

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING**

**Monday, April 28, 2008**

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**COMMISSIONERS PRESENT:**

Charles J. Hurliman, Chair  
Tim Josi, Vice-Chair  
Mark Labhart, Commissioner

**STAFF PRESENT:**

Su Yaremchuk, Staff Assistant

**FILED**  
9:55am  
JUL 2 - 2008  
TASSI O'NEIL  
COUNTY CLERK

**STAFF PRESENT FOR PORTIONS OF THE MEETING:** Susan Becraft, Board Assistant; Bill Campbell, Director, Community Development; Chris Chiola, Community Development; Rose Harris, Assessment & Taxation; Tim Lutz, Assessor; Michael Soots, Interim Director, Information Services; Liane Welch, Director, Public Works; Jennifer Purcell, Solid Waste Coordinator; Jana McCandless, Sheriff's Office and Todd Anderson, Sheriff.

**GUESTS:** John Gettman, Gus Meyer, Tom Jones, Lois Albright, Guenter Wiedemann, Harry Hewitt and Jan Stewart.

**CALL TO ORDER:** By Chair Hurliman at 9:03 a.m. in Commissioners' Meeting Room B.

**ITEM NO. 1: PUBLIC COMMENTS – NON-AGENDA ITEMS – REQUEST TO SIGN**

**GUEST LIST:** Chair Hurliman welcomed everyone and reminded them to sign the guest list.

**ITEM NO. 2: DISCUSSION AND CONSIDERATION OF A REQUEST TO PUT INFORMATION INTO COUNTY PAY CHECKS REGARDING YMCA CAPITAL**

**CAMPAIGN:** Lois Albright, Co-Chair of the YMCA Community Campaign Extension Project was present. She presented the Commissioners with two (2) brochures. She said that she will just give a brief presentation today because on May 7<sup>th</sup> they are doing a full presentation for the Commissioners.

Ms. Albright is here today to ask if the smaller (yellow – see attached) brochure may be inserted into the employee paychecks some time between May 15 and June 26. Ms. Albright said that Four Million Three Hundred Thousand (\$4,300,000) Dollars needs to be raised. They have already got Two Million Six Hundred Thousand (\$2,600,000) Dollars. The project will include a new, raised, warm water pool with zero entry for the handicapped, children and arthritic classes. The old pool will be renovated and the temperature dropped. There will be a five thousand (5,000) square foot fitness center, new HVAC system except in the gym and installation of an elevator. An anonymous donor will match dollar for dollar any pledges or funds received prior to July 31<sup>st</sup>.

Ms. Albright said that she has approval from the Creamery Association and the School District to have the brochures included in their employee paychecks.

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A motion was made by Commissioner Labhart to approve the inclusion of the small (yellow) YMCA Capital Campaign brochure in with the County employee pay checks some time between May 15 and June 26. The motion was seconded by Vice-Chair Josi. The motion carried with three (3) aye votes.

**ITEM NO. 3: DISCUSSION CONCERNING AN ORDER APPOINTING HELEN ARMSTRONG TO THE TILLAMOOK COUNTY MENTAL HEALTH AND CHEMICAL DEPENDENCY DEVELOPMENTAL DISABILITY COUNCIL:** Jan Stewart, Chair of the Mental Health and Chemical Dependency Developmental Disability Council, was present. Ms. Stewart said they did a screening and found that Helen Armstrong will be a very valuable contribution to the Council. This will be brought forward to Wednesday and carried by the Commissioners.

**ITEM NO. 4: DISCUSSION CONCERNING RESOLUTION PROCLAIMING THURSDAY, MAY 1, 2008 AS "A DAY OF PRAYER" IN TILLAMOOK COUNTY:** Guenter Wiedemann was present representing Linda Hanratty. Mr. Wiedemann said he is on the Prayer Team. He read portions of a letter addressed to the Commissioners (see attached). He said that May 1<sup>st</sup> is the 57<sup>th</sup> Annual National Day of Prayer and the theme this year is "America, Honor God". They are planning to gather on the Courthouse lawn on May 1 between 12:15 and 12:45 p.m. There will be patriotic songs and prayers. All denominations of faith are invited. He is asking that the Commissioners sign the Resolution declaring the Day of Prayer. This will be brought forward to Wednesday.

**ITEM NO. 5: DISCUSSION CONCERNING RESOLUTION PROCLAIMING MAY 8-9, 2008 AS "THE 2008 ANNUAL FARM-FEST":** Harry Hewitt, was in attendance representing the Farm Bureau. Mr. Hewitt said that this is the 12<sup>th</sup> Annual Farm Fest and it is mainly to educate the public about farm products: where they come from, how they are used and how they affect the economy here in Tillamook County. He is also asking to bring in the third graders from the Christian School on Wednesday for the presentation. This will be brought forward to Wednesday.

**ITEM NO. 6: DISCUSSION CONCERNING LEASE WITH TILLAMOOK FAMILY COUNSELING CENTER FOR CHILD ABUSE MULTIDISCIPLINARY INTERVENTION (CAMI) PROGRAM:** Sargent Jana McCandless was present representing the Child Abuse Multidisciplinary Intervention Program (CAMI). This program is funded through State grant money and it is designed to react on child abuse, not prevention or treatment. Sgt. McCandless reported that since early 2000 they use an interview room designed for children with a video camera and audio equipment. By doing this they can prevent taking the child into Court. Everything has been done on a hand shake before, so this Lease formalizes everything. This will be brought forward to Wednesday.

**ITEM NO. 7: DISCUSSION CONCERNING RESOLUTION TO COMPLY WITH THE ORS REQUIREMENT FOR PARTICIPATION IN THE COUNTY ASSESSMENT FUNCTION FUNDING ASSISTANCE GRANT (CAFFA) WITH THE OREGON**

**DEPARTMENT OF REVENUE:** Tim Lutz said that every year Tillamook and other Counties participate in a grant process for moneys from the Oregon Department of Revenue using the Budget Officers' recommendations. The grant is three (3%) percent higher than last year because of total expenditures and turnover in personnel.

Chair Hurliman said that the County will have One Million Nine Hundred Forty-Eight Thousand (\$1,948,000) Dollars in total expenditures this year. Does this grant money get allocated just for Assessment & Taxation? Mr. Lutz said that the grant funds twenty-three to thirty-one (23% - 31%) percent of the total funding package. This year he is at twenty-four (24%) percent. This is a commitment and the risk is that we may lose these funds quarter by quarter. This will be brought forward to Wednesday.

**ITEM NO. 8: DISCUSSION CONCERNING ORDER ESTABLISHING AN ANNUAL FEE FOR UPDATED ACCOUNT INFORMATION FROM THE TILLAMOOK COUNTY TAX DEPARTMENT PER ORS 311.252(2):**

Rose Harris said that the Tax Department has agreements with data exchange partners to supply an annual statement to mortgage holders of the amount of taxes the mortgage holder would pay on behalf of the property owner. This service was free. The data exchange partners now want a monthly update. This Order is to establish a fee of One Thousand One Hundred (\$1,100) Dollars annually for receiving a monthly update. Basically they get one (1) month free. This will be brought forward to Wednesday.

**ITEM NO. 9: DISCUSSION CONCERNING NON-EXCLUSIVE COMMUNICATIONS SITE AGREEMENT WITH THE US DEPARTMENT OF THE INTERIOR (DOI), BUREAU OF LAND MANAGEMENT (BLM) FOR THE MT. HEBO, SOUTH POINT COMMUNICATIONS FACILITY:**

Michael Soots said that the Bureau of Land Management (BLM) operates a repeater and they want to use our site for better coverage where they need service. This is mostly for law enforcement in the campground areas. We would provide a specific space in the building. We provide utilities and charge them rent in the amount of Five Hundred (\$500) Dollars per year plus in-kind contributions. BLM has been up at the site for the past six (6) months on a trial basis. We have had no problems. This is the same type of agreement we have with 911. This will be brought forward to Wednesday.

**ITEM NO. 10: DISCUSSION CONCERNING WIRELESS COMMUNICATIONS SITE SHARING AGREEMENT WITH THE OREGON STATE POLICE ON BEHALF OF THE OREGON WIRELESS INTEROPERABILITY NETWORK (OWIN):**

Michael Soots said that OWIN has not updated their Agreement. The only change is the fact that we are requiring insurance now. We will be doing two (2) Agreements. The first will be a

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blanket Agreement that says we will all play together and lays out the ground rules. This will send a message back to the legislature that the Counties and other agencies want to work with OWIN. The second Agreement will be very specific but it is not ready as yet. This will be brought forward to Wednesday.

**ITEM NO. 11: DISCUSSION CONCERNING AGREEMENT RENEWAL/AMENDMENT (314.37149) WITH THE STATE OF OREGON, THROUGH THE DEPARTMENT OF EMERGENCY MANAGEMENT, THE STATE OF OREGON, ACTING BY AND THROUGH ITS BOARD OF FORESTRY ON BEHALF OF THE OREGON DEPARTMENT OF FORESTRY, THE AMATEUR RADIO RELAY GROUP, INC. AND TILLAMOOK COUNTY'S DEPARTMENT OF EMERGENCY MANAGEMENT FOR A FIVE-YEAR EXTENSION FOR THE SOUTH SADDLE SITE USE:**

Mr. Soots said that this is a renewal between Tillamook County, Oregon Department of Forestry and the amateur radio group in Washington County. Washington County has a very active community with a large population of amateur radios. The South Saddle site covers most of Portland but not Oregon Health Sciences University. This is a three (3) way benefit to the County. The State owns the land and we own half the building. This will be brought forward to Wednesday.

**OTHER:** Chair Hurliman asked Mr. Soots to explain about the telephone and computer problems we had on Friday and again this morning. Mr. Soots said it was a switch but he has not got a specific answer at this time. They are still investigating the problem. It appears that one (1) of the switches is being overloaded but they do not know where the traffic is coming from. It is possible that there is a broken piece of equipment that is throwing up the noise. Lauren has been working on the phones all morning. The Sheriff's Office has a different phone system so their problem might be a line. Chair Hurliman said that Mr. Soots has a software program that shows all the circuitry in the Courthouse. He can track traffic easily through the switches. Mr. Soots says that we know why we have a problem but don't know what is causing it.

**UNSCHEDULED:** Tom Jones, a resident on McCormick Loop, said that the closure has great impact on the road. Trucks and weekend Sand Lake users are using it as a by-pass. Mr. Jones said he has talked with most of the neighbors since the closure. Sheriff Anderson said the radar trailer has been out there at least half days and there have been about twenty (20) tickets written. They have also stopped many cars. There is a serious concern with the residents about the traffic flow and speed. It was recommended that a double line the whole length of the route may prevent passing. Sheriff Anderson said that his Department is committed to making this route safe.

Mr. Jones said that Sheriff Anderson and Commissioner Labhart had suggested that he talk with the neighbors. Mr. Jones said he has been to every house from Brookfield all the way down to Hwy 101. Only one (1) individual showed any negativity. Most felt

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that the increased traffic will crumble the road bed. Most are suggesting a reduced speed to thirty-five (35) miles per hour and double stripping for no passing. Chair Hurliman said that he appreciated Mr. Jones' work. There is a meeting set up for 6:00 p.m. at the ATV Center on Wednesday. Sheriff Anderson, Commissioner Labhart and Liane Welch will be there to let everyone know, first hand, what is being done.

Chair Hurliman said that he is still looking for a temporary bridge. He has Congresswoman Hooley's office looking for one as well. They are contacting all military installations. The key word is FREE, we can not afford to pay for a temporary bridge. Chair Hurliman said that he has heard concerns about emergency services getting to South in the event of a flood.

Liane Welch said that double stripping may be an issue.

### **ITEM NO. 12: DISCUSSION CONCERNING MODIFICATION #1 TO PERSONAL SERVICES AGREEMENT #3889 WITH THE TILLAMOOK COUNTY COMMUNITY ACTION RESOURCE ENTERPRISES, INC. FOR SERVICES RELATED TO THE HEALTHY START OF TILLAMOOK COUNTY PROGRAM (CCF #07/08003-01):**

Marlene Putman said that this Agreement is with Community Action Resource Enterprises, Inc. (CARE) for the Healthy Start Program. We are currently getting One Hundred Sixteen Thousand Five Hundred Six (\$116,506) Dollars. They have met over the last three (3) months and reviewed policies. They are getting Nine Thousand Eight Hundred Fifty-One (\$9,851) Dollars more. This will be brought forward to Wednesday.

### **ITEM NO. 13: DISCUSSION CONCERNING REQUEST TO APPLY FOR A "GREAT AMERICAN BAKE SALE" GRANT FOR COORDINATION AND OUTREACH EFFORTS IN RELATION TO THE SUMMER MEALS FOR KIDS PROGRAM:**

Ms. Putman said that this is a national grant application to reduce hunger in communities. There have been bake sales held and the proceeds go into a pot for the grant. These funds will be used for the summer meals programs. The Hunger Task Force has requested us to apply. Our goal is to have twenty-five (25) summer meal sites in the County, we currently have twenty-three (23) sites and are half way to reaching the number of children served. We have four (4) more years to reach the goal. This will be moved forward to Wednesday.

### **ITEM NO. 14: DISCUSSION CONCERNING ORDER APPOINTING VALERIE BRACE AS AN EX-OFFICIO MEMBER TO THE COMMISSION ON CHILDREN AND FAMILIES:**

Ms. Putman said that Valerie Brace has served seven (7) years on the Board. She is currently the Chair of the Tools for School Program. According to the By-laws she cannot serve this year but they would like to keep her on as a community advisor. This will be brought forward to Wednesday.

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**ITEM NO. 15: HUMAN RESOURCES UPDATE:** David Dickman was not able to attend this morning. This item was postponed.

**ITEM NO. 16: COMMUNITY DEVELOPMENT UPDATE: a) PERMIT REPORT and b) SANITATION REPORT:** Bill Campbell said that the Commissioners have the Permit and Sanitation Reports. There were no questions. Mr. Campbell said the stop work order two (2) weeks ago was for a deck in Neskowin which was over height without a permit.

**c) DISCUSSION AND CONSIDERATION OF AN OUT-OF-STATE TRAVEL REQUEST FOR CHRIS CHIOLA TO ATTEND A FEDERAL EMERGENCY MANAGEMENT AGENCY TRAINING ON MANAGING FLOODPLAIN DEVELOPMENT THROUGH THE NATIONAL FLOODPLAIN INSURANCE PROGRAM:** Chris Chiola said that this is to attend the National Flood Insurance Program in Maryland. Mr. Campbell said that they applied for two (2) slots in this program but were only allotted one (1). It will be the last week of June and Mr. Chiola will be gone for a full week. This training will lead to Mr. Chiola being certified as a Flood Plain Manager.

Commissioner Labhart asked if we paid for this. Mr. Campbell replied that we pay a portion and the rest comes through emergency services. Eighty (80%) percent of the travel is reimbursed from FEMA. The costs for us are fairly minimal.

A motion was made by Vice-Chair Josi to approve the out-of-State travel request for Chris Chiola to attend a Federal Emergency Management Agency Training on managing floodplain development through the National Floodplain Insurance Program. The motion was seconded by Commissioner Labhart. The motion carried with three (3) aye votes. The Commissioner signed the request.

**d) DISCUSSION CONCERNING CONTINUING PLANNING/DEVELOPMENT ASSISTANCE FOR THE DEPARTMENT OF COMMUNITY DEVELOPMENT:** Mr. Campbell said that he has prepared this for the Commissioners consideration. Mr. Campbell said he is willing to continue on part-time to assist Butch Parker in the transition of grants, grant reports, land use actions, completion of the Hwy 131 and Cloverdale Transportation Refinement Plan, stockpiling of materials for the north jetty repair, acquisition of the RV Center property and other private properties and the Buildable Lands Inventory. This would be for a period of three (3) months from June to September.

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The Commissioners asked Mr. Parker how he felt about this and were there funds in the budget to cover the expense. Mr. Parker said he would review the budget and see what he felt he would need assistance with. He will report back to the Commissioners within the next two (2) weeks.

### **e) DISCUSSION CONCERNING STORM DAMAGED TREES ON PRIVATE**

**PROPERTY:** This item is in response to a letter received from Janice Newton who owns property in Neah-Kah-Nie and whose neighbor has trees that she feels are a nuisance. She is asking whether the County has a "Tree Ordinance". Ms. Welch said that she has responded to Ms. Newton stating that if the trees are in the right-of-way that we would look after them but since they are on private property we cannot. Mr. Parker said that we do not want to even think about starting with a tree ordinance. There is a lot of work involved.

Su Yaremchuk reported that Ms. Newton called and talked with her. She is simply trying to get the trees down before they fall on her house. She has called the property owners but they will not do anything. Commissioners Labhart said that there is a State law that states if a tree is on a piece of property and it is a hazard that action can be taken through the State. Mrs. Yaremchuk was directed to call Ms. Newton and have her call Dan Cotton at Oregon Department of Forestry (ODF) in Tillamook at 842-2545.

**OTHER:** Mr. Campbell said that he had a request for the Neskowin Sanitary Authority and Sue Becraft found the two (2) signed originals. He says this agreement clarifies some language. This will be put on the Wednesday agenda.

Mr. Parker said that tomorrow he will be conducting telephone interviews for the five (5) applicants for the Planner positions. This is the first phase of eliminations. He said that all are good applicants.

Chair Hurliman said that he had a complaint about the hospital helipad. The party complaining said they were given information that no mitigation could be done because it was in the flood way. Commissioner Labhart said that as far as he knows the helipad is going to be moved to a piece of City property that is outside the flood plain.

### **ITEM NO. 17: PUBLIC WORKS UPDATE: a) DISCUSSION CONCERNING A TEMPORARY SPEED LIMIT ON MCCORMICK LOOP ROAD:**

Ms. Welch said that a meeting is scheduled for Wednesday at 6:00 p.m. Mr. Jones reviewed for Ms. Welch what he had stated before. Ms. Welch responded that she had already ordered the orange (construction) thirty-five (35) mile per hour signs, however, double stripping may be an issue. Marion County does our stripping and they do not start until July because they use a water-based paint.

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Ms. Welch said that she was on KTEL radio last Friday regarding the closure of the Johnson Bridge. She also said that the County Road Advisory Committee (CRAC) went through all the options regarding the bridge. Carol Leuthold is working together with Sheriff Anderson for law enforcement. Chair Hurliman asked about putting "no passing zone" signs up rather than stripping. Commissioner Labhart recommended that Ms. Welch and Mr. Jones come to the Wednesday Commissioners' meeting to do a presentation before the cameras. Ms. Welch said that her crew is working on patching the shoulders on the road.

**b) DISCUSSION CONCERNING CHANGE ORDER #1 TO CONTRACT #3728 WITH METTLER TOLEDO FOR THE NEW SCALE FOR TILLAMOOK COUNTY TRANSFER STATION:** Jennifer Purcell said this Contract is expiring on Wednesday. The work will be completed. This will not be put on Wednesday's agenda due to the fact that Mettler Toledo's contract review is much more involved than ours and she does not have fully executed copies.

**c) DISCUSSION CONCERNING CHANGE ORDER #1 TO CONTRACT #3733 WITH DEMOULIN CONSTRUCTION FOR CONSTRUCTION OF A POLE BUILDING AT THE MANZANITA TRANSFER STATION:** Ms. Purcell said that this Contract is for the pole building at CARTM which is set to be completed on Friday but the Contractor is uncertain if it will actually be completed by that time. It will definitely be done by "Trash Bash" which is on May 16. This is a time extension only. This will be brought forward to Wednesday.

**OTHER:** Ms. Welch said that Wyss Bridge over Tone Road had some controversy over a weight limit of three (3) tons. It was repaired last summer. There is a meeting today with HLB Otak, Oregon Department of Transportation (ODOT) and Public Works to do some scoping to get this bridge in the queue for replacement.

There is a meeting on Friday with ODOT for Salmonberry Bridge. The temporary bridge will be there for quite some time. Commissioner Labhart asked for a write up for the Commissioners' Column after the site inspection has been completed.

Ms. Welch said that there is a Future's Council meeting is tonight.

Tom Abbott (the sign guy) is retiring and Ms. Welch is not replacing him until after she finds out about funding.

Lastly, Ms. Welch was at the National Conference in Portland last week and asked if any of the Commissioners are going back to Washington, DC could they please advocate for the Safety Net for road funding.



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**UNSCHEDULED:** Commissioner Labhart requested permission for possible travel out-of-State to Washington, DC for May 12 – 16 to advocate for the National Schools Coalition. He is on the Governor's Task Force and has been asked to represent the State.

Commissioner Labhart reported that Lane County is laying off one hundred eighty-eight (188) employees next month. Josephine, Coos and Curry Counties are also laying off employees. There is talk that they will also close the jails and go to a regional jail concept.

Vice-Chair Josi made a motion to approve the out-of-State travel for Commissioner Labhart to go to Washington, DC. The motion was seconded by Chair Hurliman. The motion carried with three (3) aye votes.

Vice-Chair Josi said that in May he has to go to St. George, Utah for Association of Oregon Counties, who will pay for the trip.

Chair Hurliman made a motion to approve the out-of-State travel to St. George, Utah. The motion was seconded by Commissioner Labhart. The motion carried with three (3) aye votes.

**ITEM NO. 18: STAFF UPDATE/CALENDAR REVIEW & SCHEDULING/AGENDA REVIEW/SUGGESTION BOX/INTER OFFICE MATTERS:** The Commissioners reviewed and approved the Wednesday agenda. Sue Becraft said that there were two (2) suggestions in the suggestion box concerning the heating system in the Courthouse. One (1) advocated for reduction of heat during the day and the other didn't know why there was no heat. Ms. Becraft was directed to e-mail all employees stating that it is an old system and that since Mr. Levesque has taken over the facilities, it is being looked into.

**ITEM NO. 19: BOARD CONCERNS – NON-AGENDA ITEMS & ANNOUNCEMENTS:** Commissioner Labhart reported that Oregon Department of Forestry District Forester, Bob Gustafson passed away this morning.

Chair Hurliman had requested a breakdown of expenditures for travel in the Commissioners' Department. This was to determine if there were enough funds to go to the Spring AOC Conference. After discussion it was determined there was. There was also discussion about Vice-Chair Josi's AOC travels which they pay for. Commissioner Labhart said that he has only submitted one (1) expense report since he has been a Commissioner and that was for Twenty-Seven (\$27) Dollars. Ms. Becraft was instructed to get more detailed information in these line items.

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Chair Hurliman said that this segues into Mr. Levesque's area. In the upcoming budget it appears that Aaron Palter won't any longer be employed by Community Development and the Commissioners' Office. This will leave Mrs. Yaremchuk, Ms. Becraft and Mr. Levesque with the work. All County employees will need to work together on deadlines for agenda items. Ms. Becraft spends three to four (3 – 4) hours, two (2) days a week obtaining information on agenda items such as no attachments to the request, attachments that have not been reviewed by either Mr. Levesque and/or Counsel Sargent, no originals for the Commissioners to sign, and preparing Orders and Resolutions. Mrs. Yaremchuk attends to the Agreements/Contracts, reviewing, posting and hyperlinking the agenda. With the current deadline of Thursday at noon for Monday's agenda and Friday at noon for Wednesday's agenda it does not leave much time to do the extra work and have the agenda ready by 3:00 p.m. for posting.

Chair Hurliman said that he will ask Human Resources to put this matter on the agenda for the next Management Roundtable. In the interim, Ms. Becraft was instructed to put out an all-employee e-mail stating that all agenda request items must have the approved e-document attached with appropriate signatures at the time of submission. If they are lacking any portion as required by the Agenda Request Item form, the Agenda Item Request will be rejected. Ms. Becraft is to no longer chase people for this information.

**ITEM NO. 20: PUBLIC COMMENTS:** There were no comments today.

There being no further business Chair Hurliman adjourned the meeting at 10:51 a.m.

Chair Hurliman called the meeting back to order at 10:53 a.m.

Chair Hurliman said that he forgot to address one (1) issue and that was to move the deadline for Monday's agenda from Thursday at noon to Wednesday at noon to allow Ms. Becraft more time to prepare the agenda.

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A motion was made by Commissioner Labhart to move the deadline for Monday's agenda from Thursday at noon to Wednesday at noon. The motion was seconded by Vice-Chair Josi. The motion carried with three (3) aye votes.

Chair Hurliman adjourned the meeting at 10:54 a.m.

**RESPECTFULLY SUBMITTED** this 1st day of July, 2008.

County Clerk: Tassi O'Neil

Susan L. Becraft  
Susan Becraft, Recording Secretary  
& Special Deputy

**APPROVED BY:**

[Signature]  
Chair

[Signature]  
Vice-Chair

[Signature]  
Commissioner



**NOTICE OF MEETING AND AGENDA**  
**of the**  
**TILLAMOOK COUNTY BOARD OF COMMISSIONERS**  
Also sitting as the Board of the  
SOLID WASTE SERVICE DISTRICT &  
THE 4-H AND EXTENSION SERVICE DISTRICT  
to be held

**Monday, April 28, 2008, at 9:00 a.m.**

**Commissioners' Meeting Room B**  
County Courthouse, 201 Laurel Avenue  
Tillamook, Oregon

**BOARD OF COMMISSIONERS**

Charles J. Hurliman, Chair  
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COUNTY WEBSITE: <http://www.co.tillamook.or.us>

WATCH THIS MEETING ON TV: TLCTV Channel 35

Monday – 1:00 p.m.  
Thursday – 1:00 p.m.  
Sunday – 1:00 p.m.

Tuesday – 8:00 p.m.  
Friday – 8:00 p.m.

Wednesday – 9:00 a.m.  
Saturday – 9:00 a.m.

NOTE: The Board of Commissioners reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660(1).

NOTE: The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

**CALL TO ORDER: Monday, April 28, 2008 9:00 a.m.**

**BOARD OF COMMISSIONERS**

1. Public Comment – Non-Agenda Items – Request to Sign Guest List
2. Discussion and Consideration of a Request to Put Information into County Pay Checks Regarding YMCA Capital Campaign/Lois Albright
3. Discussion Concerning an Order Appointing Helen Armstrong to the Tillamook County Mental Health and Chemical Dependency Developmental Disability Council/Jan Stewart
4. Discussion Concerning Resolution Proclaiming Thursday, May 1, 2008 as "A Day of Prayer" in Tillamook County/Linda Hanratty
5. Discussion Concerning Resolution Proclaiming May 8-9, 2008 as "*The 2008 Annual Farm-Fest*"/Harry Hewitt
6. Discussion Concerning Lease with Tillamook Family Counseling Center for Child Abuse Multidisciplinary Intervention (CAMI) Program/Jana McCandless
7. Discussion Concerning Resolution to Comply with the ORS Requirement for Participation in the County Assessment Function Funding Assistance Grant (CAFFA) with the Oregon Department of Revenue/Tim Lutz
8. Discussion Concerning Order Establishing an Annual Fee for Updated Account Information from the Tillamook County Tax Department per ORS 311.252(2)/Rose Harris
9. Discussion Concerning Non-Exclusive Communications Site Agreement with the US Department of the Interior (DOI), Bureau of Land Management (BLM) for the Mt. Hebo, South Point Communications Facility/Michael Soots
10. Discussion Concerning Wireless Communications Site Sharing Agreement with the Oregon State Police on behalf of the Oregon Wireless Interoperability Network (OWIN)/Michael Soots
11. Discussion Concerning Agreement Renewal/Amendment (314.37149) with the State of Oregon, through the Department of Emergency Management, the State of Oregon, acting by and through its Board of Forestry on behalf of the Oregon Department of Forestry, the Amateur Radio Relay Group, Inc. and Tillamook County's Department of Emergency Management for a Five-Year Extension for the South Saddle Site Use/Michael Soots
12. Discussion Concerning Modification #1 to Personal Services Agreement #3889 with the Tillamook County Community Action Resource Enterprises, Inc. for Services Related to the Healthy Start of Tillamook County Program (CCF #07/08003-01)/Marlene Putman
13. Discussion Concerning Request to Apply for a "Great American Bake Sale" Grant for Coordination and Outreach Efforts in Relation to the Summer Meals for Kids Program/Marlene Putman
14. Discussion Concerning Order Appointing Valerie Brace as an Ex-Officio Member to the Commission on Children and Families/Marlene Putman
15. Human Resources Update/David Dickman

16. Community Development Update/Butch Parker
  - a. Permit Report
  - b. Sanitation Report
  - c. Discussion and Consideration of an Out-of-State Travel Request for Chris Chiola to attend a Federal Emergency Management Agency Training on Managing Floodplain Development Through the National Floodplain Insurance Program
  - d. Discussion Concerning Continuing Planning/Development Assistance for the Department of Community Development
  - e. Discussion Concerning Storm Damaged Trees on Private Property
17. Public Works Update/Liane Welch
  - a. Discussion Concerning a Temporary Speed Limit on McCormick Loop Road
  - b. Discussion Concerning Change Order #1 to Contract #3728 with Mettler Toledo for the New Scale for Tillamook County Transfer Station/Jennifer Purcell
  - c. Discussion Concerning Change Order #1 to Contract #3733 with DeMoulin Construction for Construction of a Pole Building at the Manzanita Transfer Station/Jennifer Purcell
18. Staff Update/Calendar Review & Scheduling/Agenda Review/Suggestion Box/Inter-Office Matters/Sue Becraft
19. Board Concerns – Non-Agenda Items & Announcements
20. Public Comments

## **ADJOURNMENT**

### BOARD MEETINGS AND ANNOUNCEMENTS

The Commissioners will be meeting as a part of the Solid Waste Budget Committee on **Monday, April 28, 2008** from **1:00 p.m. to 3:00 p.m.** The Solid Waste Budget Committee will conduct their annual budget meeting in the Commissioners' Conference Room B in the Courthouse, 201 Laurel Avenue, Tillamook.

On **Tuesday, May 13, 2008** the County Commissioners will be meeting as part of the Tillamook County Budget Committee. This is the Tillamook County Budget Committee's public meeting, which will begin at **9:00 a.m.** and will be continued on **Wednesday, May 14, 2008** at **1:00 p.m.**, if more time is needed. The public meeting will be held in the Commissioners' Meeting Room at the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The Budget Committee will receive the budget message, Proposed Budget from the Budget Officer and comment(s) from the public regarding the budget for Fiscal Year 2008-2009. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee. A copy of the budget document may be inspected or obtained on or after May 7, 2008, at the Tillamook County Treasurer's Office, 201 Laurel Avenue, Tillamook, Oregon, between the hours of 8:00 a.m. to 5:00 p.m.

There will be **no** Commissioners' Staff Meeting on **Monday, May 19** and **no** Board Meeting on **Wednesday, May 21, 2008** due to the lack of quorum.

**MEMORIAL DAY** is an observed holiday for Tillamook County, as well as the Circuit Court. All the offices in the Courthouse will be closed on **Monday, May 26, 2008.**

The Commissioners' last evening meeting before the summer break will be held on **Wednesday, May 28, 2008** at **6:30 p.m.** at the Kiwanda Community Center. The Commissioners' evening meeting schedule will resume in October.

**BOARD OF COMMISSIONERS'  
STAFF MEETING**

**Monday, April 28, 2008**

PLEASE PRINT

Name Address Item of Interest

JOHN GETTMAN all

Gas Meyer General

Tom Jones M. Currier Lewis

Wes Alton Y/M cat

Jan Stewart Mental Health Advisor

Chris Chioda DCD

Darryl & Newt Farm Fest

Brose Harris A/Y

Terin Lf A/T - Caffa graef

michael Souts 8, 9, 10

Leung Wells PW

Jennifer Farrell SW

## A Proud Tradition

Tillamook County Family YMCA, at 610 Stillwell in Tillamook, was built solely through the generosity of our county's citizens. It reflects our community's proud tradition of generosity and self sufficiency.



Today, the Y serves nearly 2,300 members and 10,000 non-members each year. It is the only fitness facility in the community available to everyone and helps people of all ages build healthier lives.

The YMCA serves as a feeder for school soccer, basketball and swimming programs. The Y's SMART Pre-School program gives youngsters a good start. And by providing facilities and a myriad of programs to Tillamook Bay Community College and Tillamook County General Hospital, the Y helps to leverage our community resources and avoid duplication.

## Expanding the Possibilities

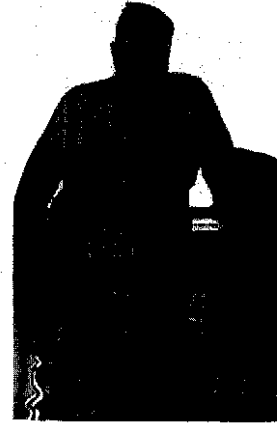
Since its founding in 1948, the YMCA continuously adapted to meet the community's changing needs. Today, we are responding to a growing senior population, more residents with handicaps or special needs and a greater need than ever before to provide positive, healthful activities for our youth.

Unfortunately, our current building simply cannot meet our changing needs. The gym is often overcrowded by youth and adult sports, classes and gymnastics. The fitness center is small, inadequately ventilated and only accessible by stairs. The pool water is too cool for use by physical therapy patients and small children, and too warm for swim team and lap swimmer's use. Ventilation in the pool area is inadequate and there is no elevator to provide access to the second and third floors.

To address these important issues, protect the community's investment in the existing building and ensure that the YMCA remains vital and relevant in the years to come; the Y is planning a major building expansion and improvement project.

This capital project will include the following features strongly supported by our community survey:

- **Warm Water Aquatics Center.** A new Warm Water Aquatics Center will provide enhanced options for family fun and physical therapy, as well as a zero depth access that will make the pool easier and safer for seniors, children and people with disabilities to use. It will allow the existing 30-year-old pool to be renovated and to lower the water temperature to more comfortably accommodate lap swimming, swim team and other swimming activities.
- **Health and Fitness Center.** A brand new Health and Fitness Center will be built on the ground floor to allow more people to use fitness and therapy equipment and free up existing space for other activities.
- **Elevator.** For the first time, an elevator will be included to provide access for everyone to all levels of the building.
- **Heating, Ventilation and Air Conditioning.** Our systems will be upgraded to serve the entire Y building.



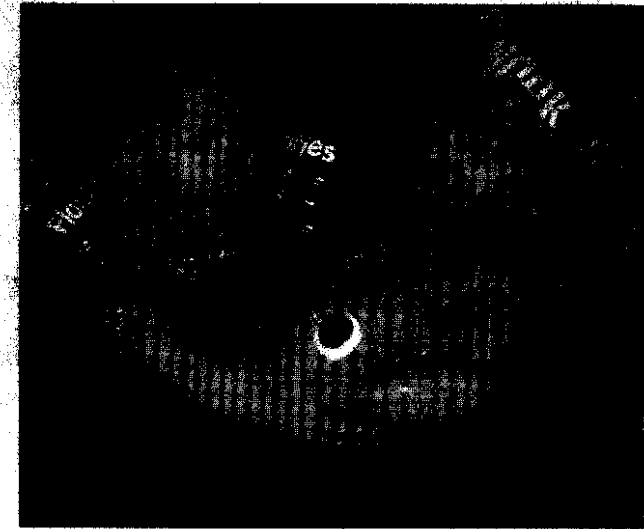
The cost of this project will total \$4.3 million, including \$300,000 for an endowment to be used to maintain the facility and ensure its affordability.

## You Can Make a Difference

Your contribution to our "Expanding the Possibilities" capital campaign will help us build upon Tillamook County's proud tradition of community-based fundraising.



- Your gift will ensure that your YMCA continues to stand out as a model to others as a caring, strong, family-based institution ready to meet the challenges of tomorrow.
- Your contribution can help your community's children build fond memories and healthy bodies, now and in the years ahead.



- You can help provide a more supportive, nurturing and healthful environment for our seniors and physically challenged.
- And you can leave a legacy of laughter and good health, of community pride and independence, while making a tangible difference in the lives of your neighbors.

There are many worthy causes to which you can contribute. But few are as tangible and can benefit as many people as your gift to Tillamook County Family YMCA's Expanding the Possibilities fund. And because of anonymous donors, your cash contribution **WILL BE MATCHED up to \$1 million** for all contributions and pledges made through July 31, 2008! For that reason, we hope that you will consider making a multi-year pledge before July 31, 2008 in order to qualify for the match money.

**All contributions and pledges made by July 31, 2008 will be matched when paid!**



**Tillamook County  
Family YMCA**

610 Stillwell Ave. Tillamook, OR 97141  
(503) 842-9622





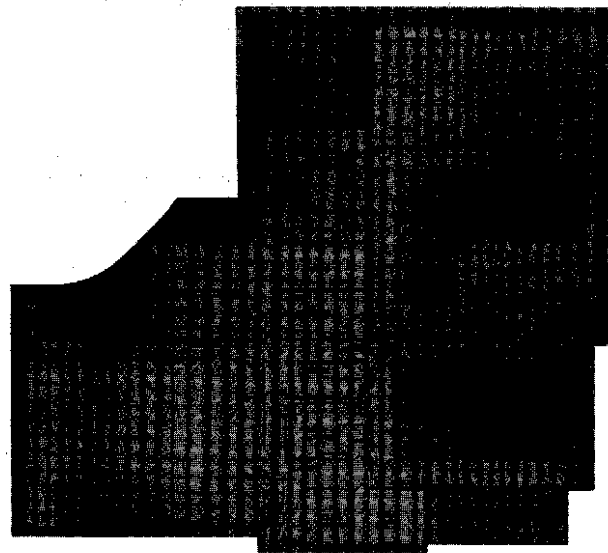
*Expanding  
the Possibilities*

### How Your Gift Grows

Because of anonymous donors, your gift or pledge to the YMCA made by July 31, 2008 will be matched up to \$1 million. The chart below shows the power of your gift, when combined with matching funds.

Your Annual Gift	Your 3-Year Pledge	Total Gift With Match
\$ 3,000/year	\$9,000	<b>\$18,000</b>
\$ 2,000/year	\$6,000	<b>\$12,000</b>
\$ 1,000/year	\$3,000	<b>\$6,000</b>
\$ 750/year	\$2,250	<b>\$4,500</b>
\$ 500/year	\$1,500	<b>\$3,000</b>
\$ 250/year	\$750	<b>\$1,500</b>
\$ 150/year	\$450	<b>\$900</b>
\$ 100/year	\$300	<b>\$600</b>
\$ 75/year	\$225	<b>\$450</b>
\$ 50/year	\$150	<b>\$300</b>
\$ 25/year	\$75	<b>\$150</b>

ALL CONTRIBUTIONS ARE TAX DEDUCTIBLE



### Campaign Steering Committee

- Herb Dorn, Steering Committee Chairman
- Bud Gienger, Campaign Tri-Chairman
- Tom Waud, Campaign Tri-Chairman
- Lois Albright, Campaign Tri-Chairman
- Vic Affolter
- Frank Bohannon
- Barry Boring
- George Dewhurst
- Ron Gienger
- David Joyce
- Jim McGinnis
- Jack Mulder
- Renee Munly
- Shawn Reiersgaard
- Walt Rigterink
- Pam Russell-Hurliman
- Bob Weeks
- Don Schmidt, Executive Director

**All cash contributions will be  
matched up to \$1 million!**



**Tillamook County Family YMCA**  
610 Stillwell Ave. Tillamook, OR 97141  
(503) 842-9622



**Tillamook County  
Family YMCA**



*Expanding  
the Possibilities*

- ✓ Honoring the past
- ✓ Meeting today's challenges
- ✓ Building for the future



# Tillamook County Family YMCA

## *Expanding the Possibilities*

### How Your Gift Grows

Because of anonymous donors, your gift or pledge to the YMCA made by July 31, 2008 will be matched up to \$1 million. The chart below shows the power of your gift, when combined with matching funds.

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\$ 100/year	\$300	<b>\$600</b>
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\$ 50/year	\$150	<b>\$300</b>
\$ 25/year	\$75	<b>\$150</b>



**Tillamook County Family YMCA**

610 Stillwell Ave. Tillamook, OR 97141

(503) 842-9622

**YES!!** I agree to contribute and/or pledge the following to the Tillamook County Family YMCA's "Expanding the Possibilities" Capital Campaign.

1. A multiyear pledge of  2  3  4  5 years

Total amount I wish to pledge: \$ \_\_\_\_\_

Payable:

Monthly  Quarterly  Semi-annually  Annually

Beginning date \_\_\_\_\_

2. A one-time donation of \$ \_\_\_\_\_

Amount paid \$ \_\_\_\_\_

Balance \$ \_\_\_\_\_

To be paid by (date) \_\_\_\_\_

\_\_\_\_\_  
printed name(s)

\_\_\_\_\_  
signature(s)

\_\_\_\_\_  
date

\_\_\_\_\_  
address

\_\_\_\_\_  
phone

\_\_\_\_\_  
e-mail

I/we wish to make this gift / pledge in thanksgiving for or in loving memory of:

\_\_\_\_\_  
Make checks payable to :

**Tillamook County Family YMCA**

610 Stillwell Ave. Tillamook, OR 97141

(503) 842-9622

ALL CONTRIBUTIONS ARE TAX DEDUCTIBLE

**Guenter Wiedemann**

---

**From:** <lindaharatty@embarqmail.com>  
**To:** "Guenter Wiedemann" <gjwied@oregoncoast.com>  
**Sent:** Sunday, April 27, 2008 8:43 PM  
**Subject:** Here are the NDOP Request and Proclamation.

Linda Hanratty, President  
Tillamook County Wide Prayer Team  
1000 North Main, Suite 12  
Tillamook, OR 97141

*Georg Hoffmann*

April 21, 2008

Tillamook County Board of Commissioners  
201 Laurel Ave.  
Tillamook, Ore. 97141

Dear Commissioners:

*"It's easier to fight than to pray. So let's pray."* Peggy Noonan, Wall Street Journal, April 12, 2002

Thursday, May 1<sup>st</sup>, 2008 is the 57<sup>th</sup> annual National Day of Prayer, and we want to gather again at the County Courthouse in Tillamook, joining citizens around the country to exercise our fundamental privilege to pray for our country, our communities and each other. This year, the theme is "America, Honor God". One of the primary founding principles of this nation was that all people would have the freedom to honor God in the way most suitable to their personal convictions, free from compulsion either for or against their consciences. We view this year's theme as a request for people to stop for a few minutes and honor the God whom the founders honored.

On behalf of both the Tillamook County Men for Christ and the Tillamook Countywide Prayer Team, I am writing this to request that the Board of County Commissioners sign a proclamation for the National Day of Prayer in Tillamook County encouraging all citizens to observe this Day of Prayer. We are planning a public prayer gathering at the County Courthouse from 12:15 to 12:45 PM, open to anyone who wishes to come join with us in prayer for our country and community. This observance is open to all people of faith and good will.

*gmb  
&  
procl*

*It would be appreciated if a member of this body could be present + read the declaration*

We also request permission to set up an awning behind the flagpole (out of the way of either doorway) in front of the Courthouse, and would like to run an extension cord into the Surveyor's office to power a small sound system for musical accompaniment and for singing patriotic songs during the observance. We believe that we have an equal privilege

*L no cord*

I am enclosing a suggested Resolution for consideration. If possible, I would like to have this before the Board on the next meeting. If you have any questions, please call me. Thank you for your ongoing support in this.

Linda Hanratty, President  
Tillamook County Wide Prayer Team

\*\*\*\*\*

4/24/2008

### Dept. of Community Development - Building Section

Week Ending	Plan Review	Structural Inspections	Mechanical Inspections	M.D. insp.	Mileage for Inspectors	Electrical Inspections	Plumbing Inspections	Investigate Proj. check	Citations Issued	Stop Work Orders	Court Hours
02/27/08	10	51	39	2	995	64	37	0	0	0	0
03/05/08	25	62	18	5	955	31	25	0	0	0	0
03/12/08	12	77	39	1	945	67	38	0	0	0	0
03/19/08	18	76	35	0	1119	76	36	1	0	0	0
03/26/08	16	63	23	2	873	51	32	0	0	0	0
04/02/08	10	73	26	1	840	37	27	3	0	1	0
04/09/08	23	76	25	1	783	65	27	3	0	0	0
04/16/08	16	67	19	1	740	45	20	6	0	1	0
04/23/08	15	74	33	4	907	45	35	0	0	0	0
04/30/08											
<b>Total</b>											
<b>YTD</b>	221	1098	395	23	15223	817	510	24	0	3	0

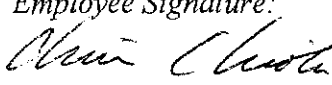


**Sanitation Permit Intake: Mar 28<sup>th</sup>, 2008- April 30<sup>th</sup>, 2008**

<b>Week</b>	<b>Permit #</b>	<b>Type</b>	<b>rec'd</b>	<b>field</b>	<b>approved</b>	<b>reason held</b>
03/27-04/02	08-1076-S	Permit to Construct	03/28	04/10	04/10	
	08-1079-S	Site Evaluation	03/28	03/31	04/03	
	08-1080-S	Site Evaluation	03/28	03/31	04/03	
	08-1123-S	Major Repair	04/01	04/01	04/03	
	08-1128-S	Site Evaluation	04/02	04/03	04/11	
04/03-04/09	08-0205-S	Final Inspection	04/04	04/07	04/07	
	08-1180-S	Minor Alteration	04/04	04/07	04/08	
	08-1175-S	Permit to Construct	04/04	04/21	04/21	
	08-1219-S	Tank Replacement	04/08	04/14	04/14	
	08-1218-S	Tank Replacement	04/08	04/10	04/16	
04/10-04/16	07-1027-S	Final Inspection	04/09	04/10	04/15	*as-built
	08-0971-S	Final Inspection	04/10	04/11	04/11	
	07-1314-S	Cert of Sat Comp	08/15	08/15	04/14	*as-built
	07-3788-S	Final Inspection	04/14	04/14	04/15	
	08-1301-S	Site Evaluation	04/15			
04/17-04/23	08-1339-S	Tank Replacement	04/17	04/18	04/18	
	07-3363-S	Cert of Sat Comp	12/07	12/08	04/18	*tank cert
	08-1373-S	Authorization Notice	04/18	04/21	04/21	
	08-1374-S	Minor Alteration	04/18	04/21	04/21	
	08-1351-S	Minor Repair	04/18	04/23		
	08-1363-S	Site Evaluation	04/21			
	08-1391-S	Site Evaluation	04/21			
	08-1400-S	Authorization Notice	04/21			*field uncover

**APPENDIX B**

**TILLAMOOK COUNTY OUT-OF-STATE TRAVEL AUTHORIZATION**

**Please complete this form and obtain the Board of Commissioner's approval before traveling.**

1. <i>Name of Employee:</i> Chris Chiola		2. <i>Date:</i> 4/18/08	
3. <i>Training Related/Conference (if yes, attach Agenda):</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		4. <i>Car Rental:</i> \$	
5. <i>Itinerary:</i> Destination (City, State): Emmitsburg MD Est. Departure Date/Time: 6/22/08 Est. Return Date/Time: 6/27/08 I will be traveling on Saturday and need 1 night lodging prior to class FEMA will reimburse for this night's lodging		6. <i>Lodging Rate:</i> Free w/course Amount per Night: \$90.00 Tax per Night: \$ Total per Night: \$ Number of Nights: XI Total: \$90.00	
7. <i>Miscellaneous Expenses: (Identify Specific Expenses: Taxis, Shuttles, Phone, Etc.)</i> a. \$ b. \$ c. \$ d. \$			
8. <i>Meals:</i> Meal Ticket for Campus Rate    # Meals    Total Breakfast    \$4.17    \$20.85 Lunch        \$6.02    \$24.08 Dinner        \$8.78    \$35.12 \$18.97 /day		9. <i>Estimated Cost of Trip:</i> Meals/Lodging: \$170.05 Airfare/Railfare: \$464.00 Personal Car Miles: \$ Car Rental: \$ Miscellaneous: \$ Total: \$634.05	
10. <i>Purpose of Trip (Be Specific):</i> FEMA - E273 Managing Floodplain Development Through the National Floodplain Insurance Program			
11. <i>Employee Signature:</i> 		<i>Date:</i> 4-18-08	
12. <i>Department Head/Designee Signature:</i> 		<i>Date:</i> 4-18-08	
13. <i>Board of Commissioner's Chair Signature:</i> 		<i>Date:</i> 4-28-08	

RECEIVED  
FEB 19 2008  
COMMUNITY  
DEVELOPMENT



FEMA

February 13, 2008

Mr. Christian P Chiola  
201 Laurel Ave  
Tillamook, OR 97141

Dear Mr. Chiola:

Welcome to the Department of Homeland Security – United States Fire Administration's National Emergency Training Center (NETC). We are pleased to inform you that you have been accepted for:

**E273: MAN.FLOODPLAIN DEV.THROUGH THE NFIP**

**June 23, 2008 To June 26, 2008**

Enclosed is information that you need to plan your travel (TRAVEL DATES) and training. Please read it carefully. If you are eligible to receive a stipend, please note that there are changes in our reimbursement policies.

Students staying on campus must purchase a meal ticket. To find the total cost of the meals please go to [http://www.usfa.dhs.gov/downloads/pdf/NETC\\_Welcome\\_Package.pdf](http://www.usfa.dhs.gov/downloads/pdf/NETC_Welcome_Package.pdf) Click on "Food Service" in the Bookmarks to the left of your screen or go to page 17. For additional information please contact Guest Services as indicated in the Welcome Package. The Welcome Package contains information on lodging, transportation, reimbursement, dress code, etc. **PLEASE BE SURE TO READ THIS PACKAGE PRIOR TO MAKING YOUR TRAVEL ARRANGEMENTS.**

Since you have been accepted into a class at NETC, lodging has been reserved for you. If you are a non-DHS Federal employee, lodging will be reserved for you on the NETC campus. Please refer to the NETC Welcome Package for the cost of lodging as well as the procedures for housing non-DHS Federal employees. If you are a DHS employee, you must present a copy of your travel authorization at registration. Please refer to FEMA instructions, policies, and comptroller grams pertaining to travel to NETC. If you are a foreign student, private sector representative, or contractor to a State or local government entity, you are responsible for your own travel and per diem costs, and lodging, payable upon arrival to NETC. USFA accepts credit card payment (VISA, MasterCard, Discover, or American Express) for lodging. **PLEASE REFER TO THE NETC WELCOME PACKAGE FOR ADDITIONAL HOUSING INFORMATION.**

If you are not able to attend this course, please notify us in writing at least 1 month prior to your course start date. We have a waiting list of your colleagues who will take your place. Failure to notify us in writing may result in your restriction from NETC and NTC classes. In addition, if your responsibilities or organization change, please notify us in writing immediately. It may affect your eligibility to attend the course.

If you have any questions, please call (301) 447-1035 or [NETC-Admissions@dhs.gov](mailto:NETC-Admissions@dhs.gov).

Sincerely,

NETC Admissions Office  
National Emergency Training Center

Enclosures



Memorandum  
April 28, 2008

To: Board of Commissioners

From: Bill Campbell, Director  
Department of Community Development

Subject: Discussion for Continuation of Planning/Development Assistance to the  
Department of Community Development

The transition has been going well and Mr. Parker has a solid and firm grasp of the process, protocols and projects at work in the department. At present there are a number of projects that for a variety of reasons have not been brought to closure, but are on the horizon for completion in June through September of this year. Projects pending completion:

- North Coast Buildable Lands Inventory – Completion of Public hearing Process with the Tillamook county Planning Commission and Board of Commissioners, grant closeouts for DLCD and NOEA, with accounting of match and deliverables. Estimated June/July hearing dates.
- Hwy 131 Transportation Refinement Plan – Completion of Planning Commission hearing and Recommendation to Board of Commissioners for Action – ordinance provisions in review by Oceanside and Netarts CPAC's; estimated June Hearing dates.
- Cloverdale Transportation Refinement Plan – lacks CPAC, convening of community based workshop with assistance from Amy Strickland and the Nestucca High School group that assisted EDC with coordination of the project. Local assistance and coordination lagged following loss of Ms. Vail and EDC coordination last winter. Community needs to be apprised of proposed ordinance changes and provided opportunity for input at hearing, estimated hearings in June/July.
- Coordination and development of the Development Permit Application for the Storage of Jetty Stone at the North Tillamook Jetty in cooperation with the US Army Corps of Engineers, the Port of Garibaldi, County Parks and Public Works. Development Permit in process of development with Corps – estimated review and filing date in May/June.
- DR-1672 – HMGP – Acquisition/Elevation Assistance Program – OEM and FEMA are completing their final review for concurrence with the proposed offer

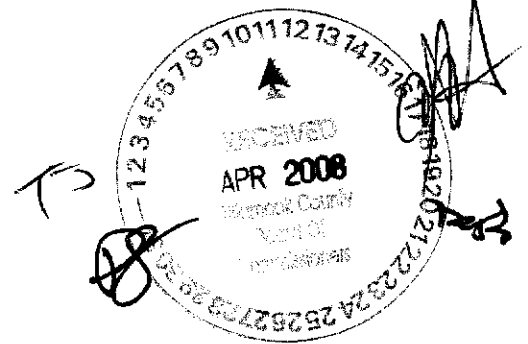
to Tillamook RV Sales and Service for acquisition and management and administration of process in coordination with the city. A request for quotations has been requested for an appraisal for the Dairy Queen, which is a prioritized acquisition project, subject to available resources. We are working on the prioritized private residences, which after a pre-review by FEMA consultants have not been favorably received. Propose preparing best case scenario for assistance to assist private property participants to the extent possible to bring project to closure; some projects may have to shift to acquisition from elevation.

I am willing to commit time and effort to these projects, attend meetings as needed to move the projects to completion in a timely manner and generally manage the projects to completion. I'm willing to consider compensation at a sum of salary and benefits at the present level with coverage of travel and expense if any are incurred.

4-11-08 Each Comm. received a copy.  
Copy to Dutch Parker and Liane Welch.  
SL

FILE COPY

Tillamook County Commissioners  
Commissioner Charles Hurliman  
Tillamook County Courthouse  
201 Laurel Avenue  
Tillamook, Oregon 97141



April 10, 2008

Dear Commissioner Hurliman:

We are new residents in Tillamook County. We are interested in knowing if Tillamook County has a tree protection ordinance.

In August 2007, we purchased a house at 37285 Second St., Neahkahnie.\* There are vacant lots on each side of us, both covered with large fir trees that are likely around 50 years old. The adjacent lots were recently sold and the new owners want to build. We are interested in knowing how to protect our house from a tree falling on it if, for example, the majority of trees are cut during construction, with a couple trees left standing and unprotected. As we all saw this past winter, individual trees left standing are prone to fall over.

I have contacted Bill Richardson, the Planning Director, by phone three times to ask what Tillamook County might have in place, or might be planning to adopt with regards to protecting trees, but have not received a call back. So, I am contacting you in hopes you will talk with me about this.

We are a typical homeowner, concerned about the impact of future wind storms and falling trees. We are in touch with the new owners also and they are interested in what tree protection is required.

If there isn't a tree protection ordinance, is the County planning on developing one as a result of the disasters this past fall with falling trees? We are interested in being helpful if you have a citizen committee you want to form to be advisory on the development of a tree ordinance. We don't want to just complain, we can get involved.

Please advise

Sincerely,  
Janice Newton  
1606 SW Dickinson Lane  
Portland, Oregon 97219  
503-245-4873

\* The mailing address is Nehalem, Oregon. The house is outside the City limits of Manzanita, within Tillamook County jurisdiction.

# FILE COPY

TILLAMOOK COUNTY  
 Statement of Revenues and Expenditures  
 010 - General Fund  
 01100 - County Commissioners  
 From 3/1/2008 Through 3/31/2008



		Total Budget \$ - Original	Total Budget \$ - Revised	Current Period Actual	Current Year Actual	YTD Revised Budget Variance	Percent Total Revised Budget Remaining
<b>Revenues</b>							
Miscellaneous Revenue	4690	0.00	0.00	3.00	296.56	(296.56)	0.00%
<b>Total Revenues</b>		<b>0.00</b>	<b>0.00</b>	<b>3.00</b>	<b>296.56</b>	<b>(296.56)</b>	<b>0.00%</b>
<b>Expenditures</b>							
<b>Personal Services</b>							
<b>Salaries</b>							
Elected Official	5001	208,050.00	0.00	17,208.00	154,872.00	53,178.00	25.56%
Management/Supervisory	5200	65,850.00	0.00	6,001.00	54,009.00	11,841.00	17.98%
Administrative/Clerical	5400	68,060.00	0.00	7,107.48	53,594.23	14,465.77	21.25%
Part-Time/Temporary	5600	0.00	15,000.00	0.00	7,292.59	7,707.41	51.38%
<b>Total Salaries</b>		<b>341,960.00</b>	<b>15,000.00</b>	<b>30,316.48</b>	<b>269,767.82</b>	<b>87,192.18</b>	<b>24.43%</b>
<b>Taxes &amp; Benefits</b>							
Employer's FICA	5950	27,150.00	0.00	2,228.91	19,905.32	7,244.68	26.68%
Worker Compensation	5955	1,800.00	0.00	0.00	1,313.51	486.49	27.03%
Health & Life Insurance	5965	80,000.00	5,000.00	6,648.31	59,960.57	25,039.43	29.46%
Retirement	5970	68,000.00	0.00	5,718.26	51,464.34	16,535.66	24.32%
VEBA	5980	7,200.00	0.00	650.00	5,550.00	1,650.00	22.92%
<b>Total Taxes &amp; Benefits</b>		<b>184,150.00</b>	<b>5,000.00</b>	<b>15,245.48</b>	<b>138,193.74</b>	<b>50,956.26</b>	<b>26.94%</b>
<b>Total Personal Services</b>		<b>526,110.00</b>	<b>20,000.00</b>	<b>45,561.96</b>	<b>407,961.56</b>	<b>138,148.44</b>	<b>25.30%</b>
<b>Materials &amp; Services</b>							
Office Supplies	6001	2,500.00	0.00	62.77	2,360.54	139.46	5.58%
Non-Capital Equipment	6004	400.00	0.00	0.00	69.33	330.67	82.67%
Operating Supplies	6005	150.00	0.00	0.00	0.00	150.00	100.00%
Small Tools & Minor Equipment	6007	500.00	0.00	0.00	210.74	289.26	57.85%
Fuel & Lubricants	6030	2,000.00	0.00	207.45	1,738.68	261.32	13.07%
Printing & Advertising	7001	1,000.00	0.00	0.00	221.60	778.40	77.84%
Books & Publications	7003	750.00	0.00	0.00	0.00	750.00	100.00%
Network Fees	7012	100.00	0.00	0.00	0.00	100.00	100.00%
Public Relations	7022	4,000.00	(250.00)	0.00	2,722.49	1,027.51	27.40%
Memberships & Dues	7050	34,500.00	0.00	0.00	27,328.74	7,171.26	20.79%
<del>Workshops &amp; Conferences</del>	<del>7052</del>	<del>2,500.00</del>	<del>200.00</del>	<del>0.00</del>	<del>4,285.00</del>	<del>(1,685.00)</del>	<del>(62.41)%</del>
Employee Training/Education	7053	600.00	0.00	0.00	249.00	351.00	58.50%
Travel & Mileage	7080	9,000.00	0.00	(768.21)	5,706.45	3,293.55	36.59%
Contracted Services	7105	85,250.00	0.00	6,195.01	66,059.30	19,190.70	22.51%
R&M/Office Equipment	7601	1,850.00	0.00	0.00	1,625.41	224.59	12.14%
R&M/Vehicles	7603	1,000.00	0.00	0.00	649.49	350.51	35.05%
Misc Materials & Services	7899	0.00	50.00	0.00	50.00	0.00	0.00%
<b>Total Materials &amp; Services</b>		<b>146,100.00</b>	<b>0.00</b>	<b>6,617.02</b>	<b>113,376.77</b>	<b>32,723.23</b>	<b>22.40%</b>
<b>Capital Outlay</b>							
Computers/Office Equipment	9020	100.00	0.00	0.00	0.00	100.00	100.00%
<b>Total Capital Outlay</b>		<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>	<b>100.00%</b>
<b>Total Expenditures</b>		<b>672,310.00</b>	<b>20,000.00</b>	<b>52,178.98</b>	<b>521,338.33</b>	<b>170,971.67</b>	<b>24.70%</b>