

FILED
MAR 2 9 2004
11:05am
TASSI O'NEIL
COUNTY CLERK

MINUTES - TILLAMOOK COUNTY BOARD OF COMMISSIONERS' STAFF MEETING
Monday, March 1, 2004
Page 1

1 **COMMISSIONERS PRESENT:** Paul A. Hanneman, Chairperson
2 Charles J. Hurliman, Vice Chairperson
3 Tim Josi, Commissioner
4
5 **STAFF PRESENT:** Mary Wujcik, Board Assistant
6
7 **STAFF PRESENT FOR PORTIONS OF MEETING:** Bill Campbell, Community Development
8 Director; Lois Muehlbauer, Personnel; Aaron Suko, Public Works Director; Jim Kesey, Juvenile
9 Department; Bill Holmstrom, Planner; John Robinson, Health Department Director
10
11 **GUESTS:** George Buckingham, Hebo Ranger District; Jane Cottrell, Siuslaw National Forest
12 Supervisor; Gus Meyer; John Gettman
13
14 **CALL TO ORDER:** By Chair Hanneman at 9:05 a.m. in the Commissioners Meeting Room.
15
16 **ITEM NO. 1: PUBLIC COMMENTS - NON-AGENDA ITEMS:** There was no public comment.
17
18 **ITEM NO. 4: MISCELLANEOUS PERSONNEL MATTERS & INFORMATION SERVICES**
19 **UPDATE: Parks Director Position:** The Chair said he was moving the item ahead. He said he
20 already interviewed the applicants with Parks Advisory Committee. Ms. Muehlbauer said the Board
21 could direct Personnel to hire one of the three candidates, meet with the Advisory Committee, or not
22 hire anyone. Commissioner Hurliman said no problems with doing it either way.
23
24 There was a consensus to set an Executive Session with the Parks Advisory Committee at 11:00 a.m.
25 on Wednesday, March 3, to review the three applications.
26
27 Ms. Muehlbauer said the announcements for summer staff position openings were out.
28
29 **Health Department:** Mr. Robinson said Dr. Adams, the Medical Director, had resigned as of
30 March 31. Now they were recruiting for two doctors and two nurse-practitioners. He noted that the
31 Federal auditor had come but they had not yet received her report.
32
33 **ITEM NO. 2: PRESENTATION ON PROPOSED COMMUNITY PARK & FISHING**
34 **ACCESS IN HEBO:** Mr. Kesey said he and Mr. Buckingham had met in December to discuss the
35 possibility of park. Mr. Kesey had been working with the Hebo Community Coalition to develop
36 a plan. They had applied for and received a technical assistance grant from RC&D. They held a
37 feasibility meeting on January 27, with numerous community people in attendance. The plan was
38 presented to the group and they endorsed it. The number one priority was to find a funding source
39 for the purchase of the property. RC&D had developed a list of possible funding sources, which he
40 outlined for the Board.
41

MINUTES - TILLAMOOK COUNTY BOARD OF COMMISSIONERS' STAFF MEETING
Monday, March 1, 2004
Page 2

1 Commissioner Hurliman thought the Title III funds would be a good source, but it would depend on
2 how much money was actually available.
3

4 Mr. Kesey said the property was currently for sale, and the group would like to move rapidly. They
5 needed to get it assessed for the true market value.
6

7 Commissioner Hurliman said this would not compete or have an impact on the project of getting a
8 restroom built along Highway 101.
9

10 Mr. Campbell said Mr. Holmstrom in his department had been working with Economic
11 Development and they would work with the group on any necessary permits. He also discussed
12 another funding source, with applications due on March 31. Mr. Kesey discussed whether the
13 property was in the flood plain.
14

15 Mr. Buckingham said, that after 9-11-01, they had not been able to allow the public to use their
16 office restrooms, as they were not in the lobby area, but back inside the building. Instead, they
17 would be able to offer long-term maintenance of such a facility outside of their offices. He discussed
18 ways they could work together to bring the project to fruition. He also discussed the need for
19 handicapped fishing access. He said the State was excited about that.
20

21 Mr. Kesey noted that the property owner was asking \$85,000. Chair Hanneman offered to write a
22 letter of support from the Board.
23

24 Mr. Buckingham said a facilities engineer had been in attendance at the original feasibility meeting
25 and would be able to offer his services. Mr. Campbell talked about bridges and the cost savings of
26 using wood versus concrete. He also discussed the possibility of the County buying the property for
27 the dedicated use.
28

29 **ITEM NO. 5: DISCUSSION CONCERNING APPLICATION FOR ORMAP GRANT**

30 **FUNDS:** Mr. Lutz said they were asking for Board approval to apply for funding for the GIS
31 program. The grant was for \$49,500, with \$30,000 going for gathering ground control information
32 on the County's boundaries. He described how the funds would be used.
33

34 Ms. Gaffney said the implementation plan would help them get to the next stage of the technology,
35 which would probably save them as much as the training would cost. They had four years to reach
36 the ORMAP standard of "+ or - 20 feet" on the borderline between the counties. She said no new
37 memory was needed as there was a sufficient amount on the current work station. Commissioner
38 Hurliman asked several questions on the memory, and Ms. Gaffney and Mr. Lutz explained the
39 details.
40

41 Commissioner Hurliman discussed the possibility of dumping the position and the whole program

MINUTES - TILLAMOOK COUNTY BOARD OF COMMISSIONERS' STAFF MEETING
Monday, March 1, 2004
Page 3

1 if the County faced budget cuts. Mr. Lutz said he was comfortable in saying the grants had paid for
2 the Cartographer and the GIS survey work.

3
4 Ms. Gaffney talked about the accuracy requirements. Mr. Campbell said the product would be a
5 consistent, accurate tool for the County and the public. They would soon be moving into the
6 implementation phase, with great benefit.

7
8 There was a consensus to put the authorization of the agenda for March 3.

9
10
11 **ITEM NO. 3: UPDATE ON U.S. FOREST SERVICE ACTIVITIES:** Mr. Buckingham wanted
12 to introduce the new Forest Supervisor when she arrived. He distributed handout on the Title II
13 program. He also reviewed some of the projects that had been done, such as a culvert replacement
14 and pre-commercial thinning. He addressed the Meadow Plan Development to open up areas for
15 wildlife habitat enhancement.

16
17 There was discussion regarding overlapping jurisdictions on roads that led into the Federal forest.
18 Commissioner Hurliman said few County roads fell into that category. There was additional
19 discussion regarding sharing resources.

20
21 Mr. Buckingham distributed copies of a graph of timber sales and the 2004 timber sale schedule.

22
23 Commissioner Hurliman discussed a RAC meeting in Clackamas County that included law
24 enforcement partners. Mr. Buckingham talked about how to provide public access and still keep the
25 vandals and litterers out.

26
27 Chair Hanneman recessed the meeting at 10:20 a.m. and reconvened at 10:30 a.m.

28
29 **ITEM NO. 6: COMMUNITY DEVELOPMENT UPDATE:** Mr. Campbell distributed the weekly
30 inspection report. Plan reviews were up from one to 35. He reviewed it with the Board. He had
31 provided packets to them on the fee comparisons and suggested holding a public hearing on the 24th
32 or 31st on the proposed fee increase.

33
34 Commissioner Hurliman said he was opposed to any fee increase at the current time. Mr. Campbell
35 said the Board needed to make a final determination. Without any fee increase, he would have to cut
36 10% from his budget.

37
38 There was a consensus to set the hearing for the March 24th meeting.

39
40 Mr. Campbell discussed the idea of issuing joint Measure 56 notices for both the revised riparian
41 ordinance hearing and for the transportation system plan. He discussed deadlines with the Board.

MINUTES - TILLAMOOK COUNTY BOARD OF COMMISSIONERS' STAFF MEETING
Monday, March 1, 2004
Page 4

1 Mr. Meyer joined the discussion as a member of the Riparian Committee. He expressed his
2 disappointment that they were not working from the inventory information. He felt there was some
3 "reinventing the wheel" going on. He was pleased with the matrix. He suggested taking the
4 contentious issues and working them out with DLCD.

5
6 Commissioner Hurliman described his experiences growing up on a farm and finding fish in many
7 small creeks and drainages. Mr. Campbell talked about how streams would be inventoried and how
8 that determination would be made and what constituted "significant."

9
10 There was continued discussion over who to notify. Mr. Campbell said they would rather err on the
11 side of notifying everyone, rather than trying to only notify certain property owners.

12
13 Mr. Campbell would schedule the final hearing on the findings with the Port of Tillamook Bay. He
14 updated the Board on the other projects.

15
16 Mr. Campbell discussed the On-Site Sanitation program savings. He said Mr. Godsey coordinated
17 the official responses. He thought a final report would be ready by mid-April.

18
19 Mr. Campbell said Commissioner Hurliman had asked him about new storm water drainage system
20 regulations. He said the population threshold was 10,000 and no systems in Tillamook County fell
21 under that rule.

22
23 **ITEM NO. 7: PUBLIC WORKS UPDATE:** Mr. Suko presented the encroachment license for the
24 Blacks, which the Board had approved on January 21.

25
26 Mr. Suko reviewed the list of various meetings he would be attending and their purposes.
27 Commissioner Hurliman discussed a phone call he had received from a constituent in Netarts
28 regarding a flight of steps. He wanted Mr. Suko to check on it.

29
30 Chair Hanneman asked about the Farm & Forest Committee. There was a consensus to close the
31 application period for the Road Advisory Committee, with the applications to be reviewed at the
32 March 8 Staff meeting. The Board considered holding interviews. The Farm & Forest Committee
33 had no applications from the forest community, such as Hampton, Simpson or Stimson.

34
35 There was a consensus to wait on Mr. Suko's report on the meeting with ODOT until that had heard
36 back from ODOT.

37
38 Commissioner Hanneman discussed the proposed Snowy Plover regulations and established beach
39 access.

40
41 **ITEM NO. 3: UPDATE ON U.S. FOREST SERVICE ACTIVITIES (Continued):** Ms. Cottrell

MINUTES - TILLAMOOK COUNTY BOARD OF COMMISSIONERS' STAFF MEETING
Monday, March 1, 2004
Page 5

1 joined and meeting and introduced herself. She was the Siuslaw Forest Supervisor. She brought
2 some information on the Secure Rural Schools Act and the Wyden Act.

3
4 Commissioner Hurliman discussed what had transpired at the O&C Meeting he had attended. They
5 had talked about the impact on counties if the Act was not reauthorized. Mr. Buckingham talked
6 about the impact of the Wyden Act on counties. There was discussion regarding the reauthorization
7 possibilities.

8
9 **ITEM NO. 8: STAFF UPDATE/CALENDAR REVIEW & SCHEDULING/AGENDA**
10 **REVIEW/SUGGESTION BOX/INTER-OFFICE MATTERS:** The Board reviewed their
11 calendars and approved the agenda.

12
13 **ITEM NO. 9: BOARD CONCERNS:** Commissioner Hurliman discussed his concerns with DEQ
14 turbidity standards and proposed sending a letter. The Chair asked him to draft the letter.

15
16 **ITEM NO. 10: NON-AGENDA ITEMS & ANNOUNCEMENTS:** The Chair read the upcoming
17 meeting notices.

18
19 **ITEM NO. 11: PUBLIC COMMENT:** There were none.

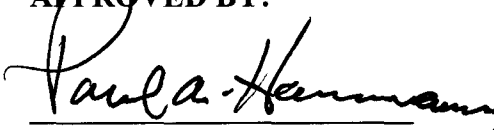
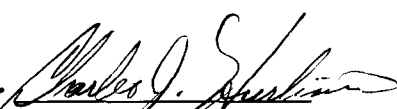
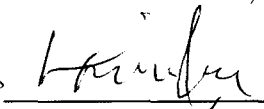
20
21 The Chair adjourned the meeting at 11:40 a.m.

22
23 **RESPECTFULLY** submitted this 24 day of March, 2003.

24
25 County Clerk: Tassi O'Neil

26
27 
28 Mary Wujeik, Recording Secretary
29 & Special Deputy

30
31 **APPROVED BY:**

32
33 
34 Chairperson
35 
36 Vice Chairperson
37 
38 Commissioner



BOARD OF COMMISSIONERS'
STAFF MEETING
Monday, March 1, 2004

PLEASE PRINT CLEARLY

Name **Mailing Address** **Item of Interest**

George Buckingham Hebo RD Info Update

Gus Meyer On Record. General

Bill Campbell bcd # 5 & 6

Tris Muehlbauer HR # 4

John Thomas General

Melanie Olsen proposed park

Arnon Sako PW # 7

Jim Kesay Hemo Park

John Robinson Health Dept Personnel

Jane Cottrell Corvallis US Forest Service Update

CALL TO ORDER – March 1, 2004

1. **9:00 a.m.** Public Comments – Non-Agenda Items – **REQUEST TO SIGN GUEST LIST**
2. Presentation on Proposed Community Park & Fishing Access in Hebo/Jim Kesey & George Buckingham
3. Update on U. S. Forest Service Activities/George Buckingham
4. Miscellaneous Personnel Matters & Information Services Update/ Craig Schwinck
5. Discussion Concerning Application for ORMAP Grant Funds/Tim Lutz, Teri Gaffney & Bill Campbell
6. Community Development Update/Bill Campbell
7. Public Works Update/Aaron Suko
8. Staff Update/Calendar Review & Scheduling/Agenda Review/Suggestion Box/Inter-Office Matters
9. Board Concerns
10. Non Agenda Items & Announcements
11. Public Comment

ADJOURNMENT

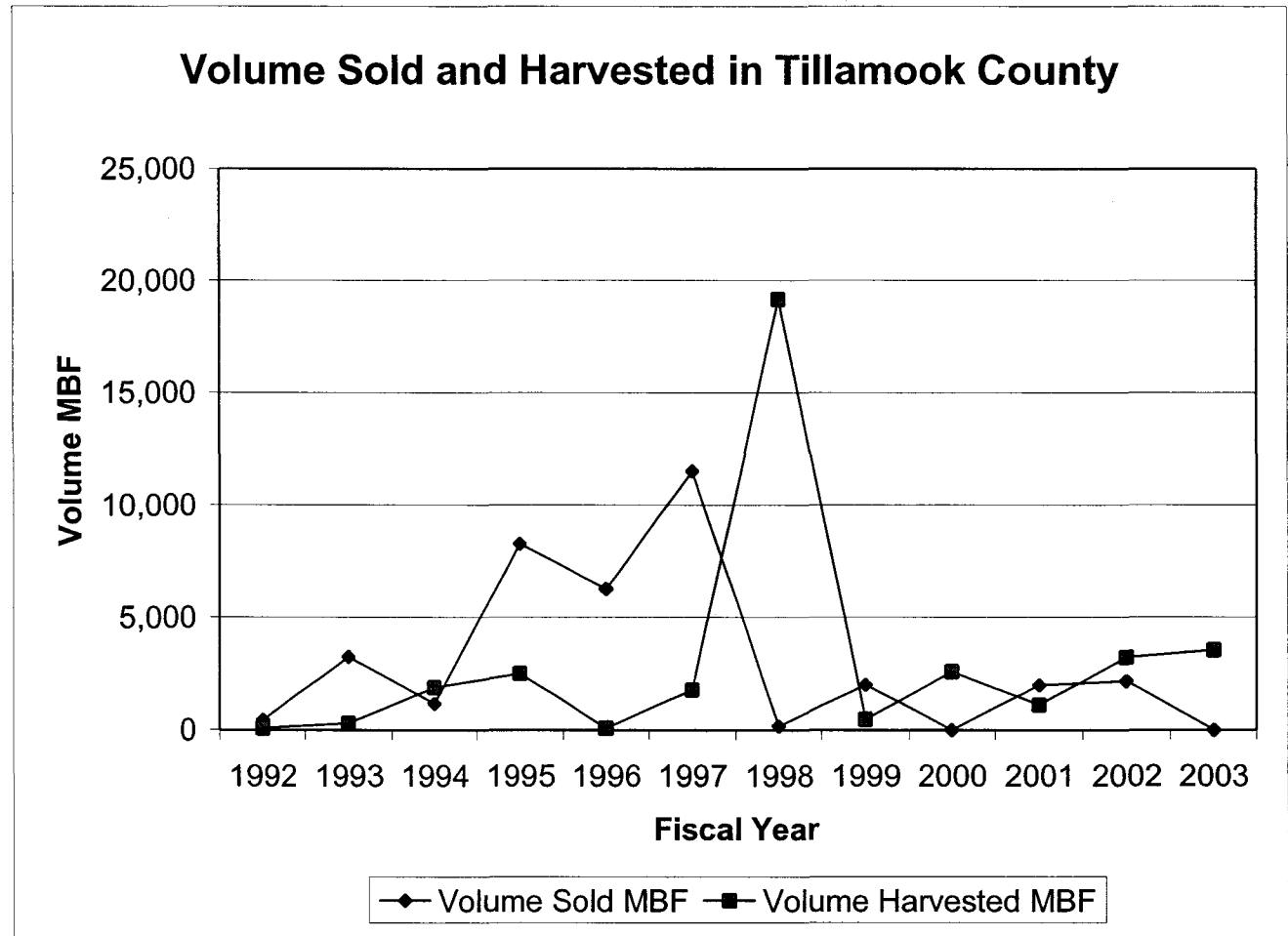
On **Wednesday, March 24**, the Commissioners will be holding their weekly Board Meeting at **6:30 p.m.** The meeting will be in the Commissioners Meeting Room of the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The Commissioners and the County's Budget Officer have set the following schedule for developing the budget for Fiscal Year 2004-2005. All the work sessions and meetings are open to the public and will be held in the Commissioners Meeting Room of the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

Work Sessions: Wed, April 14, 1:30-4:00 p.m.
Thurs, April 15, 9:00-4:00 p.m.
Fri, April 16, 9:00-11:30 a.m.

Budget Meetings: Wed, April 28, 1:30-4:00 p.m.
Thurs, April 29, 9:00-4:00 p.m.
Fri, April 30, 9:00-4:00 p.m.

FY	Volume Sold MBF	Volume Harvested MBF
1992	439	84
1993	3,265	290
1994	1,166	1,894
1995	8,290	2,510
1996	6,274	90
1997	11,511	1,780
1998	171	19,175
1999	2,015	468
2000	6	2,604
2001	1,990	1,107
2002	2,170	3,228
2003	0	3,550



3/1/2004

Dept. of Community Development - Building Section

Week Ending	Plan Review	Structural Inspections	Mechanical Inspections	M.D. insp.	Mileage for str. Insp.	Electrical Inspections	Plumbing Inspections	Investigate Proj. check	Citations Issued	Stop Work Orders	Court Hours
01/09/04	16	39	11	0	657	29	13	0	0	0	0
01/16/04	9	48	13	3	925	39	25	1	0	0	0
01/23/03	10	59	20	0	970	40	23	0	0	0	0
01/30/04	6	65	15	1	1016	50	18	0	0	0	0
02/06/04	16	176	8	0	1338	34	22	1	0	0	0
02/13/04	6	72	23	4	1108	35	24	1	0	0	0
02/20/04	1	63	11	4	1100	36	21	0	0	0	0
02/27/04	35	70	19	1	1185	47	25	0	0	0	0
Total											
YTD	106	621	125	13	9038	320	183	3	0	0	0
G:\Build\forms\Insp Log.xls											

For the week ending _____

Submitted By: _____