

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR TILLAMOOK COUNTY, OREGON

In the Matter of Closing Certain) ORDER
Tillamook County Offices to the Public) #20-013
and Directing Non-Essential County)
Employees to Stay Home from Work)

This matter came before the Tillamook County Board of Commissioners on March 25, 2020. The Board of Commissioners, being fully apprised, finds as follows:

1. Under the emergency powers granted by ORS 401.305, on March 14, 2020 the Board of Commissioners signed Resolution #R-20-005 designating a State of Emergency within Tillamook County due to the spread of the Coronavirus (COVID-19).
2. COVID-19 is a global pandemic and its progress is rapidly evolving.
3. Due to COVID-19 all Tillamook County residents should strongly consider limiting all non-essential travel.
4. Tillamook County must continue to provide essential county services to its residents, primarily health related services and public safety.
5. The health, safety, and well-being of Tillamook County employees is essential to the county continuing to carry out its essential functions.
6. At the request of the Board of Commissioners, Tillamook County department heads, including elected officials, have designated those employees essential to carrying out essential county functions.

NOW, THEREFORE, IT IS HEREBY ORDERED THAT:

7. Effective **March 25, 2020 at 5:00 p.m.** all department heads, including elected officials, instruct all county employees designated as non-essential to stay home from work until further direction from their supervisor, department head, or the Board of Commissioners.
8. All county employees be available to work. Employees designated as non-essential be available to work as directed by their supervisor, department head, or the Board of Commissioners.
9. County offices listed in the attached Exhibit A are temporarily closed to the public until further order by the Board of Commissioners. County employees deemed essential by their supervisor, department head, or the Board of Commissioners will continue to work and will perform their job duties that involve interaction with the public via telephone, email, or other electronic means whenever possible.

DATED THIS 25th day of March, 2020.

THE BOARD OF COMMISSIONERS
FOR TILLAMOOK COUNTY, OREGON

Bill Baertlein
Bill Baertlein, Chair

MFBell
Mary Faith Bell, Vice-Chair

[Signature]
David Yamamoto, Commissioner

ATTEST: Tassi O'Neil
County Clerk

By: [Signature]
Special Deputy

Aye Nay Abstain/Absent
✓ ___ ___/___

8 ___ ___/___

9 ___ ___/___

APPROVED AS TO FORM:

[Signature]
Joel W. Stevens, County Counsel



Exhibit A
March 25, 2020

Tillamook County offices are closed to the public but remain open for services via telephone and electronic means.

- **Board of Commissioners' Office** 503-842-3403
- **Sheriff's Office – Jail** 503-815-3300
- **Sheriff's Office – Administration** 503-842-3330
- **Sheriff's Office – Parole/Probation** 503-815-3331
- **Health Department – Administration*** 503-842-3900
- **Human Resources Department** 503-842-3418
- **Treasurer's Office** 503-842-3425
- **Assessor's Office** 503-842-3400
- **Clerk's Office** 503-842-3402
- **Justice Court** 503-842-3416
- **District Attorney's Office** 503-842-3410
- **Juvenile Department** 503-842-3417
- **Veteran's Office** 503-842-4358
- **Parks Department** 503-322-3477
- **Library** 503-842-4792
- **Community Development** 503-842-3408
- **Surveyor's Office** 503-842-3423
- **Public Works and Solid Waste Office** 503-842-3419
- **Information Services** 503-842-3406

*Tillamook Community Health Center (Health Department) will remain open.