

MINUTES-TILLAMOOK COUNTY BOARD OF COMMISSIONERS STAFF MEETING
Monday, October 4, 2004
Page 1

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3:45pm
OCT 21 2004
JESSI O'NEIL
COUNTY CLERK

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COMMISSIONERS PRESENT: Paul A. Hanneman, Chairperson
Charles J. Hurliman, Vice Chairperson

COMMISSIONER ABSENT: Tim Josi, Commissioner, due to illness

STAFF PRESENT: Paul Levesque, Management Analyst

STAFF PRESENT FOR PORTIONS OF MEETING: Bill Campbell, Community Development Director; Todd Anderson, Tillamook County Sheriff; Pat Oakes, Public Works Department.

GUESTS: Gus Meyer

CALL TO ORDER: At 8:33 a.m. by Chair Hanneman in the Commissioners Conference Room.

ITEM NO. 1: WELCOME & REQUEST TO SIGN GUEST LIST; PUBLIC COMMENTS & NON AGENDA ITEMS: There were no public comments or non agenda items.

ITEM NO. 5: NEW NARCOTICS POSITION IN SHERIFF'S OFFICE: (Taken out of order)
Sheriff Anderson proposed a new narcotics position. He said he has worked with BLM in that they would provide full wages, benefits and employee costs to work with Tillamook Narcotics Team. Deputy Yvonne Garcia, who would fill the position, would work on BLM cases statewide. Sheriff Anderson stated that BLM would pay everything except overtime on non-BLM cases. He said they will also provide a Ford Explorer with 31,000 miles, and they will also replace the vehicle within one year. He added that the position will begin November 1.

Commissioner Hurliman said BLM replaces vehicles within two years.

Sheriff Anderson talked about a County-wide meth dealer who was arrested last week.

Commissioner Hurliman discussed his BLM experience dealing with meth labs. Sheriff Anderson added that the amount of meth labs is way up.

Commissioner Hurliman made a motion to approve the new narcotics position in the Sheriff's office. The motion was seconded by Chair Hanneman and it carried with two aye votes.

Sheriff Anderson will prepare an item on this subject for the Board of Commissioner' weekly newspaper column.

**MINUTES-TILLAMOOK COUNTY BOARD OF COMMISSIONERS STAFF MEETING
Monday, October 4, 2004**

Page 2

1 **ITEM NO. 3: COMMUNITY DEVELOPMENT UPDATE:** Mr. Campbell distributed the weekly
2 Building Section report (see attached). He said the first quarter financial report will be prepared
3 soon. It appears the permits are up over last year.

4
5 Mr. Campbell said Ms. Steiner is on Family Medical Leave and she appointed Craig Wakefield as
6 interim Building Official, even though, he said, she had no authority to do so. He said the Board
7 could appoint all three inspectors with Building Official authority. He will talk to the inspectors.

8
9 Mr. Campbell also talked about engaging an engineer on a consulting fee of \$100 per hour and a
10 fixed fee for fire and life-safety A level reviews. He then discussed the difficulty in keeping up
11 with the workload in his office. He had discussed with Mr. Schwinck the possibility of increasing
12 Jon Pyle to part time from limited part time work as a plumbing inspector. Mr. Campbell also
13 reviewed Jon's qualifications for plan review as well. He proposed to recruit from our ranks for an
14 interim Building Official, increasing Mr. Pyle's workload, and contracting with Winstead and
15 Associates in order to deal with the workload.

16
17 It was the consensus of the Board that Mr. Campbell work on these issues and get back to the Board
18 at a later date.

19
20 Mr. Campbell then reported on the resolution of the Stevens issue in Idaville involving a curtain
21 drain around the drainfield. They are proceeding with a solution.

22
23 Mr. Campbell reported on Mrs. Gibbert's situation in Cape Meares. He said she was coming in to
24 get a copy of Chair Hanneman's letter to the community club that included attachments of staff
25 memos and Board minutes. He reviewed the history of the 7.45 strip of land in question.

26
27 Mr. Campbell updated the Board on the Anchor Tavern conditional use approval for four spaces with
28 the Netarts-Oceanside Fire Department. Six other spaces are leased on private property. He
29 discussed the parking challenges in Oceanside. He had contacted ODOT about limiting off-street
30 parking to two hours, as well as discussing with State Parks the possibility of increasing parking
31 spots adjoining Pacific Avenue. A parking plan is required as part of the Oceanside Community
32 Plan. Mr. Campbell said the Anchor Tavern meets all the other requirements except for off-street
33 parking. He added that the parking limitations cause concerns for emergency vehicle access.

34
35 Mr. Campbell stated that all of the parcelization for GIS have now been received from Prison (Inside
36 Oregon) Industries. He said the next step is to check validity of zoning which should be done by the
37 end of the month. Mr. Campbell will prepare an item on this subject for the Weekly column. He
38 added that training has been completed for the cities in using the GIS. GIS is presently on a
39 dedicated server.

40
41 Mr. Campbell had updated Loren Wooley (DLCD) last week on the county status of the Riparian
42 Ordinance. Mr. Wooley then updated the LCDC with this information. He was not certain when
43 LCDC would formally take up this matter. Mr. Campbell discussed the need to complete a

MINUTES-TILLAMOOK COUNTY BOARD OF COMMISSIONERS STAFF MEETING
Monday, October 4, 2004
Page 3

1 determination of significance, whether we go forward with the citizen ordinance or the other
2 ordinance. GIS will help with the analysis and findings. He said the ESEE process will be available
3 to the public in the February/March time frame. He added that he did not think DLCD wanted to
4 make a huge issue out of the time frame because the County had made progress.

5
6 **ITEM NO. 4 : PUBLIC WORKS UPDATE:** Mr. Oakes reported on patching and blading with
7 small teams.

8
9 Commissioner Hurliman reported a complaint concerning a bump in the road at Tillamook River
10 Road and Gienger Road.

11
12 Mr. Oakes said an update on Sandlake Road could be given at the October 20 meeting in Pacific
13 City.

14
15 The Board also decided to hold the public hearing that night on the placement of the proposed
16 historical marker on the Cloverdale Bridge.

17
18 Chair Hanneman recessed the meeting at 9:30 a.m and reconvened at 9:47 a m.

19
20 **ITEM NO. 2: HUMAN RESOURCES & INFORMATION SERVICES UPDATE:** Mr. Soots
21 said that a large portion of the prior issues have been addressed. After a signed contract with Day
22 Wireless, they tuned up and documented each site. Once done, the service in many areas improved
23 dramatically. Mr. Soots said it cost from \$1,800 to \$2,000 per site, but he said it was worth it.

24
25 Mr. Soots reported that the combiner has been installed at Neahkahnne, but not tuned as yet. He then
26 discussed the South Saddle power problem. There are 11 miles of underground power and two miles
27 are problematic. PUD has proposed an improvement that would cost \$12,000 to \$15,000 per user
28 (10 users) a site.

29
30 Commissioner Hurliman wondered about using state funding for improvements. He will provide
31 information to Mr. Soots.

32
33 Mr. Soots updated the Board on improvements on Hwy 22. He said Northwest Repeater Association
34 (Fred Allman) lease has been terminated for failure to respond to our request for information. We
35 are also attempting to get licenses on our frequencies. Mr. Soots said we are also attempting to
36 obtain a replacement frequency for one we will be unable to secure.

37
38 Chair Hanneman said he felt it was important for the community to know who HAMS were in case
39 of emergency. Mr. Soots described RACES and ARES.

40
41 Paul Levesque and Commissioner Hurliman talked about other communications resources that are
42 presently available.

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MINUTES-TILLAMOOK COUNTY BOARD OF COMMISSIONERS STAFF MEETING
Monday, October 4, 2004
Page 4

1 Mr. Soots was asked to prepare a piece for the Board's Weekly Column this week.

2
3 Commissioner Hurliman talked about the GIS load on web mail. Mr. Soots will meet with Mr.
4 Campbell regarding this issue.

5
6 **ITEM NO. 6. MANAGEMENT ANALYST UPDATE:** Paul Levesque updated the Board on his
7 State Forest Advisory Committee meeting last Friday. He also reported on the status of his bid on
8 the Wetland Project.

9
10 **ITEM NO. 7: STAFF UPDATE/CALENDAR REVIEW & SCHEDULING/AGENDA**
11 **REVIEW/SUGGESTION BOX/INTER-OFFICE MATTERS:** The Board reviewed
12 Wednesday's agenda. It was decided to have Ed Armstrong or 3 school superintendents come to the
13 Board meeting this Wednesday. It was also decided to have 4-H give a presentation on its Title
14 III project.

15
16 **ITEM NO. 8: BOARD CONCERNS, NON AGENDA ITEMS & ANNOUNCEMENTS:** Paul
17 Levesque announced that Barbara (Barbie) McMellon has accepted the position in our office to
18 begin October 18 at the entry level. He then described her qualifications.

19
20 Chair Hanneman gave statistics on unemployment for Northwest Oregon.

21
22 Commissioner Hurliman updated the Board on his work on the Oregon Department of Forestry
23 Habitat and Harvest Modeling Team. The Board and staff discussed the use of data for modeling.

24
25 **ITEM NO. 9: PUBLIC COMMENTS:** There was none.

26
27 Chair Hanneman adjourned the meeting at 10:40 a.m.

28
29 **RESPECTFULLY** submitted this 20 day of October, 2004.

30
31 County Clerk: Tassi O'Neil

32
33 
34 Mary Wujcik, Recording Secretary
35 & Special Deputy

36
37 **APPROVED BY:**

38
39 
40 Paula Hanneman
41 Chairperson

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43 
Absent
Vice Chairperson


Commissioner



CALL TO ORDER – October 4, 2004

1. **8:30 a.m.** Public Comments – Non-Agenda Items – **REQUEST TO SIGN GUEST LIST**
2. ✓ Human Resources & Information Services Update/Communications Report/Michael Soots
3. ✓ Community Development Update/Bill Campbell
4. ✓ Public Works Update/Aaron Suko
5. ✓ New Narcotics Position in Sheriff's Office/Sheriff Todd Anderson
6. Management Analyst Update/Paul Levesque
7. Staff Update/Calendar Review & Scheduling/Agenda Review/Suggestion Box/Inter-Office Matters
8. Board Concerns, Non Agenda Items & Announcements
9. Public Comment

ADJOURNMENT

(NOTE: DATE CHANGE) At **6:30 p.m. on Wednesday, October 20, 2004**, the Commissioners will hold their weekly meeting at the Kiawanda Community Center, 34600 Cape Kiwanda Drive, Pacific City.

At **6:30 p.m. on Wednesday, November 10, 2004** the Commissioners will hold their weekly meeting at the Pine Grove Community Center, Laneda Avenue in Manzanita. The Commissioners' meeting will follow an Oregon Department of Transportation Open House on the STIP Program, which begins at 4:30 p.m.

Paul

MEMALOOSE BOAT LAUNCH PROJECT

Dredging Strategy

OCT 2004
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Tillamook County
Board Of
Commissioners

The following is the Tillamook County Parks Department and Oregon State Marine Boards strategy for dredging the Memaloose Point Boat Launch.

(The Oregon State Marine Board has confirmed that it has a grant earmarked for the Memaloose Point Dredging that can be awarded as soon as all permit requirements has been met and verifiable.)

A.) Sediment Testing: To initiate the sediment testing immediately and comply with the National Marine Fisheries Services permit requirement.

B.) Existing Spoils Disposal: To immediately permit and remove approximately 350 yards of preexisting dredge spoils from the site. Disposing of the dredge spoils on a site mutually acceptable to the Tillamook County Community Development and Parks Department's.

C.) Memaloose Point Dredging: To work with TCCD, USACE, DSL, ODF&W and NMFS, in permitting the dredging of Memaloose Point Boat Launch. The dredging would extract approximately 450 yards of sediments.

D.) De-watering of Spoils: To let the new dredging spoils de-water and settle out for up to a four year period before removing them from the site.

Actions to date:

1. Sediment Testing - signed contract with "Statewide Environmental Services" for the testing.
2. Disposal Site - selected "Hogan's Dairy" as the disposal site.
3. Dredging – selected the low bidder / contractor "Larson Construction" for dredging.
4. Permitting – working with all agencies.

09/04