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MINUTES - TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING  
Wednesday, September 30, 1987  
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COMMISSIONERS PRESENT: Dean J. Kinkade, Chairman  
Gerald J. Creasy, Vice-Chairman  
Gerald A. Woodward, Commissioner

STAFF PRESENT: Karen Richards, Treasurer  
Dorene Sheldon, Recording Secretary

STAFF PRESENT FOR PORTIONS OF MEETING: Alan Miller, Librarian;  
Jim Stanford, Data Processing Director; John LaRiviere, Environ-  
mental Health; Darlene Cherry, Personnel Assistant; Jo Veltri,  
Clerk; Judy Wagner, Tax Collector; Jon Oshel, Public Works Direc-  
tor; Greg Hannon, Assistant Public Works Director; Fred Young,  
County Counsel

GUESTS PRESENT: Mike Sims, Headlight Herald

ITEM NO. 1: CALL TO ORDER: By Chairman Kinkade at 10:07 a.m. in  
the Justice Courtroom.

UNSCHEDULED: DISCUSSION CONCERNING PART-TIME HELP TO CHECK  
SIGNATURES FOR THE CLERK'S OFFICE: Ms. Veltri requested Kathryn  
Madsen be hired to check the 1,400 signatures on the gas tax and  
seat belt measures which must be completed by October 7. Ms.  
Cherry said funds are available in the Election line.

Commissioner Creasy moved, Commissioner Woodward seconded to hire  
one part-time person in the Clerk's Office to check signatures,  
carried with three aye votes.

UNSCHEDULED: CONSIDERATION OF CHAMBER OF COMMERCE DONATION:  
Chairman Kinkade said Jack Besso, President of the Tillamook  
Chamber of Commerce, asked if the county would be making a dona-  
tion this year. Chairman Kinkade said \$1,000 was donated last  
year. Mr. Besso suggested \$500 be donated to the Tillamook  
Chamber and the remaining \$550 be distributed to other Chambers  
within the county.

There was consensus to not donate funds at this time.

UNSCHEDULED: DISCUSSION CONCERNING FIXED ASSET INVENTORY: Ms.  
Wagner and Mr. Stanford were concerned about labeling inventory  
without specific guidelines. Ms. Wagner said someone must be  
given authority to set up a system of removing and adding inven-  
tory items to the list. Mr. Stanford suggested Ms. Keller be  
given that responsibility, and no invoice paid until the item has  
been assigned a tag number and entered into the computer.

There was discussion on what determined a fixed asset. Mr. Oshel  
said the Road Department labels anything over \$100. Mr. Stanford  
didn't like setting a monetary level. He said computer paper  
costs \$500, but shouldn't be considered a fixed asset; a filing

cabinet may cost less than \$100, but should be considered a fix asset.

Mr. Oshel said his department is compiling a form to be used when an item is purchased. Ms. Wagner agreed a paper trail is important, especially when items are transferred among departments.

Commissioner Woodward said the fixed asset list should be on the inventory that was done. Mr. Stanford said the list is already outdated.

There was consensus to have Ms. Wagner put the information necessary on a form for items purchased. Ms. Wagner will get a copy of the form used by Public Works.

ITEM NO. 2: CONSIDERATION OF GRANT FOR WHALEN ISLAND PARK WATER SYSTEM: Mr. Anderson said grant funds are received from RV taxes to be used for support facility projects. Whalen Island Water water system is a big problem for the Parks Department and doesn't meet EPA standards.

Mr. Anderson said he sent a proposal to the Commissioners asking for a letter of support for the grant application. He said at first the Board felt it was a Parks project only, but Mr. Anderson felt it was a Tillamook County project. Mr. Anderson said Linn County received grant funds four years ago to update a water system at one of its parks.

Mr. Anderson said he wrote the grant for total construction by an outside contractor. He contacted three engineers and was given an estimate of \$12.50/LF for the water line.

Commissioner Woodward asked if the system would be hooked up to the Tierra del Mar system. Mr. Anderson said, "yes."

Mr. LaRiviere said the Whalen Island system also serves a number of residences. If the county doesn't take action by joining the Tierra del Mar system, it will require a more expensive solution later.

Mr. Anderson said the grant application shows the agency name as Tillamook County Parks. He asked if the Board preferred it be listed as Tillamook County.

Commissioner Creasy moved, Commissioner Woodward seconded to support the grant application.

Mr. Anderson said he would like copies of minutes from previous workshops when the system was discussed, to show advance planning by the county.

Chairman Kinkade said if the county hooks up to the system, he doesn't want the county to be responsible for the hookups for the other property owners. Mr. Young said the situation gets cloudy in that respect, and there is potential for litigation.

Mr. Young asked if the Tierra Del Mar system was willing to take over the system. Mr. LaRiviere said it was six months ago. He said the residents would have the option of joining the new system. After more discussion, Mr. Young said some of those questions could be answered before the grant was accepted.

The motion carried with three aye votes. There was consensus to have the application be in the Tillamook County Parks' name; if the grant is received, the grant will be in the name of Tillamook County.

ITEM NO. 3: CONSIDERATION OF ORDER/RESOLUTION PROCLAIMING OCTOBER 7, 1987 AS TILLAMOOK LIBRARY DAY: Commissioner Creasy moved, Commissioner Woodward seconded to approve the order, carried with three aye votes.

The Commissioners signed Order #87-122.

ITEM NO. 4: CONSIDERATION OF APPOINTMENT OF JIM NELSON, HOWARD WILSON AND ELEANOR DYE TO THE TILLAMOOK COUNTY SOLID WASTE ADVISORY COMMITTEE: Commissioner Creasy moved, Commissioner Woodward seconded to approve the order, carried with three aye votes.

The Commissioners signed Order #87-123.

ITEM NO. 5: DISCUSSION CONCERNING CLERK'S OFFICE AND TAX DEPARTMENT REMODELING: Chairman Kinkade contacted several contractors, and received a bid from Mike Hulbert of the Wood N Glass Shoppe. Mr. Hulbert said he could have the cabinets in the Tax Department completed by the third weekend of October. Total cost for remodeling is \$8,541.00 and doesn't include electrical work.

Commissioner Creasy moved, Commissioner Woodward seconded to hire the Wood N Glass Shoppe to build and install the cabinets, carried with three aye votes.

Ms. Wagner said the electrical work may cost more than expected, because of the computers.

Chairman Kinkade signed the proposal and contract with the Wood N Glass Shoppe.

SITTING AS THE BOARD OF THE  
HEBO SERVICE DISTRICT:

ITEM NO. 6: MISCELLANEOUS SERVICE DISTRICT MATTERS: Commissioner Creasy said quotes should be solicited for repairing the water

line. Chairman Kinkade said a way to finance the work should be determined first. Mr. Young said it could be discussed at the meeting in Hebo October 7, 1987 at 7:30 p.m.

Chairman Kinkade said letters should be sent to people behind in payments to the District. Those paying their bills are getting angry, because the county isn't enforcing the Ordinance. A list of those owing the district is attached.

Chairman Kinkade said contracts need to be written for Messrs. Adams and Gardner.

SITTING AS THE BOARD OF  
THE SOLID WASTE SERVICE DISTRICT:

ITEM NO. 7: DISCUSSION CONCERNING LETTER FROM OREGON SANITARY SERVICE INSTITUTE: Mr. Oshel explained the report by Delbert Durren. Mr. Oshel wrote him a letter stating if an employee is hauling garbage, it is not a violation of franchise. Mr. Durren disagreed and wrote a letter to Oregon Sanitary Service Institute (OSSI). OSSI wrote the Commissioners explaining why it felt it was not appropriate for a business to haul garbage.

The Board instructed Mr. Young to review the letters and give Mr. Oshel a legal opinion.

ITEM NO. 8: MISCELLANEOUS SERVICE DISTRICT MATTERS: Recycling Awareness Week Order: Mr. Oshel said this is a state-wide event.

Commissioner Creasy moved, Commissioner Woodward seconded to approve the order proclaiming October 4-10, 1987 as Recycling Awareness Week, carried with three aye votes.

The Commissioners signed Order #87-124 later in the day.

Solid Waste Advisory Committee Meeting: Mr. Oshel said there was a state of indecision at last night's meeting regarding solid waste alternatives.

Chairman Kinkade asked for Mr. Oshel's feeling of Riedel's Memorandum of Intent. Mr. Oshel said if the Board is ready to reach a policy decision to go with composting, the Memorandum allows them to negotiate a solid price. If there is no negotiation, the county is not locked in. Mr. Oshel said if a decision isn't reached soon, a dike will have to be constructed next summer.

SITTING AS THE  
BOARD OF COMMISSIONERS:

ITEM NO. 9: CONSIDERATION OF WARRANTY DEED FOR SCOVELL BRIDGE:

Mr. Oshel said this is the Scovell Bridge right-of-way acquisition. One parcel had to be acquired by the state through condemnation. The state negotiators and land owners settled on \$1,200 for the parcel, so the county has the deed to the property. The deed must be accepted by the Board.

Commissioner Creasy moved, Commissioner Woodward seconded to accept the Warranty Deed for the Scovell Bridge, carried with three aye votes.

Ms. Veltri said she needed an order from the Board for her to record it. Mr. Young said he would work with Ms. Veltri.

ITEM NO. 10: MISCELLANEOUS PUBLIC WORKS: There was no discussion.

UNSCHEDULED: DISCUSSION CONCERNING BOTTS MARSH: Commissioner Creasy spoke with Gail Achterman who said any additional information for her to review must be in her office by this Friday, as her recommendation will go to the Governor Friday afternoon. She thought the consideration would not be based on the executive changing of a department's decision, but on the merits of the pros and cons. Mr. Young said Mr. Meeker has clearly had an influence on the Governor and Barbara Roberts.

UNSCHEDULED: DISCUSSION CONCERNING TILLAMOOK COUNTY PARKING ORDINANCE NO. 33: Chairman Kinkade said this involves parking at Happy Camp and Cape Kiwanda. The maximum fine does not exceed \$100, but the bail is only \$5.00. He felt the bail should be more, because the state charges \$37.50 for parking violations at the Fairgrounds.

Mr. Oshel said the no parking recommendations he requests involve safety issues.

After discussion there was consensus to raise the bail to \$25.

Commissioner Woodward said the portion concerning parking behind the Courthouse should also be changed.

There was consensus to schedule a workshop to work on changes in the Parking Ordinance, and then schedule a public hearing for the Ordinance Amendment.

Chairman Kinkade recessed the meeting at 11:10 a.m. and reconvened at 1:40 p.m. with all three Commissioners present. Staff

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present were: Meg Gruwell, Zoning Administrator; Lynda Willard, Senior Planner; Fred Young, County Counsel; and Dorene Sheldon, Recording Secretary.

ITEM NO. 11: PUBLIC HEARING: OA-87-10(23) AMENDMENTS TO THE CITY OF MANZANITA URBAN GROWTH BOUNDARY ORDINANCE NO. 23: Ms. Gruwell said there were a few problems with the former Ordinance, and this amendment reflects the corrections. It does include the periodic review amendment, the beaches and dunes ordinance amendments, and the flood damage overlay zone. An RMH zone which Manzanita is currently using has been clarified.

Ms. Gruwell said the Planning Commission met September 10, 1987 and recommended approval.

Commissioner Creasy asked what major changes were done regarding the dunes. Ms. Gruwell said there was a minor change on one of the boundaries.

Commissioner Creasy moved, Commissioner Woodward seconded to approve OA-87-10(23), carried with three aye votes.

The Commissioners signed OA-87-10(23).

ITEM NO. 12: PUBLIC HEARING: OA-87-7(32 AND 33): AMENDMENT TO TILLAMOOK COUNTY COMPREHENSIVE PLAN, NO. 32, AND THE TILLAMOOK COUNTY LAND USE ORDINANCE, NO. 33 TO REVISE THE EXISTING SHORELANDS BOUNDARY DESCRIPTIONS IN BOTH THE TEXTS AND MAPS OF EACH EXISTING ORDINANCE TO BRING THEM INTO COMPLIANCE WITH STATE REGULATIONS; AND DECLARING AN EMERGENCY: Ms. Willard noted that as required by state law, notices were published in the Headlight Herald, and affidavits of publications are on file in the Commissioners' Office.

Ms. Willard said last fall the Board adopted an Ordinance to bring the shorelands boundary of the Comprehensive Plan into compliance with state regulations. It redefined the area from 1000' to 50', however the maps were not revised. This ordinance brings the maps into compliance with state regulations, and redefines the shorelands boundary. It also includes text changes in the Comprehensive Plan that were not changed at that time.

Commissioner Creasy moved, Commissioner Woodward seconded to approve OA-87-7(32 and 33), carried with three aye votes.

The Commissioners signed OA-87-7(32 and 33).

Chairman Kinkade recessed the meeting at 1:50 p.m. and reconvened at 2:00 p.m.

ITEM NO. 13: PUBLIC HEARING: OA-87-9(32): AMENDMENT TO THE TILLAMOOK COUNTY COMPREHENSIVE PLAN, NO. 32 WHICH WOULD CORRECT SOME CALCULATIONS PREVIOUSLY ADOPTED IN OA-86-14(32); AND DECLARING AN EMERGENCY: Ms. Willard noted that as required by state law, a notice was published in the Headlight Herald, and affidavits of publication are on file in the Commissioners' Office.

Ms. Willard said OA-86-14(32) was adopted this spring, and Gail McEwen, of LCDC, found that some figures in the tables were added wrong. This amendment corrects those figures.

Commissioner Creasy moved, Commissioner Woodward seconded to approve OA-87-9(32), carried with three aye votes.

The Commissioners signed OA-87-9(32).

Chairman Kinkade adjourned the meeting at 2:05 p.m.

RESPECTFULLY Submitted this 8<sup>th</sup> day of October, 1987.

Dorene Sheldon  
Dorene Sheldon, Recording Secretary

APPROVED BY:

DJK  
DJK

GJC  
GJC

GAW  
GAW