

NOTICE OF BOARD WORKSHOP AND BOARD MEETING
of the
COUNTY COURT JOURNAL **TILLAMOOK COUNTY BOARD OF COMMISSIONERS**
Also sitting as the Board of the
SOLID WASTE SERVICE DISTRICT,
THE 4-H AND EXTENSION SERVICE DISTRICT
AND COUNTY ROAD DISTRICT
to be held

FILED ✓
2/2
JAN 26 2015
TASSI O'NEIL
COUNTY CLERK

Wednesday, December 3, 2014
Workshop at 8:30 a.m.
Commissioners' Meeting Room B
County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

Board Meeting at 10:30 a.m.
Commissioners' Meeting Room A
County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

BOARD OF COMMISSIONERS

Bill Baertlein, Chair
E-mail: bbaertle@co.tillamook.or.us

Tim Josi, Vice Chair
E-mail: tjosi@co.tillamook.or.us

Mark Labhart, Commissioner
E-mail: mlabhart@co.tillamook.or.us

201 Laurel Avenue
Tillamook, Oregon 97141
Phone: (503) 842-3403 FAX: (503) 842-1384

ANY QUESTIONS? Contact
Paul Levesque (503) 842-1809
E-mail: plevesqu@co.tillamook.or.us

COUNTY WEBSITE: <http://www.co.tillamook.or.us>

WATCH THIS MEETING ONLINE: tctvonline.com
OR ON TV: TCTV Channel 4

Friday – 1:00 p.m.
Monday – 7:00 p.m.
Thursday – 9:30 a.m.

Saturday – 3:30 a.m.
Tuesday – 10:00 p.m.

Sunday – 7:00 p.m.
Wednesday – 7:00 a.m.

NOTE: The Board of Commissioners reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660(1).

NOTE: The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

WORKSHOP – AUDIO12-03-2014A.MP3

Vice Chair Josi was absent (National Association of Counties – NACo – Meeting)

CALL TO ORDER: Wednesday, December 3, 2014 8:32 a.m.

1. Welcome & Request to Sign Guest List
 2. 0:15 Public Comment – Non-Agenda Items - Automatic Recount on Measure 92/Tassi O'Neil
 3. Public Works Report/Liane Welch
 - a. 2:46 Discussion Concerning an Order Reappointing Gary Hanenkrat, Darcy Jones and Curt Schonbrod to the Tillamook County Road Advisory Committee
 - b. 4:15 Discussion Concerning Amendment Number 01 to Local Agency Agreement No. 27147 (County Agreement #4253) with Oregon Department of Transportation Under the Off System Highway Bridge Program (HBP) to Design and Construct a New Trask Slough Bridge No. 57C33 on Wyss Road
 - c. 5:36 Discussion Concerning Tillamook County's Position on Proposed Allocation of New Transportation Funds
 - d. 12:50 OTHER: Meeting on Cape Meares Loop Road
 4. 15:00 Discussion Concerning a Grant Application to the Oregon Health Authority to Build the Capacity of a Local Public Health Department Related to Brownfield Redevelopment/Marlene Putman
 5. 16:15 Discussion Concerning an Application to the Columbia Pacific Coordinated Care Organization (CPCCO) for a Wellness Grant for Tobacco Cessation Classes through the Tillamook County Health Department Family Health Centers/Marlene Putman
 6. Library Update/Sara Charlton
 - a. 19:00 Discussion Concerning an Order Reappointing Betsy Chase and Clarence (Bob) Favret to the Tillamook County Library Board
 - 19:20 OTHER: Carpet Replacement
 7. 20:17 Human Resources Report/Mona Hamblen – Unions' Negotiation Status
 8. 21:47 Community Development Update/Bryan Pohl – There was no report
 9. 21:51 Discussion Concerning an Order Reappointing Val Folkema, Shirley Kalkhoven and Van Moe to the Northwest Oregon Economic Alliance/Mark Labhart
 10. Chief of Staff Report/Paul Levesque
 - a. 22:10 Discussion Concerning Request by the City of Tillamook for Evening Use of Courthouse Meeting Rooms A & B for Bimonthly Council Meetings, Monthly City Planning Commission Meeting and Monthly TURA Meeting Due to City's Planned Displacement of Its Council Chambers Resulting from Expansion of City Office Spaces
- 30:05 Vice Chair Josi joined the meeting via telephone**
- b. 34:53 Discussion Concerning Proposed Tillamook City Use of the Courthouse South Lobby on December 6, 2014 for Its Annual Holiday Event; and

- c. Discussion Concerning Proposed Tillamook City Use of Courthouse Exterior for Its Annual Holiday Lighting; and
 - d. Discussion Concerning County's Willingness to Accept Title to Certain Excess Property from the Oregon Department of Transportation on the North Side of the Pioneer Museum Property that will Result from the Planned 2015/2016 Highway 6/101 Realignment; and
 - e. Discussion Concerning an Order Designating Emergency Medical Services (EMS) Providers for Ambulance Service Areas (ASA)
11. (TAKEN OUT OF ORDER) Staff Report/Sue Becraft
- a. 14:40 Suggestion Box – There were none.
 - 14:42 OTHER: Solid Waste Service District Budget Committee

Chair Baertlein recessed the meeting at 9:07 a.m.

12. **Executive Session** Pursuant to ORS 192.660(2)(d) to Conduct Deliberations with Persons Designated by the Governing Body to Carry on Labor Negotiations

Chair Baertlein reconvened the meeting at 9:57 a.m.

Chair Baertlein recessed the meeting at 10:00 a.m.

13. **Executive Session** Pursuant to ORS 192.660(2)(e) to Conduct Deliberations with Persons Designated by the Governing Body to Negotiate Real Property Transactions

Chair Baertlein reconvened the meeting at 10:10 a.m. - Audio12-03-2014B

14. Board Concerns – Non-Agenda Items
15. 0:20 Public Comments – There were none.

1:08 Vice Chair Josi left the meeting (disconnected from telephone call).

10. CONTINUED: Chief of Staff Report/Paul Levesque
- e. 1:08 Discussion Concerning an Order Designating Emergency Medical Services (EMS) Providers for Ambulance Service Areas (ASA)

ADJOURN – 10:16 a.m.

MEETING – AUDIO12-03-2014C.MP3

Vice Chair Josi was absent (National Association of Counties – NACo – Meetings)

CALL TO ORDER: Wednesday, December 3, 2014 10:30 a.m.

- 1. Welcome & Request to Sign Guest List
- 2. 0:11 Public Comment – Non-Agenda Items – Chair Baertlein said he is growing his beard again.
- 3. 10:37 Presentation on New AmeriCorps Volunteer/Linda Kozlowski, Gordon McCraw, Mary Beth Moran

LEGISLATIVE – ADMINISTRATIVE

4. 0:54 Consideration of an Order Reappointing Gary Hanenkrat, Darcy Jones and Curt Schonbrod to the Tillamook County Road Advisory Committee/Liane Welch
A motion was made by Chair Baertlein and seconded by Commissioner Labhart. The motion carried with two aye votes.
5. 2:50 Consideration of Amendment Number 01 to Local Agency Agreement No. 27147 (County Agreement #4253) with Oregon Department of Transportation Under the Off System Highway Bridge Program (HBP) to Design and Construct a New Trask Slough Bridge No. 57C33 on Wyss Road/Liane Welch
A motion was made by Commissioner Labhart to approve Amendment Number 02 to Local Agency Agreement No. 27147 (County Agreement #4253) with Oregon Department of Transportation Under the Off System Highway Bridge Program (HBP) to Design and Construct a New Trask Slough Bridge No. 57C33 on Wyss Road. The motion was seconded by Chair Baertlein. The motion carried with two aye votes.
6. 4:53 Consideration of Tillamook County's Position on Proposed Allocation of New Transportation Funds/Liane Welch
A motion was made by Commissioner Labhart and seconded by Chair Baertlein. The motion carried with two aye votes.
7. 22:30 Consideration of an Order Reappointing Betsy Chase and Clarence (Bob) Favret to the Tillamook County Library Board/Sara Charlton
A motion was made by Commissioner Labhart and seconded by Chair Baertlein. The motion carried with two aye votes.
8. 23:34 Consideration of an Order Reappointing Val Folkema, Shirley Kalkhoven and Van Moe to the Northwest Oregon Economic Alliance/Mark Labhart
A motion was made by Commissioner Labhart and seconded by Chair Baertlein. The motion carried with two aye votes.
9. 25:00 Consideration of an Application to the Oregon Health Authority for a Brownfields Community Project Grant to Build the Capacity of a Local Public Health Department Related to Brownfield Redevelopment/Marlene Putman
A motion was made by Commissioner Labhart and seconded by Chair Baertlein. The motion carried with two aye votes.
10. 26:30 Consideration of an Application to the Columbia Pacific Coordinated Care Organization (CPCCO) for a Wellness Grant for Tobacco Cessation Classes through the Tillamook County Health Department Family Health Centers/Marlene Putman
A motion was made by Commissioner Labhart and seconded by Chair Baertlein. The motion carried with two aye votes.
11. 27:53 Consideration of Proposed Tillamook City Use of the Courthouse South Lobby on December 6, 2014 for Its Annual Holiday Event/Paul Levesque
A motion was made by Commissioner Labhart and seconded by Chair Baertlein. The motion carried with two aye votes.
12. 28:52 Consideration of Proposed Tillamook City Use of Courthouse Exterior for Its Annual Holiday Lighting/Paul Levesque
A motion was made by Commissioner Labhart and seconded by Chair Baertlein. The motion carried with two aye votes.

13. 29:49 Consideration of County's Willingness to Accept Title to Certain Excess Property from the Oregon Department of Transportation on the North Side of the Pioneer Museum Property that will Result from the Planned 2015/2016 Highway 6/101 Realignment/Paul Levesque
A motion was made by Commissioner Labhart and seconded by Chair Baertlein. The motion carried with two aye votes.
14. 31:40 Consideration of an Order Designating Emergency Medical Services (EMS) Providers for Ambulance Service Areas (ASA)/Paul Levesque
A motion was made by Commissioner Labhart and seconded by Chair Baertlein. The motion carried with two aye votes.
15. Board Concerns – Non-Agenda Items & Announcements
37:17 December 12 Festival of Trees
38:33 Announcements/Chair Baertlein
16. 39:55 Public Comments

ADJOURN at 11:10 a.m.

AGENDA

WORKSHOP

CALL TO ORDER: Wednesday, December 3, 2014 8:30 a.m.

1. Welcome & Request to Sign Guest List
2. Public Comment – Non-Agenda Items
3. Public Works Report/Liane Welch
 - a. Discussion Concerning an Order Reappointing Gary Hanenkrat, Darcy Jones and Curt Schonbrod to the Tillamook County Road Advisory Committee
 - b. Discussion Concerning Amendment Number 01 to Local Agency Agreement No. 27147 (County Agreement #4253) with Oregon Department of Transportation Under the Off System Highway Bridge Program (HBP) to Design and Construct a New Trask Slough Bridge No. 57C33 on Wyss Road
 - c. Discussion Concerning Tillamook County's Position on Proposed Allocation of New Transportation Funds
4. Discussion Concerning a Grant Application to the Oregon Health Authority to Build the Capacity of a Local Public Health Department Related to Brownfield Redevelopment/Marlene Putman
5. Discussion Concerning an Application to the Columbia Pacific Coordinated Care Organization (CPCCO) for a Wellness Grant for Tobacco Cessation Classes through the Tillamook County Health Department Family Health Centers/Marlene Putman
6. Library Update/Sara Charlton
 - a. Discussion Concerning an Order Reappointing Betsy Chase and Clarence (Bob) Favret to the Tillamook County Library Board
7. Human Resources Report/Mona Hamblen
8. Community Development Update/Bryan Pohl
9. Discussion Concerning an Order Reappointing Val Folkema, Shirley Kalkhoven and Van Moe to the Northwest Oregon Economic Alliance/Mark Labhart
10. Chief of Staff Report/Paul Levesque
 - a. Discussion Concerning Request by the City of Tillamook for Evening Use of Courthouse Meeting Rooms A & B for Bimonthly Council Meetings, Monthly City Planning Commission Meeting and Monthly TURA Meeting Due to City's Planned Displacement of Its Council Chambers Resulting from Expansion of City Office Spaces
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 - d. Discussion Concerning County's Willingness to Accept Title to Certain Excess Property from the Oregon Department of Transportation on the North Side of the Pioneer Museum Property that will Result from the Planned 2015/2016 Highway 6/101 Realignment
 - e. Discussion Concerning an Order Designating Emergency Medical Services (EMS) Providers for Ambulance Service Areas (ASA)

11. Staff Report/Sue Becraft
 - a. Suggestion Box

9:00 a.m.

12. **Executive Session** Pursuant to ORS 192.660(2)(d) to Conduct Deliberations with Persons Designated by the Governing Body to Carry on Labor Negotiations (Tim will call in for this)

10:00 a.m.

13. **Executive Session** Pursuant to ORS 192.660(2)(e) to Conduct Deliberations with Persons Designated by the Governing Body to Negotiate Real Property Transactions (Tim has ½ hour for this)
14. Board Concerns – Non-Agenda Items
15. Public Comments

ADJOURN

MEETING

CALL TO ORDER: Wednesday, December 3, 2014 10:30 a.m.

1. Welcome & Request to Sign Guest List
2. Public Comment – Non-Agenda Items
3. Presentation on New AmeriCorps Volunteer/Linda Kozlowski, Gordon McCraw, Mary Beth Moran

LEGISLATIVE – ADMINISTRATIVE

4. Consideration of an Order Reappointing Gary Hanenkrat, Darcy Jones and Curt Schonbrod to the Tillamook County Road Advisory Committee/Liane Welch
5. Consideration of Amendment Number 01 to Local Agency Agreement No. 27147 (County Agreement #4253) with Oregon Department of Transportation Under the Off System Highway Bridge Program (HBP) to Design and Construct a New Trask Slough Bridge No. 57C33 on Wyss Road/Liane Welch
6. Consideration of Tillamook County's Position on Proposed Allocation of New Transportation Funds/Liane Welch
7. Consideration of an Order Reappointing Betsy Chase and Clarence (Bob) Favret to the Tillamook County Library Board/Sara Charlton
8. Consideration of an Order Reappointing Val Folkema, Shirley Kalkhoven and Van Moe to the Northwest Oregon Economic Alliance/Mark Labhart
9. Consideration of an Application to the Oregon Health Authority for a Brownfields Community Project Grant to Build the Capacity of a Local Public Health Department Related to Brownfield Redevelopment/Marlene Putman
10. Consideration of an Application to the Columbia Pacific Coordinated Care Organization (CPCCO) for a Wellness Grant for Tobacco Cessation Classes through the Tillamook County Health Department Family Health Centers/Marlene Putman

11. Consideration of Proposed Tillamook City Use of the Courthouse South Lobby on December 6, 2014 for Its Annual Holiday Event/Paul Levesque
12. Consideration of Proposed Tillamook City Use of Courthouse Exterior for Its Annual Holiday Lighting/Paul Levesque
13. Consideration of County's Willingness to Accept Title to Certain Excess Property from the Oregon Department of Transportation on the North Side of the Pioneer Museum Property that will Result from the Planned 2015/2016 Highway 6/101 Realignment/Paul Levesque
14. Consideration of an Order Designating Emergency Medical Services (EMS) Providers for Ambulance Service Areas (ASA)/Paul Levesque
15. Board Concerns – Non-Agenda Items & Announcements
16. Public Comments

ADJOURN

BOARD MEETINGS AND ANNOUNCEMENTS

The commissioners will hold a workshop on **Wednesday, December 3, 2014** at **3:00 p.m.** to discuss the Dog Control Program and Animal Shelter. The workshop will be held in the commissioners' conference room A in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The commissioners will hold a Special Board meeting on **Friday, December 12, 2014** at **10:00 a.m.** to consider receiving a Program Development Plan from McKinstry Essention LLC for the Tillamook County Courthouse boiler. The meeting will be held in the commissioners' meeting room B in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

A Leadership Team Meeting of the County Board of Commissioners with the Tillamook County Elected Officials and Department Heads will be held on **Monday, December 15, 2014** at **8:00 a.m.** to discuss the county's budget. The meeting will be held in the commissioners' meeting Rooms B in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The commissioners will hold a workshop on **Monday, December 15, 2014** at **10:00 a.m.** with John Upton for a quarterly report on Tillamook County's Retirement Plan. The workshop will be held in the commissioners' meeting Room B in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The commissioners will interview applicants for the Tillamook County Futures Council on **Monday, December 15, 2015** at **2:00 p.m.** The interviews will be in the Nestucca Room in the basement of the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The county's holiday schedule and the AFSCME Union Agreement designate **Wednesday, December 24, 2014** as a holiday. Therefore, the Tillamook County administrative offices in the Courthouse, jail, and justice facility, the Road Department, Community Development, Surveyor's office, Tillamook Library and Health Department and clinics and will be **closed** on **Wednesday, December 24, 2014** to allow employees this time off. There will be **no** commissioners meeting on **Wednesday, December 24, 2014**. However, the State Circuit Court will be open on Wednesday.

The Tillamook County Courthouse, administrative offices in the jail and justice facility, Tillamook County Road Department, Tillamook County Community Development Department, Surveyor's office, Tillamook Library and health department and clinics will be **closed** on **Thursday, December 25, 2014** for the Christmas holiday and on **Thursday, January 1, 2015** for the New Year's holiday.

The commissioners' evening board meeting schedule is as follows:

December 17, 2014	Kiawanda Community Center
January 21, 2015	County Courthouse
February 18, 2015	New Nehalem City Hall
March 18, 2015	Kiawanda Community Center
April 15, 2015	County Courthouse
May 20, 2015	Manzanita City Hall

The evening meetings will begin at 6:30 p.m.

BOARD OF COMMISSIONERS' WORKSHOP

Wednesday, December 3, 2014

	Present	Absent		Present	Absent
Mark Labhart	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bill Baertlein	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tim Josi	<input type="checkbox"/>	<u>NACO</u>	Paul Levesque	<input checked="" type="checkbox"/>	<input type="checkbox"/>

PLEASE PRINT

Name	Address	Item of Interest
JOHN GETTMAN		all
Quis Meyer		General
Leanne Welch		PW
Deb Clark		
David McCall		PW
Joel Stevens		All
Jess O'Neil		all / clerk
Mona L. Hamblen		HR
Gordon McGraw		EM
Andy Long		all
Sandra Charlton		Library
Morlene Pittman		Health/Human Services
Michael Soots		I.S.
Eric Swanson		EMS

(Please use reverse if necessary)



*Tillamook Regional
Medical Center*

1000 Third Street
Tillamook, OR 97141
(503) 842-4444
www.TillamookRegionalMC.org

November 20, 2014

Received

NOV 24 2014

Tillamook County
Board of Commissioners

Paul Levesque
Tillamook County
201 Laurel Ave.
Tillamook, OR 97141

Dear Mr. Levesque:

Please accept this letter as request for the Board of Commissioners to extend our Ambulance Service Area (ASA) Assignment for an additional five (5) years, pursuant to Tillamook County EMS Ordinance #41 7.1. Please note, that we currently provide ambulance service in Manzanita, Garibaldi, Tillamook, and Pacific City.

If you have any questions concerning this request, please don't hesitate to contact me at (503) 815-2260.

Sincerely,

David Butler
CEO/President

AmeriCorps Member Mary Moran

Initial Analysis of Tillamook County Community Emergency Preparedness

Communities surveyed:

Bay City, Cape Mears, Netarts/Oceanside, Rockaway Beach, South County

Prepared for:

Tillamook County Board of Commissioners

December 3, 2014

by

Mary Moran

Tillamook County Citizen Corps AmeriCorps Member

Community Meetings Report – As of November 2014 Bay City

Met with Crystal Killion (CERT) and Wendy Schink. They are enthusiastic and would like to re-energize their citizens. Have potential meeting set up with Chief Griffith and volunteer team to discuss non-response volunteers for Fire Dept.

Bay City is the second largest community in the county with approximately 1300 residents. Part of the community is located on the waterfront and part is located uphill and away from the water. Residents have the advantage of being able to go uphill and inland from the ocean. Assembly sites and shelters are located in these upper areas.

Map Your Neighborhood (MYN):

Bay City has fifteen MYN areas. They occasionally hold drills but nothing is held regularly.

CERT:

There are a few CERT members who were trained in a class several years ago. There is no CERT drill or training planned at this time.

Red Cross:

There is one known Red Cross volunteer in the area. There may be others who are not active.

Ham Radio Operators:

There are several ham radio operators in the area. Exact number is unknown.

Community Preparedness Events:

1. Residents held one emergency preparedness event during the past year.
2. A ham radio class was held but it is unknown how many people obtained a license and whether or not they are active.

Community Statistics as of November 2014:

Bay City	MYN	CERT	Ham Operators	Red Cross	Community Events
	15	0	?	1	2

Community Needs and Goals:

1. A new CERT class or possibly a CERT Refresher.
2. Make residents more self-sufficient through local preparedness classes. Plans are in the works for food storage classes such as a home canning event.
3. Encourage residents to attend preparedness events. To date it has been difficult to generate interest.

**Community Meetings Report – As of November 2014
Cape Mears**

Met with Pete Steen, CMCA President Charles Ansorge, Rod Pelson (ham, CERT), Mike Neal (ham, CERT) and Deborah Neal (CERT). Working with Tillamook Fire and Rueben Descloux, to coordinate activities and potential funding resources.

Cape Mears currently has one access road (Bayocean Road) that runs along the shore of Tillamook Bay. Should that road be compromised by water, landslide, etc. the community would be cut off from the rest of the county.

Map Your Neighborhood (MYN):

Cape Mears has six MYN neighborhoods. An area near the ocean has yet to be included.

CERT:

There are seven trained CERT members in the community.

Ham Radio Operators:

At least four active ham radio operators.

Red Cross:

There are also at least nine Red Cross volunteers

Other Community Volunteer Groups:

Four volunteer fire fighters, several nurses, one MD and two medics.

Emergency Sheltering and Supplies.

The Cape Mears emergency sheltering plan currently calls for the use of private homes for sheltering. This could be difficult if hundreds of summer visitors were in the area at that time. The community also has a variety of emergency supplies stored in people's homes and garages, including the community's two fire trucks.

Community Statistics as of November 2014:

Cape Mears	MYN	CERT	Ham operators	Red Cross	Community Events
	6	7	4	9	2(?)

Community Needs and Goals:

1. The community's most pressing need is a location on public property where they can establish a combination storage area and shelter. Several possibilities have been discussed, including vacating an end portion of one of the platted county roads that terminate on high ground at the south end of the community.
2. Funding will be needed to build or purchase a storage structure for this site.

**Community Meetings Report – As of November 2014
Netarts/Oceanside**

Met with Tim Carpenter, Fire Chief

Netarts and Oceanside are located partially on the waterfront and partially up a much higher hillside. There is currently one access road leading into and out of the communities. Chief Carpenter felt that their needs were being met and requested no assistance.

Map Your Neighborhood (MYN):

There were originally eight MYN districts in the area, but there are probably only six still active. There have not been any drills or trainings held recently.

CERT:

Currently there are no known CERT members in the community and no drills or trainings are planned at this time.

Ham Radio Operators:

There are a few ham radio operators in the community. The actual number is unknown.

Red Cross:

There may be Red Cross volunteers in the area but the number is unknown.

Community Preparedness Meetings:

The community has not held an emergency preparedness meeting recently. However, most residents have go bags and understand the need to head uphill after an earthquake. The community's assembly areas are all located uphill and are accessible by paved roads.

Community Statistics as of November 2014:

Netarts/Oceanside	MYN	CERT	Ham operators	Red Cross	Community Events
	6	0	?	?	0

Community Needs and Goals:

Increased community interest and volunteer participation.

**Community Meetings Report – As of November 2014
Rockaway Beach**

Met with Lynda Holm RBEM, Head of Operations and Lars Gare, City of Rockaway Beach

Map Your Neighborhood (MYN):

There are no organized MYN areas in the community at this time.

CERT:

There are a number of residents who were CERT trained in the past but are no longer active.

Red Cross:

There are two or three active Red Cross volunteers living in the area. There may be others who are no longer active.

Ham Radio Operators:

There are a few ham radio operators in the community although they may not be active.

Disaster Response Plan:

There is a community disaster response plan that is coordinated through the City and the Fire Department. It has been tested in the past.

Community Preparedness Meetings:

There have been no recent community preparedness meetings or events.

Community Statistics as of November 2014:

Rockaway Beach	MYN	CERT	Ham Operators	Red Cross	Community Events
	0	0	?	3	0

Community Needs and Goals:

1. Develop a MYN program
2. Have new CERTs trained and ready to participate in Rockaway's Fourth of July activities.
3. Develop new preparedness events that will encourage community participation.

Community Meetings Report – As of November 2014 South Tillamook County

Met with Kris Weiland, Nestucca Fire Chief and Jeanette Miller (CERT)

South County consists of several small communities some of which are located near the ocean and others are located inland.

Map Your Neighborhood (MYN):

A few communities have started MYN groups although several have not. Much of the area is rural with farms scattered throughout. There is less interest in MYN in these areas.

CERT:

A recent CERT class in Hebo coordinated by the AmeriCorps member and the Emergency Volunteer Corps has added nine newly trained CERT members to the community. This CERT team brings a variety of skills to the program and they would like to be involved wherever possible. They plan to work with Nestucca Fire Department and with Lincoln City CERTs.

Red Cross:

There are at least two Red Cross volunteers in the area.

Ham Radio Operators:

There are somewhere between six and nine active ham radio operators in the area.

Disaster Response Plan:

The community has an operational plan for the Fire Department. It has been tested and used several times.

Community Preparedness Meetings:

The community promotes emergency preparedness through events such as Dory Days in Pacific City. "Build a Bucket" promotions have been very popular.

The community has tried to hold preparedness meetings but with little success. Very few people came to a recent Preparedness Fair at the Hebo Fire Station in October in spite of advertising and promotion. The most productive efforts seem to be those that are combined with another event.

Community Statistics as of November 2014:

South Tillamook County	MYN	CERT	Ham Operators	Red Cross	Community Events
	?	9	6	2	2

Community Needs and Goals:

1. South County activists would like to identify and establish assembly areas and shelters.
2. Develop use agreements with schools and churches.
3. Increase emergency preparedness through community events.

Potential Future Community Meetings:

North Tillamook County

Garibaldi

Neahkahnie School District working with Superintendent Erlebach on Emergency Preparation and Communication

Potential New Formula Distribution for State Highway Funds

This option is based on the three part formula to split Federal STP funds between the counties, but modifies the formula of rural mileage, equal shares, and registered vehicle splits as follows:

New Distribution:

33.3% Total Road Mileage

33.3% Equal Shares

33.3% Registered Vehicles

Gas Tax Increase:	\$0.04
County Share:	\$29,284,936.89

COUNTY	Current Distributions					Proposed New Formula and Distributions					Percent Increase w/ Proposed Formula
	Total Road Mileage	Registered Vehicles	Current SHF Distribution	Additional funds w/ 4¢ increase		33.3% Equal Shares	33.3% Registered Vehicles	33.3% Total Road Mileage	Sub-Total Distribution		
BAKER	904.62	23,383	0.57%	\$1,217,201	\$166,486	\$271,157	\$55,495	\$331,102	\$657,754		54.04%
BENTON	447.46	79,094	1.92%	\$4,117,235	\$563,145	\$271,157	\$187,715	\$163,776	\$622,648		15.12%
CLACKAMAS	1,413.35	416,553	10.13%	\$21,683,648	\$2,965,836	\$271,157	\$988,612	\$517,303	\$1,777,072		8.20%
CLATSOP	228.92	42,527	1.03%	\$2,213,741	\$302,790	\$271,157	\$100,930	\$83,788	\$455,874		20.59%
COLUMBIA	537.97	63,162	1.54%	\$3,287,895	\$449,710	\$271,157	\$149,903	\$196,904	\$617,964		18.80%
COOS	530.80	73,798	1.79%	\$3,841,552	\$525,438	\$271,157	\$175,146	\$194,279	\$640,582		16.68%
CROOK	469.31	32,262	0.78%	\$1,679,397	\$229,704	\$271,157	\$76,568	\$171,773	\$519,498		30.93%
CURRY	224.06	29,832	0.73%	\$1,552,903	\$212,402	\$271,157	\$70,801	\$82,009	\$423,966		27.30%
DESCHUTES	939.59	206,081	5.01%	\$10,727,538	\$1,467,286	\$271,157	\$489,095	\$343,901	\$1,104,154		10.29%
DOUGLAS	1,138.18	132,966	3.23%	\$6,921,539	\$946,711	\$271,157	\$315,570	\$416,588	\$1,003,315		14.50%
GILLIAM	403.52	3,682	0.09%	\$191,666	\$26,216	\$271,157	\$8,739	\$147,693	\$427,589		223.09%
GRANT	488.55	11,451	0.28%	\$596,081	\$81,531	\$271,157	\$27,177	\$178,815	\$477,149		80.05%
HARNEY	811.32	11,202	0.27%	\$583,120	\$79,758	\$271,157	\$26,586	\$296,953	\$594,696		101.99%
HOOD RIVER	209.91	29,795	0.72%	\$1,550,977	\$212,139	\$271,157	\$70,713	\$76,830	\$418,699		27.00%
JACKSON	960.41	228,535	5.56%	\$11,896,380	\$1,627,157	\$271,157	\$542,386	\$351,522	\$1,165,064		9.79%
JEFFERSON	600.88	26,440	0.64%	\$1,376,333	\$188,251	\$271,157	\$62,750	\$219,929	\$553,837		40.24%
JOSEPHINE	558.85	101,389	2.47%	\$5,277,800	\$721,884	\$271,157	\$240,628	\$204,546	\$716,331		13.57%
KLAMATH	868.33	84,287	2.05%	\$4,387,556	\$600,119	\$271,157	\$200,040	\$317,819	\$789,016		17.98%
LAKE	700.92	13,038	0.32%	\$678,693	\$92,830	\$271,157	\$30,943	\$256,545	\$558,645		82.31%
LANE	1,441.82	355,923	8.65%	\$18,527,556	\$2,534,153	\$271,157	\$844,718	\$527,724	\$1,643,598		8.87%
LINCOLN	339.38	52,475	1.28%	\$2,731,584	\$373,619	\$271,157	\$124,540	\$124,217	\$519,914		19.03%
LINN	1,102.83	138,004	3.36%	\$7,183,792	\$982,581	\$271,157	\$327,527	\$403,649	\$1,002,333		13.95%
MALHEUR	1,734.62	36,734	0.89%	\$1,912,187	\$261,544	\$271,157	\$87,181	\$634,892	\$993,230		51.94%
MARION	1,116.18	322,402	7.84%	\$16,782,622	\$2,295,485	\$271,157	\$765,162	\$408,536	\$1,444,854		8.61%
MORROW	959.37	15,673	0.38%	\$815,857	\$111,591	\$271,157	\$37,197	\$351,141	\$659,495		80.83%
MULTNOMAH	293.41	701,965	17.07%	\$36,540,758	\$4,997,954	\$271,157	\$1,665,985	\$107,392	\$2,044,533		5.60%
POLK	500.54	76,025	1.85%	\$3,957,478	\$541,294	\$271,157	\$180,431	\$183,204	\$634,792		16.04%
SHERMAN	446.59	3,786	0.09%	\$197,080	\$26,956	\$271,157	\$8,985	\$163,457	\$443,600		225.09%
TILLAMOOK	328.41	33,835	0.82%	\$1,761,279	\$240,903	\$271,157	\$80,301	\$120,202	\$471,660		26.78%
UMATILLA	1,670.23	90,400	2.20%	\$4,705,768	\$643,643	\$271,157	\$214,548	\$611,325	\$1,097,029		23.31%
UNION	595.81	33,207	0.81%	\$1,728,589	\$236,432	\$271,157	\$78,811	\$218,074	\$568,041		32.86%
WALLOWA	712.94	11,676	0.28%	\$607,794	\$83,133	\$271,157	\$27,711	\$260,945	\$559,812		92.11%
WASCO	673.54	31,646	0.77%	\$1,647,331	\$225,318	\$271,157	\$75,106	\$246,524	\$592,787		35.98%
WASHINGTON	1,393.09	491,929	11.96%	\$25,607,343	\$3,502,509	\$271,157	\$1,167,503	\$509,888	\$1,948,548		7.61%
WHEELER	259.40	2,416	0.06%	\$125,765	\$17,202	\$271,157	\$5,734	\$94,944	\$371,834		295.66%
YAMHILL	665.16	105,510	2.57%	\$5,492,318	\$751,226	\$271,157	\$250,409	\$243,457	\$765,022		13.93%
Totals	26,670.27	4,113,083	100.00%	\$214,106,357	\$29,284,937	\$9,761,646	\$9,761,646	\$9,761,646			

GRANT WORKSHEET

FY 2014/2015 BUDGET

Please check here if no salaries are funded by this grant. If the grant is funding all or part of an employees salary:
COMPLETE PAGE 2 OF THIS WORKSHEET

Funding Source Code _____
For Accounting Department use only

County Fund & Dept Receiving Grant
TCHHS

Award Period:
Begin: 1/15/2015
End: 9/29/2015

Common Name	Formal Name
Brownfields Community Project Grant	OHA-PHD Brownfield Initiative

Everyday name used within your department *Complete formal name given to grant by funding source*

PLEASE ATTACH COPY OF GRANT AWARD

Source of Funds

Where did the funding come from?
Did the funds come directly to the county from the federal government?
Did the funds pass through the State of Oregon or another organization before arriving at the county?

Grant Number:

If Federal Grant: CFDA Number
If State Grant: Number assigned by state funding source

- Direct, federal government, dept of _____ CFDA: _____
- Indirect, federal government, dept of _____ CFDA: _____
and State of Oregon, dept/division of _____
- Indirect, federal government, dept of _____ CFDA: _____
and another entity or organization _____
- Direct, State of Oregon, dept/division of OHA-PHD _____
- Indirect, State of Oregon, dept/division of _____
via another entity or organization _____
- Other _____

Total Amount of Award: \$ 10,000.00

Is this a new grant? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Match Requirement Amount <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No How Much: \$ <input type="checkbox"/> Hard Dollar Match <input type="checkbox"/> In-Kind (IDENTIFY below)	Is this a multiyear grant? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Payment Method: <input checked="" type="checkbox"/> Advance <input type="checkbox"/> Reimbursement		IF Yes: Amount Applicable to Current Budget Year: \$ <u>10,000.00</u>
Reporting Cycle <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual	Grant Administrator: <u>Marlene Putman</u> Accounting Contact: <u>Irene Fitzgerald</u>	

Request for Proposals: Building the Capacity of Local Public Health to Engage in Community Projects Related to Brownfield Redevelopment

The Oregon Health Authority Public Health Division (OHA-PHD) Brownfield Initiative works to build Oregon's capacity to integrate health considerations into brownfield planning efforts and projects through actions that: engage local residents, support healthy environments, foster collaborations among diverse stakeholders, provide health education, address health inequity, and promote the health benefits of redevelopment.

For more information about OHA's Brownfield Initiative, including examples of projects, visit our website:

<http://public.health.oregon.gov/HealthyEnvironments/TrackingAssessment/EnvironmentalHealthAssessment/Pages/Brownfields.aspx/>

The OHA-PHD is looking to fund and support one project led by a local health department or tribal public health authority to build their capacity to integrate health considerations into brownfield planning efforts and projects. This project will have a particular emphasis on identifying health and equity concerns prior to redevelopment.

We encourage applicants to collaborate with brownfield projects funded by EPA. OHA-PHD will provide technical support to the selected applicant; see below for more information.

Availability of Funds

In January 2015, the OHA-PHD plans to announce one \$10,000 award. **The project and funding period is planned for January 15, 2015 – September 29, 2015.**

We will consider proposals from local or tribal public health authorities that pass funds through to partner agencies/organizations, so long as the project is coordinated in the local or tribal public health authority and contributes to building local public health capacity for future built environment work.

Eligibility

Any Oregon local health department or tribal public health authority is eligible to apply for funding. No prior brownfield experience is necessary. Interested applicants are required to participate in a phone call scheduled by emailing kari.a.christensen@state.or.us prior to submitting an application.

The Value of Public Health in Brownfields Planning and Projects

In general, early and consistent public health contributions to brownfield projects will more effectively address community-level health concerns; result in deeper involvement of traditionally underrepresented communities; address health risks; and maximize the health benefits that can result through redevelopment.

Examples of the expertise that local public health partners contribute to brownfield planning and projects include an understanding of the social determinants of health; the influence of the built and natural environment on health; health equity and environmental justice needs; and existing health conditions (as evidenced by local health needs assessments and health improvement plans). Examples of skills that local public health partners contribute include: health education, health risk communication, partnership development, community engagement, health data utilization, development of health indicators, and mapping local health conditions.

Technical Support

The OHA-PHD Brownfields Initiative will provide technical assistance with:

1. Planning for the collection and assessment of environmental data, public health data, and other data relevant to community concerns.
2. Interpreting phase I or II risk assessment documents that characterize environmental and human health risks for the site, cleanup actions, redevelopment conditions, and other situations that may require additional toxicology expertise.
3. Carrying out project objectives to minimize health risk and maximize health benefits through cleanup and/or redevelopment.
4. Structuring project activities to meaningfully involve stakeholders, including traditionally underrepresented local residents.
5. Partnering with non-traditional public health partners.
6. Creating plans to monitor health indicators over time and public health recommendations.

Proposal Expectations

Activities supported through this funding opportunity are reflected in the outline below. Please also provide a timeline that clearly shows the **activities to be completed by September 29, 2015**.

This funding will support the following types of activities:

1. **Engaging local residents.** Engage residents, vulnerable populations (e.g. children, elderly, low income, people of color, communities who've experienced historic disinvestment), local leaders, and community-serving organizations to identify health and equity concerns related to a brownfield or land reuse planning process or project.
 - a. Involving underrepresented populations through culturally specific and culturally competent approaches.
 - b. Integrating social justice, social and environmental determinants of health, vulnerable populations, diversity and community into a brownfield plan, process or project.

2. **Fostering collaborations among diverse stakeholders.** Collaborate, convene, and facilitate partnerships with traditional brownfield stakeholders (e.g. city officials, community and economic developers, planners, environmental agencies, local businesses, non-profits, or any other stakeholders in the redevelopment effort) to plan for strategies that provide health benefits to the community. As much as possible, this group should include those that have decision making influence over the brownfield project, or who have the ability to help get public health recommendations considered in the planning process.
 - a. Achieving public health goals in collaboration with brownfield partners.

3. **Providing health-based education and recommendations to residents, partners and decision-makers.** Use input from residents and stakeholders as well as existing health data to develop recommendations that address public health concerns and maximize the health benefits that result from redevelopment.
 - a. Collaborating with all stakeholders to incorporate health metrics, and track outcomes relevant to public health recommendations and actions. Suggested methods include: the ATSDR Action Model, Health Impact Assessment, PACE EH, and the WHO Handbook on Health Inequality Monitoring.
 - b. Documented recommendations may include, but are not limited to: web content, formal written report or memo, a letter to the decision making body, a fact sheet, maps depicting health conditions, an issue briefing, or presentations.

Grantees will also be expected to:

- Participate in monthly calls with OHA-PHD to discuss ongoing progress.
- Participate in trainings or professional development opportunities that meet grantee needs as relevant.
- Share experiences with other public health professionals in local, regional or national presentations by September 29, 2015.

Project Deliverables

Awardees will be responsible for completing activities described in their proposal by **September 29, 2015**. Selected projects will be required to provide:

1. **Submit a final written report to OHA-PHD.** The final report includes a summary of the project goals, objectives, activities, and outcomes; and, lessons learned, including challenges and success stories within the context of your project. It should also identify stakeholders and collaborations. It also outlines contacts and collaborations; and recommendations to improve future funding opportunities from OHA-PHD.

2. **Submit materials developed for the project to OHA-PHD.** Materials should be relevant to stakeholders and community constituencies (examples include: formal report, fact sheet, link to web content, maps, issue briefing, policy recommendations, etc.).

Application Procedure

The application includes Parts I, II, and III identified below. No more than 4 pages of text with single spaced, 12 point font, 1 inch margins will be accepted for the narrative of the application, excluding budget and appendices. Please use the [application template](#) provided.

- *Part I* – Contact information (includes identification of local health authority project lead, and any other staff or organizations that will play significant roles in completing activities described).
- *Part II* – Narrative that summarizes the brownfield plan or project, the addresses project expectations listed above, and includes proposed goal(s), objectives, and activities, a timeline, and appendices (if applicable).
- *Part III* – Budget, including in-kind contributions to the project.

OHA-PHD must receive applications by **5:00 PM on Friday, December 5, 2014**. Please submit ***an electronic copy*** of the application and all attachments to kari.a.christensen@state.or.us.

Selection Process

Each application will be reviewed and scored by a team of brownfield and health equity professionals. Proposals will be scored on the following criteria:

Required

1. Identification of traditionally underrepresented and vulnerable populations impacted by the brownfield project and strategies for engaging identified communities through culturally specific approaches.
2. Reference to local health data that identifies community health needs and indicates how the brownfield planning effort or project seeks to address them.
3. Plans for how local public health intends to partner or collaborate with traditional brownfield stakeholders (decision makers or partners).
4. Explanation of local public health's role in the brownfield planning effort or project upon completion of this award.
5. Clarity, organization and detail of the overall plan.
6. Feasibility of local health authority to carry out the proposed activities.

Preferred

- Projects clearly articulate benefits for traditionally underserved and vulnerable populations.
- Collaboration with active brownfield efforts.

Additional Information

For questions about this RFP, contact OHA-PHD Brownfield Initiative Coordinator, Kari Christensen at (971) 673-1211, or kari.a.christensen@state.or.us, please include "Brownfields and Public Health RFP" in the subject line. The template to use for responding to this RFP is below.

Additional Brownfield Resources

Agency for Toxic Substances and Disease Registry (ATSDR)

<http://www.atsdr.cdc.gov/sites/brownfields/>

Environmental Protection Agency (EPA) Brownfield Program

<http://www.epa.gov/oswer/tribal/pdfs/finalphandbifact.pdf>

Business Oregon Brownfield Program

<http://www.oregon4biz.com/Business-financing-resources/Oregon-Finance-Programs/Brownfields-Redevelopment-Fund/>

Department of Environmental Quality Brownfield Program

<http://www.deq.state.or.us/lq/cu/brownfields/index.htm>

Brownfield Projects Funded by EPA

Applicants for this RFP are encouraged to work with existing EPA funded brownfield planning, assessment, clean up or redevelopment efforts. It is also worth mentioning that EPA Brownfield grants allow for up to 10% of the total award to go towards "health monitoring" activities. LHDs partnering with efforts seeking out or receiving EPA Brownfields funding are encouraged to negotiate and secure dedicated funding from the EPA award (up to 10%) to create health indicators to monitor over time as EPA-funded brownfield activities take place.

FY 2014 EPA Brownfields Funding Recipients

- City of Sherwood – Site-Specific Assessment (former Frontier Leather Tannery) - \$200,000
- City of Tigard – Community-Wide Assessment (Urban Renewal) - \$400,000
- Linn County/Sweet Home – Site-Specific Assessment (former Wood Products and Aggregate Mining) - \$350,000
- City of Salem – Community-Wide Assessment Grant - \$200,000
- Tillamook County – Community-Wide Assessment (Salmonberry Rails and Trails) - \$400,000
- Learn more about these projects [here](#).

FY 2013 EPA Brownfields Funding Recipients

- City of Beaverton – Community-Wide Assessment Grant (\$400,000)
- Deschutes County – Community-Wide Assessment Grant (\$400,000)

FY 2012 EPA Brownfields Funding Recipients

- City of Eugene, Springfield and Lane County – Coalition Assessment Grant (\$680,200)
- City of Troutdale – Site-Specific Assessment (\$200,000)
- City of Vernonia – Community-Wide Assessment (\$200,000)
- City of Astoria – Multi-Purpose Pilot Grant for Heritage Square (\$400,000)
- Northeast Oregon Economic Development District – Community-Wide Assessment (\$400,000)
- Portland Development Commission – Cleanup (\$200,000)
- Oregon Tradeswomen, Inc., Portland – Environmental Workforce Development and Job Training Grant (\$200,000)

BROWNFIELDS AND LOCAL PUBLIC HEALTH APPLICATION TEMPLATE

This template is provided as an outline for your 4 page application. Please refer to the RFP instructions to ensure that all requirements are met and reflected in this application prior to submittal.

Part I – Eligibility

Applicant: *list local or tribal health authority and the office, section/program involved; if pass-through identify relevant local organization and describe public health’s role and involvement in project proposed.*

Project Contact: *include the name(s) and titles of key personnel and the lead project staff at the local health authority (or pass-through organization). Include resume/CV of the project lead.*

Date of project screening phone call: _____

Part II – Narrative

The narrative summarizes the brownfield plan or project by addressing the proposal expectations. The narrative includes proposed goal(s), objectives, activities, timeline, and appendices (if applicable).

Project Name: *include the name of the brownfield planning effort or local project*

County _____ City _____

DEQ Environmental Site Information Database (ESCI) Site ID number: *if relevant (property/site specific) search the DEQ ESCI database and provide the site ID number*

DEQ ESCI Site ID _ _ _ _

Project goal(s): *create a goal for integrating public health involvement in a brownfield project*

Project objectives: *create objectives that support the overall goal of the project*

Project activities and timeline: *describe activities proposed and how they help to fulfill the objectives for this project. Include a timeline that forecasts when activities will occur.*

In this section describe plans for addressing the proposal expectations outlined in the RFP.

Identify project partners: *identify key partners and existing relationships; discuss plans for cultivating new relationships. Examples of traditional brownfield stakeholders include:*

Department of Environmental Quality (DEQ) contact: *(depending on your region this will be: Rebecca Wells-Albers, Mary Camarata, or Katie Robertson)*

Business Oregon Brownfield Program contact: *(Karen Homolac)*
State, regional, local business, economic and community development contact(s):

EPA brownfield funding recipient: *if applicable*

Community-serving organizations: *e.g. identify contacts at neighborhood associations, social service organizations, local health clinics, faith-based organizations, urban Indian and other communities representing cultural interests, school/PTA, other community organizations with trusted leaders*

Transportation or housing contacts: *if relevant to the project*

Other: *any other partners with vested interests*

Please indicate the skills and assistance that the local health authority is planning to provide *(check all boxes that may apply):*

<input type="checkbox"/>	toxicology	<input type="checkbox"/>	risk communication	<input type="checkbox"/>	health data analysis
<input type="checkbox"/>	epidemiology	<input type="checkbox"/>	community engagement	<input type="checkbox"/>	developing indicators/metrics
<input type="checkbox"/>	health equity	<input type="checkbox"/>	cultural competency	<input type="checkbox"/>	mapping health-related data
<input type="checkbox"/>	health education	<input type="checkbox"/>	health recommendations	<input type="checkbox"/>	grant/proposal writing
<input type="checkbox"/>	relationship building	<input type="checkbox"/>	health impact assessment (HIA)	<input type="checkbox"/>	built environment and health

Part III – Budget

Include an outline that identifies how funds will be used relevant to the activities and timeline proposed.

Funding restrictions: Certain charges will not be allowable, for example the purchase of food or beverages. Allowable charges will be based on terms set forth under the grant obtained by OHA-PHD through the Agency for Toxic Substances and Disease Registry (ATSDR), these terms will be specified to awardee upon selection.

GRANT WORKSHEET

FY 2014/2015 BUDGET

Please check here if no salaries are funded by this grant. If the grant is funding all or part of an employees salary:
COMPLETE PAGE 2 OF THIS WORKSHEET

Funding Source Code _____
For Accounting Department use only

County Fund & Dept Receiving Grant
TCHHS

Award Period:
Begin: 1/15/2015
End: 9/29/2015

Common Name	Formal Name
Tobacco Cessation Grant	Columbia Pacific CCO Wellness Grant

Everyday name used within your department *Complete formal name given to grant by funding source*

PLEASE ATTACH COPY OF GRANT AWARD

Source of Funds

Where did the funding come from?

Did the funds come directly to the county from the federal government?

Did the funds pass through the State of Oregon or another organization before arriving at the county?

Grant Number:

If Federal Grant: CFDA Number

If State Grant: Number assigned by state funding source

- | | |
|--|-------------|
| <input type="checkbox"/> Direct, federal government, dept of _____ | CFDA: _____ |
| <input type="checkbox"/> Indirect, federal government, dept of _____
and State of Oregon, dept/division of _____ | CFDA: _____ |
| <input type="checkbox"/> Indirect, federal government, dept of _____
and another entity or organization _____ | CFDA: _____ |
| <input checked="" type="checkbox"/> Direct, State of Oregon, dept/division of <u>Columbia Pacific CCO</u> | _____ |
| <input type="checkbox"/> Indirect, State of Oregon, dept/division of _____
via another entity or organization _____ | _____ |
| <input type="checkbox"/> Other _____ | _____ |

Total Amount of Award: \$ 12,500.00

Is this a new grant? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Match Requirement Amount <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No How Much: \$ _____ <input type="checkbox"/> Hard Dollar Match <input type="checkbox"/> In-Kind (IDENTIFY below)	Is this a multiyear grant? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Payment Method: <input checked="" type="checkbox"/> Advance <input type="checkbox"/> Reimbursement		IF Yes: Amount Applicable to Current Budget Year: \$ <u>12,500.00</u>
Reporting Cycle <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual	Grant Administrator: <u>Marlene Putman</u> Accounting Contact: <u>Irene Fitzgerald</u>	



Columbia Pacific CCO

www.colpachealth.org

Dear Applicant:


Columbia Pacific CCO is a Coordinated Care Organization serving Oregon Health Plan members in Columbia, Clatsop, Tillamook and Coastal Douglas counties (Reedsport). The CCO is committed to achieving the goals of Oregon's health care transformation goals and the Triple Aim: optimal health outcomes, improved member experience of care, and reductions in unnecessary costs.

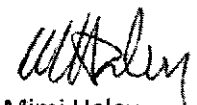
In order to encourage innovation, collaboration and transformation, Columbia Pacific has developed a grant program. We seek applicants from any sector within the CCO service area that seek to improve the health of the CCO's communities in new and innovative ways. The grant funds will be used to support efforts focused on systemic changes that are sustainable and aligned with the community's priorities for addressing health inequities and gaps in services or care. We are particularly interested in projects that serve individuals where they live, including those who live outside the major towns of the CCO's 4 counties.

All grant requests must be received by November 15th to be eligible for funding in this first round. In order to be considered for funding, all proposals must be complete. Proposals will be consider at three specific levels based on the degree of additional financial support the applicant can demonstrate: grants are progressively larger with commitment of matched community or other funds. Subject to available funds, additional proposals may be accepted after the November deadline. Such proposals will be considered as they are received with response provided to the applicant within 60 days of receipt.

No organization will receive support as the lead for more than one grant. Emphasis will be on programs that are collaborative, sustainable, and integrative across the spectrum of care, including addressing social determinants of health. Applicants are encouraged to work with their local CCO Community Advisory Councils in each county as they complete the grant application. More information on the Community Advisory Councils, and the grant program are available on Columbia Pacific's website: www.colpachealth.org.

We are looking forward to hearing from you.


Kevin Campbell
CEO


Mimi Haley
Regional Executive



Columbia Pacific CCO

www.colpachealth.org

**Community Wellness Investment Fund
2013–2014 Funding Cycle
Application Instructions**

Columbia Pacific CCO is a Coordinated Care Organization serving Oregon Health Plan members in Columbia, Clatsop, Tillamook and Coastal Douglas counties (Reedsport). Columbia Pacific CCO is committed to achieving the goals of Oregon's health care transformation and the Triple Aim (optimal health outcomes, improved member experience of care, reduced unnecessary costs). We seek programs within the CCO service area that achieve these goals and improve the health of the community in new and innovative ways. These funds will be used to support efforts focused on systemic changes that are sustainable and aligned with the CCO priority areas.

Applicants must identify strengths and needs of each county as a whole, and work collaboratively to achieve outcomes that benefit as many residents as possible. Successful programs will demonstrate: 1) how the largest number of residents in need, socially or economically, will be served, 2) how agencies and organizations will work collaboratively and for collective impact, including in-kind or cash funding from other sources, 3) how this program will address an unmet need, 4) how this program can be sustained once these funds are fully expended 5) demonstration of support from the local Community Advisory Council. The long-term goal for the Community Wellness Investment Fund is to promote innovative, local and sustainable solutions that address complex issues for community residents.

In order to be considered for funding, all proposals must be complete. Proposals will be considered as they are received and subject to available funds, with response provided to the applicant within 60 days of receipt. Proposals will be considered at three specific levels, based on the degree of additional financial support the applicant can demonstrate. No organization will receive support as the lead for more than one program. Emphasis will be on programs that are collaborative, sustainable, and integrative across the spectrum of health interventions, including social determinants. Funded programs are also intended to show sustainability over time, as well as leveraging existing community resources.

Funding Overview

Columbia Pacific CCO's Finance Committee will review all applications and rate their merits using the rating form attached to this packet. Phase 1 includes \$100,000, to be disbursed to qualified programs for the remainder of 2013 and in 2014. Phase 2 may focus on needs and programs identified through the local Community Advisory Council community health needs assessment and improvement planning process. Grantees will receive their funds in one lump-sum upon approval. Applicants must agree to provide updates on the program progress, as requested, provide reports as specified in this application, and allow site-visits or other review to assure grant funds are being spent as intended. Applicants are responsible for data collection from all collaborative partners.

Levels of Funding

Level 1: one-time grant of up to \$1,500 for applicants with no additional financial support.

Level 2: one-time grant of \$1,500 to \$5,000 for applicants who secure additional 25% match funding from another source (e.g. in-kind community or financial support, grant funding).

Level 3: one-time grant of \$5,000 to \$15,000 for applicants who secure up to an additional 200% match funding from another source. No grant will be considered in an amount over \$15,000.

Fundable Program Considerations and Criteria

- Programs that address root causes of ill health, that are evidence-informed, and have measurable results
- County-wide impact, rather than serving only specific agencies or communities
- Programs with demonstrated or probable sustainability, based on an investment model for capacity building, rather than single-year program support
- Collaborative, multi-organizational approaches for collective impact and scale
- Priorities identified by the local Community Advisory Council, with an emphasis on prevention of illness and health promotion
- Programs that can leverage other funding resources
- Programs with match in-kind or cash funds
- Scalability, or ease of replication in additional sites or organizations

Application

Please limit the length of your narrative to three pages by responding to the following items. The narrative must address each of these sections. Timeline and budget documents do not count toward the page limit. Applications will be reviewed and scored by the Columbia Pacific CCO Finance Committee, with a response provided to the applicant within 60 days of receipt of a complete application.

1. Organization Background

List the organization's location, leadership, brief organization history, mission statement, and experience working with people who have health coverage through the Oregon Health Plan.

2. Description of Program

- a. What are the overall aims or goals of the program? What are the objectives and measures for the program? (You may include either process or outcome measures.) If applicable, what data sources will be used and who will collect and analyze the data?
- b. Please include the target population and service area. If appropriate, a timeline may be included for the program milestones and deliverables.
- c. Who are the key partners? How are they critical to the program's success? Please provide a description of the role of each organization, including MOU's or other material defining the collaboration and responsibilities.
- d. Describe and reference any evidence-based guidelines, emerging best practices or prior successes for the program.
- e. What is innovative about your program? What existing barriers does this address?

3. Team

List the names, roles and percentage of time dedicated to the project.

4. Capacity Building

Provide a summary of how the program intends to create additional capacity for serving residents after this funding period. What resources does the program need in terms of community or other support to succeed? Describe the potential for sustaining and spreading the program beyond the initial funding cycle.

5. Previous Experience: Project-based Funding

Provide a summary of organization's experience (if any) with planning projects, securing funding and delivering outcomes.

6. Additional Funding Sources or Leveraged Funds

If this grant money will be used to obtain some level of matching funds from the community or to leverage additional commitments of resources, please identify the source, the amount(s), and the funding status (e.g. secured, pending, requested). Please provide a letter of commitment from each additional funding source.

7. Budget

Please include a budget for the program that meets the following:

- Strong disinclination to fund any capital improvements, building remodeling, computer hardware or other depreciable assets, or computer software, including development and deployment.
- No more than 5% of funding request should include indirect costs and program administration.
- Preference is to fund portions of existing staff salaries to promote sustainability rather than fund new positions.

Please use the attached budget spreadsheet.

Submitting the Application

E-mail the following in one PDF document to Mimi Haley, haleym@careoregon.org.

- Project cover sheet that includes organization name, title of project, date of project submission, and contact.
- Responses to the application questions
- Budget spreadsheet.
- Letters of commitment from partner organizations.



Columbia Pacific CCO

www.colpachealth.org

Community Wellness Investment Fund

2013-14 Phase One Funding Cycle

Please complete all sections of this form. Click inside the gray shaded area to enter information.

Date Submitted:

Legal Name of Organization	Tax ID Number	Funds Requested
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Project Title

	Name	Address/PO Box	City and Zip Code	Phone	Email
Signatory for letter of agreement					
Project leader* (if different than above)					
Send Payment to (if different than above)					

Provide a 2-3 sentence summary of the program to be funded.

*Unless directed otherwise, requests for reports and other administrative details will be directed to the project leader.

Columbia Pacific CCO
Community Wellness Investment Fund
Program Budget

Organization:	Requested Budget	
	YR 1	YR 2 (if applicable)
<u>Personnel (please provide rate/hrs or FTE)</u>		
<i>Fringe Benefits & Taxes @ x %</i>		
Total Personnel		
<u>Non-Personnel</u>		
<u>Operating Expenses:</u>		
Total Operating Expenses		
TOTAL DIRECT COSTS		
<i>Indirect Cost @ 5 %</i>		
TOTAL DIRECT AND INDIRECT		
OTHER COSTS		
<u>Subcontracts / Partnerships</u>		
<u>Capital and Equipment</u>		
TOTAL OTHER COSTS		
GRAND TOTAL		

Footnotes:

- A. Indirect costs and project administration should not exceed 5% of budget
- B. Capital improvements should not exceed 10% of budget.
- C. Partners should be listed as subcontracts on project budget.
Each partner must fill out separate budget template showing details of their participation.

Columbia Pacific CCO	2013-14 Community Wellness Investment Fund Proposal Rating Form
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Program Name:

Date: Reviewer:

Rate Elements of Project Description

Each application will be reviewed according to the criteria outlined below. Columbia Pacific CCO Finance Committee members will meet to review and make funding recommendations.

	Meets All	Most	Some	Fails to meet
1. Applicant Organizational Background. Does the applicant demonstrate capability to effectively manage and operate the program being proposed? Does this program logically fit within the organizations, missions, and types of services currently provided? Do the partners have clear roles and are their contributions to the success of the program described? Does the application contain MOU's or other material defining partner collaboration and responsibilities?	3	2	1	0
Notes:				
2. Program information and overview. Does the application clearly state what will be accomplished? With clear beginning and end dates? Is the application clear on the unmet needs, target populations and service area? Does it serve all/most of the county? Is a staffing plan outlined and is the program's team described?	3	2	1	0
Notes:				
3. Outcomes and evaluation plan. Does the proposal provide a clear and concise summary of the problem to be addressed? Does it demonstrate a clear rationale for program design and the development of the program objectives? Does the proposal describe how it will gather data to track and measure outcomes? Does it describe how the results will be evaluated? Is it evidence-informed?	3	2	1	0
Notes:				
4. Capacity building and sustainability. Does the application indicate how this is an investment in ongoing capacity to serve the target population? Does the application describe what kinds of community supports and resources will sustain the gains? Is there evidence of how the program could be spread to other communities?	3	2	1	0

Notes:				
5. Funding and support. Does the applicant have experience with securing funding and delivering outcomes? Has the required level of additional in-kind or cash funding been secured? Are there letters of commitment from other program supporters? Has the applicant provided evidence of support from the local Community Advisory Council?	3	2	1	0
Notes:				
6. Budget. Does the proposal demonstrate cost-effective use of resources, staffing, materials and administrative costs? Is the budget adequate to ensure the delivery of services? Does the budget indicate how funding and resources are distributed among collaborative partners?	3	2	1	0
Notes:				
Sum of rating for items 1-6				

Additional Criteria: Please provide an additional point for each Yes marked.

7. Followed the application instructions (number of pages, complete packet etc.)	Y	N
8. Is innovative and addresses a root cause of ill health	Y	N
9. Is evidence-informed and measurable	Y	N
10. Serves the entire county rather than a specific agency or organization	Y	N
11. Is an investment and sustainable	Y	N
12. Demonstrates additional leveraged or matched funding	Y	N
13. Collaboration is addressed and evident	Y	N
14. Evidence of CAC endorsement	Y	N
Sum of rating for items 7 through 14		
Grand Total – Sum of ratings for 1 through 14		

If possible, please identify the project's strengths and weaknesses. Additional comments and recommendations: