

**MINUTES – TILLAMOOK COUNTY BOARD OF COMMISSIONERS' LEADERSHIP  
TEAM MEETING - Monday March 3, 2015  
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**WORKSHOP**

FILED 924

MAR 23 2015

TASSI O'NEIL  
COUNTY CLERK

**COMMISSIONERS PRESENT:** Bill Baertlein  
Mark Labhart

**COMMISSIONER ABSENT:** Tim Josi (vacation)

**STAFF PRESENT:** Paul Levesque, Chief of Staff; Bryan Pohl, Director, Community Development; Andy Long, Sheriff; Michael Soots, Director, Information Services; Liane Welch, Director, Public Works; Del Schleichert, Director, Parks Department; Denise Vandecoevering, Assessor; Bill Sargent, County Counsel; Deb Clark, Treasurer; Dan Krein, Director, Juvenile Department; Emily Hurliman, Circuit Court Administrator; Joel Stevens, Justice of the Peace; Tassi O'Neil, Clerk; and Marlene Putman, Administrator, Health Department.

**CALL TO ORDER:** By Chair O'Neil at 8:02 a.m. in Commissioners' Meeting Rooms A and B.

**ITEM NO. 1: ANNOUNCEMENTS/INTRODUCTIONS:** Chair O'Neil said the Clerks' Conference in February was amazing. She also announced upcoming meetings including Oregon Department of Forestry (ODF) sale plans and the March 23, Budget Committee meeting.

**ITEM NO. 2: DISCUSSION CONCERNING MEMORANDUM OF AGREEMENT (MOA) WITH OREGON AFSCME LOCAL 2734 and ITEM NO. 3: DISCUSSION CONCERNING ORDER IMPLEMENTING FURLOUGH DAYS FOR GENERAL FUND OREGON AFSCME LOCAL 2734 AND NON-REPRESENTED COUNTY EMPLOYEES:** Chair O'Neil described the MOA. Commissioner Labhart provided the background by reading the record initiating the MOA. He also read the MOA. He then read the Board Order implementing the MOA. The Budget Committee must now convene in order to affect the elected official salary reductions resulting from the furloughs. There will be court security so the courts continue operating. The Union president and Issa Simpson, Union Attorney, signed the agreement on Friday. Commissioner Labhart said he was pleased the employees stepped up to support this.

**ITEM NO. 4: DISCUSSION CONCERNING ORDER DECLARING A FISCAL EMERGENCY AND MODIFYING RECORDING DATES UNDER ORS 205.242 FOR THE TILLAMOOK COUNTY CLERK:** Chair O'Neil also described the recording order that the board signed on Friday.

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Denise Vandecoevering agreed with Commissioner Labhart. She said she will not refill the Deputy Tax Collector position when she retires. We need to discuss where we go from here. There will be a 0% increase for COLA's. The furlough reductions will occur with the paycheck at the end of the month.

Chair O'Neil asked that the Leadership Team receive copies of the press release. There was a discussion about information processes.

Sheriff Long described how his office will deal with furloughs including two vacancies. Deb Clark said her office will have two retirees over the next few months. They will not be refilling those positions. Paul Levesque said he will be retiring in February.

**ITEM NO. 5: NEWSWORTHY DEPARTMENT UPDATES:** Mona Hamblen reported on the Citycounty Insurance Services (CIS) conference. She will be working on furloughs. Life insurance information will go out this week for exempt employees.

Ms. Clerk said union negotiations involve medical insurance going to Plan B. There will be informational meetings about this plan in March. Ms. Vandecoevering thought the informational meetings were a good idea. She is working with the Board of Property Tax Appeals (BOPTA).

Bill Sargent, County Counsel, did not have anything to report.

Del Schleichert said they finished the dredging project at Memaloose Point for about one third of the cost estimates. They are working on cabins. They have an asphalt grant out in March. They got a lot of help from Public Works. They have a lot more campers this winter.

Liane Welch thanked Umatilla County. They are preparing for summer paving. She talked about the transportation package tied up with the clean fuel bill.

Michael Soots reported on Information Training on Access. He described a Justice Court initiative for telephonic credit card payments with a third party. Joel Stevens said it would be an expansion of service with our existing vendor. He provided information on our Payment Card Industry (PCI) compliance. The new courthouse greeting will go into place this week.

Sheriff Long had nothing to report.

Bryan Pohl said the code modernization project is on track for adoption in May/June.

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Commissioner Labhart said Transient Lodging Tax (TLT) funds are at \$2,300,000/per year. He described the TLT grant process. He described the motor/voter bill and the need for funding for it. He also talked about the transportation bill and park consolidation. We are awaiting state rules on medical marijuana. The Extension Service District will be building a new facility near Tillamook Bay Community College in 2016. A 190 organization will be formed for rails and trails.

Paul Levesque updated the Team on the status of SB 548 authorizing sale of tax foreclosed properties to tribal governments. He also reported that the Tillamook County Creamery Association (TCAA) voted last week to terminate its long term lease.

Chair O'Neil discussed the Clerk's Association meeting here in August. She talked about dog licensing, BOPTA, Secretary of State replacement and an electoral vacancy.

Commissioner Baertlein described the proposed governance committee for rails and trails as well as a mayoral advisory committee. The animal shelter lease is being revised. He talked about the Northwest Oregon Housing Authority Board and new low income housing in Tillamook County.

The Justice of the Peace provided further information on the PCI compliance. He has an upcoming conference.

Emily Hurliman, Circuit Court Administrator, had nothing to report.

Dan McNutt is working on R.O. Richards County Road.

Dan Krein said spring time is a busy time of year in the Juvenile Department.

Ms. Clark described a variation of how requested budgets will be handled this year.

Marlene Putman described new grants that have been awarded including the Brownfields grant and others. They are upgrading the main clinic. They are doing well on their budget. They are working on medical services at the jail. They are also reviewing fees.

**ITEM NO. 6: DATE AND TIME OF NEXT MEETING:** April 6, 2015 at 8:00 a.m.

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There being no further business Chair O'Neil adjourned the meeting at 9:30 a.m.

**RESPECTFULLY SUBMITTED** this 23<sup>rd</sup> day of March, 2015.

County Clerk: Tassi O'Neil

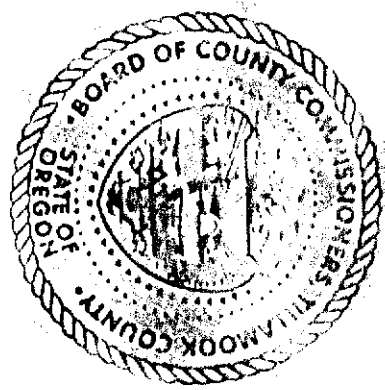
Susan L. Becraft  
Susan Becraft, Recording Secretary  
& Special Deputy

**APPROVED BY:**

Tassi O'Neil  
Chair

Mark Latta  
Vice Chair

Bill Buntle  
Commissioner



**BOARD OF COMMISSIONERS'  
LEADERSHIP TEAM  
MEETING**

**March 2, 2015**

PLEASE PRINT

Name Paul Levesque

Bryan Hill

Andy Long

Michael Soats

Liane Welch

Joe Schleichert

Denise Vandewerling

Bill Sargent

Deb Clark

Dan O'Neil

Emily Huckman

Joel W. Stephens

Bill Bunte

Tom O'Neil

David Labhart

Marlene

(Please use reverse if necessary)

**NOTICE OF LEADERSHIP TEAM MEETING**

**of the**

**TILLAMOOK COUNTY BOARD OF COMMISSIONERS**

with Tillamook County Elected Officials  
and Department Heads

to be held

**Monday, March 2, 2015 at 8:00 a.m.**

**Commissioners' Meeting Rooms A & B**

County Courthouse, 201 Laurel Avenue, Tillamook, Oregon

**BOARD OF COMMISSIONERS**

Tim Josi, Chair

E-mail: [tjosi@co.tillamook.or.us](mailto:tjosi@co.tillamook.or.us)

Mark Labhart, Vice Chair

E-mail: [mlabhart@co.tillamook.or.us](mailto:mlabhart@co.tillamook.or.us)

Bill Baertlein, Commissioner

E-mail: [bbaertle@co.tillamook.or.us](mailto:bbaertle@co.tillamook.or.us)

201 Laurel Avenue

Tillamook, Oregon 97141

Phone: (503) 842-3403 FAX: (503) 842-1384

ANY QUESTIONS? Contact

Paul Levesque (503) 842-1809

E-mail: [plevesqu@co.tillamook.or.us](mailto:plevesqu@co.tillamook.or.us)

COUNTY WEBSITE: <http://www.co.tillamook.or.us>

NOTE: The Tillamook County Courthouse is accessible to persons with disabilities. If special accommodations are needed for persons with hearing, visual or manual impairments who wish to participate in the meeting, please contact (503) 842-3403 at least 24 hours prior to the meeting so that the appropriate communications assistance can be arranged.

## AGENDA

CALL TO ORDER: Monday, March 2, 2015 8:00 a.m.

### 1. ANNOUNCEMENTS/INTRODUCTIONS

### NEW BUSINESS

2. Discussion Concerning Memorandum of Agreement with Oregon AFSCME Local 2734 – Tassi O'Neil
3. Discussion Concerning Order Implementing Furlough Days for General Fund Oregon AFSCME Local 2734 and Non-Represented County Employees – Tassi O'Neil
4. Discussion Concerning Order Declaring a Fiscal Emergency and Modifying Recording Dates under ORS 205.242 for the Tillamook County Clerk – Tassi O'Neil

### OLD BUSINESS

5. Newsworthy Department Updates

### 9:30 a.m. or end of Leadership Team Meeting

6. Discussion Concerning Strategic Long Term Planning for the County Using Model Developed by Umatilla County – Mark Labhart, George Murdock

### FUTURE BUSINESS

7. Date and Time of Next Meeting – April 6, 2015

### ADJOURN

### BOARD MEETINGS AND ANNOUNCEMENTS

The commissioners will hold a workshop on **Thursday, March 5, 2015 at 1:30 p.m.** to discuss the Oregon Department of Forestry's Proposed Fiscal Year 2016 Annual Operation Plan. The workshop will be held in the commissioners' meeting room B in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The commissioners will hold a workshop on **Thursday, March 5, 2015 at 4:00 p.m.** with Tillamook County Staff to discuss matters concerning the Fiscal Year 2015-2016 budget for the commissioners' office. The workshop will be held in the commissioners' meeting room B in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

On **Monday, March 23, 2015** the county commissioners will be meeting as part of the Tillamook County Budget Committee. This is a special budget committee meeting. This public meeting will begin at **9:00 a.m.** and will be held in the commissioners' meeting room at the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The Budget Committee will discuss compensation of elective officers per ORS 204.126, deliberate and approve any change in the compensation of an elective county officer. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.

The commissioners' evening board meeting schedule is as follows:

March 18, 2015

Kiawanda Community Center

April 15, 2015  
May 20, 2015

County Courthouse  
Manzanita City Hall

The evening meetings will begin at 6:30 p.m.