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MINUTES - TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING  
Wednesday, April 29, 1987  
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COMMISSIONERS PRESENT: Dean J. Kinkade, Chairman  
Gerald J. Creasy, Vice-Chairman  
Gerald A. Woodward, Commissioner

STAFF PRESENT: Fred G. Young, County Counsel  
Karen Richards, Treasurer  
Dorene Sheldon, Recording Secretary

STAFF PRESENT FOR PORTIONS OF MEETING: Sue Cameron, Health Department Administrator; John LaRiviere, Environmental Health; Charlie Anderson, Parks Department Superintendent; Joanne Hoggeland, Library; Neal Lemery, District Attorney; Kathy Kelso, Personnel Director; Sue Becraft, Executive Secretary; Jon Oshel, Public Works Director

GUESTS PRESENT: Mike Sims, Headlight Herald; Eleanore Dye, Nestucca Valley Sanitary Service; Lee Walker, City Sanitary Service

ITEM NO. 1: CALL TO ORDER: By Chairman Kinkade at 10:00 a.m. in the Justice Courtroom.

UNSCHEDULED: CONSIDERATION OF ORDER ESTABLISHING AND APPOINTING MEMBERS TO A BLUE RIBBON COMMITTEE: Chairman Kinkade said this concept was recommended by the Budget Committee. Mr. Young said the work would be valuable to have done, even if the county cannot act on the recommendations at the present.

Commissioner Creasy moved, Commissioner Woodward seconded to approve the order establishing a Blue Ribbon Committee and appointing Jo Anne Watters, Robert Wester, Lee Dillard, Steve Simpson, Dale Stockton and Lenhart Gienger to the Committee, passed with three aye votes.

The Commissioners signed Order #87-58.

UNSCHEDULED: CONSIDERATION OF A REFUND OF TAXES FOR C. L. PATTERSON: Mr. Young said the Assessor collected \$6,636.26 in taxes over the last few years in error, approximately 25% is the county's portion. This was taken to the Department of Revenue, which ruled in favor of the property owner.

Commissioner Creasy moved, Commissioner Woodward seconded to approve the refund of taxes, passed with three aye votes.

The Commissioners signed the refund authorization.

UNSCHEDULED: CONSIDERATION OF ORDER AUTHORIZING THE OFFICE OF COUNTY COMMISSIONERS TO RECORD TAX DEEDS AND THE CLERK TO BILL THE LANDSALE FUND: This order was approved at the April 8, 1987 Board meeting.

The Commissioners signed Order #87-49.

UNSCHEDULED: CONSIDERATION OF ORDER DIRECTING THE TILLAMOOK COUNTY COMMUNICATIONS DEPARTMENT TO IMPLEMENT DISPATCH GUIDELINES: Chairman Kinkade said complaints have been received from the medical association on emergency services in south county. They feel Advanced Life Support (ALS) should be dispatched in pre-designated cases, supporting the initial Basic Life Support (BLS) response. This order gives the 9-1-1 Coordinator authorization to implement the dispatch guidelines.

Commissioner Creasy moved, Commissioner Woodward seconded to approve the order, passed with three aye votes.

The Commissioners signed Order #87-59.

UNSCHEDULED: DISCUSSION CONCERNING JACK CREEK WATER DISTRICT: Chairman Kinkade said the impeller burnt the pump in the well. Stettler Supply has agreed to replace the pump under warranty. A low-water switch will cost \$415 installed, alleviating the problem.

Commissioner Creasy moved, Commissioner Woodward seconded to have the low-water switch installed, passed with three aye votes.

Chairman Kinkade said the users of the district should be billed for the last year's water usage. Mr. Young said before the county can implement fees, the district needs to be legally disbanded. Chairman Kinkade said the users would like a Board of Directors, but none were willing to set up the Board. Mr. Young said the county is under no obligation to provide water.

After further discussion, Commissioner Creasy moved, Commissioner Woodward seconded to have Mr. Young send a letter to all property owners in the district informing them of water shut-off procedures, passed with three aye votes.

Mr. LaRiviere said he was at the reservoir site, and the overflow is eroding the road and the system is not being maintained. Also, the stream is filling the reservoir instead of the well.

UNSCHEDULED: DISCUSSION CONCERNING HEALTH PLAN: Ms. Cameron requested the Board sign the health plan with the Oregon State Health Division showing how grant funds will be used.

Commissioner Creasy moved, Commissioner Woodward seconded to sign the plan, passed with three aye votes.

Chairman Kinkade signed the plan.

ITEM NO. 2: CONSIDERATION OF FOUR TAX DEEDS CONVEYING TAX LOT 5S1135-200 AND 200S1, TAX LOT 5S1135DA-3100, TAX LOT 5S1135-202 AND 5S1135-202S1 AND TAX LOT 5S1136-1202 AND 1202S1 (SEVEN PARCELS) TO LESTER P. FULTZ: Commissioner Creasy moved, Commissioner Woodward seconded to approve and sign the tax deeds, passed with three aye votes.

The Commissioners signed and Ms. Sheldon notarized the tax deeds.

Mr. Young said the legal descriptions may not be correct. Ms. Becraft asked the Surveyor to review the descriptions, but he was too busy. Mr. Young said the county is only deeding what it took in the foreclosure.

ITEM NO. 3: CONSIDERATION OF ORDER TRANSFERRING FUNDS WITHIN THE LIBRARY BUDGET: Commissioner Creasy moved, Commissioner Woodward seconded to approve the line item transfers from Capital Outlay to Bookmobile Operation, Janitors, Building Maintenance and Circulation Aide, passed with three aye votes.

The Commissioners signed Order #87-60.

ITEM NO. 4: BID OPENING: RESTROOM CONSTRUCTION FOR PACIFIC CITY NEIGHBORHOOD PARK: Chairman Kinkade opened the only bid, from Ed Werner Construction, with a total price of \$18,761.00. Mr. Anderson will review the bid proposal.

ITEM NO. 5: CONSIDERATION OF CONTRACT WITH LAFOND CONSTRUCTION, INC. TO CLEAR AND GRADE SITE AT PACIFIC CITY NEIGHBORHOOD PARK: Commissioner Creasy moved, Commissioner Woodward seconded to approve and sign the contract with LaFond Construction, passed with three aye votes.

Chairman Kinkade signed the contract.

ITEM NO. 6: CONSIDERATION OF LETTER TO STATE MARINE BOARD APPROVING NEHALEM RIVER RAMP GRANT APPLICATION: Mr. Anderson said this letter informs the Marine Board that the Board of Commissioners is aware the grant application is being submitted.

Commissioner Creasy moved, Commissioner Woodward seconded to sign the letter, passed with three aye votes.

The Commissioners signed the letter.

ITEM NO. 7: CONSIDERATION OF LETTER APPROVING LAND-FOR-LAND EXCHANGE BETWEEN WILLAMETTE INDUSTRIES, INC. AND FOREST SERVICE, U.S.D.A.: Commissioner Creasy moved, Commissioner Woodward seconded to approve the exchange and sign the letter, passed with three aye votes.

The Commissioners signed the letter.

ITEM N. 8: CONSIDERATION OF COMMUNITY CORRECTIONS PLAN FOR 1987-89 BIENNIUM: Mr. Lemery said the state statute sets up the Community Corrections Act. The theory is the county needs to do things within the community to reduce the number of people sent to the penitentiary. The program allows substantial state funds to come into the county to fund the probation office. There are currently four probation officers and one secretary that serve all three courts. The county contributes \$25,000 over a two-year period and \$450,000 of state money is used to provide the program.

Mr. Lemery explained in more detail how the funding works.

Commissioner Creasy moved, Commissioner Woodward seconded to approve the Community Corrections Plan for the 1987-89 biennium, passed with three aye votes.

Mr. Lemery submitted a sample letter to be sent with the plan.

ITEM NO. 9: DISCUSSION CONCERNING PERSONAL PROPERTY WARRANTS:  
This item was postponed.

ITEM NO. 10: DISCUSSION CONCERNING BULK MAILING: Ms. Worthy received a request to do a large mailing and Ms. Kelso questioned why bulk mailing wasn't done. She was told the county doesn't use bulk mailing, even though it has the permit. Ms. Kelso felt there would be a cost savings, so she had Ms. Becraft get cost figures.

Ms. Becraft reviewed the information given her by the Post Office. The permit costs \$50 yearly. There has to be a minimum of 200 pieces in each mailing. The basic rate is 12.5¢ per letter; if separated by zip code, 10.1¢/each; if separated by carrier, 8.3¢/each. The county could have a pre-paid account like the postage meter. It would not be necessary to hand stamp each letter; Data Processing could make labels to put on the envelopes.

Some people felt it was a lot more work to do the bulk mailing.

Chairman Kinkade said this would be discussed at next month's Department Heads and Elected Officials meeting.

ITEM NO. 11: DISCUSSION CONCERNING SOLID WASTE PICK-UP AT COUNTY PARKS: Ms. Dye said the county raised their disposal rates and the contracts with the franchiser also increased April 1, 1987. Her contract with the county goes with the county's fiscal year, and she is still charging the old rate even though her disposal costs have increased. Ms. Dye distributed a copy of a clause she would like added to her contract.

Ms. Dye said the difference with her company as opposed to other collectors is she sells containers to her customers. She has eight containers for the county at a cost of \$250 each. The county pulled some containers out during the winter, and she found other places to use them. Now that summer is near, the county wants to put the containers back, and she will have to buy more.

Ms. Dye felt it would be in the county's interest to purchase its own containers. Mr. Anderson asked for the average life of a container. Ms. Dye said five to eight years for a painted one. Mr. Anderson said it would come out almost even. The county would also have a problem with storage. Mr. Walker said the county would save by buying their own containers. With only six months use a year, a galvanized container would last 20 years.

Commissioner Creasy said it is a policy decision and the county should consider hauling their own garbage.

After further discussion, Commissioner Creasy moved, Commissioner Woodward seconded to allow the increase in gate fees in like per centage of the increase in service fees for the Parks Department to Nestucca Valley Sanitary Service, passed with three aye votes.

Mr. Oshel said the county sets all the rates the franchisers charge except for Ms. Dye's through the Solid Waste Advisory Committee. He said the county should pay the same rates as other customers.

There was discussion on the need for contracts. Mr. Oshel recommended the policy be changed to the franchisers charging the county under the same terms and conditions of everyone else and do away with the contracts. It was decided there were other things in the contract that were necessary, and Commissioner Woodward recommended incorporating the county rates into the contracts.

Commissioner Creasy amended his motion to include the rate increase for all franchisers, Commissioner Woodward seconded, passed with three aye votes.

SITTING AS THE BOARD  
OF THE HEBO SERVICE DISTRICT:

ITEM NO. 12: MISCELLANEOUS SERVICE DISTRICT MATTERS:

Commissioner Woodward said he will discuss the increase in hook-up charges with the Advisory Committee and prepare an order.

Commissioner Woodward said a letter needs to be written to Mr. Thompson to instruct him not to hire Mr. Jones to hook up and put a valve in for Ray Bones. Mr. Thompson should do it himself.

SITTING AS THE BOARD  
OF THE SOLID WASTE SERVICE DISTRICT:

ITEM NO. 13: MISCELLANEOUS SERVICE DISTRICT MATTERS: Mr. Oshel received a proposal from Fetrow Engineering at his request for engineering work to be done at the landfill this summer. The contract amount is \$23,000. He said the budget for next year has not been approved yet and wasn't sure how to word the letter. Mr. Young said to put the contract would be awarded, subject to budgetary constraints.

SITTING AS THE  
BOARD OF COMMISSIONERS:

ITEM NO. 14: MISCELLANEOUS PUBLIC WORKS: Burbank Road: Chairman Kinkade said John Burbank requested traffic be slowed down on Burbank Road. Mr. Oshel said the state will not authorize a speed zone on gravel roads.

Camelot Subdivision: Mr. Oshel said home owners from the Camelot Subdivision spoke with him regarding a local improvement district. He will view the area and give them a very preliminary estimate on costs.

State Highway Division 6-Year Improvement Plan: Commissioner Creasy told Mr. Oshel his letter on the six-year plan was excellent and would like to follow up with a workshop with the mayors and economic development team.

It was the group's consensus to schedule a workshop to review the six-year plan.

Hood to Coast Race: Commissioner Woodward discussed the Hood to Coast Relay. They are requesting traffic be detoured. Commissioner Woodward will work with Mr. Oshel on this.

Chairman Kinkade recessed the meeting at 11:35 a.m. and reconvened at 1:30 p.m.

ITEM NO. 15: CONTINUATION OF OA-86-11(32): AMENDMENT TO ORDINANCE #32 TO PROVIDE A 5-YEAR UPDATE OF THE TILLAMOOK BAY DREDGE MATERIAL DISPOSAL PLAN: Chairman Kinkade said Mr. Affolter requested a postponement to May 27, 1987 at 1:30 p.m.

Chairman Kinkade adjourned the meeting at 1:30 p.m.

RESPECTFULLY Submitted this 4<sup>th</sup> day of May, 1987.

Dorene Sheldon  
Dorene Sheldon, Recording Secretary

APPROVED BY:

DJK  
DJK

GJC  
GJC

GAW  
GAW