

MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING
Wednesday, December 17, 2008
Page 1

FILED
for
MAY 28 2009
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TASSI O'NEIL
COUNTY CLERK

COMMISSIONERS PRESENT: Charles J. Hurliman, Chair
Mark Labhart, Commissioner

COMMISSIONER ABSENT: Tim Josi, Vice Chair (Vacation)

STAFF PRESENT: Paul Levesque, Facilities, Fleet and
Contracts Director
William K. Sargent, County Counsel

STAFF PRESENT FOR PORTIONS OF THE MEETING: Tim Lutz, County Assessor
and Karen Dye, County Treasurer.

GUESTS: Gus Meyer.

CALL TO ORDER: By Chair Hurliman at 9:00 a.m. in Commissioners' Meeting Room
A.

ITEM NO. 1: WELCOME & REQUEST TO SIGN GUEST LIST: Chair Hurliman
welcomed everyone and reminded them to sign the guest list.

ITEM NO. 2: PUBLIC COMMENT – NON-AGENDA ITEMS: There were no public
comments at this time.

TAKEN OUT OF ORDER ITEM NO. 4: CONSIDERATION OF ORMAP
INTERGOVERNMENTAL AGREEMENT WITH THE DEPARTMENT OF REVENUE
(STATE CONTRACT #2216) FOR GRANT FUNDING TO CONTINUE DIGITIZATION
OF ASSESSOR'S MAPS: Tim Lutz said this Agreement started about six (6) years
ago. It is a State-wide project. The grant is for Thirty-Five Thousand (\$35,000) Dollars
and funds about one-half (1/2) full time equivalent employee who is our Cartographer.
He described the conversion process as a base map for GIS. There are presently no
GIS protocols for public use. They is forty-seven (47%) percent through the conversion
process. They will be sixty (60%) percent by the end of the grant. The funds come
from recording fees. He described the area that will be converted between Nehalem
and Bay City.

Commissioner Labhart made a motion to approve and sign the ORMAP
Intergovernmental Agreement with the Department of Revenue (State Contract #2216)
for grant funding to continue digitization of Assessor's maps. The motion was seconded
by Chair Hurliman. The motion carried with two (2) aye votes. Chair Hurliman signed
the Agreement.

MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING
Wednesday, December 17, 2008
Page 2

ITEM NO. 3: CONSIDERATION OF ORDER IN THE MATTER OF SPENDING COUNTY MONEYS ON LOCAL ACCESS ROADS WITHIN THE COUNTY FOR REASONS OF PUBLIC SAFETY AND RESCINDING ORDER #00-62: Paul Levesque explained how this Order limits future work on local access roads on stop signs, safety improvements and re-opening after floods.

Commissioner Labhart made a motion to approve and sign Order #08-110 in the matter of spending County moneys on local access roads within the County for reasons of public safety and rescinding Order #00-62. The motion was seconded by Chair Hurliman. The motion carried with two (2) aye votes. The Commissioners signed the Order.

ITEM NO. 5: CONSIDERATION OF ORDER IN THE MATTER OF TRANSFERRING FUNDS BETWEEN BUDGETED LINE ITEMS: Karen Dye said this moves funds to the "dog" line items from contingency to cover expenditures carried over from last year.

Commissioner Labhart made a motion to approve and sign the Order in the matter of transferring funds between budgeted line items. The motion was seconded by Chair Hurliman. The motion carried with two (2) aye votes. The Commissioners signed the Order #08-111.

Ms. Dye provided an update to the public concerning budget reduction efforts to cut another Eight Hundred Thousand (\$800,000) from this year's budget. Department Heads will meet with the Treasurer the week of January 5, 2009. Commissioner Labhart described the revenue short falls. The Board and Ms. Dye distinguished the road fund from the general fund.

ITEM NO. 6: CONSIDERATION OF ORDER RE-APPOINTING JAN STEWART TO THE TILLAMOOK COUNTY MENTAL HEALTH AND CHEMICAL DEPENDENCY AND DEVELOPMENTAL DISABILITY COUNCIL: Chair Hurliman said Ms. Stewart has been doing a great job. Commissioner Labhart agreed, stating he appreciates her dedication.

Commissioner Labhart made a motion to approve and sign the Order re-appointing Jan Stewart to the Tillamook County Mental Health and Chemical Dependency and Developmental Disability Council. The motion was seconded by Chair Hurliman. The motion carried with two (2) aye votes. The Commissioners signed the Order #08-112.

ITEM NO. 7: CONSIDERATION OF AGREEMENT GRANTING PERMISSION FOR TILLAMOOK ESTUARIES PARTNERSHIP TO ACCESS TILLAMOOK COUNTY LAND IN THE LITTLE NORTH FORK WATERSHED TO CONDUCT RESTORATION AND NOXIOUS WEED REMOVAL ACTIVITIES: Mr. Levesque described the eradication program conducted by the Tillamook Estuaries Partnership (TEP) for Japanese Knotweed. They are currently working with land owners on eradication on the Little North Fork of Wilson River. The County owns a parcel at the confluence.

Commissioner Labhart made a motion to approve and sign the Agreement granting permission for TEP to access Tillamook County land in the Little North Fork watershed to conduct restoration and noxious weed removal activities. The motion was seconded by Chair Hurliman. The motion carried with two (2) aye votes. Chair Hurliman signed the Agreement.

ITEM NO. 8: CONSIDERATION OF MODIFICATION #1 TO PERSONAL SERVICES AGREEMENT WITH GEOENGINEERS, INC. #3657 FOR SOILS INVESTIGATION PERFORMED TO ADDRESS THE STABILITY AND SOIL BEARING CAPACITY OF THE PROPOSED SITE FOR THE CEDAR CREEK CHILD CARE CENTER: Mr. Levesque described the work under this Agreement. This Modification adds language required as a condition of the Oregon Community Development Block Grant.

Commissioner Labhart made a motion to approve and sign Modification #1 to the Personal Services Agreement with GeoEngineers, Inc. for soils investigation performed to address the stability and soil bearing capacity of the proposed site for the Cedar Creek Child Care Center. The motion was seconded by Chair Hurliman. The motion carried with two (2) aye votes. The Commissioners signed the Modification.

ITEM NO. 9: CONSIDERATION OF ORDER OF NOTICE OF INTENT TO AWARD A PROFESSIONAL SERVICES AGREEMENT TO NORTHWEST HYDRAULIC CONSULTANTS/HBH CONSULTING ENGINEERS, INC. FOR THE OREGON SOLUTIONS' PROJECT EXODUS HEC-RAS MODELING: Mr. Levesque described the Oregon Solutions Project Exodus and the procurement process for the HEC-RAS modeling. He then talked about the rating and ranking process and the recommendation of the Proposal Selection Committee to award the Agreement to Northwest Hydraulic Consultants/HB Consulting Engineers, Inc.

Commissioner Labhart said when this came before the Design Team there was a discussion about doing modeling versus on-the-ground projects. The Design Team voted unanimously to recommend the modeling project. Commissioner Labhart said he trusts that Senator Johnson will try to secure additional funding in the next Legislative session. The Project Team also voted unanimously to support the modeling. Commissioner Labhart was optimistic.

MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING
Wednesday, December 17, 2008
Page 4

Commissioner Labhart made a motion to approve and sign the Notice of Intent to Award a Professional Services Agreement to Northwest Hydraulic Consultants/HBH Consulting Engineers, Inc. for the Oregon Solutions' Project Exodus HEC-RAS Modeling. The motion was seconded by Chair Hurliman. The motion carried with two (2) aye votes. The Commissioners signed the Order #08-113.

ITEM NO. 10: CONSIDERATION OF CHANGE ORDER #3 TO CONTRACT FOR GENERAL SERVICES #3881 WITH PACIFIC OFFICE AUTOMATION FOR ALL COUNTY DEPARTMENT COPY MACHINE MAINTENANCE: Mr. Levesque said that this modification adds the new Library's coin-operated copy machine to the maintenance contract with Pacific Office Automation.

Commissioner Labhart made a motion to approve and sign the Change Order with Pacific Office Automation for all County department copy machine maintenance. The motion was seconded by Chair Hurliman. The motion carried with two (2) aye votes. The Commissioners signed the Change Order #3.

ITEM NO. 11: BOARD CONCERNS – NON-AGENDA ITEMS & ANNOUNCEMENTS: Commissioner Labhart described the public meeting with Congressman-Elect Kurt Schrader. He thanked him for coming.

Chair Hurliman reported on progress toward getting the meeting video tapes available for viewing on the web.

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MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING
Wednesday, December 17, 2008
Page 5

ITEM NO. 12: PUBLIC COMMENTS: There were no public comments.

There being no further business Chair Hurliman adjourned the meeting at 9:45 a.m.

RESPECTFULLY SUBMITTED this 28 day of May, 2009.

County Clerk: Tassi O'Neil

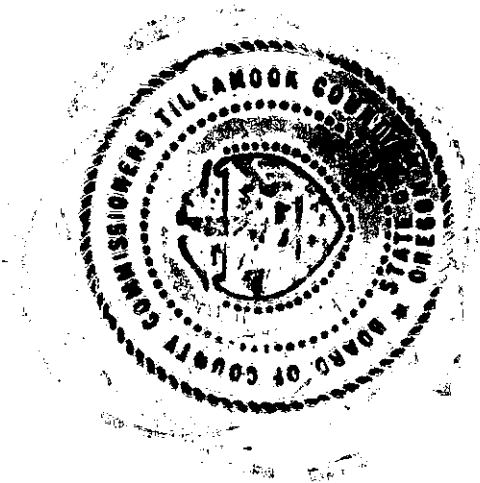
Susan J. Becraft
Susan Becraft, Recording Secretary
& Special Deputy

APPROVED BY:

Veronica
Chair

Mark Lambert
Vice-Chair

Charles J. Hurliman
Commissioner



**NOTICE OF MEETING AND AGENDA
of the
TILLAMOOK COUNTY BOARD OF COMMISSIONERS**
Also sitting as the Board of the
**SOLID WASTE SERVICE DISTRICT &
THE 4-H AND EXTENSION SERVICE DISTRICT**
to be held

Wednesday, December 17, 2008, at 9:00 a.m.

Commissioners' Meeting Room A
County Courthouse, 201 Laurel Avenue
Tillamook, Oregon

BOARD OF COMMISSIONERS

Charles J. Hurliman, Chair
E-mail: churlima@co.tillamook.or.us

Tim Josi, Vice-Chair
E-mail: tjosi@co.tillamook.or.us

Mark Labhart, Commissioner
E-mail: mlabhart@co.tillamook.or.us

201 Laurel Avenue
Tillamook, Oregon 97141
Phone: (503) 842-3403 FAX: (503) 842-1384

ANY QUESTIONS? Contact
Paul Levesque (503) 842-1809
E-mail: plevesqu@co.tillamook.or.us

COUNTY WEBSITE: <http://www.co.tillamook.or.us>

WATCH THIS MEETING ON TV: TLCTV Channel 35

Monday – 1:00 p.m.
Thursday – 1:00 p.m.
Sunday – 1:00 p.m.

Tuesday – 8:00 p.m.
Friday – 8:00 p.m.

Wednesday – 9:00 a.m.
Saturday – 9:00 a.m.

NOTE: The Board of Commissioners reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660(1).

NOTE: The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

CALL TO ORDER: Wednesday, December 17, 2008 9:00 a.m.

BOARD OF COMMISSIONERS

1. Welcome & Request to Sign Guest List
2. Public Comment – Non-Agenda Items

LEGISLATIVE – ADMINISTRATIVE

3. Consideration of Order In the Matter of Spending County Moneys on Local Access Roads within the County for Reasons of Public Safety and Rescinding Order #00-62/Liane Welch
4. Consideration of ORMAP Intergovernmental Agreement with the Department of Revenue (State Contract #2216) for Grant Funding to Continue Digitization of Assessor's Maps/Tim Lutz
5. Consideration of Order In the Matter of Transferring Funds between Budgeted Line Items/Karen Dye
6. Consideration of Order Re-Appointing Jan Stewart to the Tillamook County Mental Health and Chemical Dependency and Developmental Disability Council/Charles Hurliman
7. Consideration of Agreement Granting Permission for Tillamook Estuaries Partnership to Access Tillamook County Land in the Little North Fork Watershed to Conduct Restoration and Noxious Weed Removal Activities/Paul Levesque
8. Consideration of Modification #1 to Personal Services Agreement with GeoEngineers, Inc. #3657 for Soils Investigation Performed to Address the Stability and Soil Bearing Capacity of the Proposed Site for the Cedar Creek Child Care Center/Paul Levesque
9. Consideration of Order of Notice of Intent to Award a Professional Services Agreement to Northwest Hydraulic Consultants/HBH Consulting Engineers, Inc. for the Oregon Solutions' Project Exodus HEC-RAS Modeling/Paul Levesque
10. Consideration of Change Order #3 to Contract for General Services #3881 with Pacific Office Automation for All County Department Copy Machine Maintenance/Paul Levesque
11. Board Concerns – Non-Agenda Items & Announcements
12. Public Comments

ADJOURNMENT

BOARD MEETINGS AND ANNOUNCEMENTS

The Commissioners will interview applicants for the Tillamook County Parks and Recreation Advisory Committee on **Tuesday, December 16, 2008** at 2:00 p.m. in the Commissioners' Meeting Room B at the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The Commissioners have **canceled** an interview applicants for the Tillamook County Budget Committee on Tuesday, December 16, 2008 at 3:00 p.m. in the Commissioners' Meeting Room B at the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The Commissioners have moved their regular business meeting day from Wednesday, December 24, 2008 to **Monday, December 22, 2008**. The meeting will begin at **9:00 a.m.** and be held in the Commissioners' Meeting Room A at the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The Tillamook Library will **close** at **5:30 p.m.** on **Tuesday, December 23, 2008** through **Thursday, December 25, 2008** for the Christmas holidays and at **5:30 p.m.** on **Wednesday, December 31, 2008** through **Thursday, January 1, 2009** for the New Year's holiday.

The County's holiday schedule and the AFSCME Union Agreement designate **December 24, 2008** as a holiday. Therefore, the County offices in the Courthouse, and Administrative offices in the Jail and Justice Facility will be **closed** on **Wednesday, December 24, 2008** to allow employees this time off. However, the State Circuit Court will be open on Wednesday.

The Tillamook County Courthouse and Administrative offices in the Jail and Justice Facility will be **closed** on **Thursday, December 25, 2008**, for the Christmas holiday and on **Thursday, January 1, 2009**, for the New Year's holiday. Oregon State Circuit Courts will also be closed both days.

Commissioners' Staff Meetings are held on Monday except for the second week each month when it is held on Tuesday. The second Tuesday, Staff Meeting schedule through June 2009 is as follows:

- January 13, 2009
- February 10, 2009
- March 10, 2009
- April 14, 2009
- May 12, 2009
- June 9, 2009

The Commissioners' evening meeting schedule is as follows:

January 21, 2009	Cape Kiwanda Community Center
February 18, 2009	Manzanita City Hall
March 18, 2009	Cape Kiwanda Community Center
April 15, 2009	Manzanita City Hall
May 20, 2009	Cape Kiwanda Community Center

All evening meetings will begin at 6:30 p.m.

BOARD OF COMMISSIONERS'
MEETING

Wednesday, December 17, 2008

PLEASE PRINT

Name Address Item of Interest

Gus Meyer

General

Tim
Kalenko

Assessor Igo

(Please use reverse if necessary)