

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' BOARD
MEETING - Wednesday, October 31, 2012**

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WORKSHOP

COMMISSIONERS PRESENT: Mark Labhart, Vice Chair
Charles J. Hurliman, Commissioner

COMMISSIONERS ABSENT: Tim, Josi, Chair (Vacation)

STAFF PRESENT: Paul Levesque, Chief of Staff

STAFF PRESENT FOR PORTIONS OF THE MEETING: Dave Dickman, Director, Human Resources; Deb Clark, Treasurer; Liane Welch, Director, Public Works; Andy Long, Sheriff; Ron Newton, Public Works; Mona Hamblen, Human Resources; David McCall, Solid Waste Program Manager; and Tammy Hickman, Health Department

GUESTS: Gus Meyer, John Gettman

CALL TO ORDER: By Vice Chair Labhart at 8:30 a.m. in Commissioners' Meeting Room B.

ITEM NO. 1: WELCOME & REQUEST TO SIGN GUEST LIST: Vice Chair Labhart welcomed everyone and reminded them to sign the guest list.

ITEM NO. 2: PUBLIC COMMENTS – NON-AGENDA ITEMS: There were none at this time.

ITEM NO. 3: HUMAN RESOURCES REPORT: a) DISCUSSION AND CONSIDERATION OF PERSONNEL REQUISITION TO REFILL A REGULAR FULL TIME PROPERTY APPRAISER TRAINEE POSITION IN THE ASSESSMENT OFFICE and b) DISCUSSION AND CONSIDERATION OF A PERSONNEL REQUISITION TO REFILL A REGULAR FULL TIME ACCOUNTING TECHNICIAN IN THE TAXATION OFFICE: Both were submitted on behalf of Denise Vandecoevering. With regard to the Appraiser Trainee, the position was an Appraiser II, but this opening is for a trainee. Not a lot of experienced people applied last time. Most of our present appraisers started as trainees. Commissioner Hurliman agreed with growing our own.

A motion was made by Commissioner Hurliman to recruit for a Property Appraiser Trainee. The motion was seconded by Vice Chair Labhart.

Deb Clark said this will save money.

The motion carried with two aye votes.

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The Accounting Technician position is the result of a resignation, so this will be a replacement.

A motion was made by Commissioner Hurliman to approve the Personnel Requisition and recruiting for an Accounting Technician in the Taxation Office. The motion was seconded by Vice Chair Labhart. The motion carried with two aye votes.

OTHER: Mona Hamblen said this is unscheduled since there is no meeting the next two weeks. This is for an on-call deputy position. The present person's last day is today. They have the replacement and will hire through the temp agency.

A motion was made by Commissioner Hurliman to approve the Personnel Requisition and hiring of an on-call deputy through the temp agency. The motion was seconded by Vice Chair Labhart. The motion carried with two aye votes.

ITEM NO. 4: PUBLIC WORKS REPORT: Ron Newton described the Farmer Creek legalization process that will come before the board at 10:00 a.m. It documents what is built on the ground today. He talked about the notice process. Liane Welch said the culvert sits on private property. The culvert design process may require some right-of-way acquisition.

a) DISCUSSION CONCERNING LOCAL AGENCY AGREEMENT NO. 28943 WITH THE OREGON DEPARTMENT OF TRANSPORTATION FOR EMERGENCY RELIEF PROGRAM FUNDS TO REPLACE A DAMAGED STORM DRAIN ON SAND LAKE ROAD AT MILE POINT 10.6: Ms. Welch distributed a photo of a Sandlake culvert that has eroded and is exposed (see attached). Federal highway money will provide 90% but we will have to pay \$6,000. This is the agreement for this. Commissioner Hurliman will talk about acidic soil conditions in this area. This item will be carried forward to the 10:00 a.m. meeting.

b) DISCUSSION CONCERNING CHANGE ORDER #2 TO PREVAILING WAGE RATE CONTRACT FOR CONSTRUCTION #4324 WITH JJ & L EXCAVATION FOR THE 2012 SLAB CREEK ROAD CULVERT REPLACEMENT: This site was too steep so we used bio blocks. This \$13,000 change order is budgeted. This item will be carried forward to the 10:00 a.m. meeting.

c) DISCUSSION CONCERNING AUTHORIZING THE BOARD TO SIGN A PROFESSIONAL SERVICES AGREEMENT WITH PARAMETRIX INC FOR MONITORING AND ENGINEERING SERVICES FOR THE CLOSED LANDFILL AND OPERATING TRANSFER STATION AFTER 5 PM ON OCTOBER 31, 2012 IF NO APPEAL HAS BEEN FILED BY THAT TIME AND THE CONTRACTOR HAS SIGNED THE AGREEMENT AND RETURNED THE REQUIRED DOCUMENTS: David McCall said the board approved the Notice of Intent last week. This item will be carried forward to the 10:00 a.m. meeting.

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OTHER: Ms. Welch talked about the ribbon cutting that was held on the Roy Creek culvert. There was a discussion on the positive benefits of this event. Ms. Welch discussed weather conditions and high water in the tidal areas. She said if you cannot see the yellow line; do not drive through the water. We had four inches of rain in the last 48 hours.

ITEM NO. 5: DISCUSSION CONCERNING A RESOLUTION PROCLAIMING NOVEMBER 2012 AS "MEDIATION MONTH" IN TILLAMOOK COUNTY, OREGON: Marie Heimburg talked about this and the Peace Makers award. She asked the board to present the plaque. Vice Chair Labhart said he will present it after the Resolution. This item will be carried forward to the 10:00 a.m. meeting.

ITEM NO. 7: (TAKEN OUT OF ORDER) DISCUSSION CONCERNING A LETTER OF SUPPORT FOR THE OREGON PARKS AND RECREATION DEPARTMENT'S GRANT APPLICATION TO THE NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION FOR COMMUNITY-BASED MARINE DEBRIS REMOVAL FUNDS: Vice Chair Labhart outlined the letter and the need for the funds.

ITEM NO. 6: DISCUSSION AND CONSIDERATION OF AN OUT-OF-STATE TRAVEL REQUEST FOR MARLENE PUTMAN TO ATTEND A MANDATORY REGION X CONFERENCE FOR MATERNAL, INFANT AND EARLY CHILDHOOD HOME VISITING (MIECHV) AND EARLY CHILDHOOD COMPREHENSIVE SYSTEMS (ECCS) GRANTEES NOVEMBER 26 – 29, 2012, IN SEATTLE, WASHINGTON: Vice Chair Labhart said that attendance at this forum is mandatory. Tammy Hickman said it is reimbursed by the grant.

A motion was made by Commissioner Hurliman to approve the out-of-state travel request for Marlene Putman to attend a mandatory Region X Conference for Maternal, Infant and Early Childhood Home Visiting and Early Childhood Comprehensive Systems. The motion was seconded by Vice Chair Labhart. The motion carried with two aye votes. The Vice Chair signed the authorization form.

ITEM NO. 7: DISCUSSION CONCERNING A LETTER OF SUPPORT FOR THE OREGON PARKS AND RECREATION DEPARTMENT'S GRANT APPLICATION TO THE NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION FOR COMMUNITY-BASED MARINE DEBRIS REMOVAL FUNDS (CONTINUED): Mr. McCall said this is the same grant for the Styrofoam densifier.

ITEM NO. 8: CHIEF OF STAFF REPORT: a) DISCUSSION CONCERNING A PREVAILING WAGE CONTRACT FOR CONSTRUCTION WITH WESTWIND CONCRETE INC TO CONSTRUCT THE 4-H PAVILION RESTROOM: Paul Levesque outlined the funds available for this project leaving only about \$1,500 as contingency. However, he also reported that the contractor is willing to allow distinct segments of the

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project to be done entirely by volunteers, resulting in change orders that will reduce the project costs. Mr. Levesque stated that three bids were solicited. Permits should be available by Monday.

OTHER: Mr. Levesque reported on his research concerning the use of the \$130,000 in Title III funding. He stated that Bill Sargent's preliminary review indicated that the use of the \$130,000 had to follow the new guidelines in as much as we had not completed the process of allocation under the old guidelines by providing the 45-day notice and public comment period nor had we notified the Road Advisory Committee (RAC) as required by PL-110. As such, the Public Works proposal for use of \$101,000 for vegetation management along county roads passing through federal lands was no longer an eligible use.

There was discussion about the process, the Association of Oregon Counties (AOC) / Oregon and California (O&C) position and other possible uses. Mr. Levesque stated that he had talked to Ed Wallmark at Oregon Department of Forestry (ODF) who felt they had some eligible uses under the Fire Wise Communities program. The board felt they wanted to double check first with Bill Sargent on the certainty of his opinion. Andy Long said he felt he could comply with the new guidelines for the use of his \$29,000 Search and Rescue funds, citing the search this past summer on Mt. Hebo.

Mr. Levesque indicated that Jeff Underwood had asked the board to do an "all employee" email reminding them to conserve heat in the courthouse at the backdoor by not using the electric door opener or propping the door open during the cooler weather.

Mr. Levesque updated the board on the Cloverdale project stating that he has asked Oregon Department of Transportation (ODOT) to be a co-sponsor on the Statewide Transportation Improvement Program (STIP) application since so much of the project deals directly with improvements to US Highway 101 at that location.

ITEM NO. 9: STAFF REPORT: a) SUGGESTION BOX: There were none.

ITEM NO. 10: BOARD CONCERNS – NON-AGENDA ITEMS: There were none.

ITEM NO. 11: PUBLIC COMMENTS: There were none.

There being no further business Vice Chair Labhart adjourned the meeting at 9:15 a.m.

MEETING

COMMISSIONERS PRESENT:

Mark Labhart, Vice Chair
Charles J. Hurliman, Commissioner

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COMMISSIONERS ABSENT:

Tim Josi, Chair (Vacation)

STAFF PRESENT:

Paul Levesque, Chief of Staff
William K. Sargent, County Counsel

STAFF PRESENT FOR PORTIONS OF THE MEETING: Ron Newton, Public Works; David McCall, Solid Waste Program Manager; and Marie Heimborg, Juvenile Department and Commission on Children and Families

GUESTS: Sausha Pitchford, Abraham Romero, Karin Kaser, Mahonie Fry

CALL TO ORDER: By Vice Chair Labhart at 10:00 a.m. in Commissioners' Meeting Room A.

ITEM NO. 1: WELCOME & REQUEST TO SIGN GUEST LIST: Vice Chair Labhart welcomed everyone and reminded them to sign the guest list.

ITEM NO. 2: PUBLIC COMMENTS -- NON-AGENDA ITEMS: There were none at this time.

ITEM NO. 3: CONSIDERATION OF LOCAL AGENCY AGREEMENT NO. 28943 WITH THE OREGON DEPARTMENT OF TRANSPORTATION FOR EMERGENCY RELIEF PROGRAM FUNDS TO REPLACE A DAMAGED STORM DRAIN ON SAND LAKE ROAD AT MILE POINT 10.6: Mr. Newton described the condition of the failed culvert. The funds available will not be able to complete the repair.

A motion was made by Commissioner Hurliman to enter into Local Agency Agreement No. 28943 with the Oregon Department of Transportation for Emergency Relief Program Funds to replace a damaged storm drain on Sand Lake Road at Mile Point 10.06. The motion was seconded by Vice Chair Labhart. The motion carried with two aye votes. The board signed the agreement.

ITEM NO. 4: CONSIDERATION OF CHANGE ORDER #2 TO PREVAILING WAGE RATE CONTRACT FOR CONSTRUCTION #4324 WITH JJ & L EXCAVATION FOR THE 2012 SLAB CREEK ROAD CULVERT REPLACEMENT: Mr. Newton said the original contract did not contemplate subsurface conditions. Additional materials were needed. Mr. Newton described why these culverts needed to be replaced. The new culvert is an open bottom concrete arch.

A motion was made by Commissioner Hurliman to sign Change Order #2 to Prevailing Wage Rate Contract for Construction #4324 with JJ&L Excavation for the 2012 Slab Creek Road culvert replacement project. The motion was seconded by Vice Chair Labhart. The motion carried with two aye votes. The board signed the change order.

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OTHER: Mr. Newton gave a report on weather conditions and the importance of driving safely. He also talked about slides on Slab Creek and Bayocean Road.

ITEM NO. 5: CONSIDERATION OF AUTHORIZING THE BOARD OF COMMISSIONERS TO SIGN A PROFESSIONAL SERVICES AGREEMENT WITH PARAMETRIX INC FOR MONITORING AND ENGINEERING SERVICES FOR THE CLOSED LANDFILL AND OPERATING TRANSFER STATION AFTER 5 PM ON OCTOBER 31, 2012 IF NO APPEAL HAS BEEN FILED BY THAT TIME AND THE CONTRACTOR HAS SIGNED THE AGREEMENT AND RETURNED THE REQUIRED DOCUMENTS: Mr. McCall said last week the board signed the Notice of Intent to Award. The appeal period ends at 5:00 p.m. this afternoon. This action is due to the fact that the board will not be meeting the next two weeks.

A motion was made by Vice Chair Labhart to sign a Professional Services Agreement with Parametrix Inc. for monitoring and engineering services for the closed landfill and operating transfer station after 5:00 p.m. on October 31, 2012, if no appeal has been filed by that time and once the contractor has signed the agreement and returned the required documents. The motion was seconded by Commissioner Hurliman. The motion carried with two aye votes. The board signed the agreement on November 21, 2012.

ITEM NO. 6: CONSIDERATION OF A RESOLUTION PROCLAIMING NOVEMBER 2012 AS "MEDIATION MONTH" IN TILLAMOOK COUNTY, OREGON: Ms. Heimburg introduced three student peer mediators and Ms. Kaser. They have been providing teen/parent mediation this year in addition to other prior services. Ms. Karen Kaser, counselor at Tillamook Junior High School, introduced the students and described the program services. They now have 21 active trained peer mediators. Each of the students spoke about what the program has meant to them. Ms. Kaser described training that will occur tomorrow. Vice Chair Labhart talked about the importance of these life skills.

A motion was made by Commissioner Hurliman to sign Resolution #12-026 proclaiming November 2012 as "Mediation Month" in Tillamook County. The motion was seconded by Vice Chair Labhart. The motion carried with two aye votes. The board signed the resolution.

ITEM NO. 7: CONSIDERATION OF A LETTER OF SUPPORT FOR THE OREGON PARKS AND RECREATION DEPARTMENT'S GRANT APPLICATION TO THE NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION FOR COMMUNITY-BASED MARINE DEBRIS REMOVAL FUNDS: Vice Chair Labhart read the letter (see attached).

A motion was made by Vice Chair Labhart to sign the letter of support for the Oregon Parks and Recreation Department's grant application to the National Oceanic and

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Atmospheric Administration for community-based marine debris removal funds. The motion was seconded by Commissioner Hurliman.

Vice Chair Labhart said Japan is considering providing \$6 million for the cleanup.

The motion carried with two aye votes. The board signed the letter.

ITEM NO. 8: CONSIDERATION OF A PREVAILING WAGE CONTRACT FOR CONSTRUCTION WITH WESTWIND CONCRETE INC TO CONSTRUCT THE 4-H PAVILION RESTROOM: Mr. Levesque said this is the final piece of funding for the 4-H Pavilion. He described the project and procurement.

A motion was made by Commissioner Hurliman to sign the Prevailing Wage Contract for Construction with Westwind Concrete Inc. to construct the 4-H pavilion restroom. The motion was seconded by Vice Chair Labhart. The motion carried with two aye votes.

ITEM NO. 9: PUBLIC HEARING CONCERNING LEGALIZING THE CURRENT ALIGNMENT OF FARMER CREEK ROAD: Mr. Newton said this realignment was constructed in the early 1960s but was never legalized. The surveyor has surveyed and located the current centerline with regard to existing property boundaries. He described the notice process.

Vice Chair Labhart opened the public hearing. There were no comments.

Vice Chair Labhart closed the public hearing.

ITEM NO. 10: CONSIDERATION OF AN ORDER LEGALIZING THE CURRENT ALIGNMENT OF FARMER CREEK ROAD: Commissioner Hurliman thanked the Surveyor's Office for their work on this.

A motion was made by Commissioner Hurliman to sign Order #12-064 legalizing the current alignment of Farmer Creek Road. The motion was seconded by Vice Chair Labhart. The motion carried with two aye votes. The board signed the order.

ITEM NO. 11: BOARD CONCERNS – NON-AGENDA ITEMS & ANNOUNCEMENTS: Vice Chair Labhart encouraged people to vote. He also talked about problems back East and the need to be prepared. Vice Chair Labhart read the announcements.

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ITEM NO. 12: PUBLIC COMMENTS: There were none.

There being no further business Vice Chair Labhart adjourned the meeting at 10:40 a.m.

RESPECTFULLY SUBMITTED this 13th day of December, 2012.

County Clerk: Tassi O'Neil

Susan L. Becraft
Susan Becraft, Recording Secretary
& Special Deputy

APPROVED BY:

Tami H.
Chair

Stacy Labhart
Vice Chair

Mark J. Hershman
Commissioner



NOTICE OF BOARD WORKSHOP AND BOARD MEETING
of the
TILLAMOOK COUNTY BOARD OF COMMISSIONERS
Also sitting as the Board of the
SOLID WASTE SERVICE DISTRICT,
THE 4-H AND EXTENSION SERVICE DISTRICT
AND COUNTY ROAD DISTRICT
to be held

Wednesday, October 31, 2012

Workshop at 8:30 a.m.

Commissioners' Meeting Room B

County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

Board Meeting at 10:00 a.m.

Commissioners' Meeting Room A

County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

BOARD OF COMMISSIONERS

Tim Josi, Chair

E-mail: tjosi@co.tillamook.or.us

Mark Labhart, Vice-Chair

E-mail: mlabhart@co.tillamook.or.us

Charles J. Hurliman, Commissioner

E-mail: churlima@co.tillamook.or.us

201 Laurel Avenue

Tillamook, Oregon 97141

Phone: (503) 842-3403 FAX: (503) 842-1384

ANY QUESTIONS? Contact

Paul Levesque (503) 842-1809

E-mail: plevesqu@co.tillamook.or.us

COUNTY WEBSITE: <http://www.co.tillamook.or.us>

WATCH THIS MEETING ONLINE: tctvonline.com

OR ON TV: TCTV Channel 4

Friday – 1:00 p.m.

Monday – 7:00 p.m.

Thursday – 9:30 a.m.

Saturday – 3:30 a.m.

Tuesday – 10:00 p.m.

Sunday – 7:00 p.m.

Wednesday – 7:00 a.m.

NOTE: The Board of Commissioners reserves the right to recess to Executive Session as may be required at any time during this meeting, pursuant to ORS 192.660(1).

NOTE: The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

AGENDA

WORKSHOP

CALL TO ORDER: Wednesday, October 31, 2012 8:30 a.m.

1. Welcome & Request to Sign Guest List
2. Public Comment – Non-Agenda Items
3. Human Resources Report/Mona Hamblen
 - a. Discussion and Consideration of Personnel Requisition to Refill a Regular Full Time Property Appraiser Trainee Position in the Assessment Office
 - b. Discussion and Consideration of a Personnel Requisition to Refill a Regular Full Time Accounting Technician in the Taxation Office
4. Public Works Report/Liane Welch
 - a. Discussion Concerning Local Agency Agreement No. 28943 with the Oregon Department of Transportation for Emergency Relief Program Funds to Replace a Damaged Storm Drain on Sand Lake Road at Mile Point 10.6
 - b. Discussion Concerning Change Order #2 to Prevailing Wage Rate Contract for Construction #4324 with JJ & L Excavation for the 2012 Slab Creek Road Culvert Replacement
 - c. Discussion Concerning Authorizing the Board to Sign a Professional Services Agreement with Parametrix Inc for Monitoring and Engineering Services for the Closed Landfill and Operating Transfer Station after 5 PM on October 31, 2012 if No Appeal Has Been Filed by that Time and the Contractor has Signed the Agreement and Returned the Required Documents/David McCall
5. Discussion Concerning a Resolution Proclaiming November 2012 as "*Mediation Month*" in Tillamook County, Oregon/Marie Heimburg
6. Discussion and Consideration of an Out-of-State Travel Request for Marlene Putman to Attend a Mandatory Region X Conference for Maternal, Infant and Early Childhood Home Visiting (MIECHV) and Early Childhood Comprehensive Systems (ECCS) Grantees November 26 – 29, 2012, in Seattle, Washington/Marlene Putman
7. Discussion Concerning a Letter of Support for the Oregon Parks and Recreation Department's Grant Application to the National Oceanic and Atmospheric Administration for Community-Based Marine Debris Removal Funds/Mark Labhart
8. Chief of Staff Report/Paul Levesque
 - a. Discussion Concerning a Prevailing Wage Contract for Construction with Westwind Concrete Inc to Construct the 4-H Pavilion Restroom
9. Staff Report/Sue Becraft
 - a. Suggestion Box
10. Board Concerns – Non-Agenda Items
11. Public Comments

ADJOURN

MEETING

CALL TO ORDER: Wednesday, October 31, 2012 10:00 a.m.

1. Welcome & Request to Sign Guest List
2. Public Comment – Non-Agenda Items

LEGISLATIVE – ADMINISTRATIVE

3. Consideration of Local Agency Agreement No. 28943 with the Oregon Department of Transportation for Emergency Relief Program Funds to Replace a Damaged Storm Drain on Sand Lake Road at Mile Point 10.6/Liane Welch
4. Consideration of Change Order #2 to Prevailing Wage Rate Contract for Construction #4324 with JJ & L Excavation for the 2012 Slab Creek Road Culvert Replacement/Liane Welch
5. Consideration of Authorizing the Board of Commissioners to Sign a Professional Services Agreement with Parametrix Inc for Monitoring and Engineering Services for the Closed Landfill and Operating Transfer Station after 5 PM on October 31, 2012 if No Appeal Has Been Filed by that Time and the Contractor Has Signed the Agreement and Returned the Required Documents/David McCall
6. Consideration of a Resolution Proclaiming November 2012 as "*Mediation Month*" in Tillamook County, Oregon/Marie Heimburg
7. Consideration of a Letter of Support for the Oregon Parks and Recreation Department's Grant Application to the National Oceanic and Atmospheric Administration for Community-Based Marine Debris Removal Funds/Mark Labhart
8. Consideration of a Prevailing Wage Contract for Construction with Westwind Concrete Inc to Construct the 4-H Pavilion Restroom/Paul Levesque

10:30 a.m.

9. **Public Hearing** Concerning Legalizing the Current Alignment of Farmer Creek Road
10. Consideration of an Order Legalizing the Current Alignment of Farmer Creek Road/Liane Welch
11. Board Concerns – Non-Agenda Items & Announcements
12. Public Comments

ADJOURN

BOARD MEETINGS AND ANNOUNCEMENTS

The Commissioners will meet with Leon Vellinga on **Tuesday, October 30, 2012** at 1:00 p.m. on Tone Road to look at a blockage on the Trask River.

There will be **no** Commissioners' workshop or business meeting on **Wednesday, November 7, 2012** due to the lack of a quorum.

Veteran's Day is an observed holiday for the County, as well as the Oregon State Circuit Court. All the offices in the Courthouse and the Administrative Section of the Justice Facility (Sheriff's Office and Parole & Probation offices), Tillamook County Road Department, Tillamook County Community Development Department and Health Department and Clinics will be **CLOSED** on **Monday, November 12, 2012**.

The Commissioners will attend the annual Association of Oregon Counties Conference in Eugene from Tuesday, November 13 through Friday, November 16, 2012. There will be **no** Commissioners' workshop or business meeting on **Wednesday, November 14, 2012**.

The commissioners will meet with the fairgrounds director and members of the fair board on **Monday, November 19, 2012** at **11:30 a.m.** at the Rendezvous restaurant for their regular quarterly luncheon meeting.

The Tillamook County Courthouse, administrative offices in the jail and justice facility, the Road Department, Community Development, Health Department and clinics and Tillamook County Library will be **CLOSED** on **Thanksgiving Day, Thursday, November 22, 2012**. In addition, the county's holiday schedule and the AFSCME Union agreement designate the Friday after Thanksgiving as a holiday. Therefore, the county offices in the courthouse, the Road Department, Community Development, the Health Department and clinics and administrative offices in the jail and justice facility will be **CLOSED** on **Friday, November 23, 2012**, to allow employees this time off. Also, the State Circuit Court is taking a mandatory furlough and will be **CLOSED** on **Friday, November 23, 2012**. However, the Tillamook County Library will be open on Friday, November 23, 2012.

The commissioners will hold a Workshop on **Tuesday, November 27, 2012** at **10:00 a.m.** with John Upton for a quarterly report on Tillamook County's Retirement Plan. The workshop will be held in the human resources training room at the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The commissioners' evening board meeting schedule is as follows:

December 19, 2012	Kiawanda Community Center
January 16, 2013	County Courthouse
February 20, 2013	Manzanita City Hall
March 20, 2013	Kiawanda Community Center
April 17, 2013	County Courthouse
May 15, 2013	Manzanita City Hall

There will be no evening meeting in November. All the evening meetings will begin at 6:30 p.m. except for the December 19, 2012 meeting, which will begin at 5:00 p.m.

BOARD OF COMMISSIONERS' WORKSHOP

Wednesday, October 31, 2012

	Present	Absent		Present	Absent
Mark Labhart	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Charles Hurliman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tim Josi	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Paul Levesque	<input checked="" type="checkbox"/>	<input type="checkbox"/>

PLEASE PRINT

<u>Name</u>	<u>Address</u>	<u>Item of Interest</u>
<i>Gus Meyer</i>		<i>General</i>
<i>JOHN GETTMAN</i>		<i>all</i>
<i>DAVE Dickman</i>		<i>HR</i>
<i>Dub Clark</i>		<i>All</i>
<i>Laura Welch</i>		
<i>Andy Long</i>		<i>All</i>
<i>Pat Newton</i>		<i>P.V.</i>
<i>Mona Hamblen</i>		<i>HR</i>
<i>David McCall</i>		<i>SW</i>

(Please use reverse if necessary)

BOARD OF COMMISSIONERS' MEETING

Wednesday, October 31, 2012

	Present	Absent		Present	Absent
Mark Labhart	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Charles Hurliman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tim Josi	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Paul Levesque	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bill Sargent	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

PLEASE PRINT

<u>Name</u>	<u>Address</u>	<u>Item of Interest</u>
Sandra Pitchford	Tillamook JH	Peer Mediation
Abraham Ronzero	Tillamook Jr High	Peer mediation
Karin Kaser	Till. Jr. High	Peer mediation
RON NEWTON	T.C.P.W.	FARMER CR. ETC.
David McCall	TCPW/SW	contract decision
Maree Heimbury	TCCF	Mediation
Lorie Fry	Tillamook High	Peer Mediation

(Please use reverse if necessary)



TILLAMOOK COUNTY TRAVEL AUTHORIZATION			
Please complete this form and obtain required signatures before traveling.			
1. Name of Employee/Traveler: Marlene Putman		2. Date: 10/25/12	
3. Training Related/Conference (if yes, attach Agenda): <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		4. Airfare/Railfare: \$0.00	
5. Itinerary: Destination (City, State): Seattle, WA Est. Departure Date/Time: 11/26/12 3pm Est. Return Date/Time: 11/29/12 9pm		6a. Lodging Reservation Information: Hotel Name: Best Western Loyal Inn Address: 2301 Eight Avenue Seattle WA 98121 Phone number: 206-682-0200 Confirmation Number: 194.616.286	
7. Miscellaneous Expenses: (Identify Specific Expenses: Taxis, Shuttles, Etc.) a. \$ _____ b. \$ _____		6a. Lodging Rate: Amount per Night: \$104.00 Tax per Night: \$18.22 Total per Night: \$122.22 Number of Nights: 3 Total Lodging: \$366.66	
8. Meals: (please check which rates you are using) Daily Meal Rate without receipts (See policy): <input checked="" type="checkbox"/> CONUS rate with detailed receipts and accounting: <input type="checkbox"/> # of Meals x Rate Total Breakfast: 0 \$14.20 \$0.00 Lunch: 3 \$21.30 \$63.90 Dinner: 4 \$35.50 \$142.00 Total Meals: \$205.90		10. Cost of Trip: Airfare/Railfare: \$0.00 Lodging: \$366.66 Meal Per Diem: \$205.90 Personal Car Miles: \$271.95 Training/Conference Cost \$ _____ Miscellaneous: \$ _____ Total Not To Exceed: \$844.51	
9. Personal Car Miles IRS Rate Total Total miles round trip: 490 0.555 \$271.95			
11. Purpose of Trip (Be Specific): Mandatory conference.			
12. Approved for Advance Payment:		Lodging: \$366.66 Meal Per Diem: \$205.90 Personal Car Miles: \$271.95 Total Advance: \$844.51	
13. Employee/Traveler Signature: <i>Marlene L. Putman</i>		Date: 10/25/2012	
14. Department Head/Designee Signature: <i>Marlene L. Putman</i>		Date: 10/25/2012	
15. Board of Commissioner's Signature (Required for Out-Of-State): <i>Mark Abbott</i>		Date: 20-37-12	

Region X MIECHV/ECCS Program Fall Forum Draft Agenda
 Seattle, Washington: November 27-29, 2012

November 27, 2012	November 28, 2012	November 29, 2012
<i>COI and Model Fidelity</i>	<i>Workforce Development and Organizing Frameworks</i>	<i>State and Local Systems Development</i>
<p>8:00am: Check-in</p> <p>8:30am: Welcome (<i>HRSA Team: Lorrie Grevstad & Dr. Willis</i>)</p> <ul style="list-style-type: none"> • <i>HRSA Regional Administrator:</i> • <i>ACF Regional Administrator:</i> • <i>SAMSHA Regional Administrator:</i> • <i>HHS Region X Director: Susan Johnson</i> <p>ACTION / DECISION/DISCUSSION ITEMS:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Lorrie will follow-up with HHS Regional Staff 	<p>8:00am: Coffee and Networking</p> <p>8:30am: Home Visitor Competencies – Examples from 1-2 other states (<i>Cathy Bodkin – TACC, Zero to Three</i>)</p> <p>Objectives:</p> <ol style="list-style-type: none"> 1. To learn about examples of Online Professional Development Registries for HVs from other states 2. To understand and discuss development of cross model, cross system competencies necessary for home visitors with different levels of mastery 3. To understand and discuss how states have integrated racial and ethnic equity and competency in home visiting professional development systems 4. To understand how states have integrated and aligned with other early childhood professional development systems with home visiting professional development to achieve the common goal of school readiness and healthy and well families. <p>ACTION / DECISION/DISCUSSION ITEMS:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Maria will contact Cathy Bodkin 	<p>8:00am: Coffee and Networking</p> <p>8:30am: Presentation – Subject Matter Expert or other state example for systems integration at the community level and/or state level (MN, NC, OH, PA)</p> <p>ACTION / DECISION/DISCUSSION ITEMS:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Maria will contact Amy Fine to see if she is available to present at this time <p>Notes: Morning objectives to be defined on 10/23/12</p>
10:00am Break	10:00am: Break	10:00am: Break
<p>10:15am: Keynote (<i>Deborah Weiss</i>) <i>Home visiting and social media</i></p>	<p>10:15am: 10:15am: Career Pathways in Home Visitation and Parallels to Professional Development within the Early Childhood Workforce</p> <p>Career Pathways in Home Visitation Regional Dialogue and Mapping/Processing Workshop (<i>Cathy Bodkin – TACC, Zero to Three</i>)</p> <p>Objectives:</p> <ol style="list-style-type: none"> 1. Have a guided conversation opportunities for regional development framework for career pathways for home visitors 2. Map regional resources associated with a home 	<p>10:15: Early Childhood, Lifecourse, and Home Visiting – Integration of LC framework into ECCS and HV (AMCHP-?? To share on lifecourse and HV?)</p> <p>Note: State Highlights agenda item was moved to the afternoon session and Lifecourse moved to morning to provide more context for state team reflection and discussion</p>

November 27, 2012	November 28, 2012			November 29, 2012
	visitor career pathway 3. Outline benefits of defined career pathway for home visitors			
11:45am: Break ACTION / DECISION/ DISCUSSION ITEMS: <input type="checkbox"/> Laura is collecting menus from local eateries	11:45am: Break			12 pm: Lunch Break
12:15pm: Lunch with Model Developer Panel <ul style="list-style-type: none"> • Nurse-Family Partnership • Early Head Start • Parents as Teachers • Healthy Families America Objectives: <ol style="list-style-type: none"> 1. Dialogue about model developer perspective of states roles in understanding and assuring model fidelity 2. Identify opportunities to partner with states in monitoring 3. Inform grantees on model developer CQI strategies ACTION / DECISION/DISCUSSION ITEMS: <input type="checkbox"/> Lorrie is in the process of contacting the model developers <i>Note: Lunch will be pre-ordered during registration and paid for by participants at check-in.</i>	12:15pm: Networking Lunch <i>Note: Lunch on own or Lunch will be pre-ordered during registration and paid for by participants at check-in.</i>			12:30 pm: State Team Discussion Members from each state gather to discuss forum material and plan for integrating or implementing any components into state hv and ec system development work Objectives: <ol style="list-style-type: none"> 1. Dialogue about material presented at forum 2. Develop action plans for advancing any new strategies 3. Strategize with partners about systems challenges and opportunities <i>Note: Lunch will be pre-ordered during registration and paid for by participants at check-in.</i>
1:45pm: State Updates on assessing and addressing model fidelity and/or CQI –each state approximately 15 minutes to share OR: ID: WA: AK:	1:30pm: Evaluation Team Updates- 20 min evaluation design presentations from each state on			1:30pm: State Highlights - 15 min systems highlights presentations from each state (perhaps public/private partnership?) <ol style="list-style-type: none"> a. Building Community Capacity b. Centralized Intake c. Workforce Development d. Implementation Science
2:30pm-2:45pm: Break	2:30pm-2:45pm Break			2:30pm-2:45pm: Break
3:30pm: CQI Subject Workshop – Dr. Robert Ammerman (DOHVE) will facilitate a guided conversation between model developers, states, and local agencies with facilitator from DOHVE	3:30pm: Speed TA (HRSA – Grants Management	3:30pm: Evaluation Roundtable possibly	3:30pm: Local Implementing Agency CQI Listening Session (Dr. Ammerman)	3:30pm: Facilitated Wrap-Up Discussion of major themes and learning for integration and advancement of home visiting in early childhood systems.

November 27, 2012	November 28, 2012		November 29, 2012
	and RPO, TACC, DOHVE)	facilitated by DOHVE (Kate Lyons)	ACTION / DECISION/DISCUSSION ITEMS: <input type="checkbox"/> Need to finalize
5:00pm: Adjourn	5:00pm: Adjourn		ACTION / DECISION/DISCUSSION ITEMS: <input type="checkbox"/> Confirm facilitator: Maria/Lorrie (possibly Amy Fine)

ADDITIONAL ACTION/ DECISION/DISCUSSION ITEMS:

Note: For sections titled State or Evaluation Team update – we could identify two states for each section or all states share information each day?

Note: Also proposed to shift day 2 and day 3. Agenda was modified to reflect this proposal for the morning sessions. Should the afternoon sessions for day 2 and day 3 also be switched?

Tillamook County



Land of Cheese, Trees and Ocean Breeze

Board of Commissioners
Tim Josi, Mark Labhart, Charles J. Hurliman
201 Laurel Avenue
Tillamook, Oregon 97141
Phone 503-842-3403
Fax 503-842-1384
TTY Oregon Relay Service

October 31, 2012

NOAA Community-Based Marine Debris Removal Grant Program

To whom it may concern:

We are writing to support the application being submitted by the Oregon Parks and Recreation Department for NOAA's Community-Based Marine Debris Removal Grant Program.

Natural resources on Oregon's coast are important to Tillamook County's livelihood, economy and quality of life. Marine debris, particularly increased debris now washing ashore from the March 2011 tsunami in Japan, threatens to damage Oregon's 362-mile public beaches and headlands. No single source of funding has been found to fund the cleanup response. This grant will support our local volunteer and community efforts and the challenged state agency budgets as we all work together to protect Oregon's coastal environment.

Thank you for giving Oregon's grant request your consideration.

Sincerely,

BOARD OF COMMISSIONERS FOR
TILLAMOOK COUNTY, OREGON

Tim Josi, Chairperson



Mark Labhart, Vice Chairperson



Charles J. Hurliman, Commissioner

G:/LETTERS/SUPPORT/Support Oregon Parks and Rec Dept NOAA Grant App.docx



Oregon

John A. Kitzhaber, MD, Governor

Parks and Recreation Department

725 Summer St. NE, Suite C

Salem, OR 97301-1271

(503) 986-0707

Fax (503) 986-0794

www.oregonstateparks.org



We survived our first summer cleaning tsunami debris from Oregon's beaches. Thanks to volunteers, state and local staff, and advice from the federal government, we were able to string together enough time and money to handle the load.

We're expecting increasing amounts of debris over the next two years. As part of the effort to fund ongoing cleanups, we are applying for a federal grant through the National Oceanic and Atmospheric Administration. The request—a Community-Based Marine Debris Removal grant worth up to \$150,000 over a two year period—will be used to fund debris collection containers, cleanup crew supplies, public outreach and cleanup events.

This one source of funding will not be sufficient to meet the need, but it is part of the solution. Protecting natural resources—especially marine life—and tapping community support for continued stewardship and use of the public ocean shore are key strengths of our proposal. If you agree, I would appreciate a letter of support from you or a designee to help us successfully compete for this grant. We will use this letter of support as part of our grant application.

If you choose to add your support to this request, you may email or fax your letter **no later than October 30, 2012** to:

Laurel Hillmann

Laurel.hillmann@state.or.us

Fax: 503-986-0792

Thank you.

Regards,

Chris Havel

Associate Director

Oregon Parks and Recreation Department

PUBLIC WORKS DEPARTMENT



503 Marolf Loop Road
Tillamook, Oregon 97141
Roads (503) 842-3419
Solid Waste (503) 815-3975
FAX (503) 842-6473
Email: pubwks@co.tillamook.or.us
TTY Oregon Relay Service

Land of Cheese, Trees and Ocean Breeze

September 24th, 2012

Board of Commissioners

Subject: Legalization of Farmer Creek Road

The legalization hearing for Farmer Creek Road is scheduled for Wednesday, October 31, 2012 at 10:30am at the Board of County Commissioners public meeting.

This action is being brought before the board in accordance with ORS 368.201 where omission of the legalization of the existing roadway alignment has been discovered as a part of the planned bridge construction project on Farmer Creek Road at mile post 0.8.

In accordance with ORS 368.206 the Tillamook County Surveyor's Office has completed a field survey of the current Farmer Creek Road alignment to verify the location and width of the existing "As Traveled" roadway. Subsequent to the field survey a properly formatted legal description and supporting survey plat have been prepared and are ready to be filed upon final review and board approval of this action.

In accordance with ORS 368 notice has been provided to the public through mailing a certified, return receipt letter to individual land owners, (ORS 368.406), posting at three locations; The Tillamook County Court House, The U.S. Forest Service Office in Hebo and at the intersection of Hwy 101 with Farmer Creek Road, (ORS 368.411), and publication in the local news paper, (ORS 368.416).

In accordance with ORS 368.421 a notarized Affidavit of Notification has been included with this letter.

The process of road legalization will record in public record the description of the roadway as it exists today. At the time that the current alignment of Farmer Creek Road was changed in the 1960's, Board of Commissioners review and approval of the current location was not completed. No change will be made to the physical location of the roadway as it exists today. This effort is strictly limited to formalizing the existing road right of way in relation to existing private property boundaries.

Thank you,

Liane Welch
Director of Public Work

Enclosures

AFFIDAVIT OF NOTIFICATION

AN EQUAL OPPORTUNITY EMPLOYER

I, Liane Welch, certify that notice was served and posted for the October 31st, 2012 public hearing on the legalization of FARMER CREEK ROAD as indicated below:

Notice by service:

In accordance with ORS with ORS 368.401 to ORS 368.426, on September 24th, 2012 I caused notice of the hearing to be mailed, certified mail, return receipt to the persons listed below:

KAREN FLORES
2932 NE 48TH AVE
PORTLAND, OR 97213

STACEY HURLIMAN
28020 HWY 101 S
CLOVERDALE, OR 97112

KENNETH CORCORAN
2679 NW HAPPY STREET
ALBANY, OR 97321

JOHN WILLIAMS
17520 FARMER CREEK ROAD
CLOVERDALE, OR 97112

ARTHUR LEAL
PO BOX 9581
KETCHIKAN, AK 99901

JAY YIVISAKER
2125 SE OAK STREET
PORTLAND, OR 97214

BURT WALTER
13118 SW ASH DRIVE
TIGARD, OR 97223

EVELYN SHERMAN
860 MEADOWLARK LANE
TILLAMOOK, OR 97141

STIMSON LUMBER COMPANY
PO BOX 68
FOREST GROVE, OR 97116

GREGORY OLIVE
PO BOX 164
RICKREALL, OR 97371

LARRY LOVE
PO BOX 161
HEBO, OR 97122

RUSSELL COOPER
16600 FARMER CREEK ROAD
CLOVERDALE, OR 97112

HILDING PEARSON
831 SE TOTTEN SHORES DRIVE
SHELTON, WA 98584

JAMES MCKEE
14717 SE JOHNSON ROAD
MILWAUKIE, OR 97267

KYLE SMITH
15575 FARMER CREEK ROAD
CLOVERDALE, OR 97112

ELIZABETH EDWARDS
PO BOX 247
CLOVERDALE, OR 97112

RAYMOND OGILVIE
23502 NW MORELAND ROAD
NORTH PLAINS, OR 97133

JOSEPH WAND
4235 SE LIEBE
PORTLAND, OR 97206

HOWARD BERRY
2108 SE SILVER SPRINGS ROAD
MILWAUKIE, OR 97222

DAVID LAING
725 MCGILCHRIST ST SE
SALEM, OR 97302

CHERYL JANIS
PO BOX 68
CLOVERDALE, OR 97112

DELTON REMMICK
7556 SW RED CEDAR WAY
PORTLAND, OR 97223

STEVEN REINER
16160 FARMER CREEK ROAD
CLOVERDALE, OR 97112

JAMES STRAESSLE
PO BOX 165
HEBO, OR 97122

TONY WARD
PO BOX 228
HEBO, OR 97122

MARILEE DEA
4613 NE KILLINGSWORTH ST
UNIT #2
PORTLAND, OR 97218

SHERMAN GRAHAM
831 N STAFFORD ROAD
PORTLAND, OR 97217

JAMES DIXSON
16005 FARMER CREEK ROAD
CLOVERDALE, OR 97112

VERNON WILLIAMS
17480 FARMER CREEK ROAD
CLOVERDALE, OR 97112

RONALD SISSON
16525 FARMER CREEK ROAD
CLOVERDALE, OR 97112

CAROL PIPPENGER
16050 FARMER CREEK ROAD
CLOVERDALE, OR 97112

Notice by posting:

In accordance with ORS 368.411 on September 26th, 2012 I caused notice of the hearing to be posted at the following locations:

1. On the bulletin board in the north lobby of the Tillamook County Courthouse
2. At the Farmer Creek /State Highway 101 intersection plainly visible from the traveled public road.
3. At the United States Forest Service Hebo Ranger District office lobby
4. (Not sure if this is needed) Inserted in the local newspaper, Headlight Herald on October 3rd, 2012 and October 17th, 2012.

The notice consisted of a copy of the "Notice of Hearing" signed by Liane Welch, Public Works Director, dated September 24th 2012 in no less than three places in a manner to facilitate reading by persons passing by, ORS.

Liane Welch, P.E.
Public Works Director

In the State of Oregon, County of Tillamook, Liane Welch signed before me on this day and is known to be the person described in and who executed the within and foregoing instrument.

Notary Public
My Commission Expires: _____

PUBLIC WORKS DEPARTMENT



503 Marolf Loop Road
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TTY Oregon Relay Service

Land of Cheese, Trees and Ocean Breeze

September 24th, 2012

Property Owners and Residents

Subject: Notice of Public Hearing Regarding Legalization of Farmer Creek Road

A public hearing has been scheduled regarding the Legalization of the Farmer Creek Road Public Right of Way, before the Board of County Commissioners, Wednesday at 10:30 A.M., October 31st, 2012.

This proceeding is pursuant to the requirements of Oregon Revised Statute 368.206. This process is being completed as part of the project to replace the temporary railcar that has been in place since May 2011 over the culvert at mile post 0.8. Our goal is to provide a permanent solution by removing the culvert and railcar and constructing a two lane bridge. Before we are allowed to make repairs however, we must first legalize the Farmer Creek Road public right of way.

The process of road legalization will formalize the description of the roadway as it exists today. At the time that the current physical alignment of Farmer Creek Road was changed in the 1960's, the portion of the process that would have legalized the current location was not completed. No change will be made to the physical location of the roadway as it exists today. This effort is strictly limited to formalizing the existing road right of way in relation to existing private property boundaries.

As noted above, there will be a public hearing regarding the matter at the Board of County Commissioners Meeting, Wednesday, October 31st, 2012 at 10:30 A.M. If you have any questions, please feel free to contact Tillamook County Public Works at 503-842-3419.

Thank you,

Liane Welch, P.E.
Director of Public Works

NOTICE OF PUBLIC HEARING

FOR LEGALIZING FARMER CREEK ROAD

There will be a public hearing on Wednesday, October 31st, 2012 at 10:30 a.m. at the County Board of Commissioners meeting room A at 201 Laurel Avenue, Tillamook, Oregon 97141 to receive testimony, and objections, if any, and make a decision in the matter of Tillamook County's intent to legalize Farmer Creek Road.

This public hearing and the legalization of Farmer Creek Road are authorized under ORS 368.201.

All persons are welcome to appear and testify at the public hearing identified above. Submit written testimony on this matter to the Tillamook County Board of Commissioners, 201 Laurel Avenue, Tillamook, Oregon 97141. All oral and written testimony shall be received no later than the close of public testimony on the day of the hearing or such other date as the Board may designate.

Interested persons can obtain more information by contacting the Public Works Department at (503) 842-3419.

DATED THIS 24TH DAY OF SEPTEMBER, 2012

Liane Welch, P.E.
Director of Public Works