy Savings Performance Contract with McKinstry Essention, LLC
- 14. Staff Report/Sue Becraft
 - a. Suggestion Box
 - b. Discussion Concerning an Order Declaring a 1987 IBM Wheelwriter 3 Electric Typewriter with County Tag #08633 as Surplus Property
 - 15. Board Concerns – Non-Agenda Items
 - 16. Public Comments

ADJOURN

MEETING

CALL TO ORDER: Wednesday, August 27, 2014 10:00 a.m.

- 1. Welcome & Request to Sign Guest List
- 2. Public Comment – Non-Agenda Items
- 3. Presentation on the Special Olympics Race of Champions/Penny Cheek

CONSENT CALENDAR

- 4. Board of County Commissioners' Meeting Minutes for August 4, 2014
- 5. Liquor License Application for Change of Ownership with Off-Premises Sales for Lee's Camp Store

LEGISLATIVE – ADMINISTRATIVE

- 6. Consideration of a Letter to the Tillamook Soil and Water Conservation District to Support the District's Stream Bank Protection Project on Tillamook River Road/Mark Labhart, Ivan Bogue
- 7. Consideration of an Order to Appoint Jessica Galicia Arreola to the Tillamook County Community Health Council/Marlene Putman
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- 9. Consideration of an Order Reappointing Dave Jordan, David Vandecoevering, Richard Redman and Jim McIntrye to the Fisherman Advisory Committee for Tillamook (FACT)/Linda Buell
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11. Consideration of Amendment #1 to Intergovernmental Agreement #4876 (County Contract #4495) with Oregon Department of Corrections for the Use of Supplemental Funds (Measure 57) for Drug Addicted Persons/Holly Rico
12. Consideration of Application for the 2013-2014 Ready to Read Grant to Improve Early Literacy Services for Children/Sara Charlton
13. Consideration of an Order Declaring a 1987 IBM Wheelwriter 3 Electric Typewriter with County Tag #08633 as Surplus Property/Paul Levesque
14. Consideration of an Order Declaring County-Owned Toner Cartridges as Surplus and Donating them to the Tillamook School District/Paul Levesque
15. Consideration of Authorizing Paul Levesque to Sign a 2015-2018 STIP Enhancement Project Letter of Understanding with the Department of Transportation for the US Highway 101 Cloverdale Bus Stop and Wayside/Paul Levesque
16. Consideration of a Letter Permitting Cedar Creek Child Care Center to Sublease to NW Community Action Team/Paul Levesque
17. Consideration of Modification #1 to Professional Services Agreement #4461 with the Confederated Tribes of Siletz Indians for Fisheries Sampling and Data Summarization/Paul Levesque
18. Consideration of an Energy Savings Performance Contract with McKinstry Essention, LLC/Paul Levesque
19. Board Concerns – Non-Agenda Items & Announcements
20. Public Comments

ADJOURN

BOARD MEETINGS AND ANNOUNCEMENTS

LABOR DAY is an observed holiday for Tillamook County, as well as the Circuit Court. All offices in the Courthouse, including the Circuit Court will be closed on **Monday, September 1, 2014**. In addition, the Tillamook Library, administrative offices in the jail and justice facility, Tillamook County Road Department, Tillamook County Community Development Department, Tillamook County Surveyor's office and health department and clinics will be closed.

The commissioners will tour the Nature Conservancy's Kilchis Estuary Preserve on **Wednesday, September 3, 2014** at 2:00 p.m. at the end of Posetti Road, Tillamook.

The monthly Leadership Team Meeting of the County Board of Commissioners with the Tillamook County Elected Officials and Department Heads will be held on **Monday, September 8, 2014** at 8:00 a.m. The meeting will be held in the Tillamook Library conference room, 1716 Third Street, Tillamook.

The commissioners will hold an executive session on **Tuesday, September 9, 2014** at 8:30 a.m. pursuant to ORS 192.660(2)(i) to conduct a performance evaluation. The executive session will be held in the commissioners' meeting Rooms A in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The executive session is not open to the public.

The commissioners' evening board meeting schedule is as follows:

October 15, 2014	Manzanita City Hall
December 17, 2014	Kiawanda Community Center
January 21, 2015	County Courthouse
February 18, 2015	New Nehalem City Hall
March 18, 2015	Kiawanda Community Center
April 15, 2015	County Courthouse
May 20, 2015	Manzanita City Hall

There will no evening meeting in November. The evening meetings will begin at 6:30 p.m.

BOARD OF COMMISSIONERS' WORKSHOP

Wednesday, August 27, 2014

	Present	Absent		Present	Absent
Mark Labhart	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bill Baertlein	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tim Josi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Paul Levesque	<input checked="" type="checkbox"/>	<input type="checkbox"/>

PLEASE PRINT

Name	Address	Item of Interest
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JOHN GETTMAN		all
Bruce Paul		D&D
Sarah Obsher		D&A
Holly Rico		M57 contract
Liane Welch		
Stefanie Bloomer		Suicide Awareness week TALK TILLAMOOK
Charity Bloomer		↓
Deb Clave		
Tom Owen		Clerk/Ad
Mona Hamblen		HR
Sara Charlton		Library
Denise Vanderveering		assessor/All
Marlene Kellens		H & HS

(Please use reverse if necessary)

BOARD OF COMMISSIONERS' MEETING

Wednesday, August 27, 2014

	Present	Absent		Present	Absent
Mark Labhart	<u>✓</u>	<u> </u>	Bill Baertlein	<u>✓</u>	<u> </u>
Tim Josi	<u>✓</u>	<u> </u>	Paul Levesque	<u>✓</u>	<u> </u>
Bill Sargent	<u>✓</u>	<u> </u>			

PLEASE PRINT

<u>Name</u>	<u>Address</u>	<u>Item of Interest</u>
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<u>Charity Bloomer</u>		<u> Suicide Awareness week</u>
<u>Stefanie Bloomer</u>	<u>Talk Tillamook</u>	<u>Swicide Awareness week</u>
<u>Penny Check</u>		<u>Race of Champions Tillamook</u>
<u>Sara Charlton</u>		<u>Library County</u>

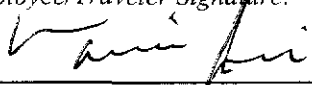

(Please use reverse if necessary)

PLEASE COMPLETE ALL SECTIONS IN YELLOW. WHERE DOLLAR AMOUNT DOES NOT APPLY LEAVE AT \$0.00

THIS FORM IS FILLABLE. AMOUNTS & TOTALS WILL CALCULATE AUTOMATICALLY

TILLAMOOK COUNTY TRAVEL AUTHORIZATION 2014

Please complete this form and obtain required signatures **before** traveling.

1. Name of Employee/Traveler: <u>Tim Josi</u>		2. Date: <u>8/22/14</u>	
3. Training Related/Conference (if yes, attach Agenda): <input checked="" type="radio"/> Yes <input type="radio"/> No		4. Airfare/Railfare: <u>\$543.00</u> Confirmation Number: <u>Estimate</u>	
5. Name of Conference or Training: <u>NACo Fall Board meeting and Transportation & Infrastructure Symposium</u>		6. Conference/Training Cost: <u>\$0.00</u>	
7. Itinerary: Destination (City, State): <u>Maui Counti, Hawaii</u> Est. Departure Date: <u>12/2/2014</u> Time: _____ Est. Return Date: <u>12/7/2014</u> Time: _____		8. Lodging Reservation Information: Hotel Name: <u>The Grand Wailea</u> Address: <u>2850 Awailea Alanui Drive</u> <u>Wailea, HI 96753</u> Phone number: <u>808-875-1234</u> Confirmation Number: <u>003147549418</u>	
9. Miscellaneous Expenses: (Identify Specific Expenses: Taxis, Shuttles, Etc.) a. <u>\$0.00</u> c. <u>\$0.00</u> b. <u>\$0.00</u> d. <u>\$0.00</u>		10. Lodging Rate: Amount per Night: <u>\$169.00</u> Tax per Night: <u>\$22.68</u> Total per Night: <u>\$191.68</u> Number of Nights: <u>x 5</u> Total Lodging: <u>\$958.40</u>	
11. Meals: (Please CHECK which rate you are using in ONE box below) Daily Meal Rate without receipts (See policy): <input type="checkbox"/> CONUS Rate with detailed receipts and accounting: <input type="checkbox"/> *Daily Rate: <u>\$0</u> *(Standard rate or City Conus Rate) # of Meals x Rate Total Breakfast: _____ x <u>\$0.00</u> \$ - Lunch: _____ x <u>\$0.00</u> \$ - Dinner: _____ x <u>\$0.00</u> \$ - Total Meals: _____ x _____ \$ -		12. Cost of Trip: Airfare/Railfare: <u>\$543.00</u> Lodging: <u>\$958.40</u> Meal Per Diem: <u>\$0.00</u> Personal Car Miles: <u>\$0.00</u> Training/Conference Cost: <u>\$0.00</u> Miscellaneous: <u>\$0.00</u> Total Not To Exceed: <u>\$1,501.40</u>	
13. Personal Car Miles Total miles round trip: <u>x 0.56</u> IRS Rate Total <u>\$</u> <u>\$</u>			
14. Purpose of Trip (Be Specific): <u>NACo Fall Board of Directors Meeting</u>			
15. Approved for Payment: Meal Per Diem: <u>\$0.00</u> Personal Car Miles: <u>\$0.00</u> Misc: <u>\$0.00</u> Lodging: <u>\$958.40</u>		Transportation: <u>\$543.00</u> Training/Conference: <u>\$0.00</u> Total: <u>\$1,501.40</u>	
16. Employee/Traveler Signature: 		Date: <u>8-22-14</u>	
17. Department Head/Designee Signature:		Date:	
18. Board of Commissioner's Signature (Required for Out-Of-State) 		Date: <u>8/27/14</u>	



**NACo Board Meeting
Featuring
A Symposium on America's County
Transportation & Infrastructure**

December 3 - 6, 2014
Grand Wailea Hotel
Maui County, Hawaii

HOTEL RESERV
ARRIVAL ON
2 NOV
DEPART ON
7 TH

FLIGHT
EST.
\$543.00

America's county leaders make important decisions every day about transportation, land use and economic development policies and investments that influence regional and local economic opportunities, shape how communities grow and change and contribute to the quality of life and well-being of Americans.

Within the transportation arena, counties own 45 percent of roadways and nearly 40 percent of bridges, as well as are involved in the operations of 30 percent of public airports and nearly one-third of public transportation systems. Therefore, a vast majority of the people and goods in the United States travel via county transportation infrastructure every day.

At the same time, most counties are faced with the dilemma of declining federal and state funding, rising construction and maintenance costs, aging infrastructure and increasing traffic demands (especially with commodity and freight commerce). Through regional collaboration, public engagement and cooperation with other public and private sector partners, counties are pursuing new and innovative approaches to delivering modern transportation solutions and services.

During NACo's Symposium on America's County Transportation & Infrastructure, county leaders will explore noteworthy practices from around the nation. The event will highlight trends in global freight movement, innovative transportation and infrastructure financing, multi-modal solutions and county safety improvements.



WEDNESDAY, DECEMBER 3

7:00 a.m. Registration (Open All Day)

8:00 a.m. **Mobile Workshop: Hawaii's Role in Global Innovation (Requires Pre-Registration)**

This mobile workshop will explore various efforts by Maui County's public, private and nonprofit sectors to compete in the global economy. Site tours and discussions will address public-private partnerships, global supply chains, talent development, business recruitment, support for start-ups, STEM education programs and more.

Part 1: 8:00 a.m. – 11:30 a.m.: Maui Research and Technology Center

Participants will visit the Maui Research and Technology Center, the hub of Maui's growing scientific and technology industry and home to both start-ups and large corporations pioneering a diversity of science and tech-related enterprises. The tour will include visits with two relatively new additions: the Joint Information Technology Center, which supports U.S. Department of Defense medical readiness requirements and IT modernization needs through rapid prototyping and advanced concept development, and the Pacific Disaster Center, which uses information, science and technology to enable effective evidence-based decision making and to promote disaster risk reduction. This tour will focus on the importance of global investments in technology development, multi-sector partnerships, broadband and IT infrastructure development and innovations in entrepreneurial models for research.

11:30 a.m. – 1:00 p.m.: Lunch (Location TBD)

After lunch the mobile workshop will split into two groups; participants must pre-register for their first choice.

Part 2: 1:00 p.m. – 5:00 p.m.

Option A: Haleakalā Observatory (space limited; pre-registration required)

Participants will visit the Haleakalā Observatory, Hawaii's first astronomical research laboratory and one of the most important space surveillance sites in the world. Located atop Mount Haleakalā, this site contains the U.S. Department of Defense's largest optical telescope, and a new advanced solar telescope is currently under construction. Participants will tour the observatory and learn about how Maui has grown its economy by driving innovation in the space surveillance, optics and supercomputing industries.

Note that Mount Haleakalā is located 10,000 feet above sea level and there are hairpin turns on the drive to the top. Participants with medical conditions or prone to motion sickness may not want to participate.

Option B: Location and details TBD



5:30 p.m. 2014 NACo County Economic Tracker

NACo's County Tracker offers a reminder that the U.S. economy happens on the ground, in the 3,069 county economies that provide the basis for county governments. As fiscal tightening continues to limit the scope of state and federal investment, it is becoming imperative for states and the federal government to work with counties to maintain the fundamentals of U.S. economy — county economies. During this session, the association's leadership and research team will unveil new data and trends for 2014.

- Dr. Emilia Istrate, Director of Research, NACo

6:30 p.m. Opening Reception at Hotel

THURSDAY, DECEMBER 4

7:30 a.m. Registration (Open All Day)

7:30 a.m. Peer Networking Breakfast

8:30 a.m. Welcome and Introductions

- Hon. Riki Hokama, NACo President and Council Member, Maui County, Hawaii

9:00 a.m. Pacific Basin as a Key Gateway for International Commerce, Security and Trade

The islands of the Pacific Basin play a major strategic role for the United States in global commerce, security and trade. Hear from the region's public and private sector leadership how counties on America's Mainland are impacted by the trends and developments of this important region.

10:15 a.m. Peer Networking Break

10:30 a.m. How Does the Global Supply Chain Reach Your County?

Customers in 136 countries around the world buy Hawaii-grown and manufactured goods and services, according to the Business Roundtable. More than one in five Hawaii jobs depends on international trade. Transportation equipment (including aerospace products) was Hawaii's leading export category in 2012. How do these realities compare with your county? Hear from leading experts about today's global supply chain and the importance of a seamless intermodal transportation system.

12:00 p.m. Luncheon Keynote: America's Maritime Infrastructure of Ports and Inland Waterways

The U.S. has 360 commercial ports employing 13.3 million Americans, which contribute \$3.15 trillion to the economy. U.S. inland waterways handle 63 million tons of cargo



and contribute \$74 billion to the economy. Overall, freight tonnage of all types, including exports, imports, and domestic shipments, is expected to grow 73 percent by 2035 from 2008 levels. The session will explore the national trends in water resource development and the potential impact on counties.

- John Vickerman, President, Vickerman and Associates

1:30 p.m. Building Strategic Partnerships to Address Your County's Transportation Needs

County officials are working with other public, private and nonprofit sector leaders in new ways to build and maintain vital transportation infrastructure and services. This roundtable discussion will explore noteworthy practices and examples of how county leaders are building strategic alliances to ensure America maintains a world-class transportation network.

2:30 p.m. Break/Prepare for Mobile Workshop

3:00 p.m. Mobile Workshop: Electric Vehicles and Renewable Energy Innovations in Maui
JUMPSmart Maui is a renewable energy demonstration project organized by partner organizations in Japan and Maui. Funded by the Japanese government and implemented by the private firm Hitachi Ltd, this \$30 million demonstration project seeks to improve the integration of renewable energy resources into Maui's Smart Grid and prepare Maui for efficient use by all electric vehicles. Participants will visit large battery installation and charging stations and tour a home demonstration project, and hear from Hitachi and Maui officials about how they are exploring solutions to Maui's energy challenges and the development of a stable supply of clean energy through transportation and energy investments.

6:30 p.m. Reception at Hotel

FRIDAY, DECEMBER 5

8:00 a.m. Peer Networking Breakfast

9:00 a.m. MAP-21 Federal Surface Transportation Reauthorization and the Outlook for America's Counties

Here from top transportation policy experts about the current status of federal transportation funding authorization and engage in a roundtable discussion about the long-term direction for American transportation policy, and what it means for counties.

10:30 a.m. Peer Networking Break



10:45 a.m. How Are Counties Leveraging New and Traditional Funding and Financing Techniques to Address Transportation and Infrastructure Challenges

Smaller funding streams combined with higher infrastructure costs and increased pressure on existing transportation systems have led counties to pioneer new funding and financing solutions to meet critical local and regional needs. These solutions often involve partnerships with other jurisdictions and the private sector, as well as creative techniques to raise funds locally and streamline development processes. This panel discussion will highlight exemplary practices counties and their partners have pursued nationwide.

12:00 p.m. Luncheon Address: Driving into the Future with Tech Innovation at the Wheel

How are driverless cars, mobile technology and the sharing economy changing how we will get around in the 21st century, and how can county leaders be prepared to address these new possibilities? Learn about how tech start-ups like Uber, Lyft, Zipcar and Car2Go are influencing personal travel choices and blurring the lines between public and private transportation, and get a preview of how driverless cars will reshape the built environment.

1:30 p.m. Adjourn

**NACo BOARD OF DIRECTORS
BUSINESS MEETING SCHEDULE**

FRIDAY, DECEMBER 5

2:00 – 5:00 p.m. National Association of Counties Board of Directors Meeting

7:00 p.m. NACo Board of Directors Dinner

SATURDAY, DECEMBER 6

8:30 a.m. – 2:00 p.m. NACo Board of Directors Meeting

Clowerdale Wayside

Project Cost: \$ 784,200.

ODOT STIP	703,663	(89.73%)
Local Cash Match	80,537	(10.27%)
	<u>\$ 784,200</u>	(100.%)

Local Match

Transportation District	\$6,180	
County Admin ⁽¹⁾	12,000	
Clowerdale Committee	5,390	}
County Park ⁽²⁾	62,357	
TLT Funds	32,797	
	<u>80,537</u>	(3)

(1) We would advance full amount of \$80,537 to ODOT but would bill \$12,000 in reimbursement for our administrative time as it is incurred.

(2) The County sale of one (previously two) park parcels contemplated the County general fund would retain 10% admin fee from sale proceeds to be used for this portion of the match.

(3) Payable in FY 2015-16.



Oregon

John A. Kitzhaber, MD, Governor

State Library
250 Winter St. NE
Salem, OR 97301-3950
(503) 378-2528
FAX (503) 378-6439

Ready to Read Grant Application 2014-2015

The purpose of the Ready to Read Grant program is to “establish, develop or improve public library early literacy services for children from birth to six years of age and to provide the statewide summer reading program for children from birth to 14 years of age.” Any legally established public library in Oregon is eligible to apply for this grant.

Attached is the “Proposed Ready to Read Grants for 2014-2015” showing the grants that will be made for 2014-2015 grant cycle, assuming all eligible libraries apply for a grant. As the table indicates, a total of \$729,473 is available.

GUIDELINES

1. All projects must adhere to the intent of the Ready to Read Grant which is to “establish, develop or improve public library early literacy services for children from birth to six years of age and to provide the statewide summer reading program for children from birth to 14 years of age.” (ORS 357.750).
2. We encourage you to develop a project that relates to the mission and activities of your library, and will benefit your community.
3. Grant funds may not be used to replace funds already appropriated by local governments.
4. Applications must be postmarked by **August 31, 2014** and mailed with original signatures to Oregon State Library, Ready to Read, 250 Winter St. NE, Salem, OR 97301. Late applications will not be accepted. Faxed or emailed applications will not be accepted.

A final report on your library’s grant project is required and will be due at the Oregon State Library **December 1, 2015**.

Contact Katie Anderson at 503-378-2528 or katie.anderson@state.or.us with questions.

(Intentionally blank for filing purposes.)

Library's **LEGAL** name: Tillamook County Library

County in which library resides:
Tillamook

Alternate library name:

Library's **MAILING** address: 1716 3rd St, Tillamook, OR 97141

Library director's name: Sara Charlton

Email address: Charlton@co.tillamook.or.us

Phone number: 503-842-4792 ext. 1707

Key contact's name (if not director): Melanie Hetrick

Key contact's position/job title: Children's Librarian

Email address: mhetrick@co.tillamook.or.us

Phone number: 503-842-4792 ext. 1784

All library directors and key contacts will be subscribed to the Ready to Read Grant email list to receive grant deadline reminders and other information regarding the grant. If you would like additional members of your staff who are involved in your library's Ready to Read project to be subscribed to this email list, please provide their full names and email addresses.

Name:

Position/job title:

Email address:

Name:

Position/job title:

Email address:



STATE LIBRARY USE ONLY

Received:

Approved:

EARLY LITERACY PROJECT PROPOSAL

(Don't fill out this section if you are only doing a summer reading project.)

1. Please check the box in front of at least one outcome your library plans to achieve with your early literacy Ready to Read Grant project.
 - Parents and caregivers will increase the amount of time they read, talk, sing, write, and play with their young children.
 - Young children will increase their print motivation, vocabulary, print awareness, narrative skills, letter knowledge, phonological awareness, and writing/drawing skills.
 - Preschoolers will increase their letter knowledge, phonological awareness, writing letters, drawing pictures recognizable to others, and ability to independently complete tasks (such as crafts!) involving two or more steps so they are ready for kindergarten.
 - More families with young children will access early literacy services and participate in early literacy programs together as a family.
 - Childcare providers, Head Start teachers, Healthy Start home visitors, and other community partners will increase their partnerships with the library to coordinate early literacy service delivery community-wide.
 - More high risk children will access early literacy materials, resources, services, and programs. (High risk children are minorities, English language learners, immigrants, children with special needs, children in poverty, and children in families dealing with abuse, neglect, substance abuse, and other traumatic situations.)
 - Families with high risk children will increase meaningful engagement around library early literacy services. (i.e. libraries will update materials, services, and programs so they are culturally appropriate and relevant to high risk children and their families.)
 - Libraries will improve collection of early literacy-related data and increase use of the data for continuous improvement of library materials, resources, services, and programs to achieve outcomes.
2. Describe the early literacy activities your library plans to implement to achieve these outcomes. (Only describe activities funded in part or in whole by your Ready to Read Grant.)

Ready To Read funds will be used to continue to support our baby bags for newborns in Tillamook County.

Each year the library develops and hands out "New Baby" bags, in both English and Spanish, to each new baby born in the county. In each bag is a new board book copy of Goodnight Moon (\$557 RTR monies), pamphlets with developmentally appropriate rhymes and literacy markers

as well as a personal invitation to Mother Goose on the Loose, the library's early literacy storytime for babies 0-24 months and their caregivers. Parents are also alerted that their new baby is eligible and encouraged to obtain a library card the day they are born.

During MGOL storytimes that parents are invited to, the Children's Librarian will be offering techniques to aid parents in the early literacy education of their children. For example, a popular tip that many parents have found useful is using bouncing and clapping rhymes to teach the rhythm in language.

3. Do these activities include conducting training for parents, childcare providers, or preschool teachers in a research-based early literacy curriculum such as *Every Child Ready to Read* or Baby Signs classes?

Yes
 No

Do these activities include bringing library services, resources, or programs out of the library to young children, parents, child care providers, or other groups to other locations?

Yes
 No

4. How will you evaluate whether or not these activities achieve your desired outcome(s)?

New baby faces at baby storytimes will let me know if the baby bags to new babies are still effective. A steady influx of new babies and number of attendees for storytimes will indicate effectiveness of storytimes. Also babies developing eagerness and attentiveness in storytime will show a beginning appreciation and ongoing enjoyment of literacy. Age appropriate materials will also be available for checkout after storytimes giving me another way to measure if parents are taking early literacy home with them, so to speak.

Level of eagerness and willing participation in the "knee-bounce" and "clapping" portions of baby storytime will show me if bouncing/clapping rhyme pamphlet in the baby bag is helping. Of course, caregivers may desire instruction of bouncing and clapping before they interact with their children.

5. If you are partnering with any daycares, schools, businesses, or other organizations to make this project happen, list them here.

The Tillamook County Library currently partners with the Tillamook County Hospital to give a bag to parents of each new baby, regardless of whether or not a bag has already been received by that family for an older child.

I am currently in the process of working with the County Health Department to find a way to track and reach home births and out-of-town births.

6. If you are providing programs in and/or out of the library, how many people *total* do you expect will attend these programs? (No need to verify age, just use your best judgment.)

1000 Youth ages 0-14
 Adults ages 15 and older

7. Do you anticipate this will be an ongoing project?

Yes
 No

8. If yes, and the project is successful, how will you continue to fund this project?

Local funds
 Other grant funds
 Ready to Read funds

EARLY LITERACY PROJECT BUDGET

(Don't fill out this section if you are only doing a summer reading project.)

	List things necessary for implementing your Ready to Read Grant Project	Amount of <u>Ready to Read</u> funds used to pay for this	Amount of <u>Library Budget</u> used to pay for this	Amount of <u>other sources</u> used to pay for this	<u>TOTAL</u>
Library Staff	Two full-time staff		\$408.00		\$408.00
Materials for Circulating Collection					
Equipment, Furniture, and/or Fixtures					
Contracted Programs					
Incentives					
Other	Office Supplies Books for bags	\$557.00	\$120.00		\$677.00
TOTAL		\$557.00	\$528.00		\$1,085.00

STATEWIDE SUMMER READING PROGRAM PROJECT PROPOSAL

(Don't fill out this section if you are only doing an early literacy project.)

According to ORS 357.750, libraries using Ready to Read funds on summer reading must provide the statewide summer reading program which is defined by OAR 543-040-0010 as "the Collaborative Summer Library Program Annual Summer Reading Program funded by the State Library for Oregon public Libraries". The 2015 statewide summer reading theme will be *heroes* and the slogans are "**Every Hero Has a Story**" for children, "**Unmask!**" for teens, and "**Escape the Ordinary**" for adults.

1. Please check the box in front of at least one outcome your library plans to achieve with your summer reading Ready to Read Grant project.
 - Youth will increase the amount they read and/or parents and guardians will increase the amount they read, talk, write, and do activities with their youth.
 - Youth will increase their reading/listening comprehension and ability to effectively communicate their understanding of and opinions about what they are reading/listening.
 - More youth will create responses to their reading/listening with technology, arts and crafts, and other mediums.
 - More families with youth will participate in the summer reading programs together as a family.
 - Schools, childcare providers, summer lunch sites, out-of-school-time programs (e.g. Boys & Girls Club, Park and Rec, YMCA), and other community partners will increase their partnerships with the library to coordinate the summer reading program community-wide.
 - More high risk youth will participate in the summer reading program. (High risk youth are minorities, English language learners, immigrants, children with special needs, children in poverty, and children in families dealing with abuse, neglect, and substance abuse.)
 - Families with high risk youth will increase meaningful engagement in the summer reading program. (i.e. libraries will update materials, activities, and programs so they are culturally appropriate and relevant to high risk youth and their families.)
 - Libraries will improve collection of summer reading data and increase use of the data for continuous improvement of library materials, resources, services, and programs to achieve outcomes.

2. Describe the summer reading activities your library plans to implement to achieve these outcomes. (Only describe activities funded in part or in whole by your Ready to Read Grant.)

This year I plan to continue the Summer Reading project I began last year. Enough materials will be purchased so that all children registered in a preschool, school (public and private), day care, and Headstart will receive sign-up bags through their school/daycare. Additional materials will be purchased so that each library location and the bookmobile has an adequate amount of Summer Reading sign up bags for walk-ins, including non school age and homeschooled children.

Each bag will include all pertinent info regarding Summer Reading for parents, in both English and Spanish. Also included will be a fun give away for kids to become excited about Summer Reading. An actual sign-up card, reading log and stickers will be included so that kids may begin reading for prizes immediately. The cost for Summer Reading sign up for Tillamook County will be around \$2000, to be paid out of Ready To Read funds.

As in the past readers will receive prizes when 4, 8 and 12 hour increments of reading have been achieved. Incentives purchased, based on previous year's completion numbers, will cost about \$4000, most to be paid out of Ready To Read funds.

I have been using self-designed Summer Reading registration cards to keep track of sign ups and participation. I also keep spreadsheets of SRP materials and incentives purchased and given out. Using this method requires that SRP participants restrict themselves to visiting one branch for all SRP needs. I'm hoping by next year that I will be able to develop an online database that allows SRP participants to visit any branch for SRP materials. In doing so branch staff can reward an SRP participant and enter the prize given in the database.

If I'm not able to get a database up and running I will continue to use the registration cards. This seems to be an effective, if time-consuming method of record keeping.

3. Do these activities include bringing library services, resources, or programs out of the library to children, teens, parents, child care providers, or other groups to other locations?

Yes
 No

4. How will you evaluate whether or not these activities achieve your desired outcome(s)?

I will know if this Summer Reading administration method works if the numbers for 2015 Tillamook County SRP program increase from the 2014 numbers. Not only should participation increase, but general sign ups as well. Summer Reading registration cards will give me this information. Another thing that should also increase is attendance at performer programs as well as ongoing regular storytimes. Head counts will determine program attendance.

Even though I tried this method for the 2014 year and sign up and participation numbers actually decreased, I'm hoping that with librarian visits to each school next year, right before Summer begins, and Summer partnerships within the community those numbers will increase.

5. If you are partnering with any schools, out-of-school-time programs (e.g. Boys & Girls Club, Park and Rec, YMCA), businesses, or other organizations to make this project happen, list them here.

I'm hoping to again partner with the following:

Great Beginnings Committee	Tillamook Early Learning Center
Tillamook School District #9	Ocean Breeze School
Neakhanie School District	Tillamook YMCA
Nestucca School District	Fire Mountain School
Neskowin Valley Elementary school	Tillamook TOPS (Alternative school)
Central, North, and South county Headstarts	Cedar Creek Child Care Center
Tillamook CARE (Healthy Families)	Grub Club (free Summer lunch)
Tillamook County Health Department	New Discoveries Preschool
Tillamook Adventist School	Salt Air Child Care
Hendrickson Academy	Remington Daycare
Little Clippers Preschool	Cole's Garden Daycare
Little Beans Preschool	Papa Murphy's Pizza
Marlie Jo Burdick's Preschool	

6. If you are providing programs in and/or out of the library, how many people *total* to do you expect will attend these programs? (No need to verify age, just use your best judgment.)

2000 Youth ages 0-14

570 Adults ages 15 and older

7. Do you anticipate this will be an ongoing project?

Yes

No

8. If yes, and the project is successful, how will you continue to fund this project?

Local funds

Other grant funds

Ready to Read funds

DATES TO REMEMBER

August 31, 2014 Date proposals must be postmarked and sent to the State Library.
October 1, 2014 Revised Ready to Read Grants for 2014-2015 mailed to libraries.
October 15, 2014 Deadline for libraries to appeal the proposed grant awards.
December 31, 2014 Grant awards mailed to libraries.
December 1, 2015 Date final report must be postmarked and sent to the State Library.


CRITERIA FOR APPROVAL

1. Proposal demonstrates how the project will "establish, develop or improve public library early literacy services for children from birth to six years of age and to provide the statewide summer reading program for children from birth to 14 years of age."
2. Plan includes outcomes for project participants.
3. Proposal includes plan for evaluating outcomes of the project.
4. Summer reading projects use the statewide summer reading program.

CERTIFICATION OF READY TO READ GRANT APPLICATION

To the best of our knowledge and belief, the information in this application is true and correct. We certify that, when the grant is awarded, the Ready to Read Grant will be used to supplement the library's budget from local sources and will be used to "establish, develop or improve public library early literacy services for children from birth to six years of age and to provide the statewide summer reading program for children from birth to 14 years of age." (ORS 357.750).

Library director's name: Sara Charlton

Library director's signature:  Date: 8/16/14

Name of local government official authorized to apply for grants: Bill Baertlein

Local official's title: Chair, Tillamook County Board of Commissioners

Local official's signature:  Date: Aug 27 2014

STATEWIDE SUMMER READING PROGRAM PROJECT BUDGET

(Don't fill out this section if you are only doing an early literacy project.)

	List things necessary for implementing your Ready to Read Grant Project	Amount of <u>Ready to Read</u> funds used to pay for this	Amount of <u>Library Budget</u> used to pay for this	Amount of <u>other sources</u> used to pay for this	<u>TOTAL</u>
Library Staff	3 full-time staff, 5 part-time staff		\$4,550.00		\$4,550.00
Materials for Circulating Collection					
Equipment, Furniture, and/or Fixtures					
Contracted Programs	20 contracted performances		\$6,000.00		\$6,000.00
Incentives	Four hour prize, bags & tshirts	\$4,000.00			\$4,000.00
Other	Sign up bags, bookmarks, tattoos, free toy, copy paper, cardstock, printer toner	\$600.00	\$1,800.00		\$2,400.00
TOTAL		\$4,600.00	\$12,350.00		\$16,950.00



Oregon

John A. Kitzhaber, M.D., Governor

Department of Transportation

ODOT Region 2 Headquarters

455 Airport Road, SE Bldg B

Salem, OR 97103

Phone: (503) 986-2600

August 6, 2014

Tillamook County Commissioners
Tillamook County
201 Laurel Avenue
Tillamook, OR 97141

Subject: Project Letter of Understanding - 2015-2018 STIP Enhance Project

Project Name: US101: CLOVERDALE BUS STOP AND WAYSIDE

KN: 18736

We are pleased to announce the above project has been placed on the Oregon Transportation Commission preliminary award list. This list is referred to as the STIP Enhance 100% list and is moving forward in the process.

While the project will not be "officially" awarded funding until final approval by the OTC, ODOT has been working with you to finalize the details of your project. Based on the application, the project scoping visits, and the information received from the Pre-Award Letter, our final understanding of the project details are listed below.

It is important to note that this letter is not a legal agreement. The intent, of this letter, is to document each parties understanding of the project details and the timeline for moving forward. The details of your project as stated below will be used to prepare the Intergovernmental Agreement (IGA).

Final Project Details

Project Financials:	
Enhance STIP Funding Amount:	\$703,663.00
Required Non-federal Minimum Match (10.27%):	\$80,537.00
Additional Match:	\$0.00
Other Funding:	\$0.00
Estimated Total Project Cost:	\$784,200.00
*Funding Ratio:	MTEP - 89.73% Agency - 10.27%
Match Type:	Cash
Match Provided By:	LPA
Project Details:	
STIP Project:	Requires - Amend IGA
Project Scope (IGA Exhibit B SOW):	Construct or modify sidewalks (on both sides of US 101), bus turnouts, shelters, access points, on and off-street parking (which will also function as a Park-N-Ride), restrooms, landscaped recreational space, traffic-calming streetscape features, and a stormwater management system.
Delivery Method:	Non-Certified Local Administered
**Estimated Obligation Month/Year – PE:	NA
Estimated Obligation Month/Year – ROW:	NA
Estimated Obligation Month/Year – Construction:	4/30/2016
Date IGA must be executed by:	3/1/2016 = 60 days prior to Estimated Obligation Month/Year – PE: above, (or sooner).
State Contact Information:	
- Signature Authority Contact Name:	Tillamook County Commissioners
Title:	
Email:	plevesqu@co.tillamook.or.us
Phone:	(503) 842-1809
Mailing Address:	201 Laurel Avenue
City:	Tillamook
State:	OR
Zip:	97103-6206

- LAI/PM Contact Name:	Michael Schroeder
Email:	michael.k.schroeder@odot.state.or.us
Phone:	503.325.8274
Mailing Address:	350 W Marine Dr
City:	Astoria
State:	OR
Zip Code:	97103-6206

*Funding Ratio is defined as the relationship between STIP Enhance funds and total project cost and Agency funds and the total project cost.

**If Delivery method is "State Administered-Region Technical Center", PE date is only used to generate IGA draft in timely manner.

We are asking that a representative from your Agency sign and return a scanned copy of this letter via Email to Larry McKinley, at Larry.MCKINLEY@odot.state.or.us and CC: the ODOT mailbox at STIP-Enhance@odot.state.or.us. within 30 days of receipt. If we do not hear back from your Agency within 30 days the funds will be in jeopardy of redistribution to another recipient.

Please don't hesitate to contact me if you have any questions, (503) 325-7222.

Regards,
Larry McKinley
Area Manager

Please check one of the following:

- Upon final approval by the OTC - My agency will accept the STIP Enhance Award for this project and has secured the match for this project.
- My agency has decided to decline the STIP Enhance Award

Paul Luesque, Chief of Staff
Agency Representative & Title

8/27/14
Date

Larry McKinley Area Manager
ODOT Representative - Title

8/1/14
Date

Tillamook County



Land of Cheese, Trees and Ocean Breeze

Board of Commissioners
Bill Baertlein, Tim Josi, Mark Labhart
201 Laurel Avenue
Tillamook, Oregon 97141
Phone 503-842-3403
Fax 503-842-1384
TTY Oregon Relay Service

August 27, 2014

Cedar Creek Child Care Center, Inc.
ATTN: Diane Wilkinson
PO Box 33
Cloverdale, OR 97112

RE: Sublease to NW Community Action Team

Dear Ms. Wilkinson:

Section 6.1.4 of the lease between Cedar Creek Child Care Center and Tillamook County provides that a default occurs if the lessee enters into a sublease. However, Section 8.1 allows you to do so with the County's written consent.

The County agrees that a sublease to NW Community Action Team will not be treated as a default under the lease. You have our consent to enter into that sublease.

TILLAMOOK COUNTY BOARD OF COMMISSIONERS

Sincerely,

BOARD OF COMMISSIONERS FOR
TILLAMOOK COUNTY, OREGON


Bill Baertlein, Chair


Tim Josi, Vice Chair


Mark Labhart, Commissioner

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