

MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING

Monday, December 22, 2008

Page 1

COMMISSIONERS PRESENT:Charles J. Hurliman, Chair
Mark Labhart, Commissioner**COMMISSIONER ABSENT**

Tim Josi, Vice-Chair (Vacation)

STAFF PRESENT:Paul Levesque, Facilities, Fleet and
Contracts DirectorFILED
MAY 28 2009
10:15
TASSI O'NEIL
COUNTY CLERK

STAFF PRESENT FOR PORTIONS OF THE MEETING: Susan Becraft, Board Assistant; Gordon McCraw, Director, Emergency Management; Terry Huntsman, UnderSheriff; Liane Welch, Director, Public Works; and Butch Parker, Director, Community Development

GUESTS: John Gettman, Gus Meyer, Keith Whitehead, Patty Cook, Wayne Cook, Troy Downing, Herman Biederbeck, Don Gragert, Todd Hoodenpyl, Mark Davenport and Rachel Hoffman.

CALL TO ORDER: By Chair Hurliman at 9:00 a.m. in Commissioners' Meeting Room A.

ITEM NO. 1: PUBLIC COMMENTS – NON-AGENDA ITEMS – REQUEST TO SIGN

GUEST LIST: Chair Hurliman welcomed everyone and reminded them to sign the guest list. There were no public comments at this time.

TAKEN OUT OF ORDER ITEM NO. 4: DISCUSSION CONCERNING THE OREGON HUNTERS ASSOCIATION REQUEST TO WAIVE FEES ON A SHOOTING RANGE:

Wayne Cook, President of the local Oregon Hunters Association, discussed the purchase of the Weiss property by the local gun club. He described the land use approvals that will be required. Butch Parker said it would be a zone change and conditional use approval. Mr. Cook discussed the local law enforcement agencies that will be involved. UnderSheriff Huntsman spoke about the importance of the site and the fee waiver. Mr. Cook said the gun club would be the applicant. UnderSheriff Huntsman talked about the need for the shooting range for law enforcement and the public. Mr. Cook said a portion of the property could be put into a conservation easement. Herman Biederbeck listed the benefits the Oregon Department of Fish and Wildlife (ODFW) sees in the shooting range.

Mr. Parker described the fees involved in this, but didn't know if it was a request for full or partial fee waiver. He would have a problem waiving all the fees but would consider a partial waiver. Mr. Cook said they would take whatever they could. He said the sale is contingent on land use approvals. Officer Hoodenpyl, Oregon State Police, also spoke about the importance of a range.

MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING
Monday, December 22, 2008
Page 2

ITEM NO. 2: PUBLIC WORKS UPDATE: Liane Welch gave a status report on weather events and roads. They worked all weekend.

ITEM NO. 3: DISCUSSION AND CONSIDERATION OF MODIFICATION #1 TO PROFESSIONAL SERVICES AGREEMENT WITH SHAW ENVIRONMENTAL, INC. FOR CONSTRUCTION MANAGEMENT AND CQA SERVICES FOR TILLAMOOK TRANSFER STATION STORMWATER IMPROVEMENTS: Ms. Welch said this Modification is for an additional Four Thousand (\$4,000) Dollars and extends the contract through February 2009.

Commissioner Labhart made a motion to approve and sign the Modification to the Professional Services Agreement with Shaw Environmental, Inc. for construction management and CQA services for Tillamook Transfer Station stormwater improvements. The motion was seconded by Chair Hurliman. The motion carried with two (2) aye votes. The Commissioners signed Modification #1.

OTHER: Ms. Welch said they are expecting a slow snow melt and don't expect flooding. Commissioner Labhart said there is forty (40") inches of snow according to SNOWTEL on Saddle Mountain, in the Coast Range.

ITEM NO. 5: DISCUSSION CONCERNING MEMORANDUM OF UNDERSTANDING WITH THE TILLAMOOK FAIR BOARD AND THE 4-H LEADERS ASSOCIATION FOR THE MULTIPURPOSE YOUTH PAVILION: Troy Downing outlined the elements of the Memorandum of Understanding (MOU) and grant seeking efforts. He said there is widespread community support. They have raised about Two Hundred Thousand (\$200,000) Dollars out of about One Million (\$1,000,000) Dollars that will be needed. The City of Tillamook may require them to put sidewalks down Third Street, stormwater management and City lighting. It has been approved by the Fair Board and Livestock Committee. Commissioner Labhart thanked Paul Levesque for his help in putting this MOU together.

Commissioner Labhart made a motion to approve and sign the Memorandum of Understanding with the Tillamook Fair Board and the 4-H Leaders Association for the Multipurpose Youth Pavilion. The motion was seconded by Chair Hurliman. The motion carried with two (2) aye votes. The Commissioners signed the MOU.

MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING
Monday, December 22, 2008
Page 3

ITEM NO. 6: DISCUSSION AND CONSIDERATION OF GRANT AWARD AGREEMENT WITH OREGON MILITARY DEPARTMENT OFFICE OF EMERGENCY MANAGEMENT FOR THE CITIZEN CORPS PROGRAM: Gordon McCraw said the Eight Thousand Seven Hundred and Thirty (\$8,730) Dollars will be used to get CERT radios and clothing. This is part of training civilians for disaster preparedness. Manzanita has a very active program. Chair Hurliman said he appreciates the efforts of Gordon McCraw. Mr. McCraw said there are no match requirements.

Commissioner Labhart made a motion to approve and sign the Grant Award Agreement with the Oregon Military Department Office of Emergency Management for the Citizen Corps Program. The motion was seconded by Chair Hurliman. The motion carried with two (2) aye votes. Chair Hurliman signed the Agreement.

Commissioner Labhart talked about the importance of Mr. McCraw's e-mail list and adding people to this list. Mr. McCraw will add anyone to the list. Chair Hurliman talked about the phones that went down this weekend. Mr. McCraw discussed how amateur radio operators stepped in.

ITEM NO. 7: DISCUSSION AND CONSIDERATION OF ORDER APPOINTING JENNIFER PURCELL AND RE-APPOINTING GEORGE KIRKHAM TO THE TILLAMOOK COUNTY PARKS AND RECREATION ADVISORY COMMITTEE: Commissioner Labhart described the interviews.

Commissioner Labhart made a motion to approve and sign the Order appointing Jennifer Purcell and re-appointing George Kirkham to the Tillamook County Parks and Recreation Advisory Committee. The motion was seconded by Chair Hurliman. The motion carried with two (2) aye votes. The Commissioners signed Order #08-114.

Chair Hurliman said they didn't fill the North County position for lack of a North County applicant.

ITEM NO. 8: DISCUSSION AND CONSIDERATION OF NON-PREVAILING WAGE CONTRACT FOR CONSTRUCTION OF THE KILCHIS RIVER COUNTY CAMPGROUND FLUSH RESTROOM SUB-BASE PROJECT WITH NORM HARTWELL GROUNDHOG CONSTRUCTION INC: Mr. Levesque described the project.

Commissioner Labhart made a motion to approve and sign the Non-Prevailing Wage Rate Contract for Construction of the Kilchis River County Campground flush restroom sub-base. The motion was seconded by Chair Hurliman. The motion carried with two (2) aye votes. The Commissioners signed the Contract.

MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING
Monday, December 22, 2008
Page 4

ITEM NO 9: COMMUNITY DEVELOPMENT UPDATE: a) PERMIT REPORT and b) SANITATION REPORT: Mr. Parker said plan reviews have increased dramatically. He reminded the public of increased fees on and after January 1, 2009. The new rate table goes into effect at that time. They are also not refilling three (3) vacant positions. Commissioner Labhart said he felt the Department should be self-supporting.

The Tillamook RV has accepted the voluntary buy out. They are now working on the Dairy Queen property.

ITEM NO 10: DISCUSSION AND CONSIDERATION OF ORDER RE-APPOINTING VAL FOLKEMA, SHIRLEY KALKHOVEN AND VAN MOE AS REPRESENTATIVES OF TILLAMOOK COUNTY TO THE NORTHWEST OREGON ECONOMIC ALLIANCE: Commissioner Labhart said these are re-appointments. He described the function of the Alliance.

Commissioner Labhart made a motion to approve and sign the Order appointing Val Folkema, Shirley Kalkhoven and Van Moe as representatives of Tillamook County to the Northwest Oregon Economic Alliance. The motion was seconded by Chair Hurliman. The motion carried with two (2) aye votes. The Commissioners signed Order #08-115.

ITEM NO 11: DISCUSSION AND CONSIDERATION OF ORDER APPOINTING GEOFFREY DAVEY AND RE-APPOINTING DOUG OLSON TO THE TILLAMOOK COUNTY BUDGET COMMITTEE: Chair Hurliman spoke of the benefits of the two (2) appointees.

Chair Hurliman made a motion to approve and sign the Order appointing Geoffrey Davey and re-appointing Doug Olson to the Tillamook County Budget Committee. The motion was seconded by Commissioner Labhart. The motion carried with two (2) aye votes. The Commissioners signed Order #08-116.

Commissioner Labhart said this covers all three (3) geographic areas of the County.

ITEM NO 12: DISCUSSION AND CONSIDERATION OF LETTER TO NESTUCCA FORESTS LLC CONCERNING THE TRANSFER OF A GRANT OF EVACUATION ROAD EASEMENT TO STIMSON LUMBER COMPANY: Mr. Levesque described the reasons for the transfer.

Commissioner Labhart made a motion to approve and sign the letter to Nestucca Forests LLC concerning the transfer of a grant of evacuation road easement to Stimson Lumber Company. The motion was seconded by Chair Hurliman. The motion carried with two (2) aye votes. Chair Hurliman signed the Letter.

ITEM NO 13: DISCUSSION AND CONSIDERATION OF RESOLUTION INCREASING TLC FEDERAL CREDIT UNION'S LINE OF CREDIT FOR THE GRANDSTAND AND BLEACHERS PROJECT AT TILLAMOOK COUNTY FAIRGROUNDS: Mr. Levesque outlined how the bleachers were determined, by our insurance company, to have safety issues. They were originally intended to be replaced with the grandstand, but funds were not adequate to do so. TLC has generously offered an additional One Hundred and Fifty Thousand (\$150,000) Dollars to be paid back in two (2) additional Seventy-Five Thousand (\$75,000) Dollar payments at the end of our current ten (10) year payback.

Commissioner Labhart thanked the TLC Board and Mike Pierce, the Chief Executive Officer. Chair Hurliman felt the Fair Board needs to look for grants to help off set this.

Commissioner Labhart made a motion to approve and sign the Resolution increasing TLC Federal Credit Union's line of credit for the grandstand and bleachers at the Tillamook County Fairgrounds. The motion was seconded by Chair Hurliman. The motion carried with two (2) aye votes. The Commissioners signed Resolution #R-08-020.

ITEM NO 14: DISCUSSION AND CONSIDERATION OF CHANGE ORDER #3 TO CONTRACT FOR SERVICES WITH PACIFIC OFFICE AUTOMATION FOR MAINTENANCE OF COUNTY COPIERS: Mr. Levesque said this continues the existing Agreement for an additional year. He recommended the Agreement be approved and authorization for signing when the original Agreement becomes available.

Commissioner Labhart made a motion to approve and sign Change Order #3 to Contract for Services with Pacific Office Automation for Maintenance of County copiers when the Agreement is located. The motion was seconded by Chair Hurliman. The motion carried with two (2) aye votes. The Commissioners will sign the Change Order at a later date.

TAKEN OUT OF ORDER ITEM NO. 16: BOARD CONCERNS – NON-AGENDA ITEMS & ANNOUNCEMENTS: Commissioner Labhart read the announcements.

/////
/////
/////

MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING

Monday, December 22, 2008

Page 6

ITEM NO. 15: STAFF UPDATE/CALENDAR REVIEW & SCHEDULING/AGENDA REVIEW/SUGGESTION BOX/INTER OFFICE MATTERS: Sue Becraft said there is no agenda to approve. She said they are looking for North County applicants for the Parks and Recreation Advisory Committee. She also announced the Federal Funding Priority Workshop on January 14. There were no suggestions.

ITEM NO. 17: PUBLIC COMMENTS: Gus Meyer wished everyone a Merry Christmas.

There being no further business Chair Hurliman adjourned the meeting at 10:05 a.m.

RESPECTFULLY SUBMITTED this 28 day of May, 2009.

County Clerk: Tassi O'Neil

Susan L. Becraft
Susan Becraft, Recording Secretary
& Special Deputy

APPROVED BY:

Vincent
Chair

Mark Latta
Vice-Chair

Charles J. Hurliman
Commissioner



NOTICE OF MEETING AND AGENDA
of the
TILLAMOOK COUNTY BOARD OF COMMISSIONERS
Also sitting as the Board of the
SOLID WASTE SERVICE DISTRICT &
THE 4-H AND EXTENSION SERVICE DISTRICT
to be held

Monday, December 22, 2008, at 9:00 a.m.

Commissioners' Meeting Room A
County Courthouse, 201 Laurel Avenue
Tillamook, Oregon

BOARD OF COMMISSIONERS

Charles J. Hurliman, Chair
E-mail: churlima@co.tillamook.or.us

Tim Josi, Vice-Chair
E-mail: tjosi@co.tillamook.or.us

Mark Labhart, Commissioner
E-mail: mlabhart@co.tillamook.or.us

201 Laurel Avenue
Tillamook, Oregon 97141
Phone: (503) 842-3403 FAX: (503) 842-1384

ANY QUESTIONS? Contact
Paul Levesque (503) 842-1809
E-mail: plevesqu@co.tillamook.or.us

COUNTY WEBSITE: <http://www.co.tillamook.or.us>

WATCH THIS MEETING ON TV: TLCTV Channel 14

Monday – 1:00 p.m.
Thursday – 1:00 p.m.
Sunday – 1:00 p.m.

Tuesday – 8:00 p.m.
Friday – 8:00 p.m.

Wednesday – 9:00 a.m.
Saturday – 9:00 a.m.

NOTE: The Board of Commissioners reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660(1).

NOTE: The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

CALL TO ORDER: Monday, December 22, 2008 9:00 a.m.

BOARD OF COMMISSIONERS

1. Public Comment – Non-Agenda Items – Request to Sign Guest List
2. Public Works Update/Liane Welch
3. Discussion and Consideration of Modification #1 to Professional Services Agreement with Shaw Environmental, Inc. for Construction Management and CQA Services for Tillamook Transfer Station Stormwater Improvements/Jennifer Purcell
4. Discussion Concerning the Oregon Hunters Association Request to Waive Fees on a Shooting Range/Chuck Hurliman
5. Discussion Concerning Memorandum of Understanding with the Tillamook Fair Board and the 4-H Leaders Association for the Multipurpose Youth Pavilion/Troy Downing
6. Discussion and Consideration of Grant Award Agreement with Oregon Military Department Office of Emergency Management for the Citizen Corps Program/Gordon McCraw
7. Discussion and Consideration of Order Appointing Jennifer Purcell and Re-Appointing George Kirkham to the Tillamook County Parks and Recreation Advisory Committee/Del Schleichert
8. Discussion and Consideration of Non-Prevailing Wage Contract for Construction of the Kilchis River County Campground Flush Restroom Sub-Base Project with Norm Hartwell Groundhog Construction Inc/Del Schleichert
9. Community Development Update/Butch Parker
 - a. Permit Report
 - b. Sanitation Report
10. Discussion and Consideration of Order Re-Appointing Val Folkema, Shirley Kalkhoven and Van Moe as Representatives of Tillamook County to the Northwest Oregon Alliance/Mark Labhart
11. Discussion and Consideration of Order Appointing Geoffrey Davey and Re-Appointing Doug Olson to the Tillamook County Budget Committee/Charles Hurliman
12. Discussion and Consideration of Letter to Nestucca Forests LLC Concerning the Transfer of a Grant of Evacuation Road Easement to Stimson Lumber Company/Paul Levesque
13. Discussion and Consideration of Resolution Increasing TLC Federal Credit Union's Line of Credit for the Grandstand and Bleachers Project at Tillamook County Fairgrounds/Paul Levesque
14. Discussion and Consideration of Change Order #3 to Contract for Services with Pacific Office Automation for Maintenance of County Copiers/Paul Levesque
15. Staff Update/Calendar Review & Scheduling/Agenda Review/Suggestion Box/Inter-Office Matters/Sue Becraft
16. Board Concerns – Non-Agenda Items & Announcements

17. Public Comments

ADJOURNMENT

BOARD MEETINGS AND ANNOUNCEMENTS

The Tillamook Library will **close** at 5:30 p.m. on Tuesday, December 23, 2008 through Thursday, December 25, 2008 for the Christmas holidays and at 5:30 p.m. on Wednesday, December 31, 2008 through Thursday, January 1, 2009 for the New Year's holiday.

The County's holiday schedule and the AFSCME Union Agreement designate December 24, 2008 as a holiday. Therefore, the County offices in the Courthouse, and Administrative offices in the Jail and Justice Facility will be **closed** on Wednesday, December 24, 2008 to allow employees this time off. However, the State Circuit Court will be open on Wednesday.

The Tillamook County Courthouse and Administrative offices in the Jail and Justice Facility will be **closed** on Thursday, December 25, 2008, for the Christmas holiday and on Thursday, January 1, 2009, for the New Year's holiday. Oregon State Circuit Courts will also be closed both days.

Commissioners Tim Josi and Mark Labhart will be interviewed by an independent radio producer on the subject of climate change on Thursday, January 8, 2009 at 11:00 a.m. in the Law Library at the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

Commissioners' Staff Meetings are held on Monday except for the second week each month when it is held on Tuesday. The second Tuesday, Staff Meeting schedule through June 2009 is as follows:

- January 13, 2009
- February 10, 2009
- March 10, 2009
- April 14, 2009
- May 12, 2009
- June 9, 2009

The Commissioners' evening meeting schedule is as follows:

January 21, 2009	Cape Kiwanda Community Center
February 18, 2009	Manzanita City Hall
March 18, 2009	Cape Kiwanda Community Center
April 15, 2009	Manzanita City Hall
May 20, 2009	Cape Kiwanda Community Center

All evening meetings will begin at 6:30 p.m.

**BOARD OF COMMISSIONERS'
STAFF and BOARD MEETING**

Monday, December 22, 2008

PLEASE PRINT

<u>Name</u>	<u>Address</u>	<u>Item of Interest</u>
JOHN GETTMAN		all
Gus Meyer		General
Gordon McCraw		
Ruth Whitehead Tillman		OHA
Patty Cook		OHA
Wayne Cook		OHA
Joy Downing		OSU
TERRY Huntsman		TCSO
Herman Biederbeck		ODFW
Don Grager		Till Gun Club
Todd Hoodery		OSP
Mark Davenport		OHA
Gene Welch		PW
Rachel Hoffman		OHA

(Please use reverse if necessary)

12/18/2008

Dept. of Community Development - Building Section

Week Ending	Plan Review	Structural Inspections	Mechanical Inspections	M.D. Insp.	Mileage for Inspectors	Electrical Inspections	Plumbing Inspections	Investigate Proj. check	Citations Issued	Stop Work Orders	Court Hours
11/26/08	3	59	27	0	1517	64	25	2	0	0	0
12/03/08	9	40	16	1	1173	37	16	0	0	0	0
12/10/08	1	51	20	3	1361	38	33	5	0	0	0
12/17/08	9	40	16	1	1173	37	16	0	0	0	0
12/24/08											
12/31/08											
01/02/09											
01/09/09											
01/16/09											
Total											
YTD	704	3263	1105	108	57144	2516	1480	118	0	9	0

For the week ending 12/17/08

Submitted By:Roberta Bettis

Sanitation Permit Intake: Oct 30th, 2008-Nov26th, 2008

Week	Permit #	Type	rec'd	field	approved	reason held
12/11-12/17	08-4016-S	Tank Replacement	12/12			
12/04-12/10	08-2488-S	Authorization Notice	07/11	06/18	12/04	*admin review
	08-3963-S	Authorization Notice	12/08	12/05	12/09	
	08-2653-S	Final Inspection	12/08	12/10	12/11	
	08-2982-S	Final Inspection	12/09	12/11		
	08-3980-S	Major Repair	12/09	12/01		
	08-3998-S	Major Repair	12/10	12/05	12/11	
	08-4000-S	Site Evaluation	12/10	12/11	12/16	
11/27-12/03	08-3822-S	Final Inspection	12/01	12/01	12/01	
	08-2653-S	Partial Inspection	12/03	12/04	*	* final insp

Sanitation Permit Intake: Oct 30th, 2008-Nov26th, 2008

Week	Permit #	Type	rec'd	field	approved	reason held
11/20-11/26	08-3581-S	Final Inspection	11/21	11/21	11/21	
	08-2982-S	Final Inspection	11/24	11/24	*	*GWI installation
	08-3466-S	Tank Replacement	11/24	11/25		
11/13-11/19	08-2545-S	Final Inspection	11/18	11/19		
	08-2940-S	Final Inspection	11/18	11/19		
	08-0201-S	Final Inspection	11/19	11/20		
	08-3822-S	Tank Replacement	11/19	11/20	11/20	
11/06-11/12	08-3767-S	Minor Alteration	11/10	09/25	11/20	
	08-3763-S	Transfer	11/10	12/01	12/01	
	08-0813-S	Final Inspection	11/12	11/13	11/18	
10/30-11/05	08-1850-S	Partial Inspection	10/30	10/30	*	*water standing in trench *no pump
	08-3303-S	Final Inspection	11/03	11/04	11/14	
	08-2547-S	Final Inspection	11/03	11/03	11/03	

Sanitation Permit Intake: Oct 2nd, 2008-Oct 29th, 2008

Week	Permit #	Type	rec'd	field	approved	reason held
------	----------	------	-------	-------	----------	-------------

10/23-10/29	08-3507-S	Final Inspection	10/23	10/23		*as-built
	08-3637-S	Tank Replacement	10/24	10/27	10/28	
	08-3560-S	Final Inspection	10/24	10/27	11/06	*alarm box not in
	08-3653-S	Tank Replacement	10/28	10/29	10/29	
	08-3637-S	Final Inspection	10/28	10/29	11/06	*as-built
10/16-10/22	08-3560-S	Major Repair	10/16	10/13	10/16	
	08-3358-S	Final Inspection	10/20	10/20	10/21	
	08-3581-S	Tank Replacement	10/20	10/21	10/21	
	08-3582-S	Site Evaluation	10/20	10/23	10/28	
10/09-10/15	08-3483-S	Reinstatement	10/09	10/09	10/09	
	08-3166-S	Final Inspection	10/09	09/27	10/21	
	08-3507-S	Tank Replacement	10/13	10/14	10/14	
	08-3525-S	Tank Replacement	10/14	10/14	10/14	
	07-2335-S	Permit to Construct	10/15	10/15	10/15	
	08-3483-S	Final Inspection	10/15	10/15	10/20	
10/02-10/08	08-3248-S	Tank Replacement	10/02	10/03	10/03	
	08-3430-S	Site Evaluation	10/02	10/08	10/08	
	08-3461-S	Tank Replacement	10/03	10/06	10/14	
	08-0815-S	Final Inspection	10/06	10/06	10/06	
	08-0129-S	Final Inspection	10/06	10/07	*	*as-built
	08-3466-S	Authorization Notice	10/06	10/23	10/30	