

MINUTES - TILLAMOOK COUNTY BOARD OF COMMISSIONERS' STAFF MEETING

Monday, March 29, 1999

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[Filed with County Clerk 5-5-99]

COMMISSIONERS PRESENT:

Sue Cameron, Chairperson
Tim Josi, Vice Chairperson
Gina Firman, Commissioner

STAFF PRESENT:

Paul Levesque, Management Analyst

STAFF PRESENT FOR PORTIONS OF MEETING: Sara Charlton, Library Director; Marlene Putman, CCF Director; Craig Schwinck, Human Resources & Information Services Director; Tom Manning, Emergency Management Director; Rich Felley, Performance Partnership Director;

GUESTS: Randy Stinson, Rudy Fenk, SWCD; Jerry Dove; Chuck Hurliman

CALL TO ORDER: By Chair Cameron at 9:00 a.m. in the Commissioners' Conference Room.

ITEM NO. 1: CONSIDERATION OF LIQUOR LICENSE APPLICATION FOR THE SCHOONER: Commissioner Josi moved to authorize the Chair to sign the application, Commissioner Firman seconded, passed with three aye votes.

The Chair signed the application.

ITEM NO. 2: LIBRARY UPDATE: Ms. Charlton received authorization to testify on behalf of the Library Association on the library bill before the Legislature. The bill would also benefit Tillamook County. She said the Library Board meeting was April 8 at noon. She and members of her staff would be attending the State Library Conference in Seaside later in the week; they were also taking the bookmobile.

Ms. Charlton said the Political Action Committee (PAC) would meet the following day. There would be discussion between the Library Board and the genealogy group regarding a public section for their materials in the new library.

Ms. Charlton said the Lincoln County schools may join the automated system. The Board discussed school cuts in media specialist and whether Ms. Charlton should contact the school boards for information on whether these positions should be cut. The Board suggested any comments she made to school boards be done as an individual, not a the County Library Director.

The Board discussed the library levy.

ITEM NO. 9: DISCUSSION CONCERNING COURTHOUSE SECURITY: This matter was postponed until after the Courthouse Security Committee meeting on April 1.

ITEM NO. 11: MANAGEMENT ANALYST UPDATE & CONFERENCE ROOM REMODEL UPDATE: Mr. Levesque said the final inspection on the remodel was scheduled for

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the current week. The Juvenile Department would be moving on Saturday, and the meeting room chairs should arrive by April 8. He would prepare a memo on use of the meeting room.

ITEM NO. 3: COMMISSION ON CHILDREN & FAMILIES UPDATE: Ms. Putman discussed with the Board the appointment of up to six ex-officio members to the Commission, including the Commissioners.

Commissioner Josi moved to approve the appointment of the ex-officio members, Commissioner Firman seconded, passed with three aye votes.

Ms. Putman said there were five applicants for vacancies on the Commission. They would be interviewed by the Commission Board, with recommendations for appointments to the Board of Commissioners.

The Board discussed with Ms. Putman the RFP process proposed for the current year. She described the funding levels and grant categories. They may be two year proposals. She described the resource asset methodology used in making assessments for youth. On April 29, there would be a meeting regarding teen pregnancy prevention planning strategies. The child care resource and referral service would be discussed at a meeting on April 19. The youth service officer grant requests were still pending, but if they were not awarded, she would have to seek an additional \$15,000 for the position. She discussed contracting for a Drug & Alcohol position through the youth services program.

ITEM NO. 4: PUBLIC INPUT: Mr. Hurliman suggested that public input be included as the meeting progressed.

ITEM NO. 5: DISCUSSION CONCERNING GRANT FOR DEVELOPING WEB HOME PAGE: Mr. Schwinck discussed work done to date with Gary Gipson, but the State Grant Administrator pulled funding this morning because it all needed to occur in one space.

Chair Cameron described recent developments in work force development and said that technological approaches did not meet the criteria. Mr. Schwinck described his efforts at building the one-stop infrastructure.

Mr. Schwinck said that one of the employees had signed up for the cafeteria medical plan, and he discussed a problem that had arisen in terms of plan year definition. Mr. Schwinck was authorized to resolve the issue through an exceptions process.

Commissioner Firman moved to authorize the Treasurer to reimburse the employee \$120 out of the AFLAC account, Commissioner Josi seconded, passed with three aye votes.

Mr. Schwinck presented a two-step increase request for Ms. Krueger and Mr. Verret in Community

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Development, based on outstanding performances.

Mr. Schwinck presented the rationale for Ms. Krueger's increase. Commissioner Josi moved to approve the two-step increase for Ms. Krueger, Commissioner Firman seconded, passed with three aye votes.

Mr. Schwinck presented the rationale for Mr. Verret and also discussed issues about combining positions. Commissioner Firman moved to approve the two-step increase for Mr. Verret, Commissioner Josi seconded, passed with three aye votes.

ITEM NO. 8: BRIEFING ON BARNEY RESERVOIR: Mr. Manning outlined issues which he would be presenting this afternoon. The Board thanked him for his good job in preparing the presentation.

ITEM NO. 7: DISCUSSION CONCERNING SPONSORSHIP OF THE ARMY CORPS OF ENGINEERS FEASIBILITY STUDY: Mr. Stinson presented a letter requesting \$10,000 for project administration for the Corps of Engineers Feasibility Study. Chair Cameron said the Treasurer had indicated the funds could be taken from contingency. Commissioner Firman reinforced the idea that this would get the County to the hydrodynamic model. Commissioner Josi also felt comfortable with the \$10,000 expenditure, but he was not entirely comfortable with the project. The \$10,000 would lead him to whether or not he would be able to reach that comfort level. The Board discussed the project and the work plan for the next three months.

Commissioner Josi moved to approve \$10,000 expenditure for the Soil & Water Conservation District project, Commissioner Firman seconded, passed with three aye votes.

Commissioner Josi asked that the Board be kept informed on their work. He said his comfort level was much better. Mr. Stinson thanked the Board.

The Board discussed the problems associated with the bill prohibiting the removal of large woody debris.

ITEM NO. 6: WASHINGTON D.C. UPDATE: Mr. Felley said the Environmental Protection Agency was getting up to speed on Challenge 21. He visited with the Congressional delegation about the issue of cost sharing. Commissioner Firman urged that Senator Smith be involved. Mr. Felley said the EPA was comfortable with the CCMP.

NON-AGENDA ITEMS: Mr. Manning said he would schedule a resource management plan for approval by the Board. He also discussed a 48 inch tide gate on the Wilson, but the applicants wanted to go to a 60 inch pipe and needed an additional \$1500. He would work with Mr. Felley. This would be included on the March 31 agenda.

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ITEM NO. 12: STAFF UPDATE/CALENDAR REVIEW & SCHEDULING/AGENDA REVIEW & INTER-OFFICE MATTERS: The Board reviewed, amended and approved their calendars.

NON-AGENDA ITEMS: The Board discussed the proposed rules on the conduct of Board meetings, which would be discussed on the March 31 agenda.

ITEM NO. 13: PUBLIC INPUT - NON-AGENDA ITEMS: Mr. Dove requested a copy of the draft rules and asked the Board's opinions on the Wilson River Loop project. Commissioner Josi said information would be coming in from the hydrologist, and he felt it would be more appropriate for the Board to delay discussions on the project until after that report was received. A town hall meeting would be scheduled for later in April.

NON-AGENDA ITEMS: Mr. Levesque received approval for his vacation in Chicago, scheduled for May 8-12.

ITEM NO. 10: LIAISON REPORTS: There was no discussion.

Chair Cameron adjourned the meeting at 10:11 a.m.

RESPECTFULLY submitted this ____ day of _____, 199__ .

County Clerk: Josephine Veltri

Mary Wujcik, Recording Secretary
& Special Deputy

APPROVED BY:

Chairperson

Vice Chairperson

Commissioner