

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' LEADERSHIP
TEAM MEETING - Monday April 6, 2015
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FILED
JUN 9 - 2015
3:30P
TASSI O'NEIL
COUNTY CLERK

WORKSHOP

COMMISSIONERS PRESENT: Tim Josi
Bill Baertlein

COMMISSIONER ABSENT: Mark Labhart (Justice Reinvestment
Summit in Salem)

STAFF PRESENT: Tassi O'Neil, Clerk; Del Schleichert, Director, Parks Department; Sara Charlton, Librarian; Bill Sargent, County Counsel; Mona Hamblen, Director, Human Resources; Joel W. Stevens; Justice of the Peace; Deb Clark, Treasurer; Liane Welch, Director, Public Works; Gordon McCraw, Director; Emergency Management; Michael Soots, Director, Information Services; Bryan Pohl, Director, Community Development; Dan McNutt, Surveyor; Denise Vandecoevering; Assessor; Dan Krein, Director, Juvenile Department; Marlene Putman, Administrator, Health Department; and William Porter, District Attorney.

CALL TO ORDER: By Chair O'Neil at 8:00 a.m. in Commissioners' Meeting Rooms A and B.

ITEM NO. 1: ANNOUNCEMENTS/INTRODUCTIONS: There were none.

ITEM NO. 2: NEWSWORTHY DEPARTMENT UPDATES: Dan Krein reported they are busy. There are lots of youth transports. Measure 11 continues to have a big impact. This requires mandatory incarceration in certain cases/offenses for juveniles per statutory sentencing guidelines. He thanked Deb Clark and the Treasurer's office for agreeing with the request that no more funds be removed from the detention budget.

Commissioner Baertlein reported that he is now President of the YMCA Board. The YMCA is seeking a new director. He announced the Housing and Homeless Summit to be held April 20 which will be convened by Erin Skaar, CARE, Inc. director. The summit will engage community members in these issues and help complete a needs assessment for homeless and low income housing.

Commissioner Baertlein is a member of the Northwest Oregon Housing Authority which is interested in the summit and its findings. He is especially interested because the county doesn't often receive funds and hasn't received funds for years for low income housing.

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Commissioner Baertlein gave an update on the Transient Lodging Tax. He believes 75% of the funds should go to "bulk up" infrastructure. The Tourism Industry Association, a local watch dog group, believes that the funds should go to advertising/promotion. The debate will relate to how the funds are distributed.

Commissioner Baertlein reported that the road department administration fee is bigger than what people thought. The Road Department will actually receive 25% of the tax instead of 30% for roads.

Denise Vandecoevering said a number of legislative bills were discussed including HB 2132 to charge ODF fees for collecting a fire patrol fee – a dead bill. House bills 2129, 2127 and 2128 relate to taxes owing on a property; transferring of property to an exempt entity; and allowing for pursuing the property owner that owes taxes.

Danny McNutt reported that Cape Meares Loop Road is still moving. Monitoring will be continued.

Bryan Pohl reported they have a lot of applications for single family dwellings, land division and small commercial development. They are working on Code modernization. There will be a lot of changes to fix code problems. There will be website updates and changes and the target is to adopt it next month.

Mr. Pohl is serving on the union negotiation management team. He said everyone should be on the committee once. It has been a learning experience. He has learned a lot about rules, issues, etc. of which he was unaware.

Michael Soots said they are working on PCI to install a new credit card machine. There will be a phone bill spike with the installation cost this month. Server upgrades will be the focus for the next two months. New work stations are being distributed and installed in county departments. Classes being offered this month include record access (ORMS) and activedox.

Mr. Soots said there have been some concerns about the firewall in email as some departments are not receiving emails from vendors, etc. Please let IS know about issues. There has been an increase in computer hacks – more frequent with bank access.

Gordon McCraw warned about telephone scams occurring in the community where people are calling to ask for personal bank account information to pay taxes, debt, or bail. The basics of the calls include saying: 1) your son or grandson is "locked up" in jail and you need to pay by phone to get them released; 2) income debt must be paid or

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you will be locked up; 3) outstanding tickets must be paid or you will be locked up; 4) Terry Wright calling asking you to have a family member released from jail, etc.

Mr. McCraw said the current daily jail population is 70 to 80. A new jail commander will be starting soon. The AmeriCorps VISTA volunteer placed with the department will be leaving in two to three months.

Mr. McCraw is assisting in preparing a Homeland Security grant. All four grant items made the list and were recommended to be fully funded. Mr. Soots has one project and the county has three projects.

Liane Welch reported they will receive \$500,000 from Secure Rural Schools for bridge replacement, culvert replacement and roads. The Master Recycling Class is this weekend. The Cape Kiwanda vision process is underway and they are addressing pedestrian lights.

A comment was made that discounts for employees on phone bills is offered to all large businesses. Mr. Soots will send out information for Verizon and/or AT&T personal accounts.

Ms. Welch said road repairs near the Bowling Alley are still in process.

Commissioner Josi said the Pacific City area has multiple issues – garbage, parking, roads, etc. They are applying for Phase II for boat ramps, sidewalks, etc. and are not applying for funds for restrooms.

Commissioner Josi said that Commissioner Labhart is at the Capitol addressing legislative issues impacting the county. The State Forest Lands Management Plan passed in 2001. The Forest Management Plan has to be changed. It used to be structure based and emulate older forests and the board will not use this form of management in the future. The new structure is to include 70% intensively managed and 30% under conservation.

Commissioner Josi said they are working on reinstating the Secure Rural Schools Act. It is going well with only 37 no votes in the House. It looks like a new Forest Management Plan needs to be developed. Funding will be provided retroactive for two years. This means that funding for fiscal years 2013 and 2014 will be used for FY 2015-2016 and 2016-2017. These changes are attached to the "Medicare Fix" bill to address physician/provider reimbursement for Medicare to improve compensation that is more in line with costs.

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Deb Clark said the first furlough resulted in \$19,000 revenue. The projected revenue from furloughs is \$80,000. Deb Lusk retires April 30. Ms. Clark said when there are errors to please respond quickly to avoid delay in payroll. The Treasurer cannot make changes without the employee's approval.

Ms. Clark is participating in union negotiations. Everything is on the table. There are a lot of questions about the budget and audits causing work expended in providing the information.

Ms. Clark said the Budget Committee workshops are starting soon. Leila Salmon and David Butler are new members on the committee.

Ms. Clark said Rural Schools will add \$180,000 to the general fund and will make up for the timber revenue shortage.

Joel Stevens said he is serving on the YMCA Board. They have some good candidates for the new director position.

Judge Stevens reported they had a PSI complaint. They lost two workstations for telephonic payments and will now have a Spanish automated process.

Judge Stevens said the legislative process is busy. The bill supported by Representative Nathanson will require all county judges to have a J.D. All courts have to be courts of record in criminal cases.

Judge Stevens reported this has been the busiest March in recent history and made this year the busiest for the department.

Bill Porter reported on legislative items of interest. The Grand Jury recordation bill proposes forced recordation of all grand juries with the costs to be borne by the DA. This means they will likely move to preliminary hearings which will overload local dockets and ultimately delay all court proceedings. The Sentencing Notice bill requires judges to inform the jury of sentencing consequences to the defendant under the mandatory sentencing requirement. This could encourage juries to operate outside of guidelines.

Ms. Hamblen reported seven AFSCME negotiations have been held. We are approaching 150 days. The next meeting has been pushed out to May. After 150 days the union could strike. The county can implement the last best offer with the hope to wrap up in June.

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It was noted that it is critical that Department Heads be able to set hours and wages. There was discussion about sending out an email regarding furloughs for AFSCME employees and the need to mark LOWP (Leave Without Pay) on timesheets.

Ms. Hamblen said the Teamsters negotiations will wrap up at the end of the month. They are working to clean up contract language regarding life insurance changes. We are moving to a new background process for hiring.

Ms. Hamblen said the new representative for the 457 account is Andy Eckley.

Bill Sargent said his recommendation is to extend the medical marijuana moratorium for six months. Transient Lodging Tax related challenges are occurring from Expedia and he would like to see if the tax applies to them. He reported that the County Safety Committee review went well countywide.

Sara Charlton said they are finally replacing the carpets. The date for installation will be announced. There will be some short Library closure periods and they expect to do some other repairs while they do the carpet replacement.

Ms. Charlton is excited about the new Library website that will be up and running on May 19. It will be more professional. The strategic planning is in process and the data segmentation report will be available on line.

Marlene Putman reported improvements have been made to the Tillamook Clinic funded by grants. There is new flooring, paint and furniture. They are working with partners for the South County building. She announced preschool readiness exams, formerly known as the Multi-modular Program.

Ms. Putman said there is an increase in demand for dental services. They are contracting with more dentists to meet the need and are partnering with all the school districts on a school-based dental health grant.

Ms. Putman reported finances continue to look good with a positive cash flow.

Del Schleichert said it is spring break for both Oregon and Washington schools and the parks are busy.

Regarding the Memaloose grant to study the hydraulics, Mr. Schleichert said the Oregon State Marine Board has requested the condition be addressed before completion of the study. Mr. Schleichert reported on Oregon House Bill 2459.

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Tassi O'Neil reported that under the Motor Voter legislation over 18 drivers will be automatically registered to vote. There will be 29,000 more registered voters. The May election is for water, sanitary, 9-1-1 and other district boards. Chair O'Neil reported on the Clerk's Conference to be held August 17 – 20, 2015.

ITEM NO. 3: DISCUSSION CONCERNING OPEN ENROLLMENT PROCESS FOR NON-REPRESENTED EMPLOYEES TO "BUY UP" TO THE CURRENT GUARANTEE ISSUE AMOUNT OF \$100,000 FROM UNUM: Jennifer Bjorklund, from Unum provided handouts. In her presentation she said that County employee coverage is \$50,000 and employees can elect for additional coverage.

ITEM NO. 4: DISCUSSION CONCERNING STRATEGIC LONG TERM PLANNING FOR THE COUNTY USING MODEL DEVELOPED BY UMATILLA COUNTY: This item was not discussed.

ITEM NO. 5: DATE AND TIME OF NEXT MEETING: May 5, 2015 at 8:00 a.m.

There being no further business Chair O'Neil adjourned the meeting at 10:00 a.m.

RESPECTFULLY SUBMITTED this ^{9th SJB} ~~3rd~~ day of June, 2015.

County Clerk: Tassi O'Neil

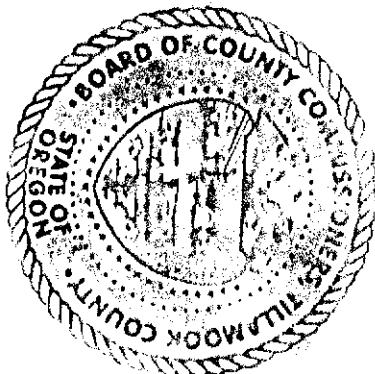
Susan L. Becraft
Susan Becraft, Recording Secretary
& Special Deputy

APPROVED BY:

Tassi O'Neil
Chair

Mark Holbert
Vice Chair

Bill Buerth
Commissioner



NOTICE OF LEADERSHIP TEAM MEETING

of the

TILLAMOOK COUNTY BOARD OF COMMISSIONERS

with Tillamook County Elected Officials
and Department Heads

to be held

Monday, April 6, 2015 at 8:00 a.m.

Commissioners' Meeting Rooms A & B

County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

BOARD OF COMMISSIONERS

Tim Josi, Chair

E-mail: tjosi@co.tillamook.or.us

Mark Labhart, Vice Chair

E-mail: mlabhart@co.tillamook.or.us

Bill Baertlein, Commissioner

E-mail: bbaertle@co.tillamook.or.us

201 Laurel Avenue

Tillamook, Oregon 97141

Phone: (503) 842-3403 FAX: (503) 842-1384

ANY QUESTIONS? Contact

Paul Levesque (503) 842-1809

E-mail: plevesqu@co.tillamook.or.us

COUNTY WEBSITE: <http://www.co.tillamook.or.us>

NOTE: The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

AGENDA

CALL TO ORDER: Monday, April 6, 2015 8:00 a.m.

1. ANNOUNCEMENTS/INTRODUCTIONS

NEW BUSINESS

2. Newsworthy Department Updates
3. Discussion Concerning Open Enrollment Process for Non-Represented Employees to "Buy Up" to the Current Guarantee Issue Amount of \$100,000 from Unum - Jennifer Bjorklund

OLD BUSINESS

FUTURE BUSINESS

4. Discussion Concerning Strategic Long Term Planning for the County Using Model Developed by Umatilla County – Mark Labhart
5. Date and Time of Next Meeting – May 4, 2015

ADJOURN

BOARD MEETINGS AND ANNOUNCEMENTS

The commissioners will hold an executive session on **Wednesday, April 9, 2015** at **10:00 a.m.** pursuant to ORS 192.660(2)(i) to conduct a performance evaluation. The executive session will be held in the Nehalem Conference Room in the basement of the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The executive session is not open to the public.

The commissioners will hold a workshop on **Thursday, April 9, 2015** at **3:00 p.m.** with staff from to discuss a request to rezone Bayocean Spit from Recreation Management (RM) to Recreation Natural (RN). The workshop will be held in commissioners' meeting Room B in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

As a result of General Fund budget cuts some county offices will be closed a total of three days during the next three months: April 10, May 8, and June 12, 2015. This means that all the county offices in the Courthouse will be **closed except** for Veterans Services and the State Courts. In addition the Community Development Department and Surveyor's office will be **closed**. Those offices are located in the TLC Federal Credit Union building. The Tillamook Library, Parks Department, administrative offices in the jail and justice facility, and the Health Department and clinics will remain **open**. The Road Department, during construction season, works ten-hour days Monday through Thursday.

The Tillamook County Budget Committee, comprised of the three County Commissioners and three citizen members, will hold public budget committee workshops to hear presentations from county departments and non-department agencies regarding their 2015-16 budget requests. The workshops will be held on **Tuesday, April 14, 2015** at **9:00 a.m.**; **Wednesday, April 15, 2015** at **1:00 p.m.** and **Thursday, April 16, 2015** at **9:00 a.m.** in the commissioners' meeting room B in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. A copy of the budget document may be inspected or obtained on or after April 8, 2015, at the Tillamook County Treasurer's Office, 201 Laurel Avenue, Tillamook, Oregon, between the hours of 8:00 a.m. and 5:00 p.m.

The commissioners will interview Fair Board Committee applicants on **Wednesday, April 15, 2015** at **10:00 a.m.** in commissioners' meeting room B in the Courthouse, 201 Laurel Avenue, Tillamook.

The commissioners' executive session previously scheduled on April 8 has been rescheduled on **Monday, April 27, 2015** at **9:00 a.m.** conduct a performance evaluation. The executive session will be held in the commissioners meeting room B in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The 4-H & Extension Service Budget Committee, comprised of the three County Commissioners and three citizen members, will be holding the Tillamook County 4-H & Extension Service District budget meeting on **Wednesday, April 29, 2015** from **2:00 p.m.** to **3:00 p.m.** The meeting will be held in the commissioners' meeting room B in the Courthouse, 201 Laurel Avenue, Tillamook.

The commissioners' evening board meeting schedule is as follows:

April 15, 2015
May 20, 2015

County Courthouse
Manzanita City Hall

The evening meetings will begin at 6:30 p.m.

BOARD OF COMMISSIONERS'

WORKSHOP

Leadership Team

Wednesday, April 8, 2015

	Present	Absent	Justice Reinvestment - Salem	Present	Absent
Mark Labhart	<u>X</u>	<u>X</u>	Bill Baertlein	<u>X</u>	<u> </u>
Tim Josi	<u>X</u>	<u> </u>	Paul Levesque	<u> </u>	<u>X</u>

PLEASE PRINT

Name	Address	Item of Interest
Josie Ornel		Clerk
Del Schlerchert		Parks
Sara Charlton		Library
BILL SARGENT		Counsel
Mona Hamblen		HR
Joel W. STEVENS		Justice Court
Deb Clark		Treas.
Theresa		BOCC
Karen Weller		PW
Gordon McGraw		TREM/TCSO
Michael Soots		I.S.
Bryan Pohl		DeD
DAN MENDOTT		SURVEY
Denise Vandewater		Assessor
Bill Bantle		BOCC

(Please use reverse if necessary)

BOARD OF COMMISSIONERS'

MEETING

Leadership Team

Wednesday, April 8, 2015

	Present	Absent		Present	Absent
Mark Labhart	<input type="checkbox"/>	<input type="checkbox"/>	Bill Baertlein	<input type="checkbox"/>	<input type="checkbox"/>
Tim Josi	<input type="checkbox"/>	<input type="checkbox"/>	Paul Levesque	<input type="checkbox"/>	<input type="checkbox"/>
Bill Sargent	<input type="checkbox"/>	<input type="checkbox"/>			

PLEASE PRINT

Name	Address	Item of Interest
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Dan Krein		Juvenile
<i>Marcus Peterson</i>		Health
<i>William B. ... DA</i>		DA's Office

(Please use reverse if necessary)