

**NOTICE OF BOARD WORKSHOP AND BOARD MEETING  
of the  
TILLAMOOK COUNTY BOARD OF COMMISSIONERS**  
Also sitting as the Board of the  
SOLID WASTE SERVICE DISTRICT,  
THE 4-H AND EXTENSION SERVICE DISTRICT  
AND COUNTY ROAD DISTRICT  
to be held

**FILED**  
12:58 PM  
SEP 16 2015  
TASSI O'NEIL  
COUNTY CLERK

**Wednesday, September 2, 2015**  
**Workshop at 8:30 a.m.**  
**Commissioners' Meeting Room B**  
County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

**Board Meeting at 10:00 a.m.**  
**Commissioners' Meeting Room A**  
County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

**BOARD OF COMMISSIONERS**

Tim Josi, Chair  
E-mail: [tjosi@co.tillamook.or.us](mailto:tjosi@co.tillamook.or.us)

Mark Labhart, Vice Chair  
E-mail: [mlabhart@co.tillamook.or.us](mailto:mlabhart@co.tillamook.or.us)

Bill Baertlein, Commissioner  
E-mail: [bbaertle@co.tillamook.or.us](mailto:bbaertle@co.tillamook.or.us)  
201 Laurel Avenue  
Tillamook, Oregon 97141  
Phone: (503) 842-3403 FAX: (503) 842-1384

ANY QUESTIONS? Contact  
Paul Levesque (503) 842-1809  
E-mail: [plevesqu@co.tillamook.or.us](mailto:plevesqu@co.tillamook.or.us)

COUNTY WEBSITE: <http://www.co.tillamook.or.us>

WATCH THIS MEETING ONLINE: [tctvonline.com](http://tctvonline.com)  
OR ON TV: TCTV Channel 4

Friday – 1:00 p.m.  
Monday – 7:00 p.m.  
Thursday – 9:30 a.m.

Saturday – 3:30 a.m.  
Tuesday – 10:00 p.m.

Sunday – 7:00 p.m.  
Wednesday – 7:00 a.m.

**NOTE:** The Board of Commissioners reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660(1).

**NOTE:** The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

## AGENDA

### WORKSHOP- AUDIO09-02-2015A.MP3

#### Vice-Chair Labhart was absent (vacation)

CALL TO ORDER: Wednesday, September 2, 2015 8:30 a.m.

1. Welcome & Request to Sign Guest List
2. Public Comment – Non-Agenda Items
  - 00:14 Employee Insurance Petition
  - 00:53 Compliment to Rachel Hagerty
  - 01:49 Amicus Brief
3. Public Works Report/Liane Welch
  - 02:53 a. Discussion Concerning an Order Appointing Lorena Wisehart to the Tillamook County Solid Waste Advisory Committee/David McCall
  - 04:08 b. Discussion Concerning Mutual Termination Agreement for the Operation of the Pacific City Transfer Station/David McCall
  - 05:25 c. Discussion Concerning Change Order #1 to Prevailing Wage Rate Contract for Construction #4584 with Road and Driveway Co. for Paving on Slab Creek Road
  - 06:45 d. Discussion Concerning a Prevailing Wage Rate Contract for Construction with D.K. Quarries, Inc. for Screening and Crushing of Existing Sidecast Material at the Clear Creek Quarry in Cloverdale
  - 07:18 e. Discussion Concerning an Order Posting a No Parking Zone on a Portion of Circle Drive in Pacific City
4. 08:31 Discussion Concerning an Order Reappointing Lloyd Seely, Frank Jordan and Adam Schwend to the Board of Property Tax Appeals/Christy Biggs, Tassi O'Neil
5. 09:16 Discussion Concerning an Order to Reappoint David Plawman and Mardi Wing to the Tillamook County Parks and Recreation Advisory Committee/Del Schleichert
6. 10:05 Discussion Concerning a Contract for Services with the Tillamook Family Counseling Center, Inc. to Fulfill the Requirements of the Addictions and Mental Health Division/Oregon Health Authority 2015-2017 Intergovernmental Agreement for the Financing of Community Addictions and Mental Health Services/Frank Hanna-Williams
7. 11:04 Discussion Concerning an Application for the 2016 Ready to Read Grant with the Oregon State Library for the Library's Summer 2016 Reading Program/Melanie Hetrick
8. Human Resources Report/Mona Hamblen
  - 11:46 a. Discussion and Consideration of a Personnel Requisition to Refill a Regular Full Time Library Assistant 1 Position for the Library

A motion was made by Commissioner Baertlein and seconded by Chair Josi. The motion carried with two aye votes.
  - 12:33 b. Discussion and Consideration of a Personnel Requisition to Refill a Part Time Library Assistant 1 Position for the Library

A motion was made by Commissioner Baertlein and seconded by Chair Josi. The motion carried with two aye votes.

13:35 c. Discussion and Consideration of a Personnel Requisition to Refill a Regular Full Time Custodian Position for the Facilities Maintenance Department

A motion was made by Commissioner Baertlein and seconded by Chair Josi. The motion carried with two aye votes.

15:32 d. Discussion and Consideration to Rehire a Retired Employee as a Library Assistant 3 for the Library

A motion was made by Commissioner Baertlein and seconded by Chair Josi. The motion carried with two aye votes.

9. Community Development Update/Bryan Pohl

16:45 Discussion Concerning Cannabis Land Use Policy/Bran Pohl, Tim Murphy

10. 35:08 Discussion Concerning an Order Appointing Mike Cohen and Reappointing Van Moe and Val Folkema to the Columbia-Pacific Economic Development (COL-PAC) District of Oregon Board of Directors/Paul Levesque

11. Chief of Staff Report/Paul Levesque

36:12 a. Discussion Concerning a Resolution Conveying Certain Land to the Confederated Tribes of the Grand Ronde and Statutory Warranty Deed

42:37 b. UNSCHEDULED: Office of the Surveyor

12. Staff Report/Sue Becraft

54:36 a. Suggestion Box: Recycling

13. Board Concerns – Non-Agenda Items

55:13 Transport Van Replacement/Andy Long

A motion was made by Commissioner Baertlein and seconded by Chair Josi to authorize the purchase. The motion carried with two aye votes.

14. 59:00 Public Comments – There were none.

**Chair Josi recessed the meeting at 9:30 a.m. for an Executive Session pursuant to ORS 192.660(2)(a)**

**Chair Josi reconvened the meeting at 10:07 a.m. - AUDIO09-02-2015B.MP3**

**ADJOURN – 10:07 a.m.**

**MEETING - AUDIO09-02-2015C.MP3**

**Vice-Chair Labhart was absent (vacation)**

CALL TO ORDER: Wednesday, September 2, 2015 10:08 a.m.

1. Welcome & Request to Sign Guest List

2. Public Comment – Non-Agenda Items

01:30 Report on Executive Session for Amicus Brief on Territorial Sea Plan Legislation/ William Sargent, Tim Josi

A motion was made by Commissioner Baertlein and seconded by Chair Josi to sign on to the amicus brief. The motion carried with two aye votes.

18:15 Petition for Keeping Health Insurance/Patricia Bush

3. 19:12 Consideration of an Order Appointing Lorena Wisehart to the Tillamook County Solid Waste Advisory Committee/David McCall

A motion was made by Commissioner Baertlein and seconded by Chair Josi. The motion carried with two aye votes. The board signed Order #15-065/SWSD #15-015.

4. 20:45 Consideration of Mutual Termination Agreement for the Operation of the Pacific City Transfer Station/David McCall

A motion was made by Commissioner Baertlein and seconded by Chair Josi. The motion carried with two aye votes. The board signed the termination agreement.

5. 22:18 Consideration of Change Order #1 to Prevailing Wage Rate Contract for Construction #4584 with Road and Driveway Co. for Paving on Slab Creek Road/Liane Welch

A motion was made by Commissioner Baertlein and seconded by Chair Josi. The motion carried with two aye votes. The board signed the change order.

6. 23:50 Consideration of a Prevailing Wage Rate Contract for Construction with D.K. Quarries, Inc. for Screening and Crushing of Existing Sidecast Material at the Clear Creek Quarry in Cloverdale/Liane Welch

A motion was made by Commissioner Baertlein and seconded by Chair Josi. The motion carried with two aye votes. The board signed the contract.

7. 25:20 Consideration of an Order Posting a No Parking Zone on a Portion of Circle Drive in Pacific City/Liane Welch

A motion was made by Commissioner Baertlein and seconded by Chair Josi. The motion carried with two aye votes. The board signed Order #15-066.

8. 26:30 Consideration of an Order Reappointing Lloyd Seely, Frank Jordan and Adam Schwend to the Board of Property Tax Appeals/Christy Biggs, Tassi O'Neil

A motion was made by Commissioner Baertlein and seconded by Chair Josi. The motion carried with two aye votes. The board signed Order #15-067.

9. 28:27 Consideration of an Order to Reappoint David Plawman and Mardi Wing to the Tillamook County Parks and Recreation Advisory Committee/Del Schleichert

A motion was made by Commissioner Baertlein and seconded by Chair Josi. The motion carried with two aye votes. The board signed Order #15-068.

10. 29:25 Consideration of a Contract for Services with the Tillamook Family Counseling Center, Inc. to Fulfill the Requirements of the Addictions and Mental Health Division/Oregon Health Authority 2015-2017 Intergovernmental Agreement for the Financing of Community Addictions and Mental Health Services/Frank Hanna-Williams

A motion was made by Commissioner Baertlein and seconded by Chair Josi. The motion carried with two aye votes. The board signed the contract.

11. 31:36 Consideration of an Application for the 2016 Ready to Read Grant with the Oregon State Library for the Library's Summer 2016 Reading Program/Melanie Hetrick

A motion was made by Commissioner Baertlein and seconded by Chair Josi. The motion carried with two aye votes. The Chair signed the application.

12. 32:54 Consideration of an Order Appointing Mike Cohen and Reappointing Van Moe and Val Folkema to the Columbia-Pacific Economic Development (COL-PAC) District of Oregon Board of Directors/Paul Levesque

A motion was made by Commissioner Baertlein and seconded by Chair Josi. The motion carried with two aye votes. The board signed Order #15-069.

**Chair Josi recessed the meeting at 10:40 a.m.**

**Chair Josi reconvened the meeting at 10:44 a.m. - AUDIO09-02-2015C.MP3**

13. 00.00 Consideration of a Resolution Conveying Certain Land to the Confederated Tribes of the Grand Ronde/Paul Levesque

A motion was made by Commissioner Baertlein and seconded by Chair Josi. The motion carried with two aye votes. The board signed Resolution #15-026.

14. 12:07 Consideration of Statutory Warranty Deed Conveying Certain Land to the Confederated Tribes of the Grand Ronde/Paul Levesque

A motion was made by Commissioner Baertlein and seconded by Chair Josi. The motion carried with two aye votes. The Chair signed the deed.

15. 13:54 Board Concerns – Non-Agenda Items & Announcements – There were none.

16. Public Comments  
14:00 Tribal Congratulations/Mel McDonald  
AFSCME- Medical Insurance

**ADJOURN – 11:02 a.m.**

## AGENDA

### WORKSHOP

CALL TO ORDER: Wednesday, September 2, 2015 8:30 a.m.

1. Welcome & Request to Sign Guest List
2. Public Comment – Non-Agenda Items
3. Public Works Report/Liane Welch
  - a. Discussion Concerning an Order Appointing Lorena Wisehart to the Tillamook County Solid Waste Advisory Committee/David McCall
  - b. Discussion Concerning Mutual Termination Agreement for the Operation of the Pacific City Transfer Station/David McCall
  - c. Discussion Concerning Change Order #1 to Prevailing Wage Rate Contract for Construction #4584 with Road and Driveway Co. for Paving on Slab Creek Road
  - d. Discussion Concerning a Prevailing Wage Rate Contract for Construction with D.K. Quarries, Inc. for Screening and Crushing of Existing Sidecast Material at the Clear Creek Quarry in Cloverdale
  - e. Discussion Concerning an Order Posting a No Parking Zone on a Portion of Circle Drive in Pacific City
4. Discussion Concerning an Order Reappointing Lloyd Seely, Frank Jordan and Adam Schwend to the Board of Property Tax Appeals/Christy Biggs, Tassi O'Neil
5. Discussion Concerning an Order to Reappoint David Plawman and Mardi Wing to the Tillamook County Parks and Recreation Advisory Committee/Del Schleichert
6. Discussion Concerning a Contract for Services with the Tillamook Family Counseling Center, Inc. to Fulfill the Requirements of the Addictions and Mental Health Division/Oregon Health Authority 2015-2017 Intergovernmental Agreement for the Financing of Community Addictions and Mental Health Services/Frank Hanna-Williams
7. Discussion Concerning an Application for the 2016 Ready to Read Grant with the Oregon State Library for the Library's Summer 2016 Reading Program/Melanie Hetrick
8. Human Resources Report/Mona Hamblen
  - a. Discussion and Consideration of a Personnel Requisition to Refill a Regular Full Time Library Assistant 1 Position for the Library
  - b. Discussion and Consideration of a Personnel Requisition to Refill a Part Time Library Assistant 1 Position for the Library
  - c. Discussion and Consideration of a Personnel Requisition to Refill a Regular Full Time Custodian Position for the Facilities Maintenance Department
  - d. Discussion and Consideration to Rehire a Retired Employee as a Library Assistant 3 for the Library
9. Community Development Update/Bryan Pohl
  - a. Discussion Concerning Cannabis Land Use Policy/Bran Pohl, Tim Murphy
10. Discussion Concerning an Order Appointing Mike Cohen and Reappointing Van Moe and Jan Folkema to the Columbia-Pacific Economic Development (COL-PAC) District of Oregon Board of Directors/Paul Levesque

11. Chief of Staff Report/Paul Levesque
  - a. Discussion Concerning a Resolution Conveying Certain Land to the Confederated Tribes of the Grand Ronde and Statutory Warranty Deed
12. Staff Report/Sue Becraft
  - a. Suggestion Box
13. Board Concerns – Non-Agenda Items
14. Public Comments

## **ADJOURN**

## **MEETING**

CALL TO ORDER: Wednesday, September 2, 2015 10:00 a.m.

1. Welcome & Request to Sign Guest List
2. Public Comment – Non-Agenda Items

## **LEGISLATIVE – ADMINISTRATIVE**

3. Consideration of an Order Appointing Lorena Wisehart to the Tillamook County Solid Waste Advisory Committee/David McCall
4. Consideration of Mutual Termination Agreement for the Operation of the Pacific City Transfer Station/David McCall
5. Consideration of Change Order #1 to Prevailing Wage Rate Contract for Construction #4584 with Road and Driveway Co. for Paving on Slab Creek Road/Liane Welch
6. Consideration of a Prevailing Wage Rate Contract for Construction with D.K. Quarries, Inc. for Screening and Crushing of Existing Sidecast Material at the Clear Creek Quarry in Cloverdale/Liane Welch
7. Consideration of an Order Posting a No Parking Zone on a Portion of Circle Drive in Pacific City/Liane Welch
8. Consideration of an Order Reappointing Lloyd Seely, Frank Jordan and Adam Schwend to the Board of Property Tax Appeals/Christy Biggs, Tassi O'Neil
9. Consideration of an Order to Reappoint David Plawman and Mardi Wing to the Tillamook County Parks and Recreation Advisory Committee/Del Schleichert
10. Consideration of a Contract for Services with the Tillamook Family Counseling Center, Inc. to Fulfill the Requirements of the Addictions and Mental Health Division/Oregon Health Authority 2015-2017 Intergovernmental Agreement for the Financing of Community Addictions and Mental Health Services/Frank Hanna-Williams
11. Consideration of an Application for the 2016 Ready to Read Grant with the Oregon State Library for the Library's Summer 2016 Reading Program/Melanie Hetrick

12. Consideration of an Order Appointing Mike Cohen and Reappointing Van Moe and Jan Folkema to the Columbia-Pacific Economic Development (COL-PAC) District of Oregon Board of Directors/Paul Levesque

**11:30 a.m.** at Kilchis Point Reserve for a Ceremony with the Confederated Tribes of the Grand Ronde (Spruce St, Bay City, Oregon)

13. Consideration of a Resolution Conveying Certain Land to the Confederated Tribes of the Grand Ronde/Paul Levesque
14. Consideration of Statutory Warranty Deed Conveying Certain Land to the Confederated Tribes of the Grand Ronde/Paul Levesque
15. Board Concerns – Non-Agenda Items & Announcements
16. Public Comments

## **ADJOURN**

### BOARD MEETINGS AND ANNOUNCEMENTS

**LABOR DAY** is an observed holiday for Tillamook County, as well as the Circuit Court. All offices in the Courthouse, including the Circuit Court will be closed on **Monday, September 7, 2015**. In addition, the Tillamook Library, administrative offices in the jail and justice facility, Tillamook County Road Department, Tillamook County Community Development Department, Tillamook County Surveyor's office and health department and clinics will be closed.

The commissioners will hold a workshop on **Tuesday, September 8, 2015** at **2:00 p.m.** with John Upton for a quarterly report on Tillamook County's Retirement Plan. The workshop will be held in the commissioners' meeting Room B in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The commissioners will hold an executive session on **Thursday, September 17, 2015** at **11:00 a.m.** pursuant to ORS 192.660(2)(i) to conduct a performance evaluation. The executive session will held in conference Room A at the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook, Oregon. The executive session is not open to the public.

The Oregon Department of Forestry is hosting a tour of the Tillamook State Forest for the County Commissioners on **Thursday, September 17, 2015** from **1:00 p.m. to 5:00 p.m.**

The commissioners' tour of the Siuslaw National Forest has been rescheduled to **Thursday, October 2, 2015** starting at **9:00 a.m.** The field trip will begin at the Hebo Forest District Office at 31525 Highway 22, Hebo.

The commissioners' evening meeting schedule will resume in October.





# BOARD OF COMMISSIONERS' MEETING

Wednesday, September 2, 2015

	Present	Absent		Present	Absent
Mark Labhart	—	✓	Bill Baertlein	✓	—
Tim Josi	✓	—	Paul Levesque	✓	—
Bill Sargent	✓	—			

PLEASE PRINT

Name	Address	Item of Interest
David McCall		#3-4
Deb Clark		
Gregory A. Cickling	TCPW	5-6-7
Christy Bagg	CLerk	BOPTA
Tassi Omer	"	" / AU
Denise Harvey	CTGR	
MARIE HEIMBURG		
Jed Schleicher	Parks	—
TESESA Brocksen		
MICHAEL KARNOSH	CTGR	
Doug & Patty Olson	Pacific City	
Sarah Beeler	TCL	
William ...	...	
JACK Coffey JR	CTGR	
Raymond ...	CTGR	
Bob ...	CTGR	

(Please use reverse if necessary)

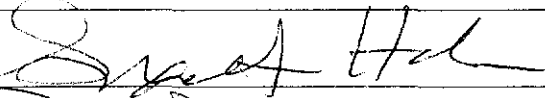



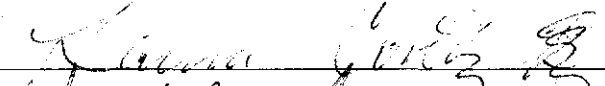
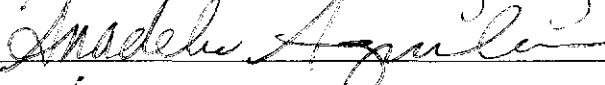
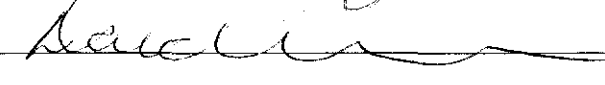
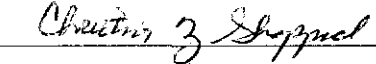
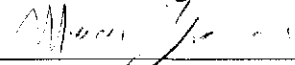
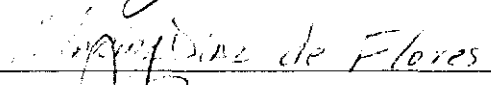
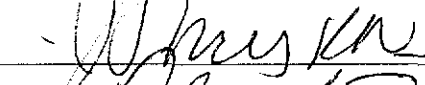
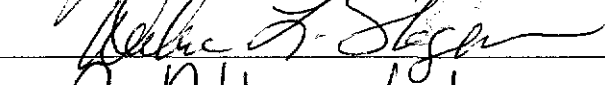
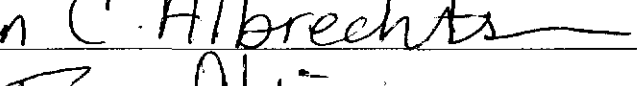

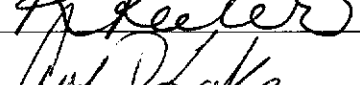
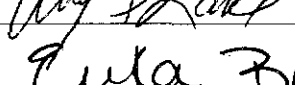

STACIA MARTIN	CTGR
Roxanne Rehe	
Jon A. George	CTGR
Jennifer Biesack	CTGR
Tonya Gleason Shepek	CTGR
<del>Ann Purcell</del>	CTGR
<del>Mary Jo Buhler</del>	
Jenifer Bull	HR
Mel McDonald	SEAL
Patricia "Trish" Bush	Assessment & Tax
KARI Fisher	A+T / AFSCME
Ron Weringer	IS / AFSCME
Toby Smith	IS / AFSCME
Phyllis Wustenberg	Museum
Issa Simpson	AFSCME ONTS Staff
Cheska Yarnell	Headlight Herald
GARY AUBRIGHT	TILLAMOOK COUNTY PIONEER MUSEUM
Frank Harris-Williams	Tillamook Family Counseling Ctr
DAVID YAMAMOTO	Pacific City
Craig Wenrick	Pacific City Dogman's Association
JOE CARLINS	Pacific City Dogman's ASSN.

The undersigned support keeping the current (2014-2015) county health insurance coverage:

Name (print)

Signature

Date

Name (print)	Signature	Date
Samantha Hunt		8/6/15
Rose Barnes		8/6/15
Cassi Miller		8/6/15
Teresa Camacho		08-06-15
Laura Cortes		08/06/15
Anadelia Aguilar		8/6/15
DAWNA ROSENBERG		8/6/15
Christina Z Sheppard		8-6-15
Mason Lyman		8-6-15
Maria Diaz		8-6-15
Julie Sherren		8/6/15
Debra Stegman		8-6-15
Cerisa Albrechtsen		8/6/15
Brianna Chatelein		8/6/15
Rebecca Keeler		8-10-15
Amy O Lake		8/10/15
ERIKA BETTIS		8/11/15

















August 31, 2015

To: Tillamook County Board of Commissioners

RE: Discussion of Coastal Counties amicus brief to Court of Appeals regarding DLCD.

Dear Tillamook County Commissioners,

Recreational Fishing Alliance, Oregon State Chapter (RFA-OR) is comprised of recreational fishing interests throughout Oregon, including Tillamook County. This includes a Co-Chair seat on the Fisherman's Advisory Committee for Tillamook (FACT).

I have been informed that an amicus brief is under development which will contain coastal counties input to an Oregon Court of Appeals case challenging DLCD decisions regarding the Oregon Territorial Sea Plan, Part V. It is my understanding that all of the Oregon coastal counties have agreed to participate with the exception of Tillamook County.

I am requesting that this issue be placed on the Wednesday September 2, BOCC meeting agenda. This will allow a thorough and public discussion of this issue to take place before fast approaching Appeals Court deadlines.

Sincerely,

John Holloway  
Co-Chair, RFA-OR  
503.201.3861  
Cc: William Sargent

## INSTRUCTIONS FOR NON-CONTRACT AGENDA ITEM REQUEST FORMS

Please complete the information below by typing in the gray boxes. Tab to get to the next gray box.

Agenda items for Wednesday Workshops and Board Meetings must be submitted the previous **Monday by 10:00 a.m.** Any document not generated by the county must be reviewed by County Counsel and it must be submitted two weeks in advance of the desired meeting date. Attach supporting documents in either a word or .pdf format to [wsargent@oregoncoast.com](mailto:wsargent@oregoncoast.com) AND [jkettner@co.tillamook.or.us](mailto:jkettner@co.tillamook.or.us)

**Workshop** items are for DISCUSSION or REPORTING **ONLY**. Exceptions would be out-of-state travel and personnel requisitions. (Sample: Discussion concerning Personal Services Agreement with ABC Company to provide building sketches.) Describe general topics to be discussed.

**Board Meeting** items are for CONSIDERATION. (Sample: Consideration of Personal Services Agreement with ABC Company to provide building sketches.) The Title of the agenda item is what you are asking the Commissioners to do.

Submit the Agenda Item Request Form together with the supporting documentation to both Sue Becraft at [sbecraft@co.tillamook.or.us](mailto:sbecraft@co.tillamook.or.us) AND Julie Kettner at [jkettner@co.tillamook.or.us](mailto:jkettner@co.tillamook.or.us). Failure to do so may result in your item being omitted. Any Agreements/Contracts prepared by the county may be submitted using the Contract Reporting Form/Worksheet as the agenda item request. A hard copy of any document to be signed by the Commissioners **MUST** be submitted prior to the deadline along with the e-copy. Thank you.

### AGENDA ITEM REQUEST FORM

EXACT TITLE OF AGENDA ITEM: Discussion and Consideration of Personnel Requisitions and Recruiting Analysis (3)

DATE FOR ITEM ON AGENDA: September 2, 2015

WORKSHOP – 8:30 am: XXX and/or BOARD MEETING – 10:00 am:

CONTACT PERSON: Diane Lyda PHONE: (503) 842-3418

PERSON WHO WILL BE IN ATTENDANCE TO PRESENT THE ITEM: Mona Hamblen  
PHONE: (503) 842-3444

ITEM SUBMITTED BY: Diane Lyda PHONE: (503) 842-3418

1. Replacement. Regular Full Time. Library Assistant 1. Library
2. Replacement. Part Time. Library Assistant 1. Library
3. Replacement. Regular Full Time. Custodian. Facilities-Maintenance



## 2016 Ready to Read Grant Application Due August 31, 2015

Library's **LEGAL** name:

County in which library resides:

Tillamook County Library

Tillamook

Alternate library name:

Library's **MAILING** address:

1716 3<sup>rd</sup> st, Tillamook, OR 97141

Library director's name:

Sara Charlton

Email address:

[Charlton@co.tillamook.or.us](mailto:Charlton@co.tillamook.or.us)

Phone number:

503-842-4782 ext: 1707

Key contact's name (if not director):

Melanie Hetrick

Key contact's position/job title:

Children's Librarian

Email address:

[mhetrick@co.tillamook.or.us](mailto:mhetrick@co.tillamook.or.us)

Phone number:

503-842-4792 ext: 1784

All library directors and key contacts will be subscribed to the Ready to Read email list to receive grant deadline reminders and other information regarding the grant. If you would like additional members of your staff who are involved in your library's grant project to be subscribed to this email list, please list them here.

Name:

Email address:

Please check the box next to the project(s) you are applying to fund with this grant.

Early literacy: complete and submit pages 3-5

X  Summer reading: complete and submit pages 6-8

Complete and submit to the State Library page 1, page 2, and the pages of the application related to the project(s) you are applying to fund with this grant.

**SUBMIT APPLICATIONS BY AUGUST 31, 2015**

Choose one of the following methods for submitting your application so it is date-stamped by August 31, 2015. Applications must include appropriate original, faxed, or digital signatures.

- Email: [ferol.weyand@state.or.us](mailto:ferol.weyand@state.or.us)
- Fax: 503-378-6439
- Mail: Oregon State Library, Ready to Read, 250 Winter St. NE Salem, OR 97301

**CERTIFICATION OF READY TO READ GRANT APPLICATION**

To the best of our knowledge, the information on this application is correct. We certify that, when the Ready to Read grant is received, grant funds will supplement the library's budget from local sources to establish, develop, or improve public library early literacy services for young children 0-6 years old and/or the statewide summer reading program for youth 0-14 years old.

Library director's name:

Sara Charlton

Library director's signature:



Date:

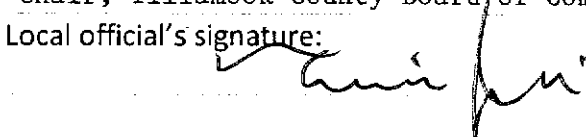
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Name of local government official authorized to apply for grants:

Local official's title:

Chair, Tillamook County Board of Commissioners

Local official's signature:



Date:

09/02/15

**STATE LIBRARY USE ONLY**

- |     |    |  |
|-----|----|--|
| Yes | No | The applicant described activities that will help youth achieve the outcomes specified in this grant.              |
| Yes | No | <b>No SRP activities</b> The applicant will use the statewide summer reading program activities                    |
| Yes | No | Everything listed in the budget is described in the application.   |
| Yes | No | The applicant submitted a complete application, with the required signatures, and date-stamped by August 31, 2015. |

## SUMMER READING PROJECT PROPOSAL (BIRTH-14 YEAR OLDS)

Grant-funded summer reading projects strive to achieve the following outcomes:

- ✓ Youth maintain or improve their literacy skills over the summer.
- ✓ Youth demonstrate their love of reading and learning by choosing to engage in these activities during their free time.
- ✓ Adults enjoy spending time engaging in literacy activities with youth regularly to help them develop literacy skills.

1. Describe the grant-funded summer reading activities your library plans to implement to achieve these three outcomes.

The Tillamook County Summer Reading Program will run for 8 weeks in 2016. Enough materials will be purchased to give each child a SRP bag at the end of the school year, as well as enough materials for all pre-school age children. Children will have the opportunity to enjoy professional performances as well as staff-created activities that tie-in with the SRP theme.

The SRP will focus on incentive based book/time logged reading. Children 6 and under will read 50 books to receive 3 separate prizes at regular intervals. Children 7 to 11 will read for 12 hours and receive prizes at 4 hour intervals. To demonstrate the importance of literacy and to develop and foster a love of reading, all participating children will receive a free book for signing up for SRP and for their 1<sup>st</sup> prize.

The library's regularly scheduled storytimes for children birth to 5 will follow the SRP theme and will encourage parent/caregiver participation to help develop early literacy skills. Parents of school age children will be encouraged through registration materials and staff involvement to actively participate in their child's SRP success.

2. Do the activities you described above include outreach? Read the attached definitions sheet to find out what is considered outreach.

X  Yes  
 No

3. Do the activities you described above support a partnership project? Read the attached definitions sheet to find out what is considered a partnership.

Yes  
X  No

4. What changes related to maintaining or improving literacy skills do you hope to see youth make as a result of participating in the activities you described above?

As the children's librarian, my hope is that through a dynamic Summer Reading Program introduction and registration process, focusing mainly on outreach through the schools and

daycares, children will gravitate to their local libraries. They will come to register for SRP, stay for a program, read to each other or with a parent; I will make available activities that encourage reading, writing, playing, talking and singing. These activities are shown to improve literacy in children.

I also hope that children and their caregivers will become aware that the library has something for everyone, therefore creating an excitement about the library. Children who are already late-bloomer readers will find hi/low books to peak their interest, graphic novels for those visual readers and learners; high demand easy readers and a plethora of materials designed to grab children's attention (Gross-apedia, for example). Professional paid performers who promote literacy through their performances will be offered every week. STEM programs are available at the main and various branches around the county.

Registration cards that track reading progress and circulation statistics will show whether the SRP program is successful in helping kids improve and/or maintain their literacy skills. Being a small community I am also hopeful that I will be hearing from parents and teacher about improved literacy skills.

5. What changes related to developing a love of reading and learning do you hope to see school-age youth make as a result of participating in the activities you described above?

Offering free books as signup giveaways and 1<sup>st</sup> prizes will hopefully motivate the youth of Tillamook County to not only sign-up for SRP, but to attend the professional performers or any regularly scheduled storytimes that fit their needs. I have redesigned the layout of SRP in the main branch of Tillamook County Library. Children who are registering for SRP now come into the children's room to see me where I am able to also inform them of available storytimes, activities and offer to help them get started. My hope is that by getting them physically into the children's department of the library, TCL youth will also discover the plethora of wonderful literature available at the library. I will be on hand during all SRP related activities to answer any and all inquiries from youth and parents. The children's librarian will also encourage patron checkouts during and after storytimes by suggesting the parents/caregivers check out the materials used in storytime or suggesting other options pertaining to expressed interest. Eventually, the hope is that TCL youth will begin to independently choose their materials.

In addition, all children who live in Tillamook County will be required to obtain library cards (if not already held) when they register for the SRP. The hope is that this will invest children with a sense of excitement and power at being able to check out their own materials. At this time my goal is to offer each child a brand new free book to keep when they register for their first library card. This will not be funded by RTR.



Registration cards that track reading progress and circulation statistics will show whether getting the kids into the library to develop and maintain a love of reading is successful.

6. What changes related to engaging in literacy activities with their youth do you hope to see adults make as a result of participating in the activities you described above?

My hope is that in engaging parents and caregivers in the SRP with their children it will give me a chance to acquaint them on the importance of literacy as a family unit. By the end of the summer I hope that families understand that children learn the love of books and reading in the laps (literally and figuratively) of their primary caregivers. I hope to see more families attending regularly scheduled storytimes and enjoying literacy together. I also hope to see an increase in the number of books being checked out for family read-alouds. This will be evident in the number of reference questions I get specifically asking for recommendations for quality read alouds. I have also created a brochure for this category. How quickly I have to replace those will also be an indicator.

During regular storytimes I will also be providing tidbits of information to parents about literacy and their children. For example, I often use Dr. Betsy Diamant-Cohen's and Saroj Ghoting's "The Early Literacy Kit" tip cards during storytimes to give parents a heads up about the five early literacy skills. I'm hoping that I begin to see an increase in joyful and positive family literacy interactions.

Furthermore, during summertime, I hope through my suggestions of playing, singing, talking, reading and writing will encourage parents/caregivers and children to play with the puzzles, puppets and other available creative learning materials, sing with books or in general, talk and tell stories to each other, reading together and writing with coloring sheets provided.

Monthly evaluation sheets provided at each storytime level will provide feedback as well as conversations with parents at larger functions.

7. Check the box next to one or more method you plan to use to evaluate whether or not youth and adults make the changes you hope to see. Read the back of the attached definitions sheet to learn more about these evaluation methods.

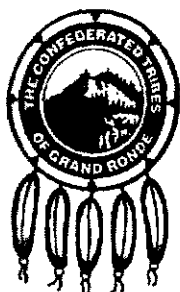
- X  Interview  
X  Observation  
 Survey

8. How many people do you estimate will participate in your grant-funded summer reading project activities?

- \_\_\_\_\_ N/A (We aren't doing a project in which people will attend a program or participate in an activity.)  
\_\_\_\_\_ 50 Birth - Preschool  
\_\_\_ 500 Kindergarten - 3<sup>rd</sup> grade  
\_\_\_ 300 4<sup>th</sup> grade - 5<sup>th</sup> grade  
\_\_\_ 100 6<sup>th</sup> grade - 8<sup>th</sup> grade  
\_\_\_\_\_ 9<sup>th</sup> grade - 12<sup>th</sup> grade  
\_\_\_ 950 Total birth - 12<sup>th</sup> grade youth  
\_\_\_ 200 Adults  
\_\_\_ 25 % of birth - 12<sup>th</sup> grade youth who participating with an adult

9. How will you collect the above participation data when you implement your project?

- X  Sign-up/registration forms  
X  Head counts at programs and staff will make best guess about age  
X  Survey/completed activity log  
X  Other, please explain: manual people counters & volunteers



## The Confederated Tribes of the Grand Ronde Community of Oregon

Tribal Council  
Phone (503) 879-2301  
1-800-422-0232  
Fax (503) 879-5964

9615 Grand Ronde Rd  
Grand Ronde, OR 97347

Resolution No. 155-15

**WHEREAS**, the Grand Ronde Tribal Council, pursuant to Article III, Section I of the Tribal Constitution approved November 30, 1984, by the Acting Deputy Assistant Secretary of the Interior, Indian Affairs, is empowered to exercise all legislative and executive authority not specifically vested in the General Council of the Confederated Tribes of the Grand Ronde Community of Oregon; and

**WHEREAS**, the Confederated Tribes of the Grand Ronde Community of Oregon ("Grand Ronde" or "Tribe") is comprised of over 27 tribes and bands, including the Tillamook people of the Northwest Oregon Coast; and

**WHEREAS**, the native inhabitants of the Tillamook Bay received services from Grand Ronde Agency and maintained cultural and familial ties with Grand Ronde Tribal members, often travelling back and forth between the two locations historically and into present times; and

**WHEREAS**, Tillamook County, a political subdivision of the State of Oregon ("County"), has identified a County property of cultural significance which it desires to donate to the Tribe, commonly known as tax lot 100 in Township 1 South, Range 10 West, Section 2C (the "Property"), with the understanding that the Tribe will maintain existing conditions on the Property with respect to the Tillamook County Pioneer Museum Foundation Lease and public shoreland access; and

**WHEREAS**, the area in which the Property is located features prominently in the creation stories and myths of the Tillamook people as documented in the Nehalem Tillamook tales and a map from the journals of Lewis and Clark identifies Native American villages, including Kil-har-nar, on Tillamook Bay in the area of Kilchis Point and the Property; and

**WHEREAS**, Tillamook County was one of the three counties identified in the Restoration Act in which to locate the Tribe's restored reservation; and

**WHEREAS**, the Tribal Council believes it is in the Tribe's interest to acquire this property subject to the County's request that the Tribe maintain existing conditions on the Property with respect to the Tillamook County Pioneer Museum Foundation Lease and public shoreland access; and

**WHEREAS**, a Statutory Warranty Deed conveying title to the Property from the County to the Tribe has been prepared by the Tribal Lands Department with assistance from the Tribal Attorney's Office; and

**WHEREAS**, a Lease between the Tillamook County Pioneer Museum Foundation, an Oregon non-profit charitable corporation ("Foundation"), and the Tribe which outlines the roles and responsibilities between the parties has been prepared by the Tribal Lands Department with assistance from the Tribal Attorney's Office; and

**WHEREAS**, the Legislative Action Committee has recommended that the Tribal Council adopt a resolution: (1) accepting title to the Property conveyed to the Tribe by the County pursuant to the Statutory Warranty Deed, and (2) authorizing the Tribal Lands Department Manager or designee to execute the Lease with the Foundation and any documents necessary to complete the acquisition and associated lease of the Property.

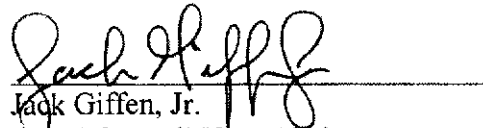
**NOW THEREFORE BE IT RESOLVED**, that the Tribal Council hereby accepts title to the Property to be conveyed to the Tribe by the County pursuant to the Statutory Warranty Deed as to be executed and delivered following the County's Board of Commissioners Meeting as scheduled on September 2, 2015; and

**BE IT FURTHER RESOVLED**, that the Tribal Council authorizes the Tribal Lands Department Manager or designee to execute the Lease with the Foundation and any documents necessary to complete the acquisition and associated lease of the Property.

**CERTIFICATION:** the Tribal Council of the Confederated Tribes of the Grand Ronde Community of Oregon adopted this resolution at a regularly scheduled meeting, with a quorum present as required by the Grand Ronde Constitution, held on **August 26, 2015**, by a vote of 6 yes, 0 no and 0 abstentions.



Reynold L. Leno  
Tribal Council Chairman



Jack Giffen, Jr.  
Tribal Council Vice-Chairman