



**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' BOARD
MEETING - Wednesday, February 22, 2012
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WORKSHOP

COMMISSIONERS PRESENT:

Tim Josi, Chair
Mark Labhart, Vice Chair

FILED
3:50pm
APR 10 2012
TASSI O'NEIL
COUNTY CLERK

COMMISSIONER ABSENT:

Charles J. Hurliman, Commissioner
(vacation)

STAFF PRESENT:

Paul Levesque, Facilities, Fleet and
Contracts Director

STAFF PRESENT FOR PORTIONS OF THE MEETING: Sara Charlton, Librarian; Mona Hamblen, Human Resources; Michael Soots, Director, Information Services; Deb Clark, Treasurer; Tassi O'Neil, Clerk; Marie Heimburg, Juvenile Department and Commission on Children and Families; Jana McCandless, Undersheriff; Denise Vandecoevering, Assessor; Valerie Soilihi, Director, Department of Community Development; Donna Gigoux, Commission on Children and Families and Sue Becraft, Board Assistant.

GUESTS: Gus Meyer, John Sollman and John Gettman.

CALL TO ORDER: By Chair Josi at 8:33 a.m. in Commissioners' Meeting Room B.

ITEM NO. 1: WELCOME & REQUEST TO SIGN GUEST LIST: Chair Josi welcomed everyone and reminded them to sign the guest list.

ITEM NO. 2: PUBLIC COMMENTS – NON-AGENDA ITEMS: There were none at this time.

UNSCHEDULED: Tassi O'Neil said she appreciated the email notice of this item today.

Tim said this was an outgrowth of a workshop yesterday where they could have made this hiring decision but he deferred that decision until today. They did decide yesterday to move the Department of Community Development (DCD) back into the general fund but continue to monitor fee supported services. Valerie Soilihi will email her cost analysis to the Leadership Team. She is seeking an Office Support 2 (OS2) to deal with the workload. She also asked for a senior planner but the board felt the latter should be addressed in the budget process.

As to the OS2, Ms. Soilihi expressed her appreciation of the Leadership Team support. She said response to deficits were to reduce staff. They have only two permit staff and the accounting clerk has to fill in; then she can't get her work done. Mona Hamblen said this is a new position because the recent lay-off was a permit technician. The OS2 has

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a lower pay scale. Ms. Soilihi has been taking Planning Commission minutes, which is a problem on appeals. The OS 2 will help with vouchers.

Ms. O'Neil said when the last job class study was done where transition from clerks to OS, she was told that OS2's needed to have specific training in that department. She also asked why we are hiring now when the planner will be in the budget process.

Chair Josi said it is irregular and not recommended to hire in mid-year but the OS2 was the most vital to keeping the department running. There was a decision on special fund revenues. Chair Josi said DCD is on the threshold of a meltdown. Ms. Hamblen recommended an OS2 because of the complexity of the department. They have not hired less than an OS2 in personnel since 2005. An OS2 really needs this level of function. Chair Josi said these decisions are difficult and should be made in full light of day. He feels we need to do this. Ms. O'Neil was nervous about the budget. Chair Josi was also.

A motion was made by Vice Chair Labhart to approve an OS2 for the Department of Community Development. The motion was seconded by Chair Josi.

Vice Chair Labhart said when DCD moved to a separate fund it was a mistake. He is past his comfort level in further fee raises. This was discussed at the Leadership Team meeting. Now Ms. Soilihi has a department at half the size as before. He reflected on the Health Department issues. He encouraged people to read the DCD analysis. Vice Chair Labhart agreed help was needed by the OS2. Chair Josi agreed, but felt the move to the special fund was good but it was also a good decision to move it back. It created accountability. Ms. O'Neil said she would also help with the bills in DCD. Ms. Hamblen said we should post it in-house first. The motion carried with two aye votes.

ITEM NO. 3: DISCUSSION CONCERNING ORDER APPOINTING PEGGY WEITMAN AND JANA MCCANDLESS AS MEMBERS AND JACKIE HOEFLER AS SECRETARY TO THE TILLAMOOK COUNTY TRAFFIC SAFETY COMMISSION:

John Sollman said Jackie Hoefler volunteered as secretary. Her husband is on the commission. Andy Long designated Jana McCandless to serve for the Sheriff's Office. Liane Welch designated Peggy Weitman. Mr. Sollman also mentioned three possible candidates from North County. This item will be moved to the 10:00 a.m. meeting.

The board was pleased the secretarial matter was resolved.

ITEM NO. 4: DISCUSSION CONCERNING AMENDMENT 1 TO OREGON COMMISSION ON CHILDREN AND FAMILIES 2011-2013 INTERGOVERNMENTAL AGREEMENT TIL1113 (COUNTY CONTRACT #4247):

Donna Gigoux said it adds \$12,000 for the Casey Partnership that was awarded after the intergovernmental agreement was executed. This item will be moved to the 10:00 a.m. meeting.

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**ITEM NO. 5: LIBRARY UPDATE A) DISCUSSION OF A NOTICE OF COUNTY
MEASURE ELECTION FOR THE RENEWAL OF A FIVE YEAR COUNTY-WIDE
LIBRARY OPERATING LOCAL OPTION TAX:**

Sara Charlton said this is 95% of their budget. It has been reviewed by Tassi O'Neil, Paul Levesque and legal counsel.

Gus Meyer suggested it should be shaved down \$0.20/per \$1,000 to show good faith to voters to assist with a road measure. Chair Josi said it is the same rate. Ms. Charlton described how the same rate was determined through the library board for maintaining existing services. Ms. Charlton said the branches would close and no new books purchased if it were reduced to \$0.45/\$1,000.

Mr. Meyer said with the bond and levy it is \$3,000,000. He said others felt it should be shifted into roads. Vice Chair Labhart said they only have one shot at this. Costs have gone up, but he told the library board they couldn't raise the rate and had to reduce costs. He couldn't buy the argument that at \$0.20 reduction would result in road funding.

Denise Vandecoevering said it is the same rate but values have gone up. Chair Josi said Mr. Meyer has a compelling argument and he will have to think about this before 10:00 a.m. He agreed with Vice Chair Labhart that reducing the rate would buy good faith with voters. Chair Josi also said the library and public transit make a livable community. Vice Chair Labhart said roads and libraries are extremely important. Chair Josi didn't want to be the one to strangle the library. This item will be moved to the 10:00 a.m. meeting.

**ITEM NO. 6: DISCUSSION CONCERNING PURCHASE AGREEMENT WITH DELL
MARKETING LP FOR 34 ALL-IN-ONE COMPUTERS:** Michael Soots described the computers, all of which will go to the library for public access. They are \$855 each, less than our desktops. They are designed for small spaces. This item will be moved to the 10:00 a.m. meeting.

**ITEM NO. 7: DISCUSSION CONCERNING A GRANT APPLICATION TO THE
TILLAMOOK PEOPLE'S UTILITY DISTRICT FOR PEER MEDIATION:** Marie Heimburg said this is part of the funding for training 60 youth. She is seeking \$7,776. Chair Josi will carry this item at the 10:00 a.m. meeting.

**ITEM NO. 8: FLEET, FACILITIES AND CONTRACTS REPORT/PAUL LEVESQUE A)
DISCUSSION CONCERNING A LETTER TO JAMES AND ANNALENE THOMASSEN
REGARDING TAXING AND ZONING CONCERNS ON TAX LOT 4S 09 30 1100:**

Chair Josi read the second paragraph. Ms. Vandecoevering thanked Mr. Levesque for drafting the letter. This item will be moved to the 10:00 a.m. meeting.

ITEM NO. 9: STAFF REPORT: a) SUGGESTION BOX: Sue Becraft reported there were no suggestions this week. She is taking vacation March 2 – 9, 2012.

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OTHER: There was a discussion about the Crèche's (nativity scene) untimely removal and the need for the applicants to come back to the board next year.

ITEM NO. 10: BOARD CONCERNS – NON-AGENDA ITEMS: There were none at this time.

ITEM NO. 11: PUBLIC COMMENTS: There were none at this time.

There being no further business Chair Josi adjourned the meeting at 9:37 a.m.

MEETING

COMMISSIONERS PRESENT: Tim Josi, Chair
Mark Labhart, Vice Chair

COMMISSIONER ABSENT: Charles J. Hurliman, Commissioner
(vacation)

STAFF PRESENT: Paul Levesque, Facilities, Fleet and
Contracts Director
William K. Sargent, County Counsel

STAFF PRESENT FOR PORTIONS OF THE MEETING: Peggy Weitman, Public Works; Sara Charlton, Librarian, Sara Beeler, Library; Michael Soots, Director, Information Services; Deb Clark, Treasurer; Chris Chiola, Department of Community Development;

GUESTS: Ruth LaFrance, Spike Klobas, Bill Landau, Barbara Triplett, Jim Lawrence; Shiela Zerngast, Bob Favret, Erin Dietrich.

CALL TO ORDER: By Chair Josi at 10:00 a.m. in Commissioners' Meeting Room A.

ITEM NO. 1: WELCOME & REQUEST TO SIGN GUEST LIST: Chair Josi welcomed everyone and reminded them to sign the guest list.

ITEM NO. 2: PUBLIC COMMENTS – NON-AGENDA ITEMS: There were none at this time.

ITEM NO. 3: BOARD OF COUNTY COMMISSIONERS' MEETING MINUTES FOR JANUARY 24, 2012; ITEM NO. 4: LIQUOR LICENSE APPLICATION FOR NEW OUTLET WITH FULL ON-PREMISES SALES FOR CAPE LOOKOUT BURGER PALACE; ITEM NO. 5: LIQUOR LICENSE APPLICATION FOR NEW OUTLET WITH OFF-PREMISES SALES FOR OCEANSIDE INN; ITEM NO. 6: LIQUOR LICENSE

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APPLICATION FOR CHANGE OF OWNERSHIP WITH FULL-ON PREMISES SALES FOR JK'S OAR HOUSE BAR & GRILL; ITEM NO. 7: ANNUAL LIQUOR LICENSE RENEWAL APPLICATIONS FOR BAYSIDE MARKET & DELI, BEN & JEFF'S BURGERS & TACOS, CLOVERDALE PHARMACY, FOX GROCERY, HEBO MARKET, JETTY FISHERY, LEE'S CAMP STORE, LOS CAPORALES RESTAURANT, PLEASANT VALLEY RV PARK, SANDLAKE GROCERY:

A motion was made by Vice Chair Labhart to approve the consent calendar. The motion was seconded by Chair Josi. The motion carried with two aye votes. The board signed the minutes. The chair signed the liquor license applications for Cape Lookout Burger Palace, Oceanside Inn and JK's Oar House Bar & Grill.

ITEM NO. 8: CONSIDERATION OF AN ORDER APPOINTING PEGGY WEITMAN AND JANA MCCANDLESS AS MEMBERS AND JACKIE HOEFLER AS SECRETARY TO THE TILLAMOOK COUNTY TRAFFIC SAFETY COMMISSION:

Chair Josi complimented John Sollman's work.

A motion was made by Vice Chair Labhart to approve an Order appointing Peggy Weitman and Jana McCandless as members and Jackie Hoefler as secretary to the Tillamook County Traffic Safety Commission. The motion was seconded by Chair Josi. The motion carried with two aye votes. The board signed Order #12-005.

ITEM NO. 9: CONSIDERATION OF AMENDMENT 1 TO OREGON COMMISSION ON CHILDREN AND FAMILIES 2011-2013 INTERGOVERNMENTAL AGREEMENT TIL1113 (COUNTY CONTRACT #4247): Chair Josi said this provides \$12,000 from the Casey Foundation.

A motion was made by Vice Chair Labhart to approve Amendment 1 to Oregon Commission on Children and Families 2011-2013 Intergovernmental Agreement TIL1113 (County Contract #4247). The motion was seconded by Chair Josi. The motion carried with two aye votes. The chair signed the amendment.

ITEM NO. 10: CONSIDERATION OF PURCHASE AGREEMENT WITH DEL MARKETING LP FOR 34 ALL-IN-ONE COMPUTERS: Michael Soots said Dell was low bidder and the computers are budgeted.

A motion was made by Vice Chair Labhart to approve the Purchase Agreement with Del Marketing LP for 34 all-in-one computers. The motion was seconded by Chair Josi. The motion carried with two aye votes. The chair signed the agreement.

ITEM NO. 11: CONSIDERATION OF A GRANT APPLICATION TO THE TILLAMOOK PEOPLE'S UTILITY DISTRICT FOR PEER MEDIATION: Chair Josi outlined the program for peer mediation where 60 school kids will be trained. He said everyone wins.

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A motion was made by Vice Chair Labhart to approve a grant application to the Tillamook People's Utility District for peer mediation. Vice Chair Labhart described the PUD's grant program. The motion was seconded by Chair Josi. The motion carried with two aye votes.

ITEM NO. 13 (TAKEN OUT OF ORDER): CONSIDERATION OF A LETTER TO JAMES AND ANNALENE THOMASSEN REGARDING TAXING AND ZONING CONCERNS ON TAX LOT 4S 09 30 1100: Chair Josi read the letter and described the problem.

A motion was made by Vice Chair Labhart to approve the letter to James and Annalene Thomassen regarding taxing and zoning concerns on Tax Lot 4S 09 30 1100. The motion was seconded by Chair Josi. The motion carried with two aye votes. The board signed the letter.

ITEM NO. 12: CONSIDERATION OF A NOTICE OF COUNTY MEASURE ELECTION FOR THE RENEWAL OF A FIVE YEAR COUNTY-WIDE LIBRARY OPERATING LOCAL OPTION TAX: Sara Charlton said this is a renewal. Chair Josi invited public comment.

Bob Favret, Latimer Road, spoke in favor of the levy renewal. It is the best library they have ever had.

Barbara Triplett, Neskowin, said the library is as good as or better than she has ever had. She spoke to the benefits of the library. She strongly supports the levy renewal. Chair Josi asked her to discuss a possible 1/3 reduction in revenues and closure of the branches. She said it is a 45 minute drive and the price of gas would make it unaffordable for many. Chair Josi felt the reduction would lose voter support for roads.

Sheila Zerngast, Chair, Library Board, talked about the need for the library in the current economy. A further cut would also cut the bookmobile that would seriously disconnect seniors.

Ms. Charlton presented library statistics and described the programs. Their goal is to maintain existing services.

Vice Chair Labhart said we have had libraries in Tillamook County since 1907 and an operating levy since 1983. He distinguished the county library from city libraries and described the diverse services provided. He would not support an increase in the rates. He said if the levy fails in May, the libraries will have to close July 1. He felt \$0.65 was a reasonable rate. Chair Josi thanked Vice Chair Labhart and others for their thoughts. He said there are elements that make a livable community including a community college, public transportation and a library. The library system is a draw to the community. It is needed more now than ever before. Chair Josi reflected on Gus Meyer's earlier

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comments about a \$0.20 reduction and the huge consequences. He said both the library and road levies would fail in that case. He supports the measure.

A motion was made by Vice Chair Labhart to approve the renewal of the five year local option tax. The motion was seconded by Chair Josi. The motion carried with two aye votes. The chair signed the measure.

ITEM NO. 14: BOARD CONCERNS – NON-AGENDA ITEMS & ANNOUNCEMENTS:
There were none.

ITEM NO. 15: PUBLIC COMMENTS: There were none.

Chair Josi read the meeting announcements.

There being no further business Chair Josi adjourned the meeting at 10:40 a.m.

RESPECTFULLY SUBMITTED this 10th day of April, 2012.

County Clerk: Tassi O'Neil

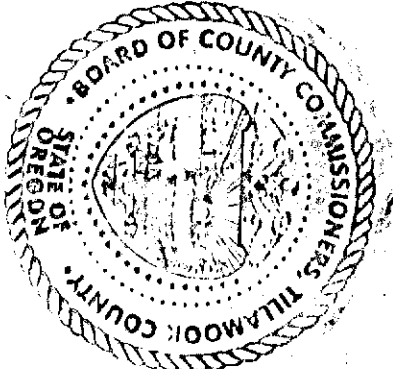
Susan L. Becraft
Susan Becraft, Recording Secretary
& Special Deputy

APPROVED BY:

Josi
Chair

Mark Labhart
Vice Chair

Charles J. Gusten
Commissioner



**NOTICE OF BOARD WORKSHOP AND BOARD MEETING
of the
TILLAMOOK COUNTY BOARD OF COMMISSIONERS**

Also sitting as the Board of the
**SOLID WASTE SERVICE DISTRICT,
THE 4-H AND EXTENSION SERVICE DISTRICT
AND COUNTY ROAD DISTRICT**
to be held

Wednesday, February 22, 2012

Workshop at 8:30 a.m.

Commissioners' Meeting Room B

County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

Board Meeting at 10:00 a.m.

Commissioners' Meeting Room A

County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

BOARD OF COMMISSIONERS

Tim Josi, Chair

E-mail: tjosi@co.tillamook.or.us

Mark Labhart, Vice-Chair

E-mail: mlabhart@co.tillamook.or.us

Charles J. Hurliman, Commissioner

E-mail: churlima@co.tillamook.or.us

201 Laurel Avenue

Tillamook, Oregon 97141

Phone: (503) 842-3403 FAX: (503) 842-1384

ANY QUESTIONS? Contact

Paul Levesque (503) 842-1809

E-mail: plevesqu@co.tillamook.or.us

COUNTY WEBSITE: <http://www.co.tillamook.or.us>

WATCH THIS MEETING ON TV: TCTV Channel 4

Friday – 1:00 p.m.

Monday – 7:00 p.m.

Thursday – 9:30 a.m.

Saturday – 3:30 a.m.

Tuesday – 10:00 p.m.

Sunday – 7:00 p.m.

Wednesday – 7:00 a.m.

NOTE: The Board of Commissioners reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660(1).

NOTE: The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

AGENDA

WORKSHOP

CALL TO ORDER: Wednesday, February 22, 2012 8:30 a.m.

1. Welcome & Request to Sign Guest List
2. Public Comment – Non-Agenda Items
3. Discussion Concerning Order Appointing Peggy Weitman and Jana McCandless as Members and Jackie Hoefler as Secretary to the Tillamook County Traffic Safety Commission/John Sollman
4. Discussion Concerning Amendment 1 to Oregon Commission on Children and Families 2011-2013 Intergovernmental Agreement TIL1113 (County Contract #4247)/Marlene Putman
5. Library Update/Sara Charlton
 - a. Discussion of a Notice of County Measure Election for the Renewal of a Five Year County-Wide Library Operating Local Option Tax
6. Discussion Concerning Purchase Agreement with Del Marketing LP for 34 All-In-One Computers/Michael Soots
7. Discussion Concerning a Grant Application to the Tillamook People's Utility District for Peer Mediation/Marie Heimburg
8. Fleet, Facilities and Contracts Report/Paul Levesque
 - a. Discussion Concerning a Letter to James and Annalene Thomassen Regarding Taxing and Zoning Concerns on Tax Lot 4S 09 30 1100/Charles Hurliman
9. Staff Report/Sue Becraft
 - a. Suggestion Box
10. Board Concerns – Non-Agenda Items
11. Public Comments

ADJOURN

MEETING

CALL TO ORDER: Wednesday, February 22, 2012 10:00 a.m.

1. Welcome & Request to Sign Guest List
2. Public Comment – Non-Agenda Items

CONSENT CALENDAR

3. Board of County Commissioners' Meeting Minutes for January 24, 2012

4. Liquor License Application for New Outlet with Full On-Premises Sales for Cape Lookout Burger Palace
5. Liquor License Application for New Outlet with Off-Premises Sales for Oceanside Inn
6. Liquor License Application for Change of Ownership with Full-On Premises Sales for JK's Oar House Bar & Grill
7. Annual Liquor License Renewal Applications for Bayside Market & Deli, Ben & Jeff's Burgers & Tacos, Cloverdale Pharmacy, Fox Grocery, Hebo Market, Jetty Fishery, Lee's Camp Store, Los Caporales Restaurant, Pleasant Valley RV Park, Sandlake Grocery

LEGISLATIVE – ADMINISTRATIVE

8. Consideration of an Order Appointing Peggy Weitman and Jana McCandless as Members and Jackie Hoefler as Secretary to the Tillamook County Traffic Safety Commission/John Sollman
9. Consideration of Amendment 1 to Oregon Commission on Children and Families 2011-2013 Intergovernmental Agreement TIL1113 (County Contract #4247)/Marlene Putman
10. Consideration of Purchase Agreement with Del Marketing LP for 34 All-In-One Computers/Michael Soots
11. Consideration of a Grant Application to the Tillamook People's Utility District for Peer Mediation/Marie Heimburg
12. Consideration of a Notice of County Measure Election for the Renewal of a Five Year County-Wide Library Operating Local Option Tax/Sara Charlton
13. Consideration of a Letter to James and Annalene Thomassen Regarding Taxing and Zoning Concerns on Tax Lot 4S 09 30 1100/Paul Levesque
14. Board Concerns – Non-Agenda Items & Announcements
15. Public Comments

ADJOURN

BOARD MEETINGS AND ANNOUNCEMENTS

The commissioners will hold a workshop on **Tuesday, February 21, 2011** at **3:00 p.m.** with Community Development and other staff to discuss the Department of Community Development's funding, operations and budget. The workshop will be held in the commissioners' meeting room B of the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The commissioners will interview applicants for the Tillamook County Library Board on **Tuesday, February 21, 2012** at **4:00 p.m.** in the commissioners' meeting Room B of the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The commissioners will hold a workshop on **Friday, February 24, 2012 at 10:00 a.m.** with Health Department staff and the Community Health Council's Executive Team to discuss the 2011-2012 Health Department's Financial Plan. The workshop was originally scheduled on February 16, 2012. The workshop will be held in the commissioners' meeting room B of the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The Tillamook County Library, Tillamook County Courthouse, state courts, administrative offices in the jail and justice facility, the public works department and the health department will be **closed** on **Monday, February 20, 2012** for Presidents' Day.

There will be **no** commissioners' workshop or business meeting on **Wednesday, February 29, 2012** due to the lack of a quorum.

A Leadership Team Meeting of the County Board of Commissioners with the Tillamook County Elected Officials and Department Heads will be held on **Monday, March 5, 2012 at 8:00 a.m.** The meeting will be held in the commissioners' meeting room B of the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

There will be **no** commissioners' workshop or business meeting on **Wednesday, March 21, 2012** due to the lack of a quorum.

The commissioners' evening board meeting schedule is as follows:

April 18, 2012
May 16, 2012

Manzanita City Hall
Kiawanda Community Center

There will be no evening meeting in March. All evening meetings will begin at 6:30 p.m.

BOARD OF COMMISSIONERS' WORKSHOP

Wednesday, February 22, 2012

	Present	Absent		Present	Absent
Mark Labhart	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Charles Hurliman	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Tim Josi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Paul Levesque	<input checked="" type="checkbox"/>	<input type="checkbox"/>

PLEASE PRINT

<u>Name</u>	<u>Address</u>	<u>Item of Interest</u>
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<i>Gus Meyer</i>		<i>General</i>
<i>JOHN SOLLMAN</i>		<i>Tm Safety</i>
<i>JOHN GETTMAN</i>		<i>EVERYTHING</i>
<i>Sara Chan / ton</i>		<i>Library</i>
<i>Mona Hamblen</i>		<i>HR</i>
<i>mickal Soots</i>		<i>T. S.</i>
<i>Deb Clark</i>		
<i>Jess Meil</i>		<i>all</i>
<i>Marie Hembury</i>		<i>Peer Mediation</i>
<i>Jana McCannell</i>		<i>TCSD</i>
<i>Heuse Vandr</i>		<i>assessor</i>
<i>Valerie Soitki</i>		<i>DCD</i>

(Please use reverse if necessary)

BOARD OF COMMISSIONERS' MEETING

Wednesday, February 22, 2012

	Present	Absent		Present	Absent
Mark Labhart	✓	_____	Charles Hurliman	_____	✓
Tim Josi	✓	_____	Paul Levesque	✓	_____
Bill Sargent	✓	_____			

PLEASE PRINT

Name	Address	Item of Interest
Peggy Wertman		Road
Sara Charlton		Library
ROTH LAFRANCE		LIBRARY
Michel Souts		T.S.
Spike Klobas (Water Board oceanside)		low income housing
Bill Landau		Library
Barbara Triplett		Library
Dels Clark		
Chris Chiola		Library levy
Sarah Beeler		Library
Jim Lawrence		Tillamook
Shiela Zerngast		Library
Bob Farver		Library
Erin Dietrich	Headlight	All

(Please use reverse if necessary)

Sue Becraft

From: Tim Josi
Sent: Tuesday, February 21, 2012 4:01 PM
To: County Managers
Cc: Sue Becraft; Mona Hamblen
Subject: Notice of unscheduled agenda item tomorrow

The commissioners held a workshop today to discuss the financial viability and staffing levels of the Department of Community Development. A request was made by Valerie Soilihi to hire a full-time office specialist at Range 4, Step 1 for an estimated annual cost of \$38,501.68, including salary and benefits. If granted, the recruitment process would begin soon.

This request was viewed favorably by myself and Commissioner Labhart but we felt it would be better to make a final decision tomorrow at our 8:30 staff meeting.

Tim

Tim Josi
Tillamook County Commissioner
201 Laurel Avenue
Tillamook, OR 97141
503-842-3403 Work
503-812-1932 Cell
503-842-1384 Fax
tjosi@co.tillamook.or.us

GRANT WORKSHEET

2012-2013

Please check here if no salaries are funded by this grant. If the grant is funding all or part of an employees salary:
COMPLETE PAGE 2 OF THIS WORKSHEET

Funding Source Code _____
For Accounting Department use only

County Fund & Dept Receiving Grant
 Commission on Children&Families

Award Period:
 Begin: Jul-12
 End: Jun-13

Common Name	Formal Name
CCF	Peer Mediation Project

Everyday name used within your department *Complete formal name given to grant by funding source*

PLEASE ATTACH COPY OF GRANT AWARD

Source of Funds

Where did the funding come from?
 Did the funds come directly to the county from the federal government?
 Did the funds pass through the State of Oregon or another organization before arriving at the county?

Grant Number:
 If Federal Grant: CFDA Number
 If State Grant: Number assigned by state funding source

- Direct, federal government, dept of _____ CFDA: _____
- Indirect, federal government, dept of _____ CFDA: _____
 and State of Oregon, dept/division of _____
- Indirect, federal government, dept of _____ CFDA: _____
 and another entity or organization _____
- Direct, State of Oregon, dept/division of _____
- Indirect, State of Oregon, dept/division of _____
 via another entity or organization _____
- Other _____

Total Amount of Award: \$ 9,000.00

Is this a new grant? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Match Requirement Amount <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No How Much: \$ _____ <input type="checkbox"/> Hard Dollar Match <input checked="" type="checkbox"/> In-Kind (IDENTIFY below)	Is this a multiyear grant? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IF Yes: Amount Applicable to Current Budget Year: \$ 9,000.00
Payment Method: <input checked="" type="checkbox"/> Advance <input type="checkbox"/> Reimbursement	Grant Administrator: CCF	
Reporting Cycle <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input checked="" type="checkbox"/> Annual	Accounting Contact: _____	

TILLAMOOK PEOPLE'S UTILITY DISTRICT
2012 Community Support Grant Application

Date: February 20, 2010

Please circle one: For- Profit

Not for Profit

Name of Organization: Conflict Solutions for Tillamook County

Business Address: 801 Ivy Avenue, Suite B, Tillamook, Oregon 97141

Mailing Address (if different): 201 Laurel Avenue, Tillamook, Oregon 97141

Contact Person: Marie Heimburg

E-mail: mheimbur@co.tillamook.or.us

Project Manager: Marie Heimburg

Total Project Cost: \$32,418.00

Amount requested: \$7,776

PROJECT DESCRIPTION:

Conflict Solutions for Tillamook County (CSTC), a program of the Commission on Children & Families (CCF), was established in 2002, and provides education, mediation and facilitation services for Tillamook County citizens. The mission of CSTC is "Helping local people and communities resolve conflicts through open communication, education, mediation and facilitation".

Mediation is a process of dispute resolution in which one or more impartial third parties intervenes in a conflict or dispute with the consent of the participants. Decision-making authority rests with the participants themselves. Participants define and clarify issues, explore possible solutions, and, when desired, reach a mutually satisfactory agreement. Participants express differences and improve relationships and mutual understanding, whether or not an agreement is reached

Peer mediation can be a successful approach to managing interpersonal conflict in middle and secondary schools. These programs provide a unique opportunity for diverse students to use communication, human relations, and problem-solving skills in real-life settings. Effective programs can help to create a safe and welcoming school environment, improve interpersonal and inter-group relations, and assist in reducing school conflicts and violence, especially when part of a comprehensive violence prevention plan. The qualities that mark an effective peer mediation program include youth empowerment, capable adult supervision, cultural competence, diversity, responsiveness to the specific needs of the population it serves, fair resolutions to mediated conflicts, and measurable outcomes.

Tillamook County schools have numerous stressful issues related to conflict, including but are not limited to: bullying, slander, rude behavior, mean comments based on misunderstandings, racist's comments, boyfriend/girlfriend disputes, name calling and tensions that threaten to break into violence. Peer mediation provides a peaceful means to resolve these disputes before it turns to violence, damages relationships and taints the school environment. Peer mediation also provides a positive means to prevent, relieve and defuse stressful conflicts amongst students and staff.

CSTC proposes to support existing peer mediation programs that are demonstrating success. Funding would be utilized for program coordination, technical assistance to school counselors, volunteers to assist with peer mediation programs and the training of sixty (60) peer mediators enrolled in six (6) schools, throughout three (3) Tillamook County school districts. This project will be completed by the end of calendar year 2012.

The peer mediation project is not a stand alone project but part of the larger countywide mediation program. The proposed peer mediation project is a project that has been in existence for seven years and continues to grow. Currently, CSTC implements four major community dispute resolutions activities based upon community needs in Tillamook County. CSTC will continue to strengthen and implement these activities in 2012. These activities include: small claims court mediation; peer mediation in five (5) schools throughout the county; neighbor to neighbor mediation; and community education and advocacy regarding community dispute resolution alternatives.

This proposed project will provide professional training to 60 youth volunteers from three school districts in Tillamook County. The training will be provided in the form of an 18 hour training over the course of 3 days and monthly 1 hour booster sessions throughout the school year. Youth will mediate disputes between students in their school with the assistance of a trained adult volunteer mediator.

This project will achieve the following results: 60 youth will report increased knowledge and skills in mediation as a result of training and actual experience with mediation; 30+ school disputes will be resolved by peer mediators' county wide; and 6 school staff will be trained in how to work with and supervise youth peer mediators.

The specific goals and objectives of the project are as stated:

Goal 1: Conflict Solutions for Tillamook County (CSTC) will continue to sustain, enhance and improve the quality of peer mediation programs in each school district. Three school districts will operate peer mediation program in both the junior high and high school.

Objective 1: 25 students from District #9, 20 students from Neah kah nie School District and 15 students from Nestucca Valley School District, will participate and successfully complete a 2 day peer mediation training and a 1 day follow up training with a qualified trainer.

Objective 2: The program coordinator will provide 3 visits to each of the 6 existing programs during the 2012 school year. Each visit will include technical assistance/in

service training for the counselors/peer mediators, in order to sustain and enhance the peer mediation programs.

Objective 3: Of the 6 existing programs, 30 mediations will be completed during the 2012 school year.

Time Line	Description
September 2012	2day Peer Mediation Training
October – December 2012	3 student in service/counselor technical assistance meetings with each of the 6 existing peer mediation programs will be facilitated
December 2012	1 day follow up training of Peer Mediation Training

ECONOMIC DEVELOPMENT:

Tillamook County will economically benefit from the continued success of this program by increasing the number of high school graduates who successfully participate in dispute resolution training and transfer these life skills to their personal lives, workplace and community.

Students, who participate in peer mediation and resolve their conflicts in school, prevent their parents from missing work to attend disciplinary meetings.

Police Officers in the communities do not have to make reports at local schools and can utilize their time better served in the community.

COMMUNITY OUTREACH:

Peer mediation will enhance community livability by increasing youths' dispute resolution skills which can be utilized in their personal lives, workplace, higher education and community.

The peer mediation project reaches out in the community by implementing this project in 6 schools, in 3 county school districts. Other than the 60 youth who will receive mediation training, numerous other countywide students who participate in mediation will also benefit. Administrators, teachers, law enforcement, parents and volunteers

throughout the county will be affected by the continued success of the peer mediation project.

RESOURCES:

Project Item	Description	Project Budget	In kind	Requested Funds
Services Provided	Peer Mediation Training <ul style="list-style-type: none"> • Three trainers will provide a 2-day peer mediation training for up to 60 middle and high school students \$1,100 • Middle and High School students will be separated for most of the training to provide age-appropriate instruction. They will be brought together for community building exercises. • Training materials will be provided for student participants. 	\$1600		\$1,600
Services to be Provided	Peer Mediation Skill Building Cont. Ed Training <ul style="list-style-type: none"> • Two trainers will provide 6 hours peer mediation skill building training for up to 60 middle and high school students. \$665 • Training materials will be provided for student participants. 	\$665.00		\$665
Student Transportation	3 school buses @ \$650, for three trips	\$1,950	\$1,950	
Program Coordinator Transportation	115 mi per month x .55.5 x 3 months	\$200		\$200
Lodging & Transportation for 2 trainers	2 nights lodging @ \$100 ea 100 mi. @ .55.5x 2 trips.	\$200 \$111		\$200 \$111
Peer Mediation Program supplies	Videos/Pamphlets/workbooks for 60 students in 3 school districts (\$200 ea district)	\$200 \$200 \$200		\$200 \$200 \$200
Food for Participants	60 students x \$10 ea x 3 days (lunch & 2 snacks ea day)	\$1,800	\$300	\$1,500
Facility Rental	\$100 x 3 days training	\$300.00	\$100	\$200
Volunteer Time	2 volunteers for 16 hrs ea. @ 21.00	\$672.00	\$672.00	

	per hr			
School Counselors' Salary & Benefits	6 counselors @ 20 hours ea. for training participation	\$10,000	\$10,000	
	6 counselors @ 20 hours ea. for program support	\$10,000	\$10,000	
Program Coordinator Salary & Benefits	20 hours co facilitation & prep for 3 day trainings	\$1,120	\$120	\$1,000
	20 hours in service/technical assistance to programs in 6 schools, 3 school districts	\$ 700		\$700
In-direct Administrative Costs		\$500		\$500
Contracted Services CCF	Overall supervision of project & Fiscal management	\$2000	1,500	500
	Subtotal	\$32,418	\$24,642	\$7,776
	Total	\$32,418	\$24,642	\$7,776

OTHER INFORMATION AND MATERIALS:

Please refer to attached letters of support and pictures of prior peer mediation trainings.

Tillamook County



Land of Cheese, Trees and Ocean Breeze

Board of Commissioners
Tim Josi, Mark Labhart, Charles J. Hurliman
201 Laurel Avenue
Tillamook, Oregon 97141
Phone 503-842-3403
Fax 503-842-1384
TTY Oregon Relay Service

February 22, 2012

James and Annalene Thomassen
PO Box 298
Hebo OR 97122-0298


Dear Mr. and Mrs. Thomassen:

At the request of Commissioner Hurliman, the Board of Commissioners fully discussed your property tax and zoning concerns at its meeting on February 15, 2012. Present were Denise Vandecoevering, the Tillamook County Assessor, and Valerie Soilihi, the Community Development Director.

Under Oregon law, the classification of lands for property tax purposes is completely separate and apart from the laws and regulations concerning land use and zoning. Unfortunately there is nothing further that Tillamook County can do for you based on the current status of your lands as classified for property taxes and as presently zoned for land use.

Sincerely,

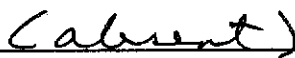
BOARD OF COUNTY COMMISSIONERS
FOR TILLAMOOK COUNTY, OREGON



Tim Josi, Chairperson



Mark Labhart, Vice Chairperson



Charles J. Hurliman, Commissioner

G:\LETTERS\Thomassen, James and Annalene 2012.doc

Notice of County Measure Election

SEL 801

rev 1/12: ORS 250.035, 250.041,
250.175, 254.103, 254.465

County and Notice Information

Notice is hereby given on February 22, 20 12, that a measure election will be held in

Tillamook

County, Oregon on May 15, 20 12.

Name of County or Counties

Date of Election

The following shall be the ballot title of the measure to be submitted to the county's voters.

Caption 10 words

RENEWAL OF FIVE YEAR COUNTY-WIDE LIBRARY OPERATING LOCAL OPTION TAX

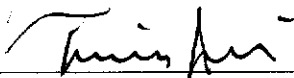
Question 20 words

Shall Tillamook County levy \$0.65 per \$1,000 of assessed value for County Library operations, beginning 7-1-2012 for five years? This measure renews current local option taxes.

Summary 175 words

Since 1983 the library has been funded by operating levies. The levy amount will remain at \$0.65 per \$1,000 of assessed value and will be used to continue the operations of the County Library System. It is estimated the proposed rate will raise \$2,500,000 in 2012/13; \$2,600,000 in 2013/14; \$2,700,000 in 2014/15; \$2,800,000 in 2015/16; and \$2,925,000 in 2016/17. The estimated tax cost for this measure is an **ESTIMATE ONLY** based on the best information available from the county assessor at the time of estimate. The County Library System includes the main library in Tillamook, five branch libraries located in Bay City, Garibaldi, Rockaway Beach, Manzanita, and Pacific City and the Bookmobile which serves rural Tillamook County. This tax rate will provide over 95% of the total revenue supporting the County Library System. All county libraries will have to close if an operating levy fails.

The following authorized county official hereby certifies the above ballot title is true and the ballot title challenge process has been completed.



Signature of Authorized County Official not required to be notarized

2-22-12

Date Signed mm/dd/yy