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MINUTES - TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING
Wednesday, April 8, 1987
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COMMISSIONERS PRESENT: Dean J. Kinkade, Chairman
Gerald J. Creasy, Vice-Chairman
Gerald A. Woodward, Commissioner

STAFF PRESENT: Fred G. Young, County Counsel
Karen Richards, Treasurer
Dorene Sheldon, Recording Secretary

STAFF PRESENT FOR PORTIONS OF MEETING: Kathy Kelso, Personnel Director; Sue Cameron, Health Department Administrator; Jo Veltri, Clerk; Jon Oshel, Public Works Director; and Jim Stanford, Data Processing

GUESTS PRESENT: Mike Sims, Headlight Herald

ITEM NO. 1: CALL TO ORDER: By Chairman Kinkade at 10:04 a.m. in the Justice Courtroom.

UNSCHEDULED: DISCUSSION CONCERNING PERSONNEL ITEMS: Ms. Kelso advised the Board she is writing a letter for their signature to employees affected by compensatory time. It has to be carried forward into the next fiscal year if it is not used. The policy states it will be taken off the books if not used within 30 days.

Ms. Kelso said the Sanitarian trainee will receive his state license this week and will be qualified as a Sanitarian II. She recommended the Board change his position at the beginning of the fiscal year, as the new budget reflects the change.

Commissioner Creasy moved, Commissioner Woodward seconded to approve the classification be changed to Sanitarian II at the beginning of the fiscal year, passed with three aye votes.

UNSCHEDULED: DISCUSSION CONCERNING INSURANCE: Mr. Young said the Museum's fund includes SAIF benefits. An injury occurred and the amount that had to be paid exceeded the line item budgeted. Mr. Jensen was told any amount in excess of the amount budgeted was the responsibility of that fund. The general fund should not pay the difference. Mr. Jensen thought the payment for SAIF took care of any liability; and the Museum Board felt if they were responsible for the liability, they would buy their own SAIF which would cover them 100%. Ms. Kelso said if independent funds got their own SAIF, it would change the experience rating.

Mr. Young said the Board should establish a policy where either the general fund will absorb the excess over the line item on a SAIF claim; or if not, the independent fund has the right to purchase their own SAIF coverage. There is a potential liability that could drastically affect a fund like the Museum or Library.

Commissioner Creasy felt the general fund should absorb the liability, as it is all part of county government. Mr. Young recommended the same.

Mr. Young said the county may want to also consider purchasing more SAIF coverage. Chairman Kinkade said the county has come out better the last several years with a safety program and the retro plan.

Ms. Kelso asked if all the other funds, including the Road Department, would only pay their portion of the SAIF coverage and nothing above that. Mr. Young said the Road Department should be excluded. Chairman Kinkade said it was not fair to exclude one department.

Commissioner Woodward asked for more time to think this over.

Ms. Kelso will get estimates of premiums to compare, and recommended the Board talk to Mr. Oshel about his exclusion.

UNSCHEDULED: DISCUSSION CONCERNING TELEPHONE DIRECTORIES:
Commissioner Woodward asked Mr. Young if the Board could do an ordinance establishing only one telephone directory for the county. At the present time, there are three. Mr. Young doubted if such an ordinance could be done, but he will check.

ITEM NO. 2: DISCUSSION CONCERNING FORFEITURE ORDINANCE: Mr. Young asked the Board how they would like him to pursue this issue. Commissioner Creasy said the portion dealing with property and homes should be taken out of the ordinance. Commissioners Kinkade and Woodward felt it should be presented as written, and changes could be discussed at the public hearings.

Mr. Young will prepare a hearing notice.

ITEM NO. 3: PUBLIC HEARING: LIQUOR LICENSE APPLICATION FOR SANDLAKE GROCERY: Ms. Cameron recommended approval.

Commissioner Creasy moved, Commissioner Woodward seconded approval of the Liquor License Application for Sandlake Grocery.

Chairman Kinkade signed the application.

ITEM NO. 4: DISCUSSION CONCERNING PERSONAL PROPERTY WARRANTS:
Ms. Veltri asked that this item be postponed until after the Tax Collectors have their meeting April 24, 1987.

The Board agreed.

ITEM NO. 5: DISCUSSION CONCERNING RECORDING TAX DEEDS: Mr. Young said Order #87-47 insures that deeds will be recorded at

the time they are redeemed. The recording fee is received by the county as part of the administrative fee.

Ms. Veltri said if she waived the recording fee, the county would have lost \$540 last year. She suggested she bill the county for all the tax deeds. Mr. Young said the county suffers if the deed is not recorded.

Mr. Young suggested Ms. Veltri bill the land sales, and land sales bill the grantee.

Commissioner Creasy moved, Commissioner Woodward seconded to approve an order instructing Ms. Veltri to bill land sales yearly for the recording fee for tax deeds on foreclosures, and land sales will bill the grantee, passed with three aye votes.

Order #87-49 will be prepared and signed later.

ITEM NO. 6: DISCUSSION CONCERNING DOG NUISANCE ORDINANCE: Ms. Veltri said she would like the dog ordinance changed to even out the licensing of dogs throughout the year to balance the work load in the Clerk's Office. She would like to put it on computer and felt she could generate more revenue.

Mr. Young said there is no dog control ordinance on the books.

Ms. Cameron said this is the beginning of "bite" season, and she has no authority to do anything when a dog bites continually.

Commissioner Creasy moved, Commission Woodward seconded to have Mr. Young prepare an ordinance and go through the hearings process, passed with three aye votes.

SITTING AS THE BOARD
OF THE HEBO SERVICE DISTRICT:

ITEM NO. 7: CONSIDERATION OF PAST DUE MONTHLY SERVICE CHARGES: Chairman Kinkade said Richard Thompson, District maintenance man, is \$85 past due on his water and sewer charges. Chairman Kinkade felt the county should deduct the amount owed from his next paycheck.

Commissioner Woodward moved, Commissioner Creasy seconded to have Mr. Thompson's past due charges deducted from his next paycheck, passed with three aye votes.

ITEM NO. 8: MISCELLANEOUS SERVICE DISTRICT MATTERS: There was discussion concerning hiring a new maintenance person. Commissioner Woodward will contact the man from Cloverdale again.

SITTING AS THE BOARD FOR THE
SOLID WASTE SERVICE DISTRICT:

ITEM NO. 9: MISCELLANEOUS SERVICE DISTRICT MATTERS: Commissioner Creasy moved, Commissioner Woodward seconded approval of an order appointing Dale Walters as an alternate member for Garey Mark on the Tillamook County Solid Waste Advisory Committee, passed with three aye votes.

The Commissioners signed Order #87-50, SWSD Order #20.

Mr. Oshel said he goes before the Planning Commission tomorrow night for a Conditional Use permit for a burner. He isn't positive he will choose a burner, but would like to go through the necessary steps so he will have it available for proposals.

Mr. Oshel said he is still looking for a recycle/sort/composting system he has heard of in Washington. Commissioner Creasy asked if Mr. Oshel was doing further study on the tipping floor/recycle/haul out of county idea. Mr. Oshel said the way the specifications are set up, that concept could be done.

SITTING AS THE BOARD OF COMMISSIONERS:

ITEM NO. 10: MISCELLANEOUS PUBLIC WORKS: Commissioner Creasy moved, Commissioner Woodward seconded approval of order transferring funds between budgeted line items, passed with three aye votes.

The Commissioners signed Order #87-51.

Trask River Addition, First Annex Subdivision: Mr. Oshel said the Board signed the subdivision plat a few weeks ago for the "Trask River Addition, First Annex." The Development Agreement and Assignment of Funds were not signed. Mr. Oshel recommended the Board adopt them.

Commissioner Creasy moved, Commissioner Woodward seconded approval of the Development Agreement and Assignment of Funds, passed with three aye votes.

The Commissioners signed three copies of the agreement and assignment of funds, each copy being signed by only one party to the agreement.

Mr. Oshel recommended the Board adopt a Way-of-Necessity Ordinance. A way-of-necessity is a legal method for someone landlocked to acquire a right to cross someone else's property. The people come before the Commissioners, who make their decision. The landowner most often appeals the decision to Circuit Court. This ordinance would surrender the Board of Commis-

sioners' jurisdiction to Circuit Court, as most counties do.

It was the Board's consensus to have Mr. Young prepare an ordinance.

UNSCHEDULED: DISCUSSION CONCERNING LOBBYING PROCEDURES: Commissioner Woodward said he asked AOC if they were accepting money from CLHO for a lobbyist and was told they were. Commissioner Woodward registered a strong complaint of the procedure and will attend the next Board of Directors meeting.

ITEM NO. 11: DISCUSSION CONCERNING COMPUTERIZATION OF ELECTIONS: Mr. Young said everyone was disappointed the March 31 elections did not have a secondary computer run along with the poll books. That was the plan and why the extra help was hired. He said if there was a problem, the Commissioners should have been notified.

Mr. Stanford said he and Ms. Veltri talked and decided to run it after the fact to have all the information from the manual election.

Mr. Young asked if there was any reason why the May election would not be on the computer. Mr. Stanford said their intention is to use the computer for the election, with the manual system as a backup. He is making some minor program modifications.

Mr. Young said if there is any problem, to make sure the Commissioners are advised.

Ms. Veltri said she would like a word processor to do the tally sheets and spreadsheets. Ms. Richards said Ms. Veltri could share hers.

Chairman Kinkade adjourned the meeting at 11:50 a.m.

RESPECTFULLY Submitted this 10th day of April, 1987.

Dorene Sheldon
Dorene Sheldon, Recording Secretary

APPROVED BY:

DJK
DJK

J.C.
GJC

GAW
GAW