



**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' BOARD
MEETING - Wednesday, March 14, 2012
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FILED
3:50pm
APR 10 2012
TASSI O'NEIL
COUNTY CLERK

WORKSHOP

COMMISSIONERS PRESENT:

Tim Josi, Chair
Mark Labhart, Vice Chair
Charles J. Hurliman, Commissioner

STAFF PRESENT:

Sue Becraft, Board Assistant

STAFF PRESENT FOR PORTIONS OF THE MEETING: Valerie Soilihi, Director, Community Development Department; Deb Clark, Treasurer; Michael Soots, Director, Information Services; Gordon McCraw, Director, Emergency Management; Jon Briscoe, Sheriff's Office; Tassi O'Neil, Clerk; Mona Hamblen, Human Resources and Dave Dickman, Director, Human Resources.

GUESTS: Gus Meyer, John Sollman and Marvin Von Feldt.

CALL TO ORDER: By Chair Josi at 8:08 a.m. in Commissioners' Meeting Room B.

ITEM NO. 1: WELCOME & REQUEST TO SIGN GUEST LIST: Chair Josi welcomed everyone and reminded them to sign the guest list. The reason for the earlier workshop and board meeting is because both commissioners will be traveling starting today.

ITEM NO. 2: PUBLIC COMMENTS – NON-AGENDA ITEMS: There were none at this time.

ITEM NO. 3: COMMUNITY DEVELOPMENT UPDATE: a) FEBRUARY 2012 DEPARTMENTAL ACTIVITY REPORT: Valerie Soilihi said February was on a par with last year. Construction value was down quite a bit. January and February were the slowest months of the year. The weather is not conducive to starting construction. The Port of Tillamook Bay and Tillamook County General Hospital projects are coming up. Short term rental renewals are coming in. The dog shelter has not started their conditional use permit process. Vice Chair Labhart stated he told them they need to do this.

b) DISCUSSION CONCERNING AN IGA WITH THE CITY OF TILLAMOOK RELATED TO DEMOLITION AND SITE RESTORATION OF THE SAFEWAY PROPERTY LOCATED AT 955 NORTH MAIN STREET, TILLAMOOK, OREGON: Valerie Soilihi said the county is the subgrantee. The state is the grantee that receives the Federal Emergency Management Agency (FEMA) money. This agreement contracts out the work to the city who owns the property. The city can solicit bids according to their procurement procedures, which still need to be consistent when expending federal funds. This item will be moved forward to the 9:30 a.m. meeting.

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**ITEM NO. 4: DISCUSSION CONCERNING AN END USER LICENSE AGREEMENT
FOR EXPANSION OF E-TICKETING SYSTEM WITH ADVANCED PUBLIC SAFETY:**

Michael Soots said the quote is for \$69,398.02 and will be paid for by the technology fund that the Sheriff and Justice Court are collecting through e-ticket fees. The cost is a third of the current balance of the fund. This item will be moved forward to the 9:30 a.m. meeting.

**ITEM NO. 5: DISCUSSION CONCERNING A LETTER OF INTENT WITH CARE
OREGON AND GREATER OREGON BEHAVIORAL HEALTH INC. (GOBHI)
REGARDING COMMUNITY CARE ORGANIZATIONS:**

Chair Josi said Marlene Putman was attending a staff meeting. A few days ago they had a meeting with the majority of the health care providers in the county, including the hospital. CARE Oregon was there primarily to facilitate the meeting and the Greater Oregon Behavioral Health Inc (GOBHI) was there mainly to show their wares and willingness to become the county's Coordinated Care Organization (CCO).

Chair Josi reported they talked about what a CCO is, the legislation and the timelines for Tillamook County to marry up with one. Kevin Campbell, from GHOBH, said they want to form a CCO. In order for them to be successful they have to have as many of the rural counties as possible join because of the risks involved, which Chair Josi described. Chair Josi asked CARE Oregon if they were interested in taking in Tillamook County and their answer was "yes". Then the group had the CARE Oregon representatives leave the room and talked with the GHOBH representatives followed by the GHOBH representatives leaving the room and talking with the CARE Oregon representatives.

Chair Josi said the group then discussed what they should do. CARE Oregon's strength is in the medical arena and GHOBH's strength is the rural arena plus behavioral health. The health providers all thought they should join together to be the county's CCO or that they put together some sort of package for Tillamook County. The group then asked GOBHI and CARE Oregon if this is something that they were interested in. Both organizations said they are and are already working together.

Chair Josi said we need a letter that goes to both of the entities. Ms. Putman is drafting a letter that will be signed by all of the providers and Ms. Putman saying that we are interested in joining their CCO. The board cannot sign it because of their travel arrangements. Chair Josi said at the 9:30 a.m. meeting he will recommend that Ms. Putman be authorized to sign the letter on behalf of the board.

Vice Chair Labhart verified what the letter would say and Commissioner Hurliman verified that the hospital would also sign the letter. This item will be moved forward to the 9:30 a.m. meeting.

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UNSCHEDULED: John Sollman and Marvin Von Feldt were present. John Sollman said they were a group from VFW Post 2848 in Bay City. They are working with the Veterans Administration (VA) and Marlene Putman to partner together to get VA health care in Tillamook. Jeff Arcardo with the Veterans Administration hospital seems quite enthusiastic about making an arrangement because they have an influx of veterans coming in and they have been downsized. He talked about the VA van that was totaled going over the mountain to the valley and the other places they have to go to get care. The group would like a partnership like Lincoln County's.

Chair Josi said this is great news. The county has been trying to do this with the VA for a long time. He asked Mr. Sollman to speak with Ms. Putman. Mr. Sollman said they are working with Ms. Putman and there is a good relationship on all sides. Vice Chair Labhart said the concept is a "no brainer".

Gordon McCraw said timing is everything. In the past they have been closed to it perhaps because they could handle the load whereas now they not they are not. Mr. Sollman said that was the impression they got when Carol McAndrew contacted the VA and was put in contact with Jeffrey Arcardo, who will be here at their April meeting.

Chair Josi suggested contacting Bill Hatton, the County Veteran Service Officer. Mr. Sollman they have been in close communication with him.

Mr. Von Feldt said Mr. Arcardo will have answers to their questions at their April meeting. Ms. Putman is in total support. Mr. Sollman said they have a question about the compatibility of the county and VA's computer systems.

ITEM NO. 6: FLEET, FACILITIES AND CONTRACTS REPORT: Chair Josi said he phoned Paul Levesque, who is out ill, to obtain information about the items. The first three items are for one project.

a) DISCUSSION CONCERNING AN ORDER RELINQUISHING TITLE TO CERTAIN REAL PROPERTY TO THE NESTUCCA RURAL FIRE PROTECTION DISTRICT (NRFPD): Chair Josi said this will allow the county to deed the property to the district.

b) DISCUSSION CONCERNING A BARGAIN AND SALE DEED FROM TILLAMOOK COUNTY TO NESTUCCA RURAL FIRE PROTECTION DISTRICT (NRFPD): This is for the deed from Tillamook County to the district.

c) DISCUSSION CONCERNING A MUTUAL TERMINATION OF LEASE BETWEEN TILLAMOOK COUNTY AND NESTUCCA RURAL FIRE PROTECTION DISTRICT (NRFPD): Chair Josi said they lease the property from us now. Commissioner Hurliman asked if it was just one property or is it additional properties. He will call Paul

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Levesque before the 9:30 a.m. meeting. These items will be moved forward to the 9:30 a.m. meeting.

OTHER: Tassi O'Neil talked about requests from the board to waive recording fees for deeds. There has been some discussion at the clerk's conferences that other commissioners do that and whether the board has the authority to do that because some of the fees the clerks' offices collect are not just for the county; some are state fees. Ms. O'Neil said these agenda items reminded her about this issue and she brought this up so the board could make a decision.

Vice Chair Labhart said he thought the board had agreed not to waive fees. There was a short discussion concerning whether this was for some or all of the fees for departments. Chair Josi asked Ms. O'Neil to talk to Mr. Levesque and put it on a future meeting agenda to discuss. Vice Chair Labhart asked Ms. Becraft to find the meeting minutes when waiving fees was discussed.

d) DISCUSSION CONCERNING A REAL ESTATE LEASE BETWEEN TERRY PHILLIPS DBA NORTH COAST STORAGE AND TILLAMOOK COUNTY FOR 1440 SQ. FT. COMMERCIAL WAREHOUSE SPACE: Chair Josi said Mr. Levesque told him we are closing a bunch of small ones and getting one big one. Vice Chair Labhart said this will save some money and help the surveyors. Dave Dickman said it is weather secure and has a restroom facility. Employees do work in the storage units. This item will be moved forward to the 9:30 a.m. meeting.

ITEM NO. 7: HUMAN RESOURCES REPORT: a) DISCUSSION OF AN ORDER AMENDING THE COUNTY'S RETIREMENT PLAN: Mr. Dickman said an amendment to the retirement plan is required with our IRS submission. At least back to 1995 the county has been matching the voluntary contributions that have been made by safety officers to the unit benefits. The unit benefits, according to the terms of the plan, were supposed to be matched at the time the benefits were paid to the employees. We have also been matching the benefits. Because we have been operating the plan incorrectly since 1995 we have to amend the plan to reflect this practice. It is only for uniformed safety employees.

Mr. Dickman said the good news is that the only time it costs the county money is if the public safety officer resigns and withdraws his unit balance. This has not happened very often and we haven't had full participation in the unit benefits in the earlier years when we started this. Mr. Dickman estimated most unit benefits are only a few dollars per month and maybe up to \$25/month. Jon Briscoe said his was under \$20.

Vice Chair Labhart asked if this would be perceived by the officers as a take away. Mr. Dickman said "no" because we did not have to make the payments in the first place. We could make the decision that new employees hired after the date of this order, not

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have that match, but then it would become an administrative nigh mare. Debbie Clark said she had no comment because that is what has happened and what we need to do to move forward.

This item will be moved forward to the 9:30 a.m. meeting.

b) DISCUSSION AND CONSIDERATION OF PERSONNEL REQUISITION AND RECRUITING ANALYSIS FOR NEW, 150-DAY, CUSTODIAN FOR FACILITIES (1 POSITION): Mr. Dickman said the requested executive session was needed to discuss this before a decision could be made.

ITEM NO. 8: (TAKEN OUT OF ORDER) STAFF REPORT: a) SUGGESTION BOX: Sue Becraft said there were no suggestions this week.

ITEM NO. 9: BOARD CONCERNS – NON-AGENDA ITEMS: There were none at this time.

ITEM NO. 10: PUBLIC COMMENTS: There were none at this time.

c) EXECUTIVE SESSION PURSUANT TO ORS 192.660(2) - THE GOVERNING BODY OF A PUBLIC BODY MAY HOLD AN EXECUTIVE SESSION: (a) TO CONSIDER THE EMPLOYMENT OF A PUBLIC OFFICER, EMPLOYEE, STAFF MEMBER OR INDIVIDUAL AGENT; (f) TO CONSIDER INFORMATION OR RECORDS THAT ARE EXEMPT BY LAW FROM PUBLIC INSPECTION: Chair Josi recessed the meeting at 8:39 a.m. for the executive session. Chair Josi reconvened the meeting at 9:08 a.m.

b) DISCUSSION AND CONSIDERATION OF PERSONNEL REQUISITION AND RECRUITING ANALYSIS FOR NEW, 150-DAY, CUSTODIAN FOR FACILITIES (1 POSITION (CONTINUED): Mr. Dickman requested hiring a temporary part-time custodian. A motion was made by Commissioner Hurliman to approve the Personnel Requisition for a new 150-day Custodian for Facilities. The motion was seconded by Chair Josi. The motion carried with three aye votes.

Mr. Dickman recommended that Travis Porter be the acting or interim Facilities Department manager; that he be given a 5% increase as a result of that and that he be evaluated at the time the budget is done as well as with no other changes until July 1. Vice Chair Labhart made a motion to accept Mr. Dickman's recommendation. The motion was seconded by Commissioner Hurliman. The motion carried with three aye votes.

There being no further business Chair Josi adjourned the meeting at 9:10 a.m.

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MEETING

COMMISSIONERS PRESENT:

Tim Josi, Chair
Mark Labhart, Vice Chair
Charles J. Hurliman, Commissioner

STAFF PRESENT:

Sue Becraft, Board Assistant
William K. Sargent, County Counsel

STAFF PRESENT FOR PORTIONS OF THE MEETING: Dave Dickman, Director, Human Resources and Michael Soots, Director, Information Services.

GUESTS: Stephanie Hurliman and Amy Reiersgaard.

CALL TO ORDER: By Chair Josi at 9:30 a.m. in Commissioners' Meeting Room A.

ITEM NO. 1: WELCOME & REQUEST TO SIGN GUEST LIST: Chair Josi welcomed everyone and reminded them to sign the guest list. He said the reason for the early meeting is that Vice Chair Labhart has a plane to catch. The board will go through the action items first and then get back to the presentation.

ITEM NO. 2: PUBLIC COMMENTS – NON-AGENDA ITEMS: There were none at this time.

ITEM NO. 4: (TAKEN OUT OF ORDER) LIQUOR LICENSE MODIFICATION WITH OFF-PREMISES SALES FOR BEN AND JEFF'S BURGERS & TACO'S; ITEM NO. 5: ANNUAL LIQUOR LICENSE RENEWAL APPLICATION WITH OFF-PREMISES SALES FOR BREWIN' IN THE WIND and ITEM NO. 6: ANNUAL LIQUOR LICENSE RENEWAL APPLICATIONS FOR BARVIEW JETTY STORE, BREWIN' IN THE WIND, GRATEFUL BREAD BAKERY & RESTAURANT, KELLY'S BRIGHTON MARINA, MOHLER CO OP STORE, PACIFIC OYSTER, SOUTH PRAIRIE STORE, SPORTSMAN'S PUB N GRUB, SUPER MART #7, THE SCHOONER: A motion was made by Commissioner Hurliman to approve the consent calendar. The motion was seconded by Vice Chair Labhart. The motion carried with three aye votes. The chair signed the liquor licenses for Ben and Jeff's Burgers & Taco's and Brewin' in the Wind.

ITEM NO. 7: CONSIDERATION OF AN IGA WITH THE CITY OF TILLAMOOK RELATED TO DEMOLITION AND SITE RESTORATION OF THE SAFEWAY PROPERTY LOCATED AT 955 NORTH MAIN STREET, TILLAMOOK, OREGON: Vice Chair Labhart said this transfers the responsibility for the demotion of the Safeway property to the City of Tillamook. Tillamook County is the subgrantee for this project for

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the FEMA funds. The city owns the property and will do the demolition and site restoration.

A motion was made by Vice Chair Labhart to approve the IGA with the City of Tillamook related to the demolition and site restoration of the Safeway property located at 955 North Main Street, Tillamook, Oregon. Commissioner Hurliman seconded the motion. The motion carried with three aye votes. The board signed the agreement.

ITEM NO. 8: CONSIDERATION OF AN END USER LICENSE AGREEMENT FOR EXPANSION OF E-TICKETING SYSTEM WITH ADVANCED PUBLIC SAFETY:

Michael Soots said this is an end user license with terms and conditions of sale with the vendor for our e-ticketing system. He described electronic ticketing. We are expanding our system and the cost is \$69,398.02.

A motion was made by Commissioner Hurliman to approve the end user license agreement for the expansion of the e-ticketing system with Advanced Public Safety. The motion was seconded by Vice Chair Labhart. The motion carried with three aye votes. The chair signed the agreement.

ITEM NO. 9: CONSIDERATION OF A LETTER OF INTENT WITH CARE OREGON AND GREATER OREGON BEHAVIORAL HEALTH INC. (GOBHI) REGARDING COMMUNITY CARE ORGANIZATIONS:

Chair Josi said he spent quite a bit of time at the staff meeting this morning explaining what this was about. We are entering a new era in the health care delivery system. There are going to be Coordinated Care Organizations (CCOs) that are administrative entities that parse out the money to the health care delivery systems. The idea is for them to do that in a way that saves money and keeps people out of Emergency Rooms.

Chair Josi explained that CARE Oregon and Greater Oregon Behavioral Health, Inc. (GOBHI) want to be CCOs. At a workshop on Monday all the providers discussed with them about joining their prospective CCOs and to partner together to be our CCO. They are interested in doing that. Marlene Putman is drafting a letter for all the health care providers in Tillamook County to sign to send to both entities, but the commissioners won't be here to sign it. Chair Josi asked for a motion to allow Ms. Putman to draft the letter and to get the concurrence of all of the health providers and that she sign it.

A motion was made by Commissioner Hurliman to allow Marlene Putman to draft the letter, get the concurrence of all of the health providers and authorize her to sign it. The motion was seconded by Vice Chair Labhart. The motion carried with three aye votes.

ITEM NO. 10: CONSIDERATION OF AN ORDER AMENDING THE COUNTY'S RETIREMENT PLAN:

Dave Dickman said this order amends the retirement plan for its

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submission to the IRS under the amnesty provision that allows us to make changes to the plan on how we administer it or misinterpreted how to administer it. Our law firm, Hershner & Hunter, represented by Everett Moreland, drafted the order. It will memorialize how we currently administer the program for public safety officers. There are no changes to the plan, but how we have been administering it since 1999. Chair Josi said this was discussed at the meeting this morning.

A motion was made by Vice Chair Labhart to approve Order #12-009 amending the county's retirement plan. The motion was seconded by Commissioner Hurliman. The motion carried with three aye votes. The board signed the order.

ITEM NO. 11: CONSIDERATION OF AN ORDER RELINQUISHING TITLE TO CERTAIN REAL PROPERTY TO THE NESTUCCA RURAL FIRE PROTECTION DISTRICT (NRFPD); ITEM NO. 12: CONSIDERATION OF A BARGAIN AND SALE DEED FROM TILLAMOOK COUNTY TO NESTUCCA RURAL FIRE PROTECTION DISTRICT (NRFPD); ITEM NO. 13: CONSIDERATION OF A MUTUAL TERMINATION OF LEASE BETWEEN TILLAMOOK COUNTY AND NESTUCCA RURAL FIRE PROTECTION DISTRICT (NRFPD): Chair Josi said Bill Sargent will cover these items for Paul Levesque who is ill today.

Counsel Sargent said item numbers 11, 12 and 13 are all related. The board, under statute, has the authority to convey real property to another public body as long as they use it for public service. The Nestucca Rural Fire Protection District (NRFPD) is constructing a new fire station on the property in Hebo, which the county owns. This order says the board is prepared to convey the property to them. Item No. 12 is the bargain and sale deed from the county to the NRFPD, which would convey that property to the NRFPD. Under Item No. 13 there are two leases. One lease is on the old parcel where the old fire district was, which the county leased to the fire district. The second lease is for the property where the new fire station will go and the document is for the mutual termination of those two leases.

A motion was made by Vice Chair Labhart to approve Order #12-008 relinquishing title to certain real property to the Nestucca Rural Fire Protection District. The motion was seconded by Commissioner Hurliman. Commissioner Hurliman said initially he did not want to give up all of the property but he will go along with it at this late date. The motion carried with three aye votes. The board signed the order.

A motion was made by Vice Chair to approve the Bargain and Sale Deed from Tillamook County to the Nestucca Rural Fire Protection District. The motion was seconded by Commissioner Hurliman. The motion carried with three aye votes. The board signed the deed.

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A motion was made by Vice Chair Labhart to approve the mutual termination of lease between Tillamook County and the Nestucca Rural Fire Protection District. The motion was seconded by Commissioner Hurliman. The motion carried with three aye votes. The board signed the mutual termination lease.

ITEM NO. 14: CONSIDERATION OF REAL ESTATE LEASE BETWEEN TERRY PHILLIPS DBA NORTH COAST STORAGE AND TILLAMOOK COUNTY FOR 1440 SQ. FT. COMMERCIAL WAREHOUSE SPACE: Counsel Sargent said this enters into a lease with Terry Phillips for a storage unit on Third Street at \$550.00/month. We have some stuff stored in various places and this will get it all centralized. He recommended signing the lease agreement.

A motion was made by Commissioner Hurliman to approve the real estate lease between Terry Phillips DBA North Coast Storage for 1440 sq. ft. of commercial warehouse space. The motion was seconded by Vice Chair Labhart. The motion carried with three aye votes. The board signed the lease.

ITEM NO. 15: BOARD CONCERNS – NON-AGENDA ITEMS & ANNOUNCEMENTS: Vice Chair Labhart complimented the Tillamook PUD for keeping the lights and heat on during the last few days when we had a lot of snow, wind and rain. Ms. Welch and most of her crew were up twenty-four hours straight to get the roads plowed and trees off the roads. He suggested when seeing an employee to thank them for doing a yeoman's work.

Vice Chair Labhart left the meeting at this time.

ITEM NO. 3: PRESENTATION ON WORKSOURCE NORTHWEST DEVELOPMENT SERVICES IN TILLAMOOK COUNTY: Stephanie Hurliman said there have been a lot of changes in their office since she was here last. She is now the Oregon Employment Department Manager for Tillamook County and Amy Reiersgaard took her former position as the manager for MTC Works.

Ms. Hurliman said the unemployment rate for Tillamook County is 7.8%, basically the same as in December when it was 8.1%. However it is down from 9.3% a year ago. There are 912 people in the county claiming unemployment. There are 82 job listings in their office, but a year ago there were 60 job listings. A lot of people are struggling to find a job and employers are struggling to find employees in specialized areas that they can't fill. Out of the 82 job listings, 65 require a high school diploma or higher education.

Chair Josi asked about morale of the job seekers. Ms. Hurliman said there is a whole range. Some people have been on unemployment for 99 weeks and are exhausting their benefits. Many grown people have cried in their office because they can't find a job and some cried because they found a job. She sees their role to be their cheer

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leader and keep them positive because it is easy for them to get into a slump when they are not selected for jobs. They are trying to put the puzzle together and match the needs of the job seekers and employers looking for employees. Ms. Hurliman said we need to focus on making sure our workforce is strong and educated.

Ms. Reiersgaard echoed Ms. Hurliman's statement about giving people hope – to build people up. They provide them encouragement, self esteem and skill upgrades so they can succeed. They offer free computer and interview skill building classes and she stressed the importance of being able to use a computer. They have some on-the-job training dollars and hope to find an applicant with some job skills to get them to take training with an employer so that they can fill the job when they are done. They are trying to build a workforce from within the community. They also have a National Career Readiness Certificate (NCRC) program, which she described. Ms. Hurliman said she tells job seekers this is their insurance policy that tells employers the type of job skills they have. It tells employers the prospective employee's level of math and reading skills.

Ms. Reiersgaard said of the 47 individuals affected by the Creamery layoff they talked with 40 of them. Twenty-one were interested in some type of training and they are working with them to get them into training opportunities that meet their career path so they can transition from one living wage job into another living wage job. It takes eight weeks from when a person applies to get training to having a job driving a truck.

Ms. Reiersgaard described the reorganization MTC has been going through the last six months. They lost funding and some managers moved to other jobs. There was discussion concerning this creating opportunities for the Oregon Consortium, a coalition of 24 counties, to spend Work Enforcement Act Dollars for different programs for students.

Ms. Reiersgaard discussed the close partnership with Tillamook Bay Community College for job seekers to become students. She said by June, 2012, 85 – 90% of the people laid off from the Hampton Mill will have an Associate or Bachelor's degree.

Chair Josi thanked Ms. Hurliman and Ms. Reiersgaard for their report.

ITEM NO. 15: (CONTINUED) BOARD CONCERNS – NON-AGENDA ITEMS:

Commissioner Hurliman read the meeting announcements.

ITEM NO. 16: PUBLIC COMMENTS: There were none.

There being no further business Chair Josi adjourned the meeting at 10:00 a.m.

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RESPECTFULLY SUBMITTED this 10th day of April, 2012.

County Clerk: Tassi O'Neil

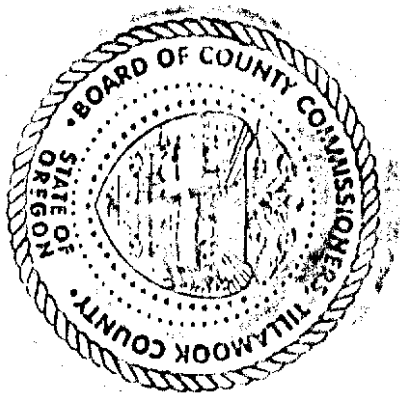
Susan L. Becraft
Susan Becraft, Recording Secretary
& Special Deputy

APPROVED BY:

[Signature]
Chair

[Signature]
Vice Chair

[Signature]
Commissioner



**NOTICE OF BOARD WORKSHOP AND BOARD MEETING
of the
TILLAMOOK COUNTY BOARD OF COMMISSIONERS**

Also sitting as the Board of the
SOLID WASTE SERVICE DISTRICT,
THE 4-H AND EXTENSION SERVICE DISTRICT
AND COUNTY ROAD DISTRICT
to be held

Wednesday, March 14, 2012

Workshop at 8:00 a.m.

Commissioners' Meeting Room B

County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

Board Meeting at 9:30 a.m.

Commissioners' Meeting Room A

County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

BOARD OF COMMISSIONERS

Tim Josi, Chair

E-mail: tjosi@co.tillamook.or.us

Mark Labhart, Vice-Chair

E-mail: mlabhart@co.tillamook.or.us

Charles J. Hurliman, Commissioner

E-mail: churlima@co.tillamook.or.us

201 Laurel Avenue

Tillamook, Oregon 97141

Phone: (503) 842-3403 FAX: (503) 842-1384

ANY QUESTIONS? Contact

Paul Levesque (503) 842-1809

E-mail: plevesqu@co.tillamook.or.us

COUNTY WEBSITE: <http://www.co.tillamook.or.us>

WATCH THIS MEETING ON TV: TCTV Channel 4

Friday – 1:00 p.m.

Monday – 7:00 p.m.

Thursday – 9:30 a.m.

Saturday – 3:30 a.m.

Tuesday – 10:00 p.m.

Sunday – 7:00 p.m.

Wednesday – 7:00 a.m.

NOTE: The Board of Commissioners reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660(1).

NOTE: The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

AGENDA

WORKSHOP

CALL TO ORDER: Wednesday, March 14, 2012 8:00 a.m.

1. Welcome & Request to Sign Guest List
2. Public Comment – Non-Agenda Items
3. Community Development Update/Valerie Soilihi
 - a. February 2012 Departmental Activity Report
 - b. Discussion Concerning an IGA with the City of Tillamook Related to Demolition and Site Restoration of the Safeway Property Located at 955 North Main Street, Tillamook, Oregon/Valerie Soilihi
4. Discussion Concerning an End User License Agreement for Expansion of e-Ticketing System with Advanced Public Safety/Michael Soots
5. Discussion Concerning a Letter of Intent with Care Oregon and Greater Oregon Behavioral Health Inc. (GOBHI) regarding Community Care Organizations/Tim Josi
6. Fleet, Facilities and Contracts Report/Paul Levesque
 - a. Discussion Concerning an Order Relinquishing Title to Certain Real Property to the Nestucca Rural Fire Protection District (NRFPD)
 - b. Discussion Concerning a Bargain and Sale Deed from Tillamook County to Nestucca Rural Fire Protection District (NRFPD)
 - c. Discussion Concerning a Mutual Termination of Lease between Tillamook County and Nestucca Rural Fire Protection District (NRFPD)
 - d. Discussion Concerning a Real Estate Lease between Terry Phillips dba North Coast Storage and Tillamook County for 1440 sq. ft. Commercial Warehouse Space.
7. Human Resources Report/Dave Dickman
 - a. Discussion of an Order Amending the County's Retirement Plan
 - b. Discussion and Consideration of Personnel Requisition and Recruiting Analysis for New, 150-Day, Custodian for Facilities (1 position).
 - c. **Executive Session** pursuant to ORS 192.660(2) -The governing body of a public body may hold an executive session: (a) To consider the employment of a public officer, employee, staff member or individual agent. (f) To consider information or records that are exempt by law from public inspection.
8. Staff Report/Sue Becraft
 - a. Suggestion Box
9. Board Concerns – Non-Agenda Items
10. Public Comments

ADJOURN

MEETING

CALL TO ORDER: Wednesday, March 14, 2012 9:30 a.m.

1. Welcome & Request to Sign Guest List
2. Public Comment – Non-Agenda Items
3. Presentation on Worksource Northwest Development Services in Tillamook County/Stephanie Hurliman, Amy Reiersgaard

CONSENT CALENDAR

4. Liquor License Modification with Off-Premises Sales for Ben and Jeff's Burgers & Taco's
5. Annual Liquor License Renewal Application with Off-Premises Sales for Brewin' in the Wind
6. Annual Liquor License Renewal Applications for Barview Jetty Store, Brewin' in the Wind, Grateful Bread Bakery & Restaurant, Kelly's Brighton Marina, Mohler Co Op Store, Pacific Oyster, South Prairie Store, Sportsman's Pub N Grub, Super Mart #7, The Schooner

LEGISLATIVE – ADMINISTRATIVE

7. Consideration of an IGA with the City of Tillamook Related to Demolition and Site Restoration of the Safeway Property Located at 955 North Main Street, Tillamook, Oregon/Valerie Soilihi
8. Consideration of an End User License Agreement for Expansion of e-Ticketing System with Advanced Public Safety/Michael Soots
9. Consideration of a Letter of Intent with Care Oregon and Greater Oregon Behavioral Health Inc. (GOBHI) regarding Community Care Organizations/Tim Josi
10. Consideration of an Order Amending the County's Retirement Plan/Dave Dickman
11. Consideration of an Order Relinquishing Title to Certain Real Property to the Nestucca Rural Fire Protection District (NRFPD)/Paul Levesque
12. Consideration of a Bargain and Sale Deed from Tillamook County to Nestucca Rural Fire Protection District (NRFPD)/Paul Levesque
13. Consideration of a Mutual Termination of Lease between Tillamook County and Nestucca Rural Fire Protection District (NRFPD)/Paul Levesque
14. Consideration of Real Estate Lease between Terry Phillips dba North Coast Storage and Tillamook County for 1440 sq. ft. Commercial Warehouse Space/Paul Levesque
15. Board Concerns – Non-Agenda Items & Announcements
16. Public Comments

ADJOURN

BOARD OF COMMISSIONERS' WORKSHOP

Wednesday, March 14, 2012

	Present	Absent		Present	Absent
Mark Labhart	✓	—	Charles Hurliman	✓	—
Tim Josi	✓	—	Paul Levesque	—	✓
			<i>Sue Beecraft</i>	✓	

PLEASE PRINT

Name	Address	Item of Interest
VALERIE SOLITTI	DCD	DCD
Dub Clark		
Gus Meyer		General
mickal soots		I.S.
Gordon McGraw		Tcom
IGN BRISCOE	SD.	?
Jan D'Neil		Clerk - All
Mona R. Hamblen		HR
DAVE DICKMAN		HR
JOHN SOLLMAN		VETS
MARVIN DONFELDT		VeT

(Please use reverse if necessary)

BOARD OF COMMISSIONERS'
MEETING

Wednesday, March 14, 2012

	Present	Absent		Present	Absent
Mark Labhart	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Charles Hurliman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tim Josi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Paul Levesque	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Bill Sargent	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

PLEASE PRINT

Name Address Item of Interest

Stephanie Hurliman

Amy Reiersgaard

DAVE Dickman

michael/soots

I.S.

(Please use reverse if necessary)



DEPARTMENT OF COMMUNITY DEVELOPMENT
BUILDING, PLANNING & ON-SITE SANITATION SECTIONS

1510-B Third Street
Tillamook, Oregon 97141

Land of Cheese, Trees and Ocean Breeze

Building (503)842-3407
Planning (503)842-3408
On-Site Sanitation (503)842-3409
FAX (503)842-1819
Toll Free 1 (800)488-8280

**PERMIT ACTIVITY SUMMARY
February 2012**

The attached spreadsheets display building, planning, sanitation and short term rental permits for the month of February 2012. The value of projects permitted is shown by type of permit issued during the month.

CONSTRUCTION VALUE: Total construction value for residential and commercial projects (including new construction, additions and alterations) for February 2012 is **\$1,255,119.60**

FEE RECEIPTS: Total fee receipts for all types of permits issued during February 2012 equals **\$47,093.09** compared to **\$47,757.02** in February 2011.

BUILDING PERMITS ISSUED:

Residential

- New construction: 4 single family dwellings
- Multi-family dwellings 0
- Additions/alterations: 10
- Manufactured dwellings: 3

Commercial

- New construction: 0
- Additions/alterations: 7

Demolitions

- 3

SANITATION PERMITS ISSUED:

- Site Evaluations: 0
- Major Repairs: 1
- Major Alteration: 0
- Permit to Construct: 0
- Tank Replacement: 4
- ATT Report 0
- AN Field 0

PLANNING PERMITS/APPROVALS ISSUED:

- Conditional Uses: 1
- Development Permits: 0
- Extensions of Time: 0
- Foredune Grading Permit 1
- Geologic Hazard Reports 1
- Lot Line Adjustments: 3
- Land Use Compatibility Statements: 6
- Land Use Verifications: 1
- Major Partitions: 0
- Minor Partitions: 0
- Subdivisions: 0
- Non-Conforming Major Review 1

SHORT TERM RENTAL PERMITS ISSUED

- New permits: 0
- Renewals: 15

Sanitation Permit Intake 2012

Note: SE= site evaluation (location)

January 2012

Permit #	Type	rec'd	field	apv'd	held	fee amount	plan fee	DEQ fee
12-0009-S	SE (McCormick Loop)	01/03	01/04	01/04		498.00	99.00	60.00
12-0023-S	Permit to Construct	01/04	01/19	01/19		685.00	50.00	60.00
12-0056-S	Tank Replacement	01/06	01/09	01/10		187.00	50.00	60.00
12-0078-S	Tank Replacement	01/11	01/12	01/13		187.00	50.00	60.00
12-0083-S	Major Repair	01/12				fee from AN 11-1570-S applies N/A		
12-0123-S	ATT Report	01/19				71.00	0	0
12-0124-S	ATT Report	01/19				71.00	0	0
12-0129-S	ATT Report	01/19				71.00	0	0
12-0130-S	ATT Report	01/19				71.00	0	0
12-0131-S	ATT Report	01/19				71.00	0	0
12-0134-S	ATT Report	01/20				71.00	0	0
12-0136-S	Major Repair	01/23	01/13	01/27		365.00	50.00	60.00
12-0157-S	AN field	01/24	01/26	01/26		417.00	50.00	60.00
12-0199-S	Tank Replacement	01/31	02/06	02/07		298.00	0	60.00
Totals						3063.00	349.00	420.00

February 2012

Permit #	Type	rec'd	field	apv'd	held	fee amount	plan fee	DEQ fee
12-0236-S	Tank Replacement	02/06	02/07	02/07		187.00	50.00	60.00
12-0266-S	Tank Replacement	02/08	02/09	02/16		187.00	50.00	60.00
12-0293-S	Tank Replacement	02/13	02/15		file search	187.00	50.00	60.00
12-0294-S	Tank Replacement	02/13	02/17		rockaway zoning	187.00	50.00	60.00
12-0318-S	Major Repair	02/15	02/23	02/27		365.00	50.00	60.00
Totals						1113.00	250.00	300.00