

**NOTICE OF BOARD WORKSHOP AND BOARD MEETING  
of the  
TILLAMOOK COUNTY BOARD OF COMMISSIONERS**

Also sitting as the Board of the  
SOLID WASTE SERVICE DISTRICT,  
THE 4-H AND EXTENSION SERVICE DISTRICT  
AND COUNTY ROAD DISTRICT  
to be held

FILED  
437  
JAN 27 2015  
TASSI O'NEIL  
COUNTY CLERK

**Wednesday, December 31, 2014**

**Workshop at 8:30 a.m.**

**Commissioners' Meeting Room B**

County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

**Board Meeting at 10:00 a.m.**

**Commissioners' Meeting Room A**

County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

**BOARD OF COMMISSIONERS**

Bill Baertlein, Chair

E-mail: [bbaertle@co.tillamook.or.us](mailto:bbaertle@co.tillamook.or.us)

Tim Josi, Vice Chair

E-mail: [tjosi@co.tillamook.or.us](mailto:tjosi@co.tillamook.or.us)

Mark Labhart, Commissioner

E-mail: [mlabhart@co.tillamook.or.us](mailto:mlabhart@co.tillamook.or.us)

201 Laurel Avenue

Tillamook, Oregon 97141

Phone: (503) 842-3403 FAX: (503) 842-1384

**ANY QUESTIONS? Contact**

Paul Levesque (503) 842-1809

E-mail: [plevesqu@co.tillamook.or.us](mailto:plevesqu@co.tillamook.or.us)

COUNTY WEBSITE: <http://www.co.tillamook.or.us>

WATCH THIS MEETING ONLINE: [tctvonline.com](http://tctvonline.com)

OR ON TV: TCTV Channel 4

Friday – 1:00 p.m.

Monday – 7:00 p.m.

Thursday – 9:30 a.m.

Saturday – 3:30 a.m.

Tuesday – 10:00 p.m.

Sunday – 7:00 p.m.

Wednesday – 7:00 a.m.

**NOTE:** The Board of Commissioners reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660(1).

**NOTE:** The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

**WORKSHOP – AUDIO12-31-2014A.MP3**

CALL TO ORDER: Wednesday, December 31, 2014 8:33 a.m.

1. Welcome & Request to Sign Guest List
2. 0:14 Public Comment – Non-Agenda Items – There were none.  
0:20 UNSCHEDULED: Discussion and Consideration of Out-of-State Travel Authorization for Paul Levesque to Negotiate with Ashgar Sadri Regarding the Southern Flow Corridor Acquisition on January 5, 2015 in Vancouver, Washington/Paul Levesque  
A motion was made by Commissioner Labhart and seconded by Vice Chair Josi. The motion carried with three aye votes.
3. 0:58 Discussion Concerning a Notice of Intent to Award a Contract for Environmental Consultant Services, EPA Brownfields Assessment Project: Salmonberry Corridor to Parametrix/Annette Pampush
4. Library Update/Sara Charlton
  - a. 2:26 Discussion Concerning an Agreement with the Rockaway Beach Friends of the Library to Provide Library Services to the Public at a Building Located at 120 North Coral, Rockaway Beach, Oregon
  - b. 2:54 Discussion and Consideration of an Out-of-State Travel Request for Sara Charlton to Attend the Innovative Directors Symposium 2015 from March 3 – 6, 2015 in New Orleans, Louisiana  
A motion was made by Commissioner Labhart and seconded by Vice Chair Josi. The motion carried with three aye votes.  
4:24 OTHER: Carpet Replacement  
4:36 OTHER: Strategic Planning
5. Human Resources Report/Mona Hamblen
  - a. 5:20 POSTPONED: Discussion and Consideration of a Personnel Request to Refill one Regular Full Time Registered Nurse 1, 2 or 3 Position in the Health and Human Services Department  
7:14 OTHER: AFSCME Negotiations
6. Community Development Update/Bryan Pohl
  - a. 9:05 Discussion Concerning an Order Reappointing Sierra Lauder Schnabel to the Tillamook County Planning Commission  
10:28 OTHER: Land Use Board of Appeals (LUBA) Appeal
7. 13:05 Discussion Concerning an Order Appointing Guy Sievert and Reappointing Leila Salmon to the Tillamook County Futures Council/Mark Labhart
8. 13:35 Discussion and Consideration of an Out-of-State Travel Request for Tim Josi to Attend the NACo Legislative Conference February 20 – 25, 2015 in Washington DC/Tim Josi  
A motion was made by Commissioner Labhart and seconded by Chair Baertlein. The motion carried with three aye votes.

9. 14:14 Discussion Concerning the Tenth Amendment to the 2013-2015 Intergovernmental Agreement #141425 (County Contract #4423) with the Oregon Health Authority for the Financing of Community Addictions and Mental Health Services/Bill Baertlein
10. Chief of Staff Report/Paul Levesque
  - a. 14:52 Discussion Concerning a Letter of Understanding with the WorkForce Consolidation Team for Temporary Workers in the 2015 Calendar Year
  - b. 23:59 Discussion Concerning Modification #1 to Professional Services Agreement #4444 with William F. Paulus, Due Diligence Contractor for Real Property Conservation Acquisitions
  - c. 24:40 Discussion Concerning Office Space for a US Department of Veteran's Affairs Grant Recipient for Providing Outreach and Additional Services to Local Vets
  - d. 28:52 Discussion Concerning a Tax Collector's Deed for the 2012 Foreclosure Proceedings Transferring Twenty-Two Properties to the County (including the Dunsmoor Property) or a Tax Collector's Deed for the 2012 Foreclosure Proceedings Transferring Twenty-One Properties to the County (excluding the Dunsmoor Property)
  - e. 52:23 Discussion Concerning an Order Designating Liaison Responsibilities for the Tillamook County Board of Commissioners for 2015
  - f. 53:16 Discussion Concerning an Order Appointing the Chairperson and Vice Chairperson to the Tillamook County Board of Commissioners for 2015
11. Staff Report/Sue Becraft
  - a. 53:55 Suggestion Box – There were no suggestions in the box.
  - b. 54:09 Discussion Concerning Reappointing Michael Scull to the Three Rivers Ranch Road District Board of Directors  
55:14 OTHER: Solid Waste Advisory Committee (SWAC) Vacancy
12. 55:32 Board Concerns – Non-Agenda Items – There were none.
13. 55:40 Public Comments – There were none.

**ADJOURN at 9:29 a.m.**

**MEETING – AUDIO12-31-2014B.MP3**

CALL TO ORDER: Wednesday, December 31, 2014 10:00 a.m.

1. Welcome & Request to Sign Guest List
2. 0:16 Public Comment – Non-Agenda Items – There were none.

**CONSENT CALENDAR**

3. 0:23 Board of County Commissioners' Meeting Minutes for Leadership Team Meetings on October 6, December 1, December 15, 2014  
A motion was made by Vice Chair Josi and seconded by Commissioner Labhart. The motion carried with three aye votes.

## LEGISLATIVE – ADMINISTRATIVE

4. 0:55 Consideration of a Notice of Intent to Award a Contract for Environmental Consultant Services, EPA Brownfields Assessment Project: Salmonberry Corridor to Parametrix/Annette Pampush  
A motion was made by Vice Chair Josi and seconded by Commissioner Labhart. The motion carried with three aye votes.
5. 4:02 Consideration of an Agreement with the Rockaway Beach Friends of the Library to Provide Library Services to the Public at a Building Located at 120 North Coral, Rockaway Beach, Oregon  
A motion was made by Vice Chair Josi and seconded by Chair Baertlein. The motion carried with three aye votes.
6. 4:58 Consideration of an Order Reappointing Sierra Lauder Schnabel to the Tillamook County Planning Commission/Bryan Pohl  
A motion was made by Commissioner Labhart and seconded by Vice Chair Josi. The motion carried with three aye votes.
7. 6:24 Consideration of an Order Appointing Guy Sievert and Reappointing Leila Salmon to the Tillamook County Futures Council/Mark Labhart  
A motion was made by Commissioner Labhart and seconded by Vice Chair Josi. The motion carried with three aye votes.
8. 8:37 Consideration Concerning the Tenth Amendment to the 2013-2015 Intergovernmental Agreement #141425 (County Contract #4423) with the Oregon Health Authority for the Financing of Community Addictions and Mental Health Services/Bill Baertlein  
A motion was made by Chair Baertlein and seconded by Commissioner Labhart. The motion carried with three aye votes.
9. 9:32 Consideration of an Order Reappointing Michael Scull to the Three Rivers Ranch Road District Board of Directors/Paul Levesque  
A motion was made by Vice Chair Josi and seconded by Commissioner Labhart. The motion carried with three aye votes.
10. 10:56 Consideration of a Letter of Understanding with the WorkForce Consolidation Team for Temporary Workers in the 2015 Calendar Year/Paul Levesque  
A motion was made by Commissioner Labhart and seconded by Vice Chair Josi. The motion carried with three aye votes.
11. 12:07 Consideration of Modification #1 to Professional Services Agreement #4444 with William F. Paulus, Due Diligence Contractor for Real Property Conservation Acquisitions/Paul Levesque  
A motion was made by Vice Chair Josi and seconded by Commissioner Labhart. The motion carried with three aye votes.
12. 14:19 Consideration of a Tax Collector's Deed for the 2012 Foreclosure Proceedings Transferring Twenty-Two Properties to the County (including the Dunsmoor Property); or a Tax Collector's Deed for the 2012 Foreclosure Proceedings Transferring Twenty-One Properties to the County (excluding the Dunsmoor Property)/Paul Levesque  
A motion was made by Vice Chair Josi and seconded by Commissioner Labhart to approve a Tax Collector's Deed for the 2012 Foreclosure Proceedings Transferring Twenty-One Properties to the County (excluding the Dunsmoor Property). The motion carried with three aye votes.

13. 16:47 Consideration of an Order Designating Liaison Responsibilities for the Tillamook County Board of Commissioners for 2015/Paul Levesque  
A motion was made by Vice Chair Josi and seconded by Commissioner Labhart. The motion carried with three aye votes.
14. 18:40 Consideration of an Order Appointing the Chairperson and Vice Chairperson to the Tillamook County Board of Commissioners for 2015/Paul Levesque  
A motion was made by Commissioner Labhart and seconded by Chair Baertlein. The motion carried with three aye votes.
15. 21:40 Board Concerns – Non-Agenda Items & Announcements – Happy New Year
16. 25:39 Public Comments – There were none.

**ADJOURN at 10:28 a.m.**

## AGENDA

### WORKSHOP

CALL TO ORDER: Wednesday, December 31, 2014 8:30 a.m.

1. Welcome & Request to Sign Guest List
2. Public Comment – Non-Agenda Items
3. Discussion Concerning a Notice of Intent to Award a Contract for Environmental Consultant Services, EPA Brownfields Assessment Project: Salmonberry Corridor to Parametrix/Annette Pampush
4. Library Update/Sara Charlton
  - a. Discussion Concerning an Agreement with the Rockaway Beach Friends of the Library to Provide Library Services to the Public at a Building Located at 120 North Coral, Rockaway Beach, Oregon
  - b. Discussion and Consideration of an Out-of-State Travel Request for Sara Charlton to Attend the Innovative Directors Symposium 2015 from March 3 – 6, 2015 in New Orleans, Louisiana
5. Human Resources Report/Mona Hamblen
  - a. Discussion and Consideration of a Personnel Request to Refill one Regular Full Time Registered Nurse 1, 2 or 3 Position in the Health and Human Services Department
6. Community Development Update/Bryan Pohl
  - a. Discussion Concerning an Order Reappointing Sierra Lauder Schnabel to the Tillamook County Planning Commission
7. Discussion Concerning an Order Appointing Guy Sievert and Reappointing Leila Salmon to the Tillamook County Futures Council/Mark Labhart
8. Discussion and Consideration of an Out-of-State Travel Request for Tim Josi to Attend the NACo Legislative Conference February 20 – 25, 2015 in Washington DC/Tim Josi
9. Discussion Concerning the Tenth Amendment to the 2013-2015 Intergovernmental Agreement #141425 (County Contract #4423) with the Oregon Health Authority for the Financing of Community Addictions and Mental Health Services/Bill Baertlein
10. Chief of Staff Report/Paul Levesque
  - a. Discussion Concerning a Letter of Understanding with the WorkForce Consolidation Team for Temporary Workers in the 2015 Calendar Year
  - b. Discussion Concerning Modification #1 to Professional Services Agreement #4444 with William F. Paulus, Due Diligence Contractor for Real Property Conservation Acquisitions
  - c. Discussion Concerning Office Space for a US Department of Veteran's Affairs Grant Recipient for Providing Outreach and Additional Services to Local Vets
  - d. Discussion Concerning a Tax Collector's Deed for the 2012 Foreclosure Proceedings Transferring Twenty-Two Properties to the County (including the Dunsmoor Property) or a Tax Collector's Deed for the 2012 Foreclosure Proceedings Transferring Twenty-One Properties to the County (excluding the Dunsmoor Property)
  - e. Discussion Concerning an Order Designating Liaison Responsibilities for the Tillamook County Board of Commissioners for 2015
  - f. Discussion Concerning an Order Appointing the Chairperson and Vice Chairperson to the Tillamook County Board of Commissioners for 2015

11. Staff Report/Sue Becraft
  - a. Suggestion Box
  - b. Discussion Concerning an Order Reappointing Michael Scull to the Three Rivers Ranch Road District Board of Directors
12. Board Concerns – Non-Agenda Items
13. Public Comments

## **ADJOURN**

## **MEETING**

CALL TO ORDER: Wednesday, December 31, 2014 10:00 a.m.

1. Welcome & Request to Sign Guest List
2. Public Comment – Non-Agenda Items

## **CONSENT CALENDAR**

3. Board of County Commissioners' Meeting Minutes for Leadership Team Meetings on October 6, December 1, December 15, 2014

## **LEGISLATIVE – ADMINISTRATIVE**

4. Consideration of a Notice of Intent to Award a Contract for Environmental Consultant Services, EPA Brownfields Assessment Project: Salmonberry Corridor to Parametrix/Annette Pampush
5. Consideration of an Agreement with the Rockaway Beach Friends of the Library to Provide Library Services to the Public at a Building Located at 120 North Coral, Rockaway Beach, Oregon
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7. Consideration of an Order Appointing Guy Sievert and Reappointing Leila Salmon to the Tillamook County Futures Council/Mark Labhart
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9. Consideration of an Order Reappointing Michael Scull to the Three Rivers Ranch Road District Board of Directors/Paul Levesque
10. Consideration of a Letter of Understanding with the WorkForce Consolidation Team for Temporary Workers in the 2015 Calendar Year/Paul Levesque
11. Consideration of Modification #1 to Professional Services Agreement #4444 with William F. Paulus, Due Diligence Contractor for Real Property Conservation Acquisitions/Paul Levesque

12. Consideration of a Tax Collector's Deed for the 2012 Foreclosure Proceedings Transferring Twenty-Two Properties to the County (including the Dunsmoor Property); or a Tax Collector's Deed for the 2012 Foreclosure Proceedings Transferring Twenty-One Properties to the County (excluding the Dunsmoor Property)/Paul Levesque
13. Consideration of an Order Designating Liaison Responsibilities for the Tillamook County Board of Commissioners for 2015/Paul Levesque
14. Consideration of an Order Appointing the Chairperson and Vice Chairperson to the Tillamook County Board of Commissioners for 2015/Paul Levesque
15. Board Concerns – Non-Agenda Items & Announcements
16. Public Comments

**ADJOURN**

**BOARD MEETINGS AND ANNOUNCEMENTS**

The Tillamook County Courthouse, Tillamook Library, administrative offices in the jail and justice facility, Tillamook County Road Department, Tillamook County Community Development Department, Surveyor's office, Health Department and clinics will be **closed** on **Thursday, January 1, 2015** for the New Year's holiday.

The monthly Leadership Team Meeting of the County Board of Commissioners with the Tillamook County Elected Officials and Department Heads will be held on **Monday, January 5, 2015** at **8:00 a.m.** The meeting will be held in the commissioners' meeting Rooms A&B in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The Tillamook County Courthouse will be **closed** on **Monday, January 19, 2015**, in observance of Martin Luther King, Jr.'s birthday. The State Circuit Courts, Tillamook Library, administrative offices in the jail and justice facility, Tillamook County Road Department, Tillamook County Community Development Department, Tillamook County Surveyor's office and Health Department and clinics will also be closed.

The commissioners' evening board meeting schedule is as follows:

January 21, 2015	County Courthouse
February 18, 2015	New Nehalem City Hall
March 18, 2015	Kiawanda Community Center
April 15, 2015	County Courthouse
May 20, 2015	Manzanita City Hall

The evening meetings will begin at 6:30 p.m.



# ***BOARD OF COMMISSIONERS'*** ***WORKSHOP***

## **Wednesday, December 31, 2014**

	<b>Present</b>	<b>Absent</b>		<b>Present</b>	<b>Absent</b>
Mark Labhart	<u>✓</u>	<u>    </u>	Bill Baertlein	<u>✓</u>	<u>    </u>
Tim Josi	<u>✓</u>	<u>    </u>	Paul Levesque	<u>✓</u>	<u>    </u>

**PLEASE PRINT**

<u>Name</u>	<u>Address</u>	<u>Item of Interest</u>
<u>Gus Meyer</u>		<u>General</u>
<u>Byron Polil</u>		<u>DCP</u>
<u>Jassi Omeir</u>		<u>clerk / All</u>
<u>Mona L. Hamblen</u>		<u>HR</u>
<u>Deb Clark</u>		<u>Tras</u>
<u>Sara Chan /ton</u>		<u>Library</u>
<u>Lorrie McKeibbin</u>		<u>Tax &amp; Assessment</u>

(Please use reverse if necessary)

# BOARD OF COMMISSIONERS' MEETING

Wednesday, December 31, 2014

	Present	Absent		Present	Absent
Mark Labhart	<u>✓</u>	<u>    </u>	Bill Baertlein	<u>✓</u>	<u>    </u>
Tim Josi	<u>✓</u>	<u>    </u>	Paul Levesque	<u>✓</u>	<u>    </u>
Bill Sargent	<u>✓</u>	<u>    </u>			

PLEASE PRINT

<u>Name</u>	<u>Address</u>	<u>Item of Interest</u>
-------------	----------------	-------------------------

Chelsea Vernell	1406 Second Street	Headlight Herald
Sara Chanlon		Library

(Please use reverse if necessary)

PLEASE COMPLETE ALL SECTIONS IN YELLOW. WHERE DOLLAR AMOUNT DOES NOT APPLY LEAVE AT \$0.00  
THIS FORM IS FILLABLE. AMOUNTS & TOTALS WILL CALCULATE AUTOMATICALLY

TILLAMOOK COUNTY TRAVEL AUTHORIZATION 2015

Please complete this form and obtain required signatures before traveling.

1. Name of Employee/Traveler:		2. Date: <u>12-30-14</u>																
3. Training Related/Conference (if yes, attach Agenda): <input checked="" type="radio"/> <del>No</del> <input checked="" type="radio"/> <u>No</u>		4. Airfare/Railfare: \$0.00 Confirmation Number:																
5. Name of Conference or Training:		6. Conference/Training Cost: \$0.00																
7. Itinerary: Destination (City, State): <u>Vancouver WA</u> Est. Departure Date: <u>1-5-15</u> Time: <u>10:45 AM</u> Est. Return Date: <u>1-5-15</u> Time: <u>5:00 PM</u>		8. Lodging Reservation Information: <u>N/A</u> Hotel Name: _____ Address: _____ Phone number: _____ Confirmation Number: _____																
9. Miscellaneous Expenses: (Identify Specific Expenses: Taxis, Shuttles, Etc.) a. \$0.00 _____ c. \$0.00 _____ b. \$0.00 _____ d. \$0.00 _____		10. Lodging Rate: Amount per Night: \$0.00 Tax per Night: \$0.00 Total per Night: \$0.00																
11. Meals: (Please CHECK which rate you are using in ONE box below) Daily Meal Rate without receipts (See policy): _____ CONUS Rate with detailed receipts and accounting: _____ *Daily Rate: <u>\$0</u> *(Standard rate or City Conus Rate) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th># of Meals</th> <th>x Rate</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Breakfast: _____</td> <td>\$0.00</td> <td>\$ -</td> </tr> <tr> <td>Lunch: _____</td> <td>\$0.00</td> <td>\$ -</td> </tr> <tr> <td>Dinner: _____</td> <td>\$0.00</td> <td>\$ -</td> </tr> <tr> <td colspan="2">Total Meals:</td> <td>\$ -</td> </tr> </tbody> </table>		# of Meals	x Rate	Total	Breakfast: _____	\$0.00	\$ -	Lunch: _____	\$0.00	\$ -	Dinner: _____	\$0.00	\$ -	Total Meals:		\$ -	Number of Nights: x _____ Total Lodging: \$0.00  12. Cost of Trip: Airfare/Railfare: \$0.00 Lodging: \$0.00 Meal Per Diem: \$0.00 Personal Car Miles: \$0.00 Training/Conference Cost: \$0.00 Miscellaneous: \$0.00 Total Not To Exceed: \$0.00	
# of Meals	x Rate	Total																
Breakfast: _____	\$0.00	\$ -																
Lunch: _____	\$0.00	\$ -																
Dinner: _____	\$0.00	\$ -																
Total Meals:		\$ -																
13. Personal Car Miles Total miles round trip: _____ x IRS Rate 0.575 \$ <u>0</u> Total																		
14. Purpose of Trip (Be Specific): <u>Property negotiations with Ashyar Sadri re: SFC acquisition Will use County car.</u>																		
15. Approved for Payment: Meal Per Diem: \$0.00 Personal Car Miles: \$0.00 Misc: \$0.00 Lodging: \$0.00		Transportation: \$0.00 Training/Conference: \$0.00 Total: \$0.00																
16. Employee/Traveler Signature: <u>Paul J. [Signature]</u>		Date: <u>12-30-14</u>																
17. Department Head/Designee Signature: <u>Bill Bantle</u>		Date: <u>12-31-14</u>																
18. Board of Commissioner's Signature (Required for Out-Of-State): <u>Bill Bantle</u>		Date: <u>12-31-14</u>																

PLEASE COMPLETE ALL SECTIONS IN YELLOW. WHERE DOLLAR AMOUNT DOES NOT APPLY LEAVE AT \$0.00  
THIS FORM IS FILLABLE. AMOUNTS & TOTALS WILL CALCULATE AUTOMATICALLY

**TILLAMOOK COUNTY TRAVEL AUTHORIZATION** 2015

Please complete this form and obtain required signatures **before** traveling.

1. Name of Employee/Traveler: Sara Charlton		2. Date: 12/26/14																
3. Training Related/Conference (if yes, attach Agenda): <input checked="" type="radio"/> Yes <input type="radio"/> No		4. Airfare/Railfare: \$500.00    Confirmation Number:																
5. Name of Conference or Training: Innovative Directors Symposium 2015		6. Conference/Training Cost: \$95.00																
7. Itinerary: Destination (City, State): New Orleans Est. Departure Date: 3/2/2015 Time: Est. Return Date: 3/6/2015 Time:		8. Lodging Reservation Information: Hotel Name: Hotel Monteleone Address: 214 Royal ST New Orleans Phone number: 505-535-3341 Confirmation Number: 27003sb290758																
9. Miscellaneous Expenses: (Identify Specific Expenses: Taxis, Shuttles, Etc.) a. \$50.00 taxis c. \$0.00 b. \$0.00 d. \$0.00		10. Lodging Rate: Amount per Night: \$169.00 Tax per Night: \$0.00 Total per Night: \$169.00																
11. Meals: (Please CHECK which rate you are using in ONE box below) Daily Meal Rate without receipts (See policy): CONUS Rate with detailed receipts and accounting:  *Daily Rate: \$0 *(Standard rate or City Conus Rate)		Number of Nights: x 4 Total Lodging: \$676.00																
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th># of Meals</th> <th>x Rate</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Breakfast:</td> <td>\$0.00</td> <td>\$ -</td> </tr> <tr> <td>Lunch:</td> <td>\$0.00</td> <td>\$ -</td> </tr> <tr> <td>Dinner:</td> <td>\$0.00</td> <td>\$ -</td> </tr> <tr> <td><b>Total Meals:</b></td> <td></td> <td><b>\$ -</b></td> </tr> </tbody> </table>		# of Meals	x Rate	Total	Breakfast:	\$0.00	\$ -	Lunch:	\$0.00	\$ -	Dinner:	\$0.00	\$ -	<b>Total Meals:</b>		<b>\$ -</b>	12. Cost of Trip: Airfare/Railfare: \$500.00 Lodging: \$676.00 Meal Per Diem: \$0.00 Personal Car Miles: \$97.64 Training/Conference Cost: \$95.00 Miscellaneous: \$50.00 <b>Total Not To Exceed: \$1,418.64</b>	
# of Meals	x Rate	Total																
Breakfast:	\$0.00	\$ -																
Lunch:	\$0.00	\$ -																
Dinner:	\$0.00	\$ -																
<b>Total Meals:</b>		<b>\$ -</b>																
13. Personal Car Miles Total miles round trip: 169.8 x IRS Rate 0.575 \$ Total 97.64																		
14. Purpose of Trip (Be Specific): Innovative is the Library Oceanbook Network computer company for our circulation, cataloging, catalog, etc. I am the designated person to attend these meetings																		
15. Approved for Payment:																		
Meal Per Diem:	\$0.00	Transportation:	\$500.00															
Personal Car Miles:	\$97.64	Training/Conference:	\$95.00															
Misc:	\$50.00	<b>Total</b>	<b>\$1,418.64</b>															
Lodging:	\$676.00																	
16. Employee/Traveler Signature:		Date:																
		12/27/14																
17. Department Head/Designee Signature:		Date:																
		12/27/14																
18. Board of Commissioner's Signature (Required for Out-Of-State)		Date:																
		12-31-14																

TILLAMOOK COUNTY

REQUEST APPROVAL FORM TO UTILIZE EMPLOYEE/AGENT  
PRIVATE VEHICLE FOR COUNTY BUSINESS  
APPROVAL REQUIRED PRIOR TO USAGE OF PRIVATE VEHICLE

Destinations:

TO: Portland Airport FROM: Tillamook

I request approval to use my private vehicle on 2/26 /15 to 3/ 5/15  
for Tillamook County business purpose of:  
Driving to airport to go to Conference

Reason for using private vs. County owned vehicle is:  
None available

I am (x) am not ( ) requesting mileage reimbursement. Insurance terms remain the same  
whether or not mileage payment is requested. This form must accompany the  
reimbursement request.

**Personal or Private Vehicle Liability.** If you authorize your employees/agents to use a personal  
or private vehicle on County business, he/she is responsible to carry the minimum liability insurance  
required by law (must provide proof before department head/designee approval). If employees operate a  
personal or private vehicle on County business, their personal liability insurance policy is primary and  
County coverage is excess. If the amount of liability to third parties exceeds their private policy limits, the  
County will provide excess liability coverage.

The County does not cover collision or comprehensive insurance for personal vehicles. When utilizing a  
personal vehicle for County purposes, the employee/agent is 100% responsible for collision or  
comprehensive damage incurred to the vehicle.

The rationale of having County employees/agents complete a vehicle usage form is for their own  
knowledge pertaining to County vehicle coverage, and liability protection from the County. Plus, the  
signed form may give their department head/designee a heads up as to who will be using their own vehicle  
on County business and committing department funds when claiming reimbursement for personal vehicle  
mileage. The signing of the personal vehicle usage document will inform the County employee/agent that  
their insurance is the first to be used in the event of a vehicle accident. Each department should keep a  
copy of the signed form on file.

If involved in an accident while on official County business, I will advise the Human Resources  
Department within twenty-four (24) hours by calling 503-842-3418.

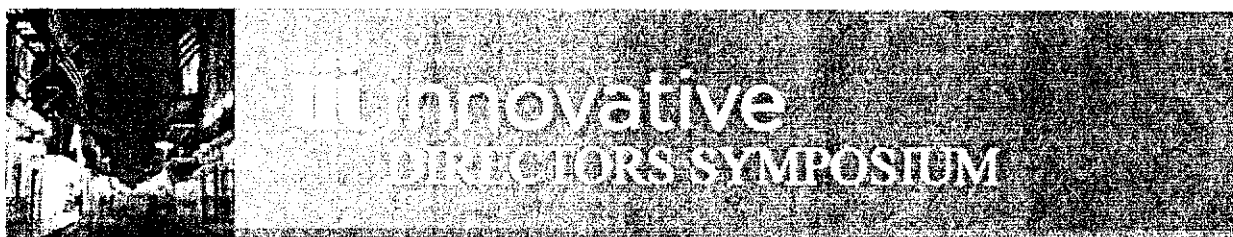
Employee: [Signature] Date: 12/22/15  
Department Head/Designee: [Signature] Date: 12/22/15

REQUEST  
DEMO



HOME / INNOVATIVE DIRECTORS SYMPOSIUM 2015

## Innovative Directors Symposium 2015



**MAR  
2ND**

**VENUE:**

Hotel Monteleone

**LOCATION:**

New Orleans, LA

**DATES:**

March 2, 2015 to March 4, 2015

**WEBSITE:**

**<https://www.eventbrite.com/e/innovative-directors-symposium-2015-registration-12976642487>**

**Please join us in New Orleans for the Innovative  
Directors Symposium 2015**

## **Innovative Directors Symposium 2015**

**March 2-4, 2015**

**Hotel Monteleone**

**New Orleans, LA**

The Innovative Directors Symposium 2015 (IDS 2015) brings together leaders from the library community and noted technology experts to examine the current trends and opportunities in library technology. IDS 2015 will be a unique opportunity for attendees to network with colleagues and interact with Innovative senior management in a relaxed, directors-only environment.

### WHAT'S DIFFERENT THIS YEAR?

2014 has been a year of big changes for Innovative. We're excited to present the "New Innovative" and share our plans and goals with our directors. In past years, we held separate events for our academic and public library directors. In 2015, we've decided to combine them while at the same time keeping the unique aspects of each event that made them so popular. So, IDS 2015 will bring together the full reach of the Innovative library community under one roof.

### WHY ATTEND IDS 2015?

IDS 2015 will offer something for every attendee. With a focus on strategic trends and corporate and product updates, there will be separate tracks that address plans and issues unique to academic and public library directors. In addition, there will be sessions tailored specially for libraries using Sierra, Millennium, Polaris, and VTLS products. The IDS 2015 program will feature a mix of high-level presentations, expert panels, and discussions, while including valuable time for networking with colleagues and friends.

### RSVP

IDS 2015 is limited exclusively to **directors** using Innovative products (including Polaris ILS and VTLS products). We ask your cooperation in complying with the guideline that attendance be strictly limited to individuals acting in the executive capacity of library director.

**Click the RSVP button to reserve your spot today!**



## Preliminary Program

We are hard at work planning a first-rate program for our attendees. The event promises an exciting mix of speakers, technology experts, and session topics. Please check back soon for updates.

### MONDAY, MARCH 2

4:00pm	<b>Optional Excursion and Dinner</b>
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### TUESDAY, MARCH 3

8:00am	<b>Breakfast and Registration</b>
9:00am	<b>Welcome and Corporate Update by Kim Massana</b>
9:30am	<b>Keynote Speaker</b>
10:15am	<b>Q&amp;A with Keynote</b>
10:30am	<b>Break</b>
11:00am	<b>Strategic Roadmap</b>
12:00pm	<b>Lunch</b>
1:00pm	<b>Roundtable Discussions on the Latest Trends and Challenges Facing Libraries Today</b>



	<p>Topics will include:</p> <ul style="list-style-type: none"> <li>• Effective Community Engagement</li> <li>• Data Driven Decisions</li> <li>• Information Literacy</li> </ul>
3:00pm	<b>Break</b>
3:30pm	<p><b>Discussion Panel</b>  <b>"Collaborative e-Content Initiatives: Progress and Looking Forward"</b></p> <p>Collaboration helps move our libraries forward in ways our libraries could not do individually. Particularly as we move through the rapidly changing world of e-content, these collaborative efforts have been critical to keeping libraries engaged with the communities they serve as demand for e-content continues to rise. This panel will update library directors on recent progress and futures plans for these initiatives, as well as invite input from IDS attendees for areas of focus.</p>
4:15pm	<b>Featured Speaker</b>
5:00pm	<b>Program Wrap-Up</b>
5:30pm	<p><b>The Directors' Lounge: Cocktail Reception Hosted by Innovative</b></p> <p>Enjoy drinks and hor d'oeuvres while you chat with Innovative product managers and senior staff. This is a great opportunity to learn about products, share ideas, and talk with our specialists.</p>
7:00pm	<b>Dinner on your own</b>

## WEDNESDAY, MARCH 4

8:00am	<b>Breakfast</b>
9:00am	<b>Orientation to the Day</b>
9:15am	<b>Product Breakout Sessions</b> Attendees can choose from a variety of system-specific topics, including sessions tailored for Sierra, Millennium, Polaris, and vtls-Virtua users. Two 30-minute sessions will be offered with topics repeated.
10:15am	<b>Break</b>
10:45am	<b>Featured Speaker</b>
11:45am	<b>Interactive Q&amp;A Session with Innovative Executives</b>
12:15pm	<b>Closing Remarks by Kim Massana</b>
12:30pm	<b>Lunch</b>

**Early Bird Registration**

Registration is now open, so register online today! Register before **Friday, December 12, 2014** to receive the special discounted Early Bird registration fee of **\$95** (the regular registration fee is \$195).

Hotel, travel, and expenses are the responsibility of each attendee.

## INNOVATIVE DIRECTORS-ONLY ATTENDANCE

Please keep in mind that the Symposium is limited exclusively to library directors using Innovative products. We ask your cooperation in complying with the guideline that attendance be limited to individuals acting in the executive capacity of library director.

## PAYMENT

Please note: We are using the Eventbrite online registration service to manage RSVPs. To avoid charging attendees prior to the event, we've listed the event price as "Free," which you should disregard. Innovative will send you an invoice for your registration fee shortly after the event. At that time, you may pay your registration fee by check or credit card.



## Hotel and Travel

Hotel, travel, and expenses are the responsibility of each attendee.

To reserve your room at the special rate of \$169 per night (plus taxes) you can book online or call 1-800-217-2033 and ask for the Innovative Directors Symposium room rate. Note: All reservations for the special room rate must be received on or before **Friday, January 30, 2015.**

## THE HOTEL MONTELEONE

The Hotel Monteleone is a four-star luxury New Orleans hotel in the French Quarter. Built in 1886 in the Beaux-Arts architectural style with an eclectic flair, the hotel is a historic landmark and a member of Historic Hotels of America.

Numerous authors, including William Faulkner, Eudora Welty and Truman Capote were frequent

visitors and the hotel has often appeared as a setting in American fiction. Hotel Monteleone has two restaurants, the famous revolving Carousel Piano Bar & Lounge, a heated rooftop pool, 24/7 fitness center, spa, and valet parking.



## TRANSPORTATION TO THE HOTEL MONTELEONE

Detailed information about travel options from the Louis Armstrong International Airport, as well as driving directions and parking information, are available on the hotel website.

### **Hotel Monteleone**

214 Royal Street

New Orleans, LA 70130-2201

Phone: (504) 523-3341

## **Optional Pre-Symposium Dinner & Excursion**

Join fellow attendees for dinner and an excursion to one of the New Orleans' unique cultural attractions. Details will be announced soon.



Please register for the dinner and excursion when you register for the Symposium. If you would like to bring a guest, a fee of \$50 will be added to your registration fee invoice.

## **Dress**

The suggested dress code is business casual.

## **RSVP Today!**

If you would like to attend, please fill out the online registration form. Email [events@iii.com](mailto:events@iii.com) with any questions. See you there!

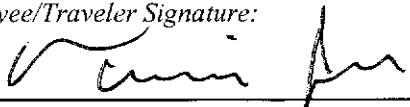


PLEASE COMPLETE ALL SECTIONS IN YELLOW. WHERE DOLLAR AMOUNT DOES NOT APPLY LEAVE AT \$0.00

THIS FORM IS FILLABLE. AMOUNTS & TOTALS WILL CALCULATE AUTOMATICALLY

TILLAMOOK COUNTY TRAVEL AUTHORIZATION 2014

Please complete this form and obtain required signatures **before** traveling.

1. Name of Employee/Traveler: <u>Tim Josi</u>		2. Date: <u>12/16/14</u>	
3. Training Related/Conference (if yes, attach Agenda): <input checked="" type="radio"/> Yes <input type="radio"/> No		4. Airfare/Railfare: \$413.61    Confirmation Number: <u>KCUGRE</u>	
5. Name of Conference or Training: <u>NACo Legislative Conferene</u>		6. Conference/Training Cost: \$490.00	
7. Itinerary: Destination (City, State): <u>Washington DC</u>		8. Lodging Reservation Information: Hotel Name: <u>Marriott Wardman Park Hotel</u> Address: <u>2660 Woodley Road, NW</u> <u>Washington DC 20008</u> Phone number: <u>202-328-2000</u> Confirmation Number: <u>32B3F4MN</u>	
Est. Departure    Date: <u>2/20/2015</u> Time: <u>9:45 AM</u>			
Est. Return    Date: <u>2/25/2015</u> Time: <u>8:10 PM</u>			
9. Miscellaneous Expenses: (Identify Specific Expenses: Taxis, Shuttles, Etc.)		10. Lodging Rate:	
a.    \$100.00 <u>airport shuttle</u> c.    \$0.00    _____		Amount per Night:    \$243.00	
b.    \$50.00 <u>PDX Parking<sup>180</sup></u> d.    \$0.00    _____		Tax per Night:    \$35.23	
		Total per Night:    \$278.23	
11. Meals: (Please CHECK which rate you are using in ONE box below)		Number of Nights:    x <u>5</u>	
Daily Meal Rate without receipts (See policy):    _____		Total Lodging:    \$1,391.15	
CONUS Rate with detailed receipts and accounting:    _____			
*Daily Rate: <u>\$0</u> *(Standard rate or City Conus Rate)		12. Cost of Trip:	
		Airfare/Railfare:    \$413.61	
		Lodging:    \$1,391.15	
		Meal Per Diem:    \$300.00	
		Personal Car Miles:    \$101.92	
		Training/Conference Cost:    \$490.00	
		Miscellaneous:    \$150.00	
		Total Not To Exceed:    \$2,846.68	
13. Personal Car Miles		IRS Rate    Total	
Total miles round trip: <u>182</u> x <u>0.56</u> \$ <u>101.92</u>			
14. Purpose of Trip (Be Specific): <u>NACo Annual Legislative Conerence. There will be no expense for Tillamook County. All expenses are either paid for by myself or the Association of Oregon Counties.</u>			
15. Approved for Payment:			
Meal Per Diem:    \$300.00		Transportation:    \$413.61	
Personal Car Miles:    \$101.92		Training/Conference:    \$490.00	
Misc:    \$150.00		Total    \$2,846.68	
Lodging:    \$1,391.15			
16. Employee/Traveler Signature: 		Date: <u>12-16-14</u>	
17. Department Head/Designee Signature: <u>B</u>		Date:	
18. Board of Commissioner's Signature (Required for Out-Of-State) <u>Bill Bault</u>		Date: <u>12-31-14</u>	

# Your voice is needed



We urge you to register for NACo's 2015 Legislative Conference, which will be held February 21–25 at the Marriott Wardman Park Hotel in Washington, D.C. At the conference, you will join with fellow county officials to shape NACo's policy priorities, learn key issues from Administration and Congressional officials, and most importantly, join with your colleagues in advancing the federal policy priorities of county government.

## PRELIMINARY SCHEDULE OF EVENTS

*[SCHEDULE SUBJECT TO CHANGE]*

All Conference Events will take place at the Marriott Wardman Park Hotel unless otherwise noted.

### SATURDAY, FEBRUARY 21

• **All Day**  
Steering Committee, Sub-Committee and Affiliate Meetings

• **8:00 a.m. – 5:00 p.m.**  
Registration

• **8:30 a.m. – 5:00 p.m.**  
NACo Technology Innovation Summit  
*(advance registration required)*

• **4:00 p.m. – 5:00 p.m.**  
First Policy Coordinating Committee Meeting

### SUNDAY, FEBRUARY 22

• **All Day**  
Steering Committee, Sub-Committee and Affiliate Meetings

• **7:00 a.m. – 4:00 p.m.**  
Registration

• **7:00 a.m. – 8:00 a.m.**  
Non-Denominational Worship Service

• **3:00 p.m. – 4:00 p.m.**  
NACo Board Forum

• **4:15 p.m. – 5:00 p.m.**  
Second Policy Coordinating Committee

### MONDAY, FEBRUARY 23

• **7:30 a.m. – 3:00 p.m.**  
Registration

• **9:00 a.m. – 10:30 a.m.**  
Opening General Session

Featured Speaker:  
**Jason Grumet**  
*Founder and President,  
Bipartisan Policy Center*

• **10:45 a.m. – 12:00 p.m.**  
Concurrent Educational Workshops

• **12:00 p.m. – 1:30 p.m.**  
Attendee Luncheon

• **1:45 p.m. – 3:00 p.m.**  
Concurrent Educational Workshops

• **1:45 p.m. – 4:15 p.m.**  
NACo Board of Directors Business and Resolutions Meeting

• **3:15 p.m. – 4:15 p.m.**  
Concurrent Educational Workshops

### TUESDAY, FEBRUARY 24

• **8:00 a.m. – 12:00 p.m.**  
Registration

• **10:00 a.m. – 11:45 a.m.**  
General Session

Featured Speaker:  
**David Gregory**  
*Journalist and Former Moderator  
NBC's Meet the Press*

• **12:00 p.m. – 5:00 p.m.**  
Federal Agency and Capitol Hill Visits  
*(On your own)*

• **1:00 p.m. – 3:30 p.m.**  
Concurrent Educational Workshops

• **6:30 p.m. – 9:00 p.m.**  
NACo President's Reception

### WEDNESDAY, FEBRUARY 25

Capitol Hill Visits



The U.S. Department of Veterans Affairs has awarded WestCare Foundation a 2-year grant for the **Rural Veterans Coordination Pilot (RVCP)** program. WestCare is uniquely qualified to design and implement comprehensive, results-oriented programs for Veterans due to its 40 years of experience delivering community-based, responsive human services and behavioral health care programs to vulnerable populations. WestCare's President and Chief Executive Officer, Richard Steinberg, is a Veteran of the Vietnam War and established a vision at the agency to provide a comprehensive continuum of care for Veterans.

**HOME BASE**

Called "Home Base," the program will take place in five Pacific Northwest rural counties — three in Washington State (Benton, Franklin and Lewis) and two in Oregon (Tillamook and Umatilla). Benton/Franklin Counties will be served as one geographic area.

**HOME BASE NAVIGATORS ("Boots on the Ground")**

The *Home Base Navigators* will assist Service Members transitioning to civilian life, Veterans of all eras/ages, and Family Members to connect with services and benefits. The Navigators are Veterans and live in their designated rural counties:

Benton/Franklin Counties, WA	Edgar Rivera	509-832-2720
Lewis County, WA	Patrick Zandecki	360-740-1417
Tillamook County, OR	Nathan Rogers	971-265-1046
Umatilla County, OR	Steve Jensen	541-215-9101

**MILITARY/VETERANS HELPLINE 877-515-7848** (24/7 Phone and Web Assistance)

The 24/7 Military/Veterans Helpline is staffed by Veterans and/or Military Family Members who understand military culture, issues facing current service members who are transitioning to civilian life, returning veterans from combat zones, Military Sexual Trauma, self-medication of alcohol and drugs, difficulty of deployments on families, and other issues related to military service.

**HOME BASE OBJECTIVES**

- Assist with issues regarding health care, secure housing, food, clothing, VA benefits, counseling and/or human services in coordination with other case managers .
- Manage support services, including referrals
- Comprehensive needs assessments
- Support to families post deployment, through phone calls, emails and in-person visits
- Assistance with locating and accessing timely intervention during crisis periods
- Warm handoff from military service to community life for Veterans and their families
- 24/7 counseling and referral with access via telephone and web chat staffed by Vets and Military Family Members at 877-515-7848

**HIGH TOUCH/HIGH TECH**

*Home Base* is a high touch/high tech model that includes on-the-ground Navigators, 24/7 Military/Veterans Helpline and web-based support. It includes outreach services; personal contact; needs assessments; coordination of health care and other benefits; post-referral and post-appointment communication with veterans, families and providers; increased coordination among organizations; and increased availability and access to services and benefits by collaborating with providers. The comprehensive outreach plan includes connecting with veterans where they socialize, attend school, work, worship, recreate and shop.

FOR MORE INFORMATION: Élan Lambert, Program Director, (O) 503-364-1728 / (C)503-480-6740 / elan.lambert@westcare.com