

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' LEADERSHIP
TEAM MEETING – Monday, May 4, 2015
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FILED
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- 2015
TASSI O'NEIL
COUNTY CLERK

WORKSHOP

COMMISSIONERS PRESENT: Tim Josi
Mark Labhart
Bill Baertlein

STAFF PRESENT: Paul Levesque, Chief of Staff; Bryan Pohl, Director, Community Development; Del Schleichert, Director, Parks Department; Denise Vandecoevering, Assessor; Michael Soots, Director, Information Services; Dan Krein, Director, Juvenile Department; Jana McCandless, Undersheriff; Emily Hurliman, Administrator, Circuit Court; Mona Hamblen, Director, Human Resources; Deb Clark, Treasurer; Tassi O'Neil, Clerk; Joel Stevens, Justice of the Peace; and Dan McNutt.

CALL TO ORDER: By Chair O'Neil at 8:04 a.m. in Commissioners' Meeting Rooms A and B.

ITEM NO. 1: ANNOUNCEMENTS/INTRODUCTIONS: Chair O'Neil read the announcements. There was a discussion about the board notice concerning furlough days. Deb Clark distributed a copy of the revenue distribution received on April 30.

OTHER: Denise Vandecoevering talked about HJR 21 concerning a minimum \$2.0 tax rate for counties.

ITEM NO. 2: DISCUSSION REGARDING INFORMATION SERVICES DELIVERY METHODS AND PRIORITY REVIEW: Michael Soots distributed a handout of services provided by Information Services and setting priorities. He reviewed the survey results.

There was a discussion about our website. Most felt it was very functional.

The paper included the pros and cons of In House versus hosted services. Mr. Soots wanted to discuss how we deliver services. Loren Fairbanks' last day is May 7. He was the lynch pin for in-house services. The question is whether we refill the position or go to hosted services. We would continue desk top call service. The costs would be similar. Mona Hamblen said this would have to be bargained with the union. Hosted services would be on the cloud. Mr. Soots recommended refilling the position. If the group supports it he will work with Mona Hamblen to seek a personnel requisition.

Ms. Clark said she did not include this position in the budget. Mr. Soots said hosted services would be 15 – 20 percent over in-house; however, over time we will not incur the costs of replacing services. Ms. Clark suggested holding off in replacing the position because we don't know where we are going with the budget. She added she is

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still \$463,000 out of balance for next year's budget. Mr. Soots said delay would require in-fill with the Library IS person as needed.

Commissioner Baertlein said he wanted to see a long term cost analysis on hosted versus non-hosted services. Mr. Soots said most counties are in-house but smaller counties have hosted services. Judge Stevens said his hosted service has been great. The Parks Department has had mixed results. Mr. Soots will develop numbers for the next meeting.

ITEM NO. 3: DISCUSSION CONCERNING STRATEGIC LONG TERM PLANNING FOR THE COUNTY USING MODEL DEVELOPED BY UMATILLA COUNTY:

Mr. Soots said after the February meeting only four departments responded. Commissioner Josi and Judge Stevens said this is not a strategic plan but is an informational brochure for the public. Judge Stevens said it would not be very helpful as a strategic plan. Bryan Pohl said it could be made more strategic and interface with the Futures Council's strategic indicators. It does not prioritize the dollars and may not be cost effective.

Commissioner Josi talked about the types of choices that have to be made with budgets by prioritizing services. Mr. Soots said the brochure does provide each department's plans. Commissioner Labhart said it could be put on the website. He added we need to get away from strictly budget driven decisions. He said it helps us shape where we are going. Commissioner Josi said it doesn't address things like our pension plan costs and other unfunded liabilities. Commissioner Josi did like the idea of putting it on the web. Commissioner Baertlein felt it would be helpful but the board needed to identify its priorities. Mr. Soots will keep seeking departmental input.

ITEM NO. 4: NEWSWORTHY DEPARTMENT UPDATES: Commissioner Baertlein had nothing to report.

Judge Stevens said Virtual Merchant is working well by telephone. It will be bilingual. Customers pay a small fee.

Paul Levesque had nothing to report.

Del Schleichert said they submitted a grant for the play center. All campgrounds opened May 1. The asphalt resurfacing project was completed at Barview Jetty Campground.

Bryan Pohl reported that the map appeal on Nestucca ends in four days. We prevailed on five of the six assignments of erosion at the Land Use Board of Appeals (LUBA) on Neskowin.

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Denise Vandecoevering had nothing to report.

Mr. Soots said they may have received a \$50,000 Federal Emergency Management Agency (FEMA) grant.

Dan Krein and Dan McNutt had nothing to report.

Commissioner Labhart said that Sara Charlton has been nominated for the National Library Board. The board will be considering a rezoning request for Bayocean. He reported on the Transportation package and other legislative matters. Jon Wehage has been appointed to the Fair Board. We got design funding for the Cape Meares route. Commissioner Labhart reported on the state court facilities. There is a breakfast meeting with Oregon Public Broadcasting (OPB) about tsunami awareness.

Jana McCandless had nothing to report.

Ms. Hamblen said they hope to have the Teamsters contract finalized soon. The next AFSCME meeting is next Monday. She reported on the "Ban the Box Bill".

Ms. Clark reminded everyone about year-end deadlines.

Commissioner Josi said timber wars continue in Salem. He toured the Gilcrest forest.

Chair O'Neil reported on the May election.

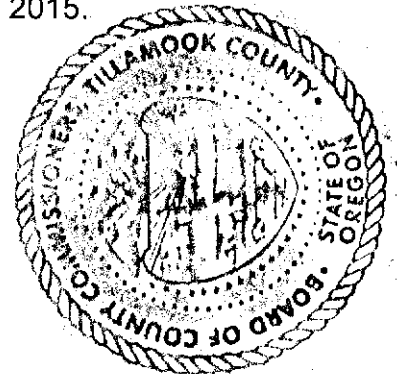
ITEM NO. 5: DATE AND TIME OF NEXT MEETING: June 1, 2015 at 8:00 a.m.

There being no further business Chair O'Neil adjourned the meeting at 9:52 a.m.

RESPECTFULLY SUBMITTED this 9th day of June, 2015.

County Clerk: Tassi O'Neil

Susan L. Becraft
Susan Becraft, Recording Secretary
& Special Deputy



APPROVED BY:

[Signature]
Chair

[Signature]
Vice Chair

[Signature]
Commissioner

NOTICE OF LEADERSHIP TEAM MEETING

of the

TILLAMOOK COUNTY BOARD OF COMMISSIONERS

with Tillamook County Elected Officials
and Department Heads

to be held

Monday, May 4, 2015 at 8:00 a.m.

Commissioners' Meeting Rooms A & B

County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

BOARD OF COMMISSIONERS

Tim Josi, Chair

E-mail: tjosi@co.tillamook.or.us

Mark Labhart, Vice Chair

E-mail: mlabhart@co.tillamook.or.us

Bill Baertlein, Commissioner

E-mail: bbaertle@co.tillamook.or.us

201 Laurel Avenue

Tillamook, Oregon 97141

Phone: (503) 842-3403 FAX: (503) 842-1384

ANY QUESTIONS? Contact

Paul Levesque (503) 842-1809

E-mail: plevesqu@co.tillamook.or.us

COUNTY WEBSITE: <http://www.co.tillamook.or.us>

NOTE: The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

AGENDA

CALL TO ORDER: Monday, May 4, 2015 8:00 a.m.

1. ANNOUNCEMENTS/INTRODUCTIONS

NEW BUSINESS

2. Discussion Regarding Information Services Delivery Methods and Priority Review/Michael Soots
3. Discussion Concerning Strategic Long Term Planning for the County Using Model Developed by Umatilla County/Mark Labhart, Michael Soots

OLD BUSINESS

4. Newsworthy Department Updates/Elected Officials, Department Heads

FUTURE BUSINESS

5. Date and Time of Next Meeting – June 1

ADJOURN

BOARD MEETINGS AND ANNOUNCEMENTS

A Leadership Team Meeting of the County Board of Commissioners with the Tillamook County Elected Officials and Department Heads will be held on **Monday, May 4, 2015 at 8:00 a.m.** The meeting will be held in the commissioners' meeting Rooms A&B in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The commissioners will hold a workshop on **Monday, May 4, 2015 at 10:00 a.m.** with John Upton for a quarterly report on Tillamook County's Retirement Plan. The workshop will be held in the commissioners' meeting Room B in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

As a result of an increase in timber forest revenues the County Commissioners will be rescinding their Order to close the Courthouse on May 8, and June 12, 2015. This means that all the county offices in the Courthouse, Community Development Department and Surveyor's office located in the TLC Federal Credit Union building will be open. The Road Department, during construction season, works ten-hour days Monday through Thursday.

The Solid Waste Budget Committee comprised of the three County Commissioners and three citizen members, will conduct their annual budget meeting on **Wednesday, May 13, 2015 at 1:30 p.m.** The meeting will be held in the commissioners' meeting room B in the Courthouse, 201 Laurel Avenue, Tillamook.

The Tillamook County Budget Committee, comprised of the three County Commissioners and three citizen lay members, will hold two public meetings in May. The first will be a budget workshop on **Thursday, May 14, 2015 at 9:00 a.m.** in the commissioners' meeting room at the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook, Oregon. A copy of the budget document may be inspected or obtained on or after May 6, 2015, at the Tillamook County Treasurer's Office, 201 Laurel Avenue, Tillamook, Oregon, between the hours of 8:00 a.m. and 5:00 p.m., EXCEPT for Friday, May 8, 2015, when the courthouse will be closed due to a furlough day.

The Tillamook County Budget Committee's second meeting will be on **Wednesday, May 27, 2015**, at noon in the commissioners' meeting room at the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook, Oregon. The Budget Committee will receive the budget message, proposed balanced budget from the budget officer and comment(s) from the public regarding the budget for fiscal year 2015-2016. Any person may appear at the meetings and discuss the proposed programs with the budget committee. A copy of the budget document may be inspected or obtained on or after May 20, 2015, at the Tillamook County Treasurer's Office, 201 Laurel Avenue, Tillamook, Oregon, between the hours of 8:00 a.m. and 5:00 p.m.

The commissioners will be joining a meeting on Coastal Erosion sponsored by the Futures Council on **Thursday, May 28, 2015** at 6:30 p.m. at the Officer's Mess building, 6825 Officers Row at the Port of Tillamook Bay, Tillamook.

There will be **no** commissioners' workshop or business meeting on **Wednesday, May 20, 2015** due to the lack of a quorum. The commissioners' last evening meeting before the summer break had been scheduled on May 20. The commissioners' evening meeting schedule will resume in October.

The Tillamook County Courthouse will be **closed** on Memorial Day, **Monday, May 25, 2015**. The State Circuit Courts, Tillamook Library, administrative offices in the jail and justice facility, Tillamook County Road Department, Tillamook County Community Development Department, Tillamook County Surveyor's office and health department and clinics will also be closed.

**BOARD OF COMMISSIONERS'
LEADERSHIP TEAM
MEETING**

May 4, 2015

PLEASE PRINT

Name

Paul Levesque

Bryan Pohl

Pat Schleicher

Denise Vandecoren

Michael Soots

Ray Klein

Luigi

Mark Zakhart

Jayna McCandless

Emily Huliman

Mona L. Hamblan

Rob Clark

Jose O'Neil

Bill Smith
John Smith

(Please use reverse if necessary)